



## **MINUTES**

**OF THE SPECIAL MEETING OF COUNCIL**

DUE TO BE HELD AT THE

YALGOO SHIRE CHAMBERS, YALGOO ON

THURSDAY 5 SEPTEMBER 2013

**RESUMED** AT THE

COMMUNITY CENTRE, PAYNES FIND ON

**Thursday 19 September 2013 AT 2:00PM**

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## CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE .....	3
3.	DISCLOSURE OF INTERESTS.....	4
4.	PUBLIC QUESTION TIME .....	5
4.1	RESPONSE TO QUESTIONS TAKEN ON NOTICE.....	5
4.2	QUESTIONS WITHOUT NOTICE.....	6
5.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED .....	8
6.	APPLICATIONS FOR LEAVE OF ABSENCE .....	8
7.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED.....	8
7.1	PRESIDENT .....	8
7.2	COUNCILLORS.....	8
8.	CONFIRMATION OF MINUTES .....	9
8.1	ORDINARY COUNCIL MEETING.....	9
	<b>C2013-0901 Minutes of the Ordinary Meeting .....</b>	<b>9</b>
9.	MINUTES OF COMMITTEE MEETINGS .....	9
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters .....	9
10.0	INFORMATION ITEMS.....	9
11.	MATTERS FOR DECISION.....	10
11.0	MATTERS BROUGHT FORWARD.....	10
11.1	WORKS AND SERVICES .....	10
11.1.1	Roads – SLK 0-10 Mt Gibson Road (#27) RAV Access, Top Iron Pty Ltd, Mummaloo Mine to Great Northern Highway .....	10
	<b>C2013-0902 RAV10 Access to Mt Gibson Road from SLK0 – 10 Top Iron Pty Ltd Mummaloo Mine .....</b>	<b>12</b>
11.1.2	Roads – Regional Roads Group (RRG) Five Year Plan 2013/14 to 2017/18 .....	13
	<b>C2013-0903 Five Year Plan – Regional Roads Group and Roads to Recovery Indicative Projects.....</b>	<b>15</b>
11.2	DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH .....	16
11.2.1	Community Sporting and Recreation Facilities Fund (CSRFF) Application, Yalgoo Sports Ground Facilities.....	16
	<b>C2013-0904 Community Sporting and Recreation Facilities Fund Application, Yalgoo Sports Ground Facilities.....</b>	<b>17</b>
11.2.2	Sale of Lots 37 and 39 Piesse Street and 3 Campbell Street, Yalgoo .....	18
	<b>C2013-0905 Sale of Lot 37 and 39 Piesse Street, and 3 Campbell Street, Yalgoo to Western Bros Earthmoving and Haulage .....</b>	<b>20</b>
11.3	FINANCE.....	21
11.3.1	Major Project Progress Reports .....	21
	<b>C2013-0906 Major Projects Progress Reports .....</b>	<b>22</b>
11.3.2	Invitation to Join the Mid West Industry Road Safety Alliance (MWIRSA) .....	23
	<b>C2013-0907 Membership of the Mid West Industry Road Safety Alliance .....</b>	<b>24</b>
11.3.3	Request for Amendment to Adopted Budget – Inclusion of Grant: Sport 4 All - Kidsport .....	25

	<b>C2013-0908</b>	<b>Acceptance of the Department of Sport and Recreation Sport 4 All – Kidsport Grant</b>	<b>27</b>
11.3.4		Plant Budget Amendment – Auger and Crane	28
	<b>C2013-0909</b>	<b>Plant Budget Amendment – Crane and Auger</b>	<b>29</b>
11.4		ADMINISTRATION	30
11.4.1		Adoption of Strategic Community Plan 2013-2023	30
	<b>C2013-0910</b>	<b>Adoption of Strategic Community Plan 2013-2023</b>	<b>34</b>
11.4.2		Adoption of Corporate Business Plan 2013-2017	35
	<b>C2013-0911</b>	<b>Adoption of Corporate Business Plan 2013-2017</b>	<b>37</b>
11.4.3		Adoption of Integrated Workforce Plan 2013-2017	38
	<b>C2013-0912</b>	<b>Adoption of Integrated Workforce Plan 2013-2017</b>	<b>40</b>
11.4.4		Adoption of Long Term Financial Plan 2013-2028 & New Policy 2.7	41
	<b>C2013-0913</b>	<b>Adoption of New Policy 2.7 Integrated Planning: Long Term Financial Planning</b>	<b>43</b>
	<b>C2013-0914</b>	<b>Adoption of Long Term Financial Plan 2013-2028</b>	<b>43</b>
11.4.5		Pastoral Lease Inquiry	44
	<b>C2013-0915</b>	<b>Inquiry into Pastoral Leases in Western Australia</b>	<b>46</b>
11.4.6		Shire of Yalgoo Heritage Strategy	47
	<b>C2013-0916</b>	<b>Shire of Yalgoo Heritage Strategy 2013</b>	<b>48</b>
11.4.7		Objection to Proposal to Remove Poll Provisions from the Local Government Act	49
	<b>C2013-0917</b>	<b>Oppose Foreshadowed Removal of the Polling Provisions from Schedule 2.1 of the Local Government Act (1995)</b>	<b>51</b>
11.4.8		Karara Mining Application for Exemption from Total Fire Ban	52
	<b>C2013-0918</b>	<b>Karara Mining (Shine Mine site) Application for Bush Fires Act 1954 s22C Total Fire Ban Exemption</b>	<b>54</b>
11.4.9		Nomination for Country Reform Policy Forum	55
	<b>C2013-0919</b>	<b>Country Reform Policy Forum</b>	<b>56</b>
12.		NOTICE OF MOTIONS	57
12.1		PREVIOUS NOTICE RECEIVED	57
13.		URGENT BUSINESS	57
13.0		ADMISSION OF URGENT BUSINESS	57
	<b>C2013-0920</b>	<b>Admit Urgent Business</b>	<b>57</b>
13.1		Appoint Chief Bushfire Control Officer	58
	<b>C2013-0921</b>	<b>Appointment of Chief Bushfire Control Officer</b>	<b>58</b>
13.2		Regional Road Group – Gum Creek Crossing Yalgoo Morawa Road 2013/14	59
	<b>C2013-0922</b>	<b>Regional Road Group – Gum Creek Crossing Yalgoo Morawa Road</b>	<b>59</b>
13.3		Sinosteel Funding Agreement Yalgoo Morawa Road	60
	<b>C2013-0923</b>	<b>Rescind S2013-0708 Private Capital Works Agreement for Widening of Yalgoo Ninghan Road</b>	<b>61</b>
	<b>C2013-0924</b>	<b>Negotiate agreement with Sino Steel to construct Yalgoo Ninghan Road between Minjar Haul Road and Golden Grove intersections for their proposed RAV haulage from Blue Hills Mine</b>	<b>61</b>
14.		MATTERS FOR WHICH THE MEETING MAY BE CLOSED	62
15.		NEXT MEETING	62
16.		MEETING CLOSURE	62
		<b>Common Acronyms</b>	<b>63</b>



Unconfirmed Minutes of the Ordinary Meeting of the Yalgoo Shire Council,  
 held in the Paynes Find Community Centre at Paynes Find  
 on Thursday 19 September 2013, commencing at 11.00 am.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President Terry Iturbide declared the Ordinary Meeting open at 11.05am.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

MEMBERS	Cr Terry K Iturbide, Shire President Cr M Raul Valenzuela, Deputy Shire President Cr Neil A Grinham Cr Stanley Willock
STAFF	Sharon Daishe, Chief Executive Officer (CEO) Heather Boyd, Executive Manager Corporate (EMC) Pip Parsonson, Community Youth & Development Coordinator (CYDC) Karen Malloch, Administration Coordinator/Executive Assistant (ACEA)
GUESTS	Phil Allsopp – Sinosteel (SMC) General Manager Scott Whitehead - Sinosteel (SMC) GM-Operations Danielle van Kampen - Sinosteel (SMC) External Relations Manager
OBSERVERS	Several members of the Paynes Find Community observed the meeting. Kim Cable RCKW Woods (Cowboy) Thor Grant Rachel Grant Don Anderson Rhonda Anderson Leah Bell D Bell K Pascoe Byron Parker Adam Fawkes

David Rocke  
Gail Pilmoor  
Bev Slater  
Don Clinch

LEAVE OF  
ABSENCE

APOLOGIES

Cr Laurence Hodder  
Cr Robert Grinham

### **3. DISCLOSURE OF INTERESTS**

Disclosures of interest made before the Meeting

## 4. PUBLIC QUESTION TIME

A member of the public registered written questions prior to the meeting.

The President asked the CEO to respond relevant to the operational area concerned.

### 4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

#### Gail Pilmoor

Q: Can the fence around the water tank/solar pump be completed or what is needed to complete this job?

A: The fence is broken and the Shire will need to arrange repairs.

#### Don Anderson

Although not a question, Don Anderson publicly congratulated the Shire's grader drivers for their good work and commented that he wanted to be able to give this praise which was due. Thank you Don.

Q: When are the Burnerbinmah Station road signs going to be replaced?

A: The faded, illegible Burnerbinmah Station signs are scheduled for replacement this year.

Q: Is there a cleaning contract for the Paynes Find Community Centre?

A: No. It is noted that community member Gail Pilmoor has been cleaning the building on a volunteer basis. Many people have commented on the high quality of Gail's cleaning. Thank you very much Gail for this work.

Q: Can a suitable fence be put around the fibreglass tank.

A: Yes (as per answer to question from Gail Pilmoor).

Q: When are the solar lights at the Yalgoo Entry Statements and the Chapel going to be fixed?

A: The lights at the chapel are due for repair. The solar lights have been excessively dim for a long period and require investigation to find out the cause of the problem.

#### David Rocke

Q: What are the requirements to comply with the legislation for fire breaks?

A: There are many factors to consider when placing fire breaks. Landholders can access information from various sources to assist in meeting their obligations to protect their land:

- The Shire issues a fire break notice annually that is posted with rate notices. Residents may obtain a copy from the Shire at any time by phoning 08 9962 8042, or emailing rates@yalgoo.wa.gov.au.
- The Department of Fire and Emergency Services issue Firebreak Location, Construction and Maintenance Guidelines which are available on the internet at link: [www.dfes.wa.gov.au/safetyinformation/fire/bushfire/BushfireProtectionPlanningPublications/FESA%20Firebreak%20Guidelines\\_std.pdf](http://www.dfes.wa.gov.au/safetyinformation/fire/bushfire/BushfireProtectionPlanningPublications/FESA%20Firebreak%20Guidelines_std.pdf)
- Residents may wish to seek further advice from the Department of Fire and Emergency Services, or the Environmental Protection Authority [www.epa.wa.gov.au](http://www.epa.wa.gov.au)

#### Gail Pilmoor

Q: Who do we report or request to for issues or items requiring attention in the community?

A: This will depend upon the particular issue:

- Community matters can be discussed with Pip Parsonson, Community and Youth Development Coordinator (CYDC) by phoning 9962 8174 or emailing [community@yalgoo.wa.gov.au](mailto:community@yalgoo.wa.gov.au).
- As the CYDC is not responsible for maintenance or infrastructure, faults relating to Shire infrastructure (eg: roads, community centre) can be reported by phoning 08 9962 8042, or emailing [reception@yalgoo.wa.gov.au](mailto:reception@yalgoo.wa.gov.au).
- Members of the community may lodge a formal complaint, which must be in writing to be treated under the formal process.
- The Corporate team at the Shire will be developing a Customer Service Charter this year to improve our response process.

Q: At what stage is the service directory at?

A: The Shire will add a community service directory listing (eg: police, Yalgoo General Store, Paynes Find Tavern) to the Shire newsletter (the Bulldust). This will also be emailed to the community listing when it is developed, and will be on the Shire website when the site is upgraded later in this financial year.

Q: Is there more work to be done at the Paynes Find rubbish tip?

A: Yes

### **Byron Parker**

Q: What can be done to improve the state of the Maranalgo Road and the signage?

