



AGENDA

FOR THE ORDINARY MEETING

OF COUNCIL

TO BE HELD ON

TUESDAY 13 DECEMBER 2011

Commencing 11.00 am

SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS ON
TUESDAY 13 DECEMBER 2011 COMMENCING AT 11.00 am.

S Daishe
Chief Executive Officer

10 December 2011

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Agenda for the Ordinary Meeting of the Yalgoo Shire Council,
to be held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on Tuesday 13 December 2011, commencing at 11.00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF
ABSENCE

APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

4.2 QUESTIONS WITHOUT NOTICE

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.1 PRESIDENT

| Date | Details | Attended with whom |
|------|---------|--------------------|
| | | |

7.2 COUNCILLORS

| Date | Details | Councillors |
|------|---------|-------------|
| | | |

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION

Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on Thursday 20 October 2011 be confirmed.

| | | |
|---------------|------------------|------------------------------------|
| Moved: | Seconded: | Motion put and carried/lost |
|---------------|------------------|------------------------------------|

8.2 AUDIT COMMITTEE MEETING

Background

The Audit Committee is scheduled to meet on Tuesday 13 December 2011 at 9:00am. The minutes of this committee will be prepared and circulated to councillors before the Ordinary Meeting.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION

Minutes of the Special Meeting

That the Minutes of the Audit Committee Meeting held on Tuesday 13 December 2011 be confirmed and the recommendations adopted:

A2011-12xx That the Audit Committee, having examined the annual financial statements and the report of the auditor, recommends to Council that there are no matters raised that require action to be taken by the local government under s7.12A (3) (a).

| | | |
|---------------|------------------|------------------------------------|
| Moved: | Seconded: | Motion put and carried/lost |
|---------------|------------------|------------------------------------|

9. MINUTES OF COMMITTEE MEETINGS

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (eg: matters affecting employee/s or the personal affairs of any person).

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 WORKS AND SERVICES

11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

11.2.1 Mid West Investment Plan (MWIP) Expressions of Interest

| | | | | | | | | | | | |
|---------------------|---|----|---|----|--------------------------------------|-----|---------------------------------|-----|--------------------------|-----|---|
| File: | | | | | | | | | | | |
| Author: | Sharon Daishe, CEO | | | | | | | | | | |
| Interest Declared: | No interest to disclose | | | | | | | | | | |
| Date: | 23 November 2011 | | | | | | | | | | |
| Attachments (white) | <table> <tr> <td>P1</td> <td>Letter from Mid West Development Commission dated 16 September 2011</td> </tr> <tr> <td>P3</td> <td>Business Case Template MWIP projects</td> </tr> <tr> <td>P13</td> <td>MWIP EOI – Yalgoo Community Hub</td> </tr> <tr> <td>P17</td> <td>MWIP EOI – Staff Housing</td> </tr> <tr> <td>P20</td> <td>MWIP EOI – Town Revitalisation Preparation Works, Sewerage and Drainage</td> </tr> </table> | P1 | Letter from Mid West Development Commission dated 16 September 2011 | P3 | Business Case Template MWIP projects | P13 | MWIP EOI – Yalgoo Community Hub | P17 | MWIP EOI – Staff Housing | P20 | MWIP EOI – Town Revitalisation Preparation Works, Sewerage and Drainage |
| P1 | Letter from Mid West Development Commission dated 16 September 2011 | | | | | | | | | | |
| P3 | Business Case Template MWIP projects | | | | | | | | | | |
| P13 | MWIP EOI – Yalgoo Community Hub | | | | | | | | | | |
| P17 | MWIP EOI – Staff Housing | | | | | | | | | | |
| P20 | MWIP EOI – Town Revitalisation Preparation Works, Sewerage and Drainage | | | | | | | | | | |

Matter for Consideration

Consideration of expressions of interest (EOI) for funding for the first release of funds under the Mid West Investment Plan.

Background

The Mid West Development Commission commenced consultation with Shires in 2010 to develop the Mid West Investment Plan which has been allocated \$220 million of Royalties for Regions funding over the next four years.

Shires have been invited to submit expressions of interest for shovel ready projects that meet a significant infrastructure need. The MWIP Steering Committee will consider EOIs at their meeting to be held on 14 December and if the committee consider that the EOI has merit they will recommend that it progresses to a business case. Shires are responsible for preparation of the business case.

Our main town revitalisation project is several years from being shovel ready and cannot commence until we have addressed our sewerage and drainage problems.

