



UNCONFIRMED MINUTES

OF THE SPECIAL MEETING

OF COUNCIL

HELD ON

TUESDAY 7 AUGUST 2012

Commencing 10.00 am

SHIRE OF YALGOO

NOTICE OF SPECIAL COUNCIL MEETING

A SPECIAL MEETING OF COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS ON THURSDAY
9 AUGUST 2012 COMMENCING AT 11.00am.

Purpose of Meeting –

1. The purpose of the meeting is to adopt the annual budget for the year 2012-13.

S Daishe
Chief Executive Officer

7 August 2012

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Unconfirmed Minutes of the Special Meeting of the Yalgoo Shire Council,
held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on Tuesday 7 August 2012, commencing at 10.00am

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Terry Iturbide declared the Special Meeting open at 10.25am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Terry Iturbide, Shire President Cr Laurence Hodder Cr M Raul Valenzuela
STAFF	Sharon Daishe, Chief Executive Officer Heather Boyd, Deputy CEO Ron Adams, Project Executive Christine Harvey, Finance Consultant
GUESTS	
OBSERVERS	
LEAVE OF ABSENCE	
APOLOGIES	Cr Len J Terry, Deputy Shire President Cr Neil A Grinham

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting

4. PUBLIC QUESTION TIME

4.0 RESPONSE TO QUESTIONS TAKEN ON NOTICE

4.1 QUESTIONS WITHOUT NOTICE

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

6. BUSINESS AS NOTIFIED

6.0 Purpose of Meeting

The purpose of the Special Meeting is to consider the draft 2012-2013 annual budget.

6.1 Draft Detailed Budget 2012-13

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	02 August 2012
Attachments	

Matter for Consideration

To consider matters regarding the draft detailed budget.

Background

Council has previously considered various matters for inclusion in the draft budget including fees and charges, elected members' allowances, differential rating, workforce, capital works, plant replacement schedule, annual roads program and donations.

These decisions were incorporated into a draft detailed budget which Councillors reviewed by line item at a budget workshop on 19 July 2012.

Statutory Environment

Local Government Act 1995

s.6.2 – Requires a local government to prepare an annual budget.

s.6.34 – Rates to be within 10% of requirement for a balanced budget.

6.11. Reserve accounts

(1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

(3) A local government is not required to give local public notice under subsection (2) –

(a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or

Financial Management Regulations –

- Part 3 Annual Budget

17. Reserve accounts

(1) A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.

Strategic Implications

Presentation of a budget that aligns with the Plan for the Future and building a better local government for the Shire of Yalgoo.

Policy Implications

Policy 7.6 – Preparation of Annual Budget – Council to consider a draft budget prior to adoption.

Financial Implications

The draft budget outlines planned expenditure and revenue for 2012-13.

Consultation

Staff, community and councillors.

Comment

An estimated carry forward position has now been established and a balanced draft detailed budget spreadsheet is currently being prepared by the CEO and accountants.

The balanced draft detailed budget document with detailed line item notes supported by a list of changes and proposed reserve transfers will be presented to Councillors at the meeting for consideration and debate.

Attendance: 10.40am CEO Sharon Daishe left the meeting.

Attendance: 10.41am CEO Sharon Daishe returned to the meeting.

Attendance: 11.45am Ron Adams left the meeting.

Attendance: 11.46am Ron Adams returned to the meeting.

Attendance: 12.00pm Heather Boyd left the meeting.

Attendance: 12.02pm Heather Boyd returned to the meeting.

Voting Requirements

Simple Majority

Note that the final draft will be presented to the special meeting of council to be held on Thursday 09 August for formal adoption, which will require an absolute majority.

OFFICER RECOMMENDATION/COUNCIL DECISION

C2012-0801 Draft Annual Budget 2011-12

That Council, having considered the draft annual budget 2012-13 in detail as presented, recommend that the following changes (if any) be made with the view of presenting the final statutory budget for consideration at the Special Meeting to be held on Thursday 09 August 2012.

Action	Details	Page	Type	Inc + (-)	Exp + (-)
	Nil Changes				

Moved: Cr MR Valenzuela

Seconded: Cr L Hodder

Motion put and carried 3/0

The Shire President Terry Iturbide thanked CEO Sharon Daishe, Heather Boyd Deputy CEO, Ron Adams PE and Christine Harvey, Finance Consultant for their dedication and effort put into compiling the Budget and to Project Executive Ron Adams for the workshop today on Public Works Overhead Costs (PWOC) and the Plant Operating Costs (POC).

7. URGENT BUSINESS

8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

9. MEETING CLOSURE

There being no further business, the President declared the meeting closed at 12.15pm.

DECLARATION

These minutes were confirmed by Council at the Special Meeting held on Thursday 9 August 2012.

Signed: _____
Person presiding at the meeting at which these minutes were confirmed