A: The Maranalgo Road runs from the Great Northern Highway through to the Mount Marshall Shire boundary. Most of the road is unformed gravel, with a section from slk 17-22 being unconstructed. Being a through road, it is important that the road is maintained in trafficable condition. As the road is of unformed gravel construction, it is maintained to this standard and should be driven with caution in accordance with the warning signs that are placed to be visible on entering the road from the Great Northern Highway.

The Maranalgo road was recently graded. On 19 September 2013 the Shire's specialist roads technician and acting executive manager works and infrastructure (A/EMWI) inspected the road from the Great Northern Highway to the boundary with the Shire of Mount Marshall. The A/EMWI reported that as at the day of inspection, the full length of Maranalgo road is in a satisfactory condition.

For the Maranalgo Road to be improved to a higher standard, this would need to be considered within the Shire's asset management plan for a capital upgrade project, which would in turn require funding.

## **4.2 QUESTIONS WITHOUT NOTICE**

### **Don Anderson**

Q: Are road inspections still being done and when?

A: All roads in the Shire have been inspected by the Shire's engineers to review road priorities and to inform the roads component of the Shire of Yalgoo Asset Management Plan which in turn informs the Shire's integrated planning and reporting.

Q: Do councillors still go on road inspections?

A: Previously staff conducted an annual roads tour with councillors to inform the preparation of the Shire's annual budget. With the introduction of integrated planning and reporting, the Shire's consulting engineers have inspected roads with technical staff to prepare reports and recommendations from appropriately qualified persons to inform the long term financial plan and asset management plan.



Q: Is there a category between categories with regards to roads?

A: No.

Q: Does the council have a percentage figure available for expenditure on consulting versus expenditure on carrying out of works?

A: The Shire's annual financial report is a public document available on the Shire website after the annual electors' meeting each year. This percentage is not explicitly reported.

Q: What is happening regarding the entrance statements at Paynes Find?

A: The design has been completed, with the exception of the aboriginal woman and child. Although the project may experience some further delay due to staff turnover, it is funded for completion in this financial year. The Paynes Find community have been waiting for an extended period of time for this project and your patience is greatly appreciated.

**David Roche**

Q: Is the mining company who own the tenement over the proposed Paynes Find caravan day rest area happy with the work that is being done?

A: The CEO thanked David Roche for bringing up this query. The Shire will research this matter.

**5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Item 11.4.4: Council may wish to close this matter to consideration matters affecting employees 5.23 (2) (a).

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**7.1 PRESIDENT**

Date	Details	Attended with whom
27-28 August 2013	Integrated Planning Workshop - UHY Haines Norton	<ul style="list-style-type: none"> <li>▪ Councillors</li> <li>▪ Executive Staff</li> </ul>

**7.2 COUNCILLORS**

Date	Details	Councillors
15 August 2013	Landcorp Meeting – Mt Magnet	Raul Valenzuela
10 September 2013	Murchison Regional Vermin Council	Laurence Hodder

## **8. CONFIRMATION OF MINUTES**

### **8.1 ORDINARY COUNCIL MEETING**

#### **Background**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

#### **Voting Requirements**

Simple majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0901** Minutes of the Ordinary Meeting

**That the Minutes of the Ordinary Council Meeting held on 19 August 2013 be confirmed.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr S Willock**

**Motion put and carried 4/0**

## **9. MINUTES OF COMMITTEE MEETINGS**

## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters**

### **10.0 INFORMATION ITEMS**

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (eg: matters affecting employee/s or the personal affairs of any person).

## 11. MATTERS FOR DECISION

### 11.0 MATTERS BROUGHT FORWARD

#### 11.1 WORKS AND SERVICES

##### 11.1.1 Roads – SLK 0-10 Mt Gibson Road (#27) RAV Access, Top Iron Pty Ltd, Mummaloo Mine to Great Northern Highway

File:	
Author:	Ron Adams, EMWI
Interest Declared:	No interest to disclose
Date:	3 September 2013
Attachments (yellow)	Nil

#### Matter for Consideration

To consider authorising Top Iron Pty Ltd to construct, maintain and access SLK0 – 10 of the Mount Gibson Road consistent with RAV 10 network access between Mummaloo mine and the Great Northern Highway.

#### Background

Shire road #27, the Mount Gibson Road, is a 28 kilometre access road between the Great Northern Highway and Mount Gibson Station. Shire policy 13.3 shows the road as being rated for use by light station traffic only with maintenance as ‘1 Low –when needed’.

The road is not on the Restricted Access Vehicle Route (RAV) network.

Before using a RAV on any road, it is necessary to obtain the approval of Main Roads WA and the local government.

Main Roads WA will inspect the route and decide whether it is necessary to do any or all of the following:

- Perform an assessment of the route;
- Assess the stability of the vehicle and load;
- Assess the suitability of the road pavement;
- Specify conditions of access as speed limits, hours of operation or accreditation requirement;
- Recommend a number of road improvements as conditions of approval.

Main Roads WA has completed this review of Mt Gibson Road. The road is not suitable for RAV access.

Top Iron Pty Ltd have tenements in an area they call “Mummaloo” and their mining operation is on this lease.

Top Iron Pty Ltd in consultation with the Yalgoo Shire Executive Manager of Works and Infrastructure, have scoped the ten kilometre section of the Mt Gibson Road that they will enter into a road agreement for the use of.

RAV vehicles at the Mt Gibson Road will be required to transport ore from the mine at Mummaloo to the Great Northern Highway.

Top Iron Pty Ltd will be required to construct the ten kilometre section of the Mt Gibson Road to meet RAV network requirements as per the guidelines of the MRWA.

### **Statutory Environment**

#### *Local Government Act 1995*

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

### **Strategic Implications**

Economic development.

### **Policy Implications**

13.3 Road Asset Management Priorities

13.4 Assessment of CA07 Applications (Restricted Access Vehicles on Shire roads)

13.5 Road Use (RAV Haulage) Agreements Policy

### **Financial Implications**

Budget neutral as Top Iron will fund all construction to make the road suitable to pass the minimum RAV access requirements.

### **Consultation**

- Main Roads WA – Bernie Millar, Regional Manager
- Top Iron Pty Ltd – Andrew Whitehouse,
- Top Iron Pty Ltd – Peter Gaze, Commercial Manager

### **Comment**

The Mount Gibson Road is currently only a station access road, and is one of the furthest roads from our works depot at Yalgoo. Top Iron will be the only RAV users of the road and will enter into an agreement to construct and maintain at their expense (ie: Top Iron will not be required to enter into a cents per kilometre agreement).

Negotiations for the road agreement will include requesting Top Iron to agree to maintain the remainder of the road to the station, as a community benefit.

A CA07 condition should be placed on the road to ensure that the Shire becomes aware if any other RAV users desire to access the road. This condition requires RAV operators to hold a letter of authority from the local government (refer policy 13.4) when using the Shire RAV network.

## Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0902     RAV10 Access to Mt Gibson Road from SLK0 – 10 Top Iron Pty Ltd Mummaloo Mine**

**That Council:**

- 1. Will enter into an agreement for Top Iron Pty Ltd to construct and maintain SLK 0-10 of the Mount Gibson Road, solely at their cost, to a condition that is suitable for their RAV 10 access from Mummaloo Mine to the Great Northern Highway; and**
  - A community benefit condition of the road agreement will be that Top Iron agrees to maintain SLK 10-28 of the Mount Gibson Road (ie: the area of the road that is outside the RAV network) in a safe and trafficable condition including a minimum of one grade per year;**
- 2. Authorises the President and CEO to execute the agreement with Top Iron Pty Ltd by affixing the Common Seal of the Shire of Yalgoo; and**
- 3. Will approve RAV network 10 access to SLK 0-10 of the Mount Gibson Road subject to completion of the required remedial works and a satisfactory MRWA access report; and**
- 4. Will place a CA07 condition on the Mount Gibson Road (this condition requires operators to hold a letter of approval from the local government when operating RAV on the road); and**
- 5. Authorises the CEO to approve an application from Top Iron for CA07 approval to use the Mount Gibson road in accordance with a valid RAV permit once the remedial work is completed and provided that Top Iron construct and continue to maintain the road to a condition that is suitable for the RAV access.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr N Grinham**

**Motion put and carried 4/0**

### 11.1.2 Roads – Regional Roads Group (RRG) Five Year Plan 2013/14 to 2017/18

File:	
Author:	Ron Adams, EMWI
Interest Declared:	No interest to disclose
Date:	11 September 2013
Attachments (yellow)	Nil

#### Matter for Consideration

To consider adopting an in-principle five-year plan for regional roads group funding.

#### Background

Regional Roads Group (RRG) is state funding via Main Roads WA for local government road projects and is the subject of this agenda item.

RRG is made up of subgroups and technical working groups in each region in WA.

The RRG process is each local government submits project for consideration by subgroups and depending on the bucket of money the State Government give to Main Roads, how much is allocated to each of the projects.

Submissions made by local governments are scored on items such as “impact on reducing ongoing maintenance” or “School bus route”.

All submissions come up with a score and are rated according to this score from highest to lowest.

A local government is entitled to minimum funding of \$100,000 if they do not score enough points to have a project funded.

RRG funding is a two thirds RRG and one third shire funding e.g. if \$100,000 is granted then the shire puts in \$50,000 to make a project total of \$150,000.

An RRG project submission is sent in approximately eight months prior to the next financial year.

Part of the RRG new process is to identify five years in advance what the program for each shire may look like.

Other considerations such as Roads 2030 form part of the consideration.

When considering how RRG is to be spent, it is useful to consider other available funding such as Roads to Recovery (R2R) which is a federal funded program to improve local government roads. Each local government is to submit yearly the project they are working on.

The Shire of Yalgoo’s allocation has been previously approximately \$300,000 per year however the future allocation is as yet unknown.

Generally R2R and RRG are utilised together in the roads budget.

The attached schedule sets out a five year plan for Shire works.

#### Statutory Environment

*Local Government Act 1995*

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

**Strategic Implications**

Enhancements to the Shire’s road network.

**Policy Implications**

Nil

**Financial Implications**

To be considered in the long term financial plan and annual budget.

**Consultation**

- Michael Keane, Shire Engineer, Greenfield’s Technical Services

**Comment**

As the shire is currently embracing the new strategic framework and long term financial management plan, the adoption of this five year model is somewhere ambiguous and is not aligning 100% with our planning.

This is of course mainly due to the fact that we do not know what funding pool is likely to be or what our allocation may be.

The 5 year plan is essential in the criteria for RRG so our adoption of a basic structure will suffice.

The following table sets out an indicative five year plan for regional road group project applications. It is important to remember that the Shire of Yalgoo applications compete for funding in a pool that includes all local governments in the Mid West. With low traffic counts, our projects often miss out on funding however we have a minimum entitlement to \$100,000 if no project is approved.