The sporting component of the Yalgoo Community Hub is shovel ready and the business case for the Community and Youth Centre component is under preparation.

We are shovel ready to construct staff housing.

Having firstly consulted with Steve Douglas, CEO Mid West Development Commission, I invited Trevor Price (Mid West Development Commission) and Andrew Beer (Dept of Regional Development) to Yalgoo for an onsite inspection of our infrastructure projects.

Trevor and Andrew recommended that we lodge an EOI for the sewerage and drainage and also for staff housing. We have a very strong advantage in that these projects are clearly defined and meet a critical need.

Trevor and Andrew also strongly encouraged an EOI for the Yalgoo Community Hub, which is set to become a unique capacity building project and potentially a best practice pilot for community infrastructure in small communities. As we have been advised that it has now been predetermined that only one project from the entire region will be supported in the next round of Regional Development Australia funding, submitting an MWIP EOI will increase our chances of funding the Hub.

Statutory Environment

Local Government Act 1995

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

Strategic Implications

Potential to achieve infrastructure goals including the first stage of the Yalgoo Town Revitalisation, the Yalgoo Community Hub project and an additional staff house to ensure that we are able to accommodate our workforce.

Policy Implications

Nil

Financial Implications

Expressing interest early for MWIP funds increases our chance of success and may be a means to fund all or part of the Yalgoo Community Hub project particularly the sporting component gap.

Volunteer grant writer Allan Barden will write the business case for the Yalgoo Community Hub project on a voluntary basis.

There will be a cost of approximately \$6,000 to write the business cases for the staff housing and sewerage/drainage projects and this will be met from the existing budget for consultancy.

Business cases will be required for most if not all projects funded under Royalties for Regions to ensure that projects are properly planned and sustainable. Council will need to consider this expenditure each year when setting the annual budget. The more complex the project, the more expensive and more important the business case.

Consultation

- Andrew Beer, Department of Regional Development and Lands
- Steve Douglas, CEO Mid West Development Commission
- Trevor Price, Mid West Development Commission
- Brendin Flanagan, Mid West Development Commission
- Allan Bardon, volunteer grant writer (Indigenous Community Volunteers)

Comment

The MWIP steering committee meets on 14 December. EOIs have been submitted as drafts, to be confirmed after the Shire of Yalgoo council meeting 13 December 2011.

Voting Requirements

Simple Majority

Officer Recommendation**Mid West Investment Plan Expressions of Interest**

That Council submits Expressions of Interest for funding under the Mid West Investment Plan as attached for the following projects and authorises the CEO to prepare business cases for any that MWIP approves:

- Town Revitalisation Project – sewerage and drainage preparation works
- Staff Housing
- Yalgoo Community Hub

Moved:

Seconded:

Motion put and carried/lost

11.2.2 Application for Planning Approval TP04/11 Advertising Sign Piesse Street

| | | |
|---------------------|---|---|
| File: | Lot 135 Piesse Street | |
| Author: | WV Atyeo – Environmental Health Officer/Building Surveyor | |
| Interest Declared: | No interest to disclose | |
| Date: | 6 December 2011 | |
| Attachments (white) | P24 | Development Application Form and letter Greg Rowe and Associates for Matzin Capital |
| | P30 | Zone Table Town Planning Scheme |

Matter for Consideration

Council has received a Planning Application from Greg Rowe and Associates on behalf of Paramount Outdoor to erect an advertising sign on privately owned land Lot 135 Piesse Street. The sign measures 2200 mm in height and 8500 mm in length, and the distance between the finished ground level and the underside of the sign is estimated to be 2000 mm.

Council will note that the Shire of Yalgoo now has a new Town Planning Scheme known as the Shire of Yalgoo Local Planning Scheme No 2, and will be applied to this application.

Background

An application for the same sign was withdrawn in August 2011 after delays in its processing due to a number of issues surrounding the proposed location of the sign and the gaining of advice from Main Roads. An alternative site was outlined in an Email to the proponent on that occasion, but was apparently rejected.

Statutory Environment

Local Government Act 1995

s.3.1 (1) the general function of the local government is to provide for the good government of persons in its district.

Shire of Yalgoo - Local Planning Scheme No 2.

Strategic Implications

The approval of such an advertisement sign may very well set precedence for the construction of other advertisement signs along Piesse fronting the main road that travels east to Mount Magnet, and west to Mullewa.