**Shire of Yalgoo Provisional Five Year Plan RRG/R2R 2013-14 to 2017-18**

**SHIRE OF YALGOO 9 YEAR RRG PROGRAM AS OF 2009/10**

Project	Year		Location	Scope of Works
Morawa Yalgoo Road	1	2013-14	Slk 13.00 - 23.00	Formation & Sheeting
Morawa Yalgoo Road			Slk 13.00 - 23.00	4m Seal
Yalgoo Ninghan Road			Slk 11.60 - 18.25	Reform & Sheet
Morawa Yalgoo Road	2	2014-15	SLK 0-13	Formation & Sheeting
Morawa Yalgoo Road			SLK 0 - 13	4m Seal
Yalgoo Ninghan Road			Slk 18.25 - 25.00	Reform & Sheet
Yalgoo Ninghan Road	3	2015-16	Slk 25.00 - 32.00	Reform & Sheet
Yalgoo North Road			Slk 1.00 - 10.00	Reform & Sheet
Yalgoo Ninghan Road	4	2016-17	Slk 32.00 - 39.00	Reform & Sheet
Yalgoo North Road			Slk 10.00 - 20.00	Reform & Sheet
Morawa Yalgoo Road			Slk 80.00 - 83.00	Reseal program
Yalgoo North Road	5	2017-18	Slk 20.00 - 30.00	Reform & Sheet
Morawa Yalgoo Road			Slk 73.00 - 80.00	Reseal program



**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0903 Five Year Plan – Regional Roads Group and Roads to Recovery Indicative Projects**

That Council adopts the indicative five year plan as set out below for projects to be funded through Regional Roads Group (RRG) and Roads to Recovery (R2R) grants but reserves the right to change the projects each year when funding amounts are released to align with the Shire’s strategic business plans:

**SHIRE OF YALGOO 9 YEAR RRG PROGRAM AS OF 2009/10**

Project	Year		Location	Scope of Works
Morawa Yalgoo Road	1	2013-14	Slk 13.00 - 23.00	Formation & Sheeting
Morawa Yalgoo Road			Slk 13.00 - 23.00	4m Seal
Yalgoo Ninghan Road			Slk 11.60 - 18.25	Reform & Sheet
Morawa Yalgoo Road	2	2014-15	SLK 0-13	Formation & Sheeting
Morawa Yalgoo Road			SLK 0 - 13	4m Seal
Yalgoo Ninghan Road			Slk 18.25 - 25.00	Reform & Sheet
Yalgoo Ninghan Road	3	2015-16	Slk 25.00 - 32.00	Reform & Sheet
Yalgoo North Road			Slk 1.00 - 10.00	Reform & Sheet
Yalgoo Ninghan Road	4	2016-17	Slk 32.00 - 39.00	Reform & Sheet
Yalgoo North Road			Slk 10.00 - 20.00	Reform & Sheet
Morawa Yalgoo Road			Slk 80.00 - 83.00	Reseal program
Yalgoo North Road	5	2017-18	Slk 20.00 - 30.00	Reform & Sheet
Morawa Yalgoo Road			Slk 73.00 - 80.00	Reseal program

Moved: Cr MR Valenzuela

Seconded: Cr N Grinham

Motion put and carried 4/0

## 11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

### 11.2.1 Community Sporting and Recreation Facilities Fund (CSRFF) Application, Yalgoo Sports Ground Facilities

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	19 September 2013
Attachments (yellow)	P1 Business Case Yalgoo Sports Ground Facilities Upgrade

#### Matter for Consideration

To consider proposing the Yalgoo Sports Ground Facilities Upgrade project for funding under the Department of Sport and Recreation’s Community Sporting and Recreation Facilities Fund (Annual Grant category).

#### Background

The Department of Sport and Recreation (“DSR”) offers Annual and Forward Planning Grants annually through the Community, Sport and Recreation Facilities Fund (“CSRFF”) with local governments and community groups being eligible applicants. Grants relate to projects and initiatives that increase the opportunity for physical activities.

Grants can be sought for projects over \$166,667 and have several requirements including the stipulation that all applications must be approved by the Council that governs the geographic area in which the grant will be expended and that Minutes must be provided endorsing the project for application. Grants will fund a maximum of 1/3 of total project costs, with an opportunity to apply for a Development Bonus, being up to 50% of the total project costs. The Development Bonus considers factors such as geographic location (ie remoteness), participation and environmental initiatives.

Applications must be received by the Department of Sport and Recreation by no later than 4.00pm on Friday 27 September 2013.

At Council’s meeting on 1 July 2013, it was endorsed to apply for funding offered by the Regional Development Australia Fund (Round 5) (“RDAF”) for the Yalgoo Sports Ground Facilities Upgrade project and leverage other funding opportunities that may apply. A Business Case and Application were submitted for the amount of \$132,299 under the RDAF by the July deadline.

The RDAF Business Case identified and took into consideration funding through the CSRFF.

The Yalgoo Sporting Ground Facilities Upgrade includes an oval, cricket pitch and ancillary sheds at the location of the Yalgoo Golf Course.

#### Statutory Environment

##### *Local Government Act 1995*

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.
- s.6.8 Expenditure from municipal fund not included in annual budget
  - (a) Is incurred in a financial year before the adoption of the annual budget
  - (b) Is authorised in advance by resolution

**Strategic Implications**

Provision of infrastructure that is of high value to the community, has been routinely requested by the community, and is of potential regional benefit.

**Policy Implications**

Nil

**Financial Implications**

Cost to develop the project as a turnkey project, this will be allowed for in the Shire’s 2014/15 Annual Budget.

The RDAF grant will be received in the 2013/14 financial year for expenditure in 2014/15. The CSRFF grant is required to be expended no earlier than the 2014/15 financial year.

The project’s total cost is estimated at \$266,299, with a contribution sought from the RDAF grant of \$132,299, a sought contribution of \$132,000 under the CSRFF and a contribution of \$2,000 from the Shire.

**Consultation**

- Heather Boyd, EMC
- Pip Parsonson, CYDC
- Tammy King, Grants Consultant (Grants Empire)
- Richard Malacari, Manager, Mid West (DSR)

**Comment**

As per the CSRFF grant guidelines, conversations have been had with DSR’s Mid West Manager regarding this project with positive feedback and encouragement to apply.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0904    Community Sporting and Recreation Facilities Fund Application, Yalgoo Sports Ground Facilities**

**That Council endorses the submission of an application under the Community Sporting and Recreation Facilities Fund (Annual Grant) for a grant towards the “Yalgoo Sport Ground Facilities Upgrade” project.**

**Moved: Cr S Willock**

**Seconded: Cr N Grinham**

**Motion put and carried 4/0**

### 11.2.2 Sale of Lots 37 and 39 Piesse Street and 3 Campbell Street, Yalgoo

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2013
Attachments (yellow)	P21 a) Letter from Western Bros Earthmoving and Haulage P22 b) Land Zoning Report, EHO, 18 March 2013 with aerial photograph and notes regarding proposed development P23 c) Strategy and Lot Maps P27 d) Copy of Shire advertisement notifying intention to dispose of land P28 e) Annexure A – Special Conditions

#### Matter for Consideration

To consider the sale of lots 37 and 39 Piesse Street, and 3 Campbell Street, Yalgoo to Western Bros Earthmoving and Haulage.

#### Background

Following receipt of an expression of interest from Western Bros Earthmoving and Haulage to purchase Lots 37 and 39 Piesse Street, and Lot 3 Campbell Street, Council made the following decisions:

#### ORDINARY MEETING JUNE 2013:

##### *OFFICER RECOMMENDATION/COUNCIL DECISION*

**C2013-0604** Offer to Purchase and Develop Lots 37 and 39 Piesse and 3 Campbell Streets, Western Bros Earthmoving and Haulage

*That Council*

1. *Indicates intention in principle to dispose of Lots 37 and 39 Piesse Street and 3 Campbell Street Yalgoo to Western Bros Earthmoving; and*
2. *Requests the CEO to:*
  - *Purchase a valuation of the land; and*
  - *Purchase and present to Council legal advice regarding imposition of a condition of sale that will require the buyer to develop the block within two years; and*
  - *Present a further recommendation to Council for the necessary advertising of disposal of the land under s 3.58 (3) of the Local Government Act.*
  - *Include a figure of \$10,000 in the draft 2013-14 budget for vacant land development to facilitate future development enquiries in the interest of economic development.*

*Moved: Cr L Hodder    Seconded: Cr MR Valenzuela    Motion put and carried 4/0*

##### *NEW MOTION/COUNCIL DECISION*

**C2013-0605** Offer to Purchase and Develop Lots 37 and 39 Piesse and 3 Campbell Streets, Western Bros Earthmoving and Haulage

*That Council*

*Accepts in principle \$5,000 per block from Western Bros Earthmoving and Haulage*

*Moved: Cr S Willock    Seconded: Cr L Hodder    Motion put and carried 4/0*

**ORDINARY MEETING JULY 2013:**

*OFFICER RECOMMENDATION/COUNCIL DECISION*

**C2013-0710**      *Advertising Proposed Disposal of Lots 37 and 39 Piesse Street and 3 Campbell Street, Yalgoo to Western Bros Earthmoving*

*That Council:*

1. *Request the CEO to give local public notice of the proposed disposition in accordance with section 3.58 (3) of the Local Government Act 1995 as follows:*

(a) *Local public notice to be by way of advertisement in the Shire of Yalgoo Bulldust and the Geraldton Guardian on or before Tuesday 13 August 2013 inviting submissions to the Local Government by close of business Friday, 30 August 2013;*

(b) *The names of the parties concerned are the Shire of Yalgoo and Western Bros Earthmoving;*

(c) *The consideration to be received by the local government for the disposition is \$15,000 inclusive of GST;*

(d) *The market value of the disposition, as ascertained by a valuation carried out by Landgate on 9 July 2013, is \$13,750 inclusive of GST;*

(e) *The Local Government will consider any submissions received at the Ordinary Council Meeting to be held on 19 September 2013; and*

2. *Pending the outcome of any submissions received, and final agreement between the Shire and Western Bros Earthmoving on the terms of the Sale, Council will make the necessary arrangements to enter into the Sale on or before 1 November 2013.*

*Moved: Cr MR Valenzuela      Seconded: Cr S Willock      Motion put and carried 3/0*

The proposed disposition was advertised in accordance with the instructions of Council.

Legal advice as prepared by Civic Legal was presented to Council in July.

**Statutory Environment**

*Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

**Strategic Implications**

Economic development.

**Policy Implications**

Delegation 2.1 Use of Common Seal

**Financial Implications**

Income of \$15,000 inclusive of GST will offset the Shire's expenses incurred including valuation of land, legal advice, advertising and conveyancing.

**Consultation**

- Bill Atyeo, Environmental Health and Building Officer
- Ross Western

**Comment**

Legal advice obtained from Civic Legal has been discussed with Ross Weston.

As there were no submissions received by close of business Friday 30 August 2013 in response to the advertisement, it is recommended that Council proceed with the disposition of land.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0905     Sale of Lot 37 and 39 Piesse Street, and 3 Campbell Street, Yalgoo to Western Bros Earthmoving and Haulage**

**That Council:**

- 1. In accordance with and having satisfied the provisions of s.3.58 of the Local Government Act 1995 agree to dispose of Lots 37 and 39 Piesse Street, and 3 Campbell Street, to Western Bros Earthmoving and Haulage for the consideration of \$15,000 inclusive of GST; *and***
- 2. Require that the contract for the sale of land is to include Annexure A – Special Conditions (as included in the attachments to this item) in order to achieve the intent of decision C2013-0604 relating to development of the land within two years; *and***
- 3. Request the CEO to make the appropriate arrangements to effect the sale of the land on or before 1 November 2013; *and***
- 4. Authorise the President and CEO to affix the Common Seal to the Transfer of Land and/or any other document required to affect the transfer in accordance with this decision.**

**Moved: Cr S Willock**

**Seconded: Cr MR Valenzuela**

**Motion put and carried 4/0**

## 11.3 FINANCE

### 11.3.1 Major Project Progress Reports

*Note: Financial Activity Statements unavailable for the Month of August 2013.*

File:	
Author:	Heather Boyd, Executive Manger, Corporate
Interest Declared:	No interest to disclose
Date:	11 September 2013
Attachments (White)	Major Project Progress Reports - C2012-0320
	P1 CYC Design & Headworks
	P2 BD008 Staff Housing: Weekes St
	P3 CA002 Caravan Park: Major Upgrade

#### Matter for Consideration

Receipt of the Major Project progress reports for August 2013.

#### Background

Council, at the ordinary meeting held in March 2012, requested that a status report for major projects be included in the monthly financial reports (decision C2012-0320). Where relevant this additional report is included in the attachments for the information of council.

#### Statutory Environment

##### *Local Government Act 1995*

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

##### *Local Government (Financial Management) Regulations 1996*

Reg 13(1)—Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.





### 11.3.2 Invitation to Join the Mid West Industry Road Safety Alliance (MWIRSA)

File:	
Author:	Pip Parsonson, Community and Youth Development Coordinator
Interest Declared:	No interest to disclose
Date:	10 September 2013
Attachments	P36 Mid West Industry Road Safety Alliance / Invitation
(yellow)	P37 Article on Tame the Beast

#### Matter for Consideration

To consider joining the Mid West Industry Road Safety Alliance (MWIRSA) at a cost of up to \$5,500 per annum.

#### Background

MWIRSA was officially launched by the Minister for Police; Road Safety, Liza Harvey in October 2012 following the apparent success of similar road safety alliances in the South West and Pilbara regions. The broad aim of MWIRSA is “to promote a cooperative approach towards improving road safety and reducing trauma on road networks in the Mid West Region”. The stated current issues relate to “increasing heavy vehicle movements” in the mining and agricultural sectors and the “continuing evolution of the tourism industry”. Further information on the aims and objectives of MWIRSA can be found in the annexure, *Mid West Industry Road Safety Alliance / Invitation*.

Since its formation MWIRSA has been inviting stakeholders, primarily industry and local government to become financial members of the alliance. The purpose of the membership is to boost income which in turn is used to develop road safety initiatives within, and specifically relevant to the region.

Current membership of MWIRSA includes, MW Traffic Controllers; Shire of Irwin; Shire Of Coorow; Patience; City of Greater Geraldton; MRWA; Toll; Office of Road Safety; Sino Steel; CBH; Catalano and MMG.

A recent initiative of MWIRSA is the Tame the Beast campaign, which aims to educate drivers on over taking road trains. The campaign has been very well-received by audiences watching two television commercials that were conceived and produced in the Mid West.

#### Statutory Environment

*Local Government Act 1995*

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

#### Strategic Implications

Becoming a MWIRSA partner would demonstrate the Shire’s commitment to finding and contributing to local solutions to local road safety problems on the Mid West road network.

#### Policy Implications

Nil

#### Financial Implications

MWIRSA seeks annual financial contributions of up to \$5,500 per member. No minimum amount is set although it is noted on available information that all members, with the exception of one, have paid the full \$5,500. The one exception has paid \$500.

Note that this recommendation does not require a budget amendment because \$5,000 was allocated under E053010 Road Safety in the approved annual budget. If membership of MWIRSA is approved the budget allocation will be annualised for ongoing membership.

**Consultation**

- CEO, Sharon Daishe
- MMG Community Liaison Officer, Brooke Creemers
- Shire of Irwin CEO, Darren Simmons
- Roadwise - Road Safety Officer – Mid West, Samantha Adams

**Comment**

Road safety campaigns, and the costs associated with them, have traditionally been the domain of state government and occasionally motoring groups. Accordingly a request for support from MWIRSA to the Shire could be argued as yet another example of local government being asked to shoulder another cost burden shifted in its direction.

After the consultation/research process looking into MWIRSA it is apparent that the industry road safety alliances clearly aim to offer more than any state-wide campaign could offer. ‘Alliance’ is a key term in this regard. MWIRSA is not simply asking for financial support but rather seeking proactive membership into an alliance that looks for relevant stakeholders to contribute to identifying solutions to local problems. Put simply, an alliance uses expertise and knowledge of local stakeholders to make campaigns and initiatives for road safety specifically relevant to local circumstances.

Membership of MWIRSA would effectively give the Shire a voice on well-resourced road safety initiatives relevant to our road network.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0907     Membership of the Mid West Industry Road Safety Alliance**

**That Council:**

- 1.        Joins the Mid West Industry Road Safety Alliance; and**
- 2.        Pays a membership fee of \$5,500 (GST inclusive) per annum to the Mid West Industry Road Safety Alliance**

**Moved: Cr N Grinham**

**Seconded: Cr S Willock**

**Motion put and carried 4/0**

### 11.3.3 Request for Amendment to Adopted Budget – Inclusion of Grant: Sport 4 All - Kidsport

File:	
Author:	Pip Parsonson, Community and Youth Development Coordinator
Interest Declared:	No interest to disclose
Date:	10 September 2013
Attachments (yellow)	Nil

#### Matter for Consideration

To consider acceptance of a \$45,000 grant from the Department of Sport and Recreation to facilitate Sport 4 All – Kidsport in Yalgoo, Mount Magnet, Meekatharra and Wiluna.

#### Background

The Shire of Yalgoo has been offered a grant from the Department of Sport and Recreation under their program Sport 4 All – Kidsport. The grant of \$45,000 is to run for the remainder of the financial year and aims to “...make it possible for Western Australian children to participate in community sport and recreation, no matter their financial circumstances”. The program targets children from 5 to 18 years of age and the Grant Agreement proposes that the Shire acts as an administrative hub, financially facilitating the program in Mount Magnet, Meekatharra and Wiluna whilst financially and operationally facilitating the program in Yalgoo.

The project objectives are:

- Increase participation opportunities for eligible Kidsport children and youth in sport and recreation clubs.
- Increase in ‘new’ eligible Kidsport participants joining sport and recreation clubs.
- Increase club membership in sport and recreation clubs.
- Kidsport is promoted and supported by state sporting associations (SSA’s), local sport and recreation clubs and community organisations.
- Develop partnerships/relationships between Dept of Sport and Recreation (DSR), State sporting associations, local governments, and referral agents, other community organisations, and government agencies.
- Develop and strengthen local government support, education and training for community sport and recreation organisations.
- Identification of targeted areas for implementation of Kidsport. I.e.; localities, clubs, individuals.
- Effective administration and promotion of Kidsport.

The program works on a voucher system whereby participating Kidsport sporting associations or clubs apply for a specified number of vouchers to cover the costs of prospective eligible club members aged 5 to 18 years who wish to participate in the club’s sporting activities.

A hypothetical example might be that a sporting club in Mount Magnet has 5 eligible children who want to join that club at a cost of \$200 per membership. The club ensures all appropriate Kidsport documentation is gathered and presents the information to the Shire of Mount Magnet which then validates the 5 applications and hands the sporting club 5 Kidsport vouchers to the value of \$200 each. The club then presents the vouchers to the Shire of Yalgoo who then organises for the 5 x \$200 vouchers to be redeemed through direct deposit into the club’s bank account.

## **Statutory Environment**

### *Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

### 6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution\*; or

(c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

## **Strategic Implications**

The acceptance of the Sport 4 All – Kidsport grant and facilitation of the program goes some way to fulfilling the Strategic Community Plan strategy 1.3.1, “Run regular sport and recreation activities at the Rage Cage”.

The acceptance of the Sport 4 All – Kidsport grant also promotes good governance leadership and good relations with Mount Magnet, Meekatharra and Wiluna shires by promoting and indirectly engaging in positive sport and recreation programs in their areas.

## **Policy Implications**

Nil

## **Financial Implications**

The Sport 4 All – Kidsport is a cost neutral activity although a budget amendment will be required to recognise income and expenditure.

The grant is for \$45,000 and expenditure is capped at \$45,000. \$10,000 is allocated towards the Shire’s administrative costs, \$1,000 is allocated to each of the three other Shires for their administrative costs and up to \$200 for each of 160 ‘vouchers’ that are dispersed to sporting clubs within each of the four participating shires, (totalling \$32,000).

## **Consultation**

- Sharon Daishe, CEO
- Heather Boyd, Executive Manager Corporate
- Richard Malacari, Department of Sport and Recreation

## **Comment**

The Sport 4 All – Kidsport program will encourage positive community development in Yalgoo by creating an imperative to reinvigorate the Yalgoo Sporting Association which has been in abeyance for some time. The Yalgoo Sporting Association will comprise community members and will directly engage Yalgoo’s young people in sporting activities. An allocation of up to \$200 per child will effectively create a budget sufficient enough to enable Yalgoo kids to engage in sporting activities on a regular basis.

## **Voting Requirements**

Absolute Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0908     Acceptance of the Department of Sport and Recreation Sport 4 All – Kidsport Grant**

**That Council:**

- 1.        Accepts the Department of Sport and Recreation Sport 4 All – Kidsport grant of \$45,000; and**
- 2.        Adopts a budget amendment to recognise the income and expenditure associated with the Kidsport Grant.**

**Moved: Cr MR Valenzuela     Seconded: Cr N Grinham     Motion put and carried by Absolute Majority 4/0**

### 11.3.4 Plant Budget Amendment – Auger and Crane

File:	
Author:	Heather Boyd, EMC
Interest Declared:	No interest to disclose
Date:	10 September 2013
Attachments (yellow)	Nil

#### Matter for Consideration

To consider a budget amendment to allow for the purchase of a post hole auger and crane to be fitted to the Fuso Canter truck which the Shire has on order.

#### Background

A budget item of \$73,000 was adopted at the Council meeting on 19 August 2013 - C2013-0813 for the purchase of a new Fuso Canter truck.

A quote has been received to include a crane and post hole auger at an added cost of \$25,165 plus GST.

#### Statutory Environment

*Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution\*; or

(c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

#### Strategic Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Additional expenditure of \$26,165 on a capital purchase, with a recommendation that it be funded from reserves.

#### Consultation

Sharon Daishe, CEO

Cliff Hodder, Specialist Roads Technician

Jason Hodder, Construction Supervisor

### Comment

Currently the road crew, when needing to make holes for road signs and guide posts have to transport the backhoe out to the site specifically to drill holes for posts. With a crane and post hole auger fitted to the new truck there will be a saving in time and costs associated with road construction.

The current auger is normally fitted to the back of the backhoe and there is risk associated with its use. The backhoe has to be loaded onto the low loader and taken out to the site where the work is being done. Additional staff hours are needed with use of the backhoe with a staff member returning to the depot to collect the machinery. Having the auger fitted to the truck allows for operational efficiencies and savings in man-power and time as the Canter truck is usually out at any road construction site.

The crane will be used to move the auger on and off the truck as needed. It will also allow for other materials to be lifted on and off the truck. Once again this allows for efficiencies in time and costs for the road crews out on site. The crane will reduce risks to the staff that currently need to man-handle equipment into place such as sign posts.

### Voting Requirements

Absolute Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0909 Plant Budget Amendment – Crane and Auger**

**That Council:**

- 1. Authorises a capital budget amendment of \$25,165 for the purchase of a crane and post hole auger to be fitted to the new (budgeted) Fuso Canter truck which is currently on order; *and***
- 2. Authorises the purchase to be funded from the Plant Replacement Reserve.**

**Moved: Cr S Willock**

**Seconded: Cr N Grinham**

**Motion put and carried by Absolute Majority 4/0**

## 11.4 ADMINISTRATION

### 11.4.1 Adoption of Strategic Community Plan 2013-2023

File:	
Author:	Pip Parsonson, Community and Youth Development Coordinator
Interest Declared:	No interest to disclose
Date:	10 September 2013
Attachments (yellow)	P39 List of amendments to previous Draft Plan P42 Amended Draft Strategic Community Plan 2013-2023

#### Matter for Consideration

To consider adopting the Draft Strategic Community Plan 2013-2023 and submitting it to the Department of Local Government and Communities.

#### Background

Legislation gazetted in 2011 required local governments to adopt a Community Strategic Plan and Corporate Plan by 30 June 2013, which require a suite of integrated resourcing plans (asset management, long term financial and workforce).

At the June 2013 OCM Council resolved:

*That Council adopts the attached timeline as proposed to finalise the integrated planning process by September 2013, and each councillor commits to attending the following workshops at Yalgoo:*

- *Tuesday 20 August 9am to 4pm: Asset Management (morning) and Long Term Financial (afternoon) Plans*
- *Tuesday 27 August 10am-3pm: Corporate Plan*

Consultation with community for the Community Strategic Plan commenced in 2011 with workshops in Yalgoo and Paynes Find, and a survey conducted by a Curtin University scholar.

Community consultation has been conducted intensively between March to May 2013 by the Shire's new Community & Youth Development Coordinator.