Policy Implications

Nil

Financial Implications

Nil

Consultation

Sharon Daishe – Chief Executive Officer – Shire of Yalgoo

Ron Adams – Project Executive – Shire of Yalgoo

Peter Herbert – Network Operations Manager - Main Roads (still awaiting reply 6th Dec 2011)

Comment

The subject land is zoned as “Commercial” in the Local Planning Scheme No 2 and is vacant. All of the lots of land in the vicinity on Piesse Street fronting the main road are also vacant.

The Objectives of “Commercial” zoned land are stated in Clause 4.2.2 of the Scheme;

4.2.2 Commercial Zone

The use of land in the Commercial Zone shall be consistent with the following objectives:

- a) To provide a variety of service functions, predominantly commercial, service, and administrative uses.
- b) To maintain a compact and accessible centre.
- c) To centralise commercial and service functions.
- d) To maintain safety and efficiency of traffic flows and provide for adequate facilities for the storage and circulation of vehicles.
- e) To preclude the storage of bulky and unsightly goods where they may be in public view.
- f) To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.
- g) To provide sheltered places for pedestrians.
- h) To restrict industrial type uses to service or low impact, labour intensive industries that relate to the centre functions.
- i) To reduce uses attracting large volumes of truck traffic other than to service retail outlets.
- j) To provide for residential uses only where the uses are combined with a commercial use, e.g. hotel or where the residential uses occupy a floor level where it is impracticable or in appropriate to establish a shop or office.

The Zoning Table indicates, subject to the provisions of the Scheme, the uses permitted in the Scheme area in the various zones. The permissibility of any uses is determined by cross reference between the list of use classes on the left hand side of the Zoning Table and the list of zones at the top of the Zoning Table (Attachment 1).

The use as “advertising sign” is not mentioned in the Zoning Table and I do not feel that it could be considered a class, type, or genus activity of use as stated in the table. Clause 4.4.2 determines the options available to Council when trying to determine the application.

4.4.2 If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus activity of any other use category the local government may—

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
- (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

Further to this, Clause 9.4.1 states that:

9.4.1 Where an application is made for planning approval to commence a use or commence or carry out development which involves a use which is—

- (a) an ‘A’ use as referred to in clause 4.3.2; or
- (b) a use not listed in the Zoning Table, the local government is not to grant approval to that application unless notice is given in accordance with clause 9.4.3.

The advertising notice can take the form as stated in Clause 9.4.3;

9.4.3 The local government may give notice or require the applicant to give notice of an application for planning approval in one or more of the following ways—

- (a) notice of the proposed use or development served on nearby owners and occupiers who, in the opinion of the local government, are likely to be affected by the granting of planning approval, stating that submissions may be made to the local government by a specified date being not less than 14 days from the day the notice is served;
- (b) notice of the proposed use or development published in a newspaper circulating in the Scheme area stating that submissions may be made to the local government by a specified day being not less than 14 days from the day the notice is published;
- (c) a sign or signs displaying notice of the proposed use or development to be erected in a conspicuous position on the land for a period of not less than 14 days from the day the notice is erected.

Clause 9.4.6 states that: “After the expiration of the specified period from the serving of notice of the application for planning approval, the publication of the notice or the erection of a sign or signs, whichever is the later, the local government is to consider and determine the application.”

Given that this development is adjacent to the Main Road, I have requested advice from Main Roads Department as to whether or not the sign needs to be referred to them, or if they have any comments or recommendations should Council approve the proposed development. At the point of writing this report I had not heard back from the responsible person.

A Clause of the Local Planning Scheme No 2 also refers to **Town Entries**. Clause 5.18 simply states:

Council when considering attractive entries into each of the townsites may restrict some land uses, require greater setbacks and landscaping to maintain or improve the entries in to towns.

While I have no problems with advertising signs, I feel that it is important that they be located in an appropriate area where they will not adversely affect the aesthetic amenity of the area, and dominate the townscape. The size alone I feel will dominate the area in which it is placed, obscure the town, and possibly adversely affect any commercial business that might in the future be established on the Lot and the adjacent Lots.

The top of the sign will be approx 4200 mm from ground level, 2000 mm wide, 8300 mm long, and approx 2000mm gap between the underside of the sign and the finished ground level. The sign is significantly large and I feel it will dominate the area in which it is situated and could very well detract from the station complex which has a significant heritage “look”, and also the townscape as it is.

I feel a sign of this size would be better suited in an area prior to the entry of the town as was suggested

Council should be aware that with any decision of Council the applicant has a right of appeal under Part 14 of the *Planning and Development Act 2005*. Any appeal must be lodged within 60 days of the determination.