The Community & Youth Development Coordinator prepared a Draft Strategic Community Plan which was presented to Council at its July meeting. At that meeting it was resolved:

*That Council*

1. *Endorse the draft Strategic Community Plan 2013-2023;*
2. *Request the CEO to advertise in a public notice in the Geraldton Guardian on or before 6 August 2013, that the draft Strategic Community Plan 2013-2023 is available for viewing and invite community feedback via written submissions to be received by Friday, 30 August 2013, 4.00pm;*
3. *Request the CEO to advertise in the Yalgoo Bulldust the draft Strategic Community Plan and an invitation for community feedback via written submission to be received by Friday, 30 August 2013, 4.00pm;*
4. *Request the CEO to include with the advertisement and copy of the draft Strategic Community Plan 2013-2023 in the August 2013 edition of the Yalgoo Bulldust, a brief explanation of the Integrated Planning and Reporting Framework and the importance of the community partaking in providing feedback on the draft Strategic Community Plan and what they see as*



*priority strategies for Council to consider to be included in the 2013-2017 Corporate Business Plan.*

5. *Request the CEO to make arrangements to ensure the August edition of the Yalgoo Bulldust is distributed to all households in the Shire of Yalgoo on or before 13 August 2013; and*
6. *The CEO to present a report to Council at the September 2013 OCM detailing the written submissions received.*

## **Statutory Environment**

### *Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

#### 5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

### *Local Government (Administration) Regulations 1996*

#### Division 3 — Planning for the future

[Heading inserted in Gazette 26 Aug 2011 p. 3483.]

#### 19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.

(3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.

(4) A local government is to review the current strategic community plan for its district at least once every 4 years.

(5) In making or reviewing a strategic community plan, a local government is to have regard to —

(a) the capacity of its current resources and the anticipated capacity of its future resources; and

(b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and

(c) demographic trends.

(6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

(7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

(8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

[Regulation 19C inserted in Gazette 26 Aug 2011 p. 3483-4.]

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government’s strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

[Regulation 19DA inserted in Gazette 26 Aug 2011 p. 3484-5.]

19D. Adoption of plan, public notice of to be given

- (1) After the adoption of a strategic community plan, or modifications of a strategic community plan, under regulation 19C, the local government is to give local public notice in accordance with subregulation (2).
- (2) The local public notice is to contain —
  - (a) notification that —
    - (i) a strategic community plan for the district has been adopted by the council and is to apply to the district for the period specified in the plan; and
    - (ii) details of where and when the plan may be inspected;

or

- (b) where a strategic community plan for the district has been modified —
  - (i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for the period specified in the plan; and
  - (ii) details of where and when the modified plan may be inspected.

### **Strategic Implications**

Establishment of a community vision for the Shire of Yalgoo, with a plan of action to achieve the vision within the constraints of the available resources.

### **Policy Implications**

Nil

### **Financial Implications**

The adoption of the Strategic Community Plan will commit Council to a range of activities and programs over a ten year period that, although constrained by available resources, will have direct implications on the way Council manages its budget. The Strategic Community Plan will be tied to the Corporate Business Plan, Workforce Development Plan and Long-Term Financial Plan all of which have implications on budget income and expenditure.

### **Consultation**

- Executive staff
- Councillor Workshop
- UHY Haines Norton Consultants
- Marg Hemsley Consultant
- Residents of the Shire of Yalgoo

### **Comment**

All resolutions adopted by Council at its July meeting have been undertaken along with further consultations with senior staff and relevant consultants.

In total, four (4) 'Feedback Sheets' were received during the exhibition period. Three chose to only prioritise the strategies as listed in the Draft Strategic Community Plan and one chose to provide written comment along with a priority listing. Four submissions from a total population of approximately 280 people equates to less than 1.5% of the Shire population and therefore cannot be considered statistically relevant when the population is so small.

The one submission with comments indicates that the Plan is Yalgoo town-centric and does not adequately represent the needs/issues of those living and working on stations. The submission suggests that Shire staff should be trained and the Shire should spend "more time actively advocating for, promoting and developing practical assistance on: 1. Wild dog issues, 2. Drought issues, 3. Live export/market issues." The matter of wild dog issues is in fact included in the Plan in section 3.2.1. It is an accurate observation however that drought and live export/market issues are not present in the Plan.

No particular patterns were detected across the four submissions so far as the prioritisation of the draft strategies. All had divergent areas of preferred preference and accordingly no conclusions can be drawn from the results.

It should be noted that the Strategic Community Plan under Department of Local Government guidelines should be a 'living' plan and accordingly the review timetable provides for on-going community consultation during the life of the plan.

It should also be noted that some minor amendments have been made to the Draft as a result of further consultations with senior staff and consultants. Those changes are documented in annexure 1.

The Strategic Community Plan 2013 – 2023 is submitted for adoption as annexure 2.

### **Voting Requirements**

Absolute Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

#### **C2013-0910    Adoption of Strategic Community Plan 2013-2023**

**That Council:**

- 1.        Adopt the Strategic Community Plan 2013-2023 as prepared in accordance with r19C (7) of the Local Government (Administration) Regulations 1996; *and***
- 2.        Give local public notice of adoption of the Strategic Community Plan 2013-2023 in accordance with regulation 19D; *and***
- 3.        Submit the adopted Strategic Community Plan 2013-2023 to the Department of Local Government and Communities.**

**Moved: Cr MR Valenzuela    Seconded: Cr N Grinham    Motion put and carried by Absolute Majority 4/0**

### 11.4.2 Adoption of Corporate Business Plan 2013-2017

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2013
Attachments	P68 Shire of Yalgoo Final Draft Corporate Business Plan 2013-2017 (yellow)

#### Matter for Consideration

To consider adopting the draft inaugural Shire of Yalgoo Corporate Business Plan 2013-2017.

#### Background

The inaugural Shire of Yalgoo Corporate Business Plan 2013-2017 has been developed by consultants UHY Haines Norton in consultation with executive staff, key consultants and elected members.

The CPB reflects the priorities in the Shire’s Strategic Community Plan 2013-2023.

An elected member workshop was held at Yalgoo in August to finalise the draft.

#### Statutory Environment

##### *Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

##### *Local Government (Administration) Regulations 1996*

19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

19DA. Corporate business plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

(3) A corporate business plan for a district is to —

(a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and

- (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

### **Strategic Implications**

The Shire of Yalgoo corporate business plan sets out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district.

### **Policy Implications**

Nil

### **Financial Implications**

Financial implications are disclosed in the Corporate Business Plan, and integrated to the Workforce Plan, Long Term Financial Plan and Asset Management Plan in accordance with the principles of integrated planning and reporting.

### **Consultation**

- Executive staff
- Councillor Workshop
- UHY Haines Norton Consultants
- Marg Hemsley Consultant

### **Comment**

The final draft corporate business plan has been prepared by UHY Haines Norton following an elected member workshop held in Yalgoo on Thursday 22 August 2013.

## **Voting Requirements**

Absolute Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0911     Adoption of Corporate Business Plan 2013-2017**

**That Council**

- 1.     Adopt the Corporate Business Plan 2013-2017 as prepared in accordance with r19DA (6) of the Local Government (Administration) Regulations 1996; *and***
- 2.     Submit the adopted Corporate Business Plan 2013-2023 to the Department of Local Government and Communities.**

**Moved: Cr MR Valenzuela     Seconded: Cr N Grinham     Motion put and carried by Absolute Majority 4/0**

### 11.4.3 Adoption of Integrated Workforce Plan 2013-2017

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2013
Attachments	P101 Shire of Yalgoo Final Draft Integrated Workforce Plan 2013-2017 (yellow)

#### Matter for Consideration

To consider adopting the draft inaugural Shire of Yalgoo Workforce Plan 2013-2017, as attached.

#### Background

Workforce planning is a continuous process of shaping the workforce to ensure it is capable of delivering organisational objectives into the future.

It provides the framework for assessing the demand and supply of the workforce and aims to have the right people in the right place at the right time to affect the delivery of organisational goals, resourced through effective long term financial and business plans.

Council indicated their commitment to workforce planning by adopting policy 11.12 Integrated Planning: Workforce Planning and Management in May 2013 (decision C2013-0520).

The CEO has been working with the Shire’s integrated planning consultant, Marg Hemsley, for around 18 months to develop the Shire’s workforce plan through extensive consultation and workshops with staff. All staff contributed to a consultative process to review the effectiveness of the structure of the Shire workforce which resulted in a recommendation to Council in May 2013. Council adopted a transitional workforce structure and proposed new structure by way of decision C2013-0523.

The inaugural draft Shire of Yalgoo Integrated Workforce Plan 2013-2017 has been prepared by consultant Marg Hemsley based on this process, and is attached.

#### Statutory Environment

##### *Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

##### *Local Government (Administration) Regulations 1996*

19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

19DA. Corporate business plans, requirements for (Act s. 5.56)



- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
  - (c) develop and integrate matters relating to resources, including asset management, **workforce planning** and long term financial planning.

### **Strategic Implications**

Planning for the workforce resource of the local government.

### **Policy Implications**

Policy 11.12 Integrated Planning: Workforce Planning and Management

### **Financial Implications**

Financial implications are disclosed in the Workforce Plan and integrated with the Long Term Financial Plan and Corporate Business Plan.

### **Consultation**

- Executive staff
- Elected members
- Margaret Hemsley, Consultant to Local Government, Risk ID

### **Comment**

It is recommended that Council adopts the draft workforce plan as prepared by the Shire’s Integrated Planning consultant, Margaret Hemsley.

## Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0912     Adoption of Integrated Workforce Plan 2013-2017**

**That Council**

- 1.     Adopt the Integrated Workforce Plan 2013-2017 as prepared in accordance with the principle of r19DA (3) (c) of the Local Government (Administration) Regulations 1996; *and***
- 2.     Submit the adopted Integrated Workforce Plan 2013-2023 to the Department of Local Government and Communities.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr S Willock**

**Motion put and carried 4/0**

#### 11.4.4 Adoption of Long Term Financial Plan 2013-2028 & New Policy 2.7

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2013
Attachments	P136 Draft Policy (new) 2.7 Integrated Planning: Long Term Financial Planning
(yellow)	P138 Draft Shire of Yalgoo Final Long Term Financial Plan 2013-2028

#### Matter for Consideration

To consider adopting:

1. New policy 2.7 Integrated Planning: Long Term Financial Planning Policy; and
2. Draft inaugural Shire of Yalgoo Long Term Financial Policy, and Plan 2013-2028

#### Background

The Long Term Financial Plan is one component of a number of integrated strategic planning practices the Shire has developed, or is developing, in response to the Department of Local Government’s Integrated Planning and Reporting Framework.

This plan includes, and influences, other strategic planning activities as a mechanism to action the strategies contained in the Strategic Community Plan.

The inaugural draft Shire of Yalgoo Long Term Financial Plan 2013-2028 has been prepared by the Shire’s consulting accountants UHY Haines Norton, and is attached.

The plan was prepared in consultation with executive staff and elected members and is integrated with the Strategic Community Plan, Corporate Business Plan, Workforce Plan and draft Asset Management Plan.

The final draft was developed in a workshop with elected members and councillors on 21 August 2013.

A draft policy has also been prepared to provide clear direction on expectations for long term financial planning for elected members, employees and contractors/consultants engaged by the Shire.

#### Statutory Environment

##### *Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

##### *Local Government (Administration) Regulations 1996*

19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and **long term financial planning**.

### **Strategic Implications**

Planning for the financial sustainability of the local government.

### **Policy Implications**

New Policy 2.7 (draft) Integrated Planning: Long Term Financial Planning

### **Financial Implications**

The Long Term Financial Plan predicts income and expenditure over a fifteen year period.

The first four forecast years of the Long Term Financial Plan provide the financial context for the Corporate Business Plan and the first year of the Corporate Business Plan provides the financial context for the annual budget.

### **Consultation**

- Paul Breman and Russell Barnes, UHY Haines Norton
- Executive staff
- Elected members
- Margaret Hemsley, Consultant to Local Government, Risk ID

### **Comment**

It is recommended that Council adopts draft policy 2.7 and the Long Term Financial Plan 2013-2028 as drafted by the Shire’s consulting accountants UHY Haines Norton.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION # 1**

**Adoption of New Policy 2.7 Integrated Planning: Long Term Financial Planning**

**That Council adopt new Policy 2.7 Integrated Planning: Long Term Financial Planning as attached.**

**Moved: Cr MR Valenzuela                      Seconded: Cr N Grinham                      Motion lay on the table**

The officer recommendation was moved and seconded.

Terry Iturbide, Shire President, then discovered that her copy of the agenda did not contain the draft policy document in the attachments. On review, some copies contained the policy and other copies did not. Although councillors had previously viewed the policy and had opportunity to comment during the councillor long term financial planning workshop, the President remarked that it would not be appropriate to consider the policy as the attachment had been omitted from some copies of the agenda.

A new motion was moved, seconded, put and carried to lay the matter on the table. The item, with attachment included, will be considered at the next meeting of Council.

**NEW MOTION/COUNCIL DECISION**

**C2013-0913      Adoption of New Policy 2.7 Integrated Planning: Long Term Financial Planning**

**That the adoption of the new Policy 2.7 Integrated Planning: Long Term Financial Planning be laid on the table.**

**Moved: Cr MR Valenzuela                      Seconded: Cr N Grinham                      Motion put and carried 4/0**

**OFFICER RECOMMENDATION/COUNCIL DECISION # 2**

**C2013-0914      Adoption of Long Term Financial Plan 2013-2028**

**That Council:**

- 1.      Adopt the Long Term Financial Plan 2013-2028 as prepared in accordance with the principle of r19DA (3) (c) of the Local Government (Administration) Regulations 1996; *and***
- 2.      Submit the adopted Long Term Financial Plan 2013-2028 to the Department of Local Government and Communities.**

**Moved: Cr MR Valenzuela                      Seconded: Cr S Willock                      Motion put and carried 4/0**

### 11.4.5 Pastoral Lease Inquiry

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2013
Attachments (yellow)	<p>P193 Letter 13/8/13 Standing Committee on Public Administration re Inquiry into Pastoral Leases in Western Australia</p> <p>P196 Letter 4/9/13 Shire of Yalgoo requesting extension to submission date</p> <p>P197 Letter 12/9/13 Standing Committee on Public Administration approve extension to 30 September</p> <p>P198 Request from pastoralist to Hon Brendon Grylls requesting extension to March</p> <p>P199 Article August 10-11, 2013 The Weekend West, Probe into pastoral leases</p>

#### Matter for Consideration

To consider the Standing Committee on Public Administration’s invitation to provide written submission relating to the Inquiry into Pastoral Leases in Western Australia.

#### Background

By letter of 13 August 2013 the Chairman of the Standing Committee on Public Administration advised of their Inquiry into Pastoral Leases in Western Australia and requested submissions with a closing date of 13 September 2013.

An extension has been granted to 30 September as per the request and approval included in the attachments.

WALGA, and the Murchison Country Zone, have also been granted an extension to 25 September.

The terms of reference for written submissions are:

- a) The management of the increase in the number of stock and environmental damage on pastoral land;
- b) The adequacy of security of land tenure;
- c) Procedures for granting and renewing pastoral leases;
- d) The proposed pastoral lease 2015; and
- e) Any other matter.

The following text is extracted from an agenda item of the Shire of Mount Magnet:

*Initial observations are as follows:*

- *The statement in Item (a) is not representative of the situation in the Southern Rangelands where small stock such as sheep and goats predominate. It is considered that as a result of drought and wild dog activity that all pastoral leases have been running stock at levels well below the allowable stocking rates specified in current leases. In October 2012, as part of the research carried by the consultant who prepared the Business Case for the Proposed Murchison Region Vermin Cell, a survey of 73 Southern Rangelands pastoral properties found sheep stocking levels at 24% of total allowable carrying capacity with a projected reduction, if current wild dogs numbers are not substantially reduced, of 14.5% per annum. The result of these low stocking numbers has allowed pastures to regenerate and stock induced environmental damage is not considered to be an issue in the Southern Rangelands at this time.*
- *The complex method used to calculate the lease periods being offered to pastoralists in 2015 and the significant variation in outcomes, ranging from seven years to fifty years, is creating great*

*uncertainty and threatening the viability of many pastoral operations. For those with lease periods on the lower end of the spectrum there is little incentive to invest and little likelihood of banks and others providing finance. It is considered that all pastoral leases from 2015 onward should be for fifty years with five year pastoral inspections to ensure that lease conditions are being met. As an incentive it is considered that on successful completed of each five year pastoral inspections that the lease period is extended to maintain the fifty year term. Similarly leases should not be extended and should be withdrawn where pastoral inspections consistently indicate that lease conditions are not being adhered to.*

## **Statutory Environment**

*Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

## **Strategic Implications**

The process of inquiry into pastoral leases provides an opportunity to consider matters that will assist in securing the future of the pastoral industry.

## **Policy Implications**

Nil

## **Financial Implications**

Council may wish to consider allocating funds from the operating budget (consultancy) to contribute to shared expert technical services if a further extension is granted.

## **Consultation**

- Geoff Brooks, CEO, Shire of Mount Magnet
- Ashley Dowden, President, Shire of Mount Magnet

## **Comment**

The timeframe that has been allowed for response into this inquiry is insufficient to enable time to undertake research and prepare an informed and judicious response.

It is recommended that the Shire conveys this concern, and requests a full review of pastoral leases with a timeframe of no less than six months in the interests of developing a position that will protect the environment and secure a sustainable future for the pastoral industry.

This would enable time to develop a collaborative approach, and potentially engage expert services to investigate and prepare an industry wide response with broad and strategic consultation.

## Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

#### C2013-0915 Inquiry into Pastoral Leases in Western Australia

That Council take the following action regarding the Inquiry into Pastoral Leases in Western Australia:

1. Acknowledge the need to protect and enhance the significant environmental and economic importance of pastoral land in Western Australia; *and*
2. Support the request of pastoralists to have the timeframe extended until *no earlier than 6 March 2014* so that all stakeholders are afforded sufficient time to study the proposal and make informed submissions; *and*
3. Request that the Standing Committee recommend to the Minister for Lands that current draft leases are withdrawn and the process is restarted with a timeframe that allows for structured consultation, and a process that ensures that all affected parties including pastoralists have power in the decision making process; *and*
4. Submit the above comments to the Murchison Country Zone of WALGA, WALGA, the Minister for Lands and the Standing Committee on Public Administration.

Moved: Cr MR Valenzuela

Seconded: Cr S Willock

Motion put and carried 4/0



### 11.4.6 Shire of Yalgoo Heritage Strategy

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	11 September 2013
Attachments	P200 Draft Heritage Strategy
(yellow)	P224 Appendix: Table 2

#### Matter for Consideration

To consider the inaugural Shire of Yalgoo Heritage Strategy 2013.

#### Background

Local governments previously enjoyed free heritage services through the State Heritage Office however this service recently ceased.

Local governments were subsequently invited to take up a conditional offer of funding for heritage advisory services to develop a heritage strategy. The Shire duly entered into an agreement with the Heritage Council of Western Australia for a 75% subsidy to prepare a heritage strategy by 30 September 2013.

Tanya Henkel, who has provided heritage advisory services in the Murchison including Yalgoo for a number of years, was engaged to draft the strategy as she is already familiar with our heritage.

#### Statutory Environment

*Heritage of Western Australia Act 1990*

s.45 Local Government Municipal Inventory of Heritage Places

*Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

#### Strategic Implications

Planning for the preservation of heritage in the Shire of Yalgoo.

#### Policy Implications

Nil

#### Financial Implications

Preparation of the strategy is 75% funded through the heritage subsidy and disclosed in the annual budget.

The heritage strategy makes mention of Council allocating budget resources for heritage matters, and applying for grant funds as required. Amounts and activities will be considered in due course during the annual budget cycle and in the context of the long term financial plan.

#### Consultation

- Sharon Daishe, CEO
- Heather Boyd, EMC
- Ron Adams, EMWI

### **Comment**

Tanya Henkel, who has provided heritage advisory services on a regular basis to the Shire of Yalgoo over a number of years, has prepared the inaugural draft heritage strategy.

### **Voting Requirements**

Simple Majority

### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0916    Shire of Yalgoo Heritage Strategy 2013**

**That Council adopts the Shire of Yalgoo Heritage Strategy 2013 as per the attached draft prepared by heritage advisor Tanya Henkel.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr N Grinham**

**Motion put and carried 3/1**

*Cr Stan Willock voted against the motion and requested that this be recorded in the minutes.*

### 11.4.7 Objection to Proposal to Remove Poll Provisions from the Local Government Act

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2013
Attachments	P226 Letter from Serpentine Jarrahdale Shire (yellow)

#### Matter for Consideration

The Shire of Serpentine Jarrahdale has requested support to publicly object to the State Government's plans to seek a number of amendments to the local Government Act 1995, as part of the reform program.

This includes changes that would remove the poll provisions in relation to metropolitan local governments.

#### Background

In July 2013 the State Government announced a range of changes to local government arrangements in metropolitan Perth. The proposed changes include reducing the number of local governments in Perth from 30 to 14 with the goal to have new local governments in place from 1 July 2015.

The following information relating to legislative changes was downloaded from the Department of Local Government and Communities website on 13 September 2013:

The State Government also proposes to seek a number of amendments to the Local Government Act 1995 to facilitate the implementation of the proposed model for metropolitan local government reform.

The proposed changes include amendments to the current poll provisions, expanding the membership of the Local Government Advisory Board and clarifying other parts of the legislation.

In the past, the poll provisions have stopped proposed amalgamations from going ahead even when they have the support of all of the local governments involved. In these cases, only a very small number of electors were able to determine the outcome despite it affecting thousands of other residents and ratepayers.

The proposed changes to the Local Government Advisory Board would see its membership expanded to allow the community's views to be better represented.

The Board is established under the Local Government Act 1995 to advise the Minister on local government constitutional matters.

It is led by a chair nominated by the Minister and currently has four other members - two members who have experience as local government councillors and are nominated by the WA Local Government Association; one member with experience as a local government Chief Executive Officer who is nominated by Local Government Managers Australia (WA Division) and one member who is an officer from the Department of Local Government and Communities.

The amendments are being considered so that boundary changes recommended by the independent Local Government Advisory Board, and approved by the Minister, could go ahead. This reflects the significant input the public have had over the past two years in determining the future shape of local governments.

Richard Gorbunow, Chief Executive Officer of the Serpentine Jarrahdale Shire, has written to all Western Australian local government authorities to request support to object to removal of the poll provisions.

## **Statutory Environment**

*Local Government Act 1995* Division 1—“Districts and wards”

s2.1. State divided into districts

- (1) The Governor, on the recommendation of the Minister, may make an order —
  - (a) declaring an area of the State to be a district; or
  - (b) changing the boundaries of a district; or
  - (c) abolishing a district; or
  - (d) as to a combination of any of those matters.
- (2) Schedule 2.1 (which deals with creating, changing the boundaries of, and abolishing districts) has effect.
- (3) The Minister can only make a recommendation under subsection (1) if the Advisory Board has recommended under Schedule 2.1 that the order in question should be made.

Schedule 2.1 — Provisions about creating, changing the boundaries of, and abolishing districts

### **7. Minister may require a poll of electors**

In order to assist in deciding whether or not to accept a recommendation of the Advisory Board made under clause 6, the Minister may require that the Board’s recommendation be put to a poll of the electors of districts directly affected by the recommendation.

## **Strategic Implications**

Protection of the democratic right for citizens to participate in decisions regarding local government boundaries in Western Australia.

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Consultation**

Terry Iturbide, President Shire of Yalgoo

## **Comment**

The poll provisions in the Local Government Act allow communities to have their say on whether or not amalgamations should take place.

## Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0917    Oppose Foreshadowed Removal of the Polling Provisions from Schedule 2.1 of the Local Government Act (1995)**

**That Council:**

- 1. Publicly oppose the Government's foreshadowed removal of the polling provisions from Schedule 2.1 of the Local Government Act (1995); *and***
- 2. Convey this decision to the Hon Tony Simpson MLA, Minister for Local Government and Mr Vince Catania MLA.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr S Willock**

**Motion put and carried 4/0**

### 11.4.8 Karara Mining Application for Exemption from Total Fire Ban

File:	ADM 048 (Old system B5-9 Bushfire Control: Total Fire Bans inc Exemptions)
Author:	Heather Boyd, EMC
Interest Declared:	No interest to disclose
Date:	27 August 2013
Attachments (yellow)	P229 Bush Fires Act 1954 Notice of Exemption Total Fire Ban Section 22C P231 Maps of the Shine mine site P232 Recommendation of approval from DFES

#### Matter for Consideration

To consider extending an exemption from Total Fire Bans for Karara Mining to conduct certain works at their Shine Mine site.

#### Background

Paul Southam from DFES advised that he has received a request from Karara Mining for a Total Fire Ban Exemption for the Shine Mine site. The exemption will allow the mine to continue operations in a prescribed area around the mine during any days of fire bans.

Paul has inspected the site on 11 September and recommended to Council that the exemption is approved. To ensure that the exemption is in place prior to the start of the fire danger period, Council are requested to endorse the application.

#### Statutory Environment

##### *BUSH FIRES ACT 1954 - SECT 22C*

##### 7 . Terms used

\*Chief Executive Officer means the person holding, acting in, or otherwise discharging the duties of, the office of chief executive officer of the Authority, as referred to in section 19 of the FESA Act;

##### 22C . Power of Minister to exempt from provisions of section 22B

(1) Subsection (2) has effect if the Minister is advised in writing by the \*Chief Executive Officer that, in the opinion of the \*Chief Executive Officer, a person has taken adequate precautions for the —

- (a) prevention of the spread or extension; and
- (b) control; and
- (c) extinguishment, if necessary,

of any fire that is to be lit, or that may be caused by the carrying out of an activity in the open air, in the period during which, and in the area in respect of which, a total fire ban has effect.

(2) If this subsection has effect, the Minister may, in respect of any such fire as is so lit or may be so caused, exempt the person, and any person acting under that person’s instructions, either wholly or partially from the operation of the provisions of section 22B.

(3) An exemption granted by the Minister under this section —

- (a) is to be in writing signed by the Minister; and
- (b) may be revoked or varied at any time by the Minister by notice in writing signed by the Minister and served on the person to whom the exemption was granted; and
- (c) unless sooner revoked, has effect for the period specified in the exemption; and

(d) is subject to such conditions as the Minister thinks fit to impose and specifies in the exemption; and

(e) authorises the person to whom it is granted, and any person acting under that person's instructions, subject only to any conditions specified in the exemption —

(i) to light, maintain or use in the open air any fire authorised to be lit, maintained or used under the authority of the exemption; or

(ii) to carry out in the open air any activity authorised to be carried out under the authority of the exemption;

and

(f) if paragraph (e)(i) applies — exempts any fire to which the exemption relates from the operation of section 46.

(4) The Minister may at any time, by notice in writing signed by the Minister and served on the person to whom the exemption was granted, revoke or vary, whether by way of addition or substitution, any conditions specified in the exemption.

(5) A person to whom an exemption is granted under this section must observe and carry out any conditions specified in the exemption.

Penalty: a fine of \$25 000 or imprisonment for 12 months, or both.

[Section 22C inserted by No. 25 of 2009 s. 7.]

#### *Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

#### **Strategic Implications**

Provision of the exemption will allow the mine to continue activity that is deemed to be suitably controlled so as not to pose a risk during a total fire ban, should a total fire ban be declared.

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Consultation**

Paul Southam - Area Officer Murchison, Midwest Gascoyne,  
& Department of Fire and Emergency Services (DFES)

Ron Adams - Chief Bush Fire Control Officer, Shire of Yalgoo

#### **Comment**

It is recommended that Council endorses the application for an exemption and authorises the Chief Bush Fire Control Officer to authorise future extensions to this permit if requested by DFES.

## Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0918    Karara Mining (Shine Mine site) Application for Bush Fires Act 1954 s22C Total Fire Ban Exemption**

**That Council:**

- 1. Endorses the application of Karara Mining for an approval under section 22C of the Bush Fires Act 1954 Total Fire Ban Exemption at the Shine Mine Site; and**
- 2. Authorises the Chief Bush Fire Control Officer to approve future requests from DFES to extend the exemption.**

**Moved: Cr MR Valenzuela    Seconded: Cr S Willock**

**Motion put and carried (with the President's casting vote) 2/2**

*Cr Terry K Iturbide, Shire President, used the casting vote for the motion to be carried.*



### 11.4.9 Nomination for Country Reform Policy Forum

File:	
Author:	Sharon Daishe, CEO
Interest Declared:	No interest to disclose
Date:	11 September 2013
Attachments (yellow)	Nil

#### Matter for Consideration

To consider nomination for the Country Reform Policy Forum.

#### Background

The following is an excerpt from WALGA Local Government News issue 35.13, 9 September 2013:

#### **COUNTRY REFORM POLICY FORUM**

WALGA President, Mayor Troy Pickard, is establishing a Country Reform Policy Forum to develop policy concerning Local Government reform in country Western Australia, including research and exploration of appropriate governance models to support the diversity of regional WA. Reform has been explored broadly by WALGA, particularly through the work undertaken to formulate The Journey: Sustainability into the Future (SSS). The State Government has indicated that this term of Government will focus on Metropolitan Local Government Reform, however has not stepped away from possible reform in non-metropolitan areas. It is timely to convene this policy forum and to seek the input of those officers and Elected Members with an interest in providing and guiding policy to their sector. Broad representation of up to 24 Elected Members is being sought from across the State together with six officers to contribute to this important work.

Should you have an interest in participating, please send a brief Expression of Interest (approximately 50 words) via email to [jburgess@walga.asn.au](mailto:jburgess@walga.asn.au), by 5pm Friday, **27 September**.

*For further information, please contact Executive Manager Governance & Corporate Services, Tony Brown on 9213 2051 or email [tbrown@walga.asn.au](mailto:tbrown@walga.asn.au)*

#### Statutory Environment

*Local Government Act 1995*

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

#### Strategic Implications

Potential to enhance the prospects and protect the interests of country local governments.

#### Policy Implications

Nil

#### Financial Implications

Travel and accommodation if required to be funded from the operational budget. At this stage the time/travel commitment is unknown.

**Consultation**

**Comment**

Country local governments such as Yalgoo face a range of location specific challenges. We have the same governance requirements as metropolitan councils with minimal staff, and significant gaps in skills and experience.

However we all have the same desire to support a vibrant community and retain individual identity.

Metropolitan local governments have recently been extensively reformed including boundary changes. Remote local governments such as Yalgoo cannot be compared to metropolitan local governments and this forum will provide an opportunity to discuss initiatives that will improve our efficiency without compromising our identity and community building.

I have expressed initial interest in participating in this forum which will comprise 24 elected members and 6 officers.

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0919     Country Reform Policy Forum**

**That Council acknowledges the expression of interest of the Shire CEO, Sharon Daishe, in the Country Reform Policy Forum and supports participation if the EOI is accepted.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr S Willock**

**Motion put and lost 0/4**

*The Shire President Terry Iturbide spoke against the motion.*

## **12. NOTICE OF MOTIONS**

### **12.1 PREVIOUS NOTICE RECEIVED**

## **13. URGENT BUSINESS**

### **13.0 ADMISSION OF URGENT BUSINESS**

#### **Background**

Sharon Daishe, Chief Executive Officer, advised council of three urgent items that require a decision of council. Due to the urgent and recent nature of these matters there was no time to prepare papers. The CEO presented verbal background information for each item as documented within.

#### **Voting Requirements**

Simple majority

#### **OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0920    Admit Urgent Business**

**That Council admits the following additional matters for discussion and decision.**

- 13.1    Appoint Chief Bushfire Control Officer**
- 13.2    Regional Road Group – Gum Creek Crossing Yalgoo Morawa Road 2013/14**
- 13.3    Sinosteel Funding Agreement Yalgoo Morawa Road**

**Moved: Cr MR Valenzuela**

**Seconded: Cr S Willock**

**Motion put and carried 4/0**

### 13.1 Appoint Chief Bushfire Control Officer

#### Background

*Information provided verbally by CEO at the meeting:*

Ron Adams, the Shire’s Chief Bush Fire Control Officer (CBFCO), is no longer available to carry out this role.

Sharon Daishe, CEO, has previously held the office of CBFCO, is currently Deputy CBFCO and is trained to carry out the role along with experience as incident controller of low level bushfires.

It is important to recognise that the role of incident controller carries significant responsibility and risk. Complex fires will always be transferred to the control of DFES.

#### Voting Requirements

Simple majority

#### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0921    Appointment of Chief Bushfire Control Officer**

**That Council:**

- 1. Rescind the appointment of Ron Adams as Chief Bushfire Control Officer, and the appointment of Sharon Daishe as Deputy Chief Bush Fire Control Officer, for the Shire of Yalgoo; and**
- 2. Appoint Sharon Daishe as the Chief Bushfire Control Officer for the Shire of Yalgoo; and**
- 3. Advertise the appointment in accordance with the legislative provisions.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr N Grinham**

**Motion put and carried 4/0**

## 13.2 Regional Road Group – Gum Creek Crossing Yalgoo Morawa Road 2013/14

### Background

*Information provided verbally by CEO at the meeting:*

The CEO informed councillors that the 2013/14 round of Mid West Regional Road Group (RRG) funding is undersubscribed. Main Roads WA has invited councils in the region to submit application/s for additional shovel ready projects by close of business 19 September 2013 (ie: today).

As councillors are aware, a business case was prepared for Country Local Government Funding to complete the Morawa Road however there will be no further CLGF.

The Yalgoo Morawa Road sealing project will be completed using Roads to Recovery (R2R) 2013/14, RRG 13/14 (approved) and 14/15 (provisional/applied for).

The CLGF business case included works to construct a concrete floodway at Gum Creek. Without CLGF, there is no funding identified for this important crossing. This is a strategically important project because the road will be highly vulnerable to washing away during heavy rain events.

It is therefore recommended that Council submits an application for RRG 13/14 to construct the concrete floodway at Gum Creek. Greenfields Technical Services, the Shire's consulting engineers, have an application ready to go today pending council approval.

### Financial Implications

RRG requires a one-third commitment from the local government. The project is provisionally costed at \$150,000 which if approved will require a commitment of \$50,000 from the local government. The timeframe has not been sufficient to enable the budget implications to be analysed therefore this will need to be considered separately as a budget amendment if RRG approve the project. Note that there may be cost savings possible depending on quotes that will be sought from the preferred supplier panel at the appropriate time.

### Voting Requirements

Simple majority

### OFFICER RECOMMENDATION/COUNCIL DECISION

**C2013-0922**    **Regional Road Group – Gum Creek Crossing Yalgoo Morawa Road**

**That Council:**

- 1. Submit an application to the Regional Road Group for 2013/14 funding to construct a concrete floodway at the Gum Creek Crossing on the Yalgoo Morawa Road at a total project cost of \$150,000; and**
- 2. Request the CEO to consider the budget implications and make a further recommendation to Council should the project receive RRG approval.**

**Moved: Cr MR Valenzuela**

**Seconded: Cr S Willock**

**Motion put and carried 4/0**

### 13.3 Sinosteel Funding Agreement Yalgoo Morawa Road

#### Background

*Information provided verbally by CEO at the meeting:*

Council, at a Special Meeting held 1 July 2013, made the following decision:

*OFFICER RECOMMENDATION/COUNCIL DECISION*

*S2013-0708 Private Capital Works Agreement for Widening of Yalgoo Ninghan Road*

*That Council:*

- 1. Authorises the CEO to negotiate an agreement for Sino Steel to pay the Shire to carry out a project to widen and seal to 8 metres the section of the Yalgoo Ninghan Road that is between the Minjar Haul Road intersection and the Golden Grove mine site; and*
- 2. Authorises the President and the CEO to execute the agreement by affixing the Common Seal to the contract between the Shire of Yalgoo and Sino Steel; and*
- 3. Authorises income and expenditure to the total of \$1.2M to be included in the 2013-14 Annual Budget.*

*Moved: Cr MR Valenzuela      Seconded: Cr L Hodder    Motion put and carried by absolute majority 4/0*

Ron Adams, executive manager works and infrastructure (EMWI), was in charge of this project which requires a high level of corporate knowledge and the ability to project manage a team of independent contractors engaged under the Shire's panel of prequalified suppliers. Cliff Hodder, specialist roads technician (SRT), would have supervised the contractors on a day to day basis with technical expertise from the Shire's consulting engineers.

With the exception of one business, suppliers on the panel that have been invited to quote have all responded with requests for further information which the EMWI would have dealt with had he not been unavailable since 5 September 2013. This of course has already created a delay.

With Ron Adams now unavailable, I met with Cliff Hodder (SRT) and Jason Hodder (construction supervisor) to ask them whether they felt confident undertaking this task in the absence of Ron Adams. They both expressed concern about the heavy workload and preferred that this task be handed back to the mine that requires the work. The new acting EMWI who commenced Tuesday of this week also expressed concern about the nature of the project and advised that he would not take on the project in its current form but would prefer that engineering specifications were drawn up and the project let out for full tender (as opposed to a Shire supervised project along the lines of our regular work program).

Further, our consulting engineers are concerned about the engineering of the bend at the location of the Golden Grove airstrip which may require further consideration.

Sino Steel has a tight timeframe, and they are concerned about the delay that is already occurring. To address the issue they have suggested that they engage Greenfield's Technical Services to draw up engineering specifications for the Shire's approval and then enter into an agreement for Sino Steel to construct the road to the agreed specifications.

I have met with GTS, and I recommend that this is the appropriate way to proceed in the interest of minimising risk to the Shire and enabling Sino Steel to proceed in accordance with their timeframe.

Note that this recommendation only relates to the construction component and does not in any way affect the proposed road user agreement (cents per kilometre per tonne on loaded trucks) which is currently under negotiation for consideration by Council in October.

**Voting Requirements**

Absolute majority

**NEW MOTION/COUNCIL DECISION**

**C2013-0923     Rescind S2013-0708 Private Capital Works Agreement for Widening of Yalgoo Ninghan Road**

**That Council rescind decision S2013-0708 Private Capital Works Agreement for Widening of Yalgoo Ninghan Road.**

**Moved: Cr N Grinham     Seconded: Cr MR Valenzuela     Motion put and carried by absolute majority 4/0**

**Voting Requirements**

Simple majority

**OFFICER RECOMMENDATION/COUNCIL DECISION**

**C2013-0924     Negotiate agreement with Sino Steel to construct Yalgoo Ninghan Road between Minjar Haul Road and Golden Grove intersections for their proposed RAV haulage from Blue Hills Mine**

**That Council:**

- 1. Request the CEO to negotiate an agreement for Sino Steel to construct the section of the Yalgoo Ninghan Road that is between the Minjar Haul Road intersection and the Golden Grove mine site to a standard sufficient for their proposed RAV haulage task and in accordance with the following minimum conditions:**
  - Sino Steel is to bear all costs associated with the project including any direct or indirect costs incurred by the Shire of Yalgoo. To alleviate doubt, this means that the Shire will not bear any costs and will invoice Sino Steel for any costs including indirect costs incurred; and**
  - Sino Steel will engage Greenfield’s Technical Services to prepare engineering specifications to construct the road to a condition suitable for their proposed RAV haulage task with a minimum widening to 8m seal; and**
  - Sino Steel will present the specifications for consideration by the Shire’s technical staff; and**
  - Sino Steel will not proceed with any construction until the Shire’s technical staff have approved the engineering specifications and the legal agreement is executed; and**
- 2. Authorise the President and the CEO to execute the agreement by affixing the Common Seal to the contract between the Shire of Yalgoo and Sino Steel.**

**Moved: Cr MR Valenzuela     Seconded: Cr S Willock     Motion put and carried 4/0**

*Note from the CEO:     I thank the Council for considering these genuinely urgent items, which would never normally be presented without accompanying papers even under this section.*

**14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**15. NEXT MEETING**

The next Ordinary Meeting of Council is due to be held in the Council Chambers in Gibbons Street on Friday, 25 October 2013 commencing at 11.00 am.

**16. MEETING CLOSURE**

There being no further business, President Terry Iturbide declared the meeting closed at 12:15pm.

*NOTE: Councillors please refer to the green 'notice of presentations' that is provided to you with your agenda. This notice states the time that your presence is required for matters prior to the council meeting.*

**DECLARATION**

These minutes were confirmed by Council at the Ordinary Meeting held on \_\_\_\_\_.

Signed: \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed



## Common Acronyms

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<b>Acronym</b>	<b>Detail</b>
AA	Administration Assistant
ACEA	Admin Coordinator Executive Assistant
AFAC	Australasian Fire Authorities Council
AGDRP	Australian Government Disaster Recovery Payment
AGM	Annual General Meeting
AIIMS	<i>Australasian Inter-Service Incident Management System</i>
ASKAP	<i>Australian Square Kilometre Array Pathfinder</i>
ATU	Aerobic Transfer Unit
BA	Broadcast Australia
BFS	Bush Fire Service
BFTA	Bush Fire Threat Analysis
CALD	Culturally and Linguistically Diverse
CANWA	Community Arts Network of WA
CCYP	Commissioner for Children & Young People
CEMO	Community Emergency Management Officer
CEO	Chief Executive Officer
CERM	Community Emergency Risk Management
CLGF	Country Local Government Fund (Royalties for Regions)
CPTDM	Caravan Park & Tourism Development Manager
CRC	Community Resource Centre
CRS	Coordinator Regional Services
CSRFF	Community Sporting and Recreation Facilities Fund
Das	Development Applications
DAFWA	Department of Agriculture & Food
DAIP	Disability & Access Inclusion Plan
DAP	Development Assessment Panel
DCA	Department for Culture and the Arts
DCD	Department for Communities
DCEO	Deputy Chief Executive Officer
DCP	Department of Child Protection
DEC	Formerly Department of Environment and Conservation now divided into:
	DER          Department of Environmental Regulation
	DPW          Department of Parks and Wildlife
DEMC	District Emergency Management Committee
DET	Department of Education
DFES	Department of Fire & Emergency Services - formerly FESA
DHW	Department of Housing
DIA	Department of Indigenous Affairs
DISCEX	Discussion Exercise
DITRDLG	Dept of Infrastructure, Transport, Regional Development & Local Government (Federal)
DLAG	Drug & Liquor Action Group
DLGC	Dept of Local Government & Communities
DoHA	Department of Health & Ageing
DON	Director of Nursing
DOT	Department of Transport

<b>Acronym</b>	<b>Detail</b>
DoW	Department of Water
DPI	Dept for Planning and Infrastructure
DSR	Department of Sport & Recreation
DTWD	Department of Training & Workforce Development
EA	Executive Assistant
EC	Events Corp
ECC	Emergency Coordination Centre
EMC	Executive Manager Corporate
EMWA	Emergency Management Western Australia
EMWI	Executive Manager Works & Infrastructure
ERM	Emergency Risk management
EWP	Elevated Work Platform
FaHCSIA	Families, Housing, Community Services & Indigenous Affairs
FAG	Financial Assistance Grant
FAO	Finance & Admin Officer
FCWP	Forward Capital Works Plan
FHRO	Finance & HR Officer
FRS	Fire and Rescue Service
GPG	General Purpose Grant
GRAMS	Geraldton Regional Aboriginal Medical Service
GTS	Greenfield Technical Services – consulting civil engineers
HCP	Healthy Community Program
HMA	Hazard Management Agency
HSM	Health Services Manager
IAP	Incident Action Plan
ICC	Indigenous Coordination Centre
ICV	Indigenous Community Volunteers
ILRG	Identified Local Road Grant
IMG	Incident Management Group
IMT	Incident Management Team
IPWEA	Institute of Public Works/Engineering WA
ISA	Integrated Service Arrangement – replacing MRWA TNCs in 2011 or 2012
ISG	Incident Support Group
LC	Landcorp
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LGAP	Local Government Assistance Program
LGEEP	Local Government Energy Efficiency Program
LGGC	Local Government Grants Commission
LGMA	Local Government Managers' Association
LMDRF	Lord Mayor's Distress Relief Fund
LRC	Local Recovery Coordinator
LRCG	Local Recovery Coordinating Group
LWA	Lotteries West
MCZ	Murchison Country Zone
MEEDAC	Midwest Employment and Economic Development Aboriginal Corporation
MEG	Murchison Executive Group (CEOs)
MEITA	Morawa Education, Industry and Training Alliance
MGM	Mount Gibson Mining (Extension Hill Haematite)

<b>Acronym</b>	<b>Detail</b>
MMG	Minerals and Mining Group (Golden Grove Mine)
MMGHSRMG	Murchison Mid West Gascoyne Human Services Regional Managers Group
MOU	Memorandum of Understanding
MRBA	Meekatharra Rangelands Biosecurity Association
MRVC	Murchison Regional Vermin Council
MRWA	Main Roads WA
MSC	Model Subdivision Conditions Schedule
MWAC	Municipal Waste Advisory Council
MWDC	Mid West Development Commission
MWGAAS	Mid West Group of Affiliated Agricultural Societies
MWIP	Mid West Investment Plan
MWIRSA	Mid West Industry Road Safety Alliance
MWRC	Mid West Regional Council – consisting of 7 Shires
NBN	National Broadband Network
NDES	National Digital Economy Strategy
NDCSG	Northern Districts Community Support Group
NRIS	National Register Inquiry System
OASG	Operations Area Management Group
OCM	Ordinary Council Meeting
OPR	Oakajee Port and Rail
PE	Project Executive
PIA	Post Incidence Analysis
POC	Plant Operating Costs
PSA	Public Service Authority
PSG	Project Steering Committee
PWOC	Public Works Overhead Costs
R-Codes	Residential Design Codes
R2R	Roads to Recovery (Commonwealth)
R4R	Royalties for Regions (State)
RAV	Restricted Access Vehicle
RDA	Regional Development Australia
RDAF	Regional Development Australia Fund
RDAMWG	Regional Development Australia Mid West Grants
RDL	Dept of Regional Development and Lands
REVISE	Retired Educator Volunteers for Isolated Students Education
RFT	Request for Tender
RGS	Regional Grant Scheme
RLCIP	Regional and Local Community Infrastructure Program
RRG	Regional Roads Group
RRWA	Remote and Regional Western Australia
ROMAN	Road Management – software system
SAO	Senior Administration Officer
SAT	State Administrative Tribunal (Salaries & Allowances)
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SEMP	State Emergency Management Policy
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SIDE	Schools In Distance Education
SLICP	<i>State Land Information Capture Program</i>

<b>Acronym</b>	<b>Detail</b>
SLK	Straight line kilometres
SMUG	Shires of Murchison & Upper Gascoyne
SOP	Standard Operating Procedure
SOTA	Schools Of The Air
SoY	Shire of Yalgoo
SWMP	(Regional) Strategic Waste Management Plan
STED	Septic Tank Effluent Disposal System
TNC	Term Network Contract – from MRWA for State roads maintenance
TQUAL	Tourism Quality Projects
TIRF	Tourism Infrastructure Regional Development Fund
TWA	Tourism WA
VAST	Viewer Access Satellite Television
VESTOC	Volunteer Emergency Services Training & Operations Centre
VET	Vocation, Education & Training
VPN	Virtual Private Network
WAAA	West Australian Agriculture Authority
WACHS	WA Country Health Service
WACRN	Western Australian Community Resource Network
WARDT	Western Australian Regional Development Trust
WAERN	West Australian Emergency Response Network
WALGA	WA Local Government Association
WALGEMAG	Western Australian Local Government Emergency Management Advisory Group
WALGGC	West Australian Local Government Grants Commission
WANDRRA	West Australian Natural Disaster Relief and Recovery Arrangements
WAPC	Western Australian Planning Commission
WARDT	Western Australian Regional Development Trust
WPA	Wool Producers Australia
WWTP	Waste Water Treatment Plan
YPS	Yalgoo Primary School