Voting Requirements

Simple Majority

Officer Recommendation

Application for Planning Approval TP04/11 Advertising Sign

That Council determine that Paramount be notified that the proposed development of an Advertising sign on Lot 135 Piesse Street is hereby refused for the following reasons:

1. The sign would adversely affect the amenity of the area in which it would be located through its proposed size and location;
2. The sign would dominate the area and be contra to the objectives of Commercial development for any development that may be proposed in the future on the allotment as well as adjacent allotments;
3. The proposed sign would detract from and compete with the Yalgoo town entry statements due to its excessive size and location in the vicinity.

Moved:

Seconded:

Motion put and carried/lost

11.2.3 Country Local Government Fund 10-11 and 11-12 Projects

| | |
|--------------------|-------------------------|
| File: | |
| Author: | Sharon Daishe, CEO |
| Interest Declared: | No interest to disclose |
| Date: | 11 December 2011 |
| Attachments | Nil |

Matter for Consideration

To consider the allocation of Country Local Government Funds 10-11 and 11-12 to ensure that funds are available to achieve the Shire’s construction timeline.

Background

Council has budgeted to receive and expend CLGF funds for 2010-11 and 2011-12 in the 2011-12 financial year as per the table below:

| FCWP # | Project | CLGF 09-10 | CLGF 10-11 | CLGF 11-12 | TOTAL |
|--------|--|---------------|----------------|----------------|----------------|
| BD006 | Hall Refurbishment | | 100,000 | | 100,000 |
| BD008 | Staff Housing Gibbons St x 2 | | 253,476 | 96,524 | 350,000 |
| BD012 | Works Depot: Replace Workshop | 15,000 | | | 15,000 |
| CA001 | Caravan Park: Caretaker Residence | | 32,000 | | 32,000 |
| CA002 | Caravan Park Redevelopment | | | 130,000 | 130,000 |
| OP005 | Community Park (formerly sub project military history) | | | 30,000 | 30,000 |
| OS002 | Town Entry Statement Solar Lighting | | | 15,000 | 15,000 |
| OS003 | Payne's Find Beautification/Rest Area | | 31,000 | | 31,000 |
| OS005 | Water wise Reticulation Project | 10,000 | 57,546 | | 67,546 |
| OS006 | Cemetery: Gazebo, Niche Wall and Gates | | | 30,000 | 30,000 |
| RC002 | Tank - Payne's Find Community Centre | | 5,500 | | 5,500 |
| RC003 | Yalgoo Community Hub: Covered Sports Facility | | | 120,000 | 120,000 |
| | | 25,000 | 479,522 | 421,524 | 926,046 |

In order to receive these funds, the Shire must expend, audit and acquit 2008-09 funds and this process is nearly completed.

The Shire can then apply to enter into a funding agreement with the Department of Regional Development and Lands to receive 2010-11 funds.

Once the Shire can show substantial progress on projects funded under the 2010-11 round, the Shire can then apply to enter into a funding agreement to receive 2011-12 funds.

The above split of funds will not allow us to commence the caravan park ablutions concurrently with the next staff house as planned, or commence work on community park which we are ready to do.

Statutory Environment

Local Government Act 1995

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

Strategic Implications

Ensure that the allocation of funds against projects matches the Shire's construction timeline.

Policy Implications

NA

Financial Implications

The Shire's allocation of CLGF funding is \$479,522 in the 2010-11 round and 421,524 in the 2011-12 round. Both of these amounts are budgeted as income and expenditure in the current financial year.

The recommendation that is the subject of this agenda item does NOT alter income, expenditure or projects. It simply alters which projects we can start working on when we receive the first payment.

Consultation

Ron Adams, Project Executive

Comment

Priority projects that the Shire is ready to commence or continue are:

- BD006 Hall Refurbishment
- BD008 Staff Housing
- CA002 Caravan Park Redevelopment
- OP005 Community Park

It is prudent to request that these projects can commence with the first payment, being 2010-11 CLGF funds, so that we can quickly progress and apply for 2011-12 funds. Note that there is NO CHANGE to any projects or overall income and expenditure.

Note that there is no requirement to make alterations to the Shire budget as the total funds of \$926,046 are included in the Shire's 2011-12 (ie: current year) budget.

This is an administrative recommendation to ensure that we can meet our construction program timeline and be in a position to claim 2011-12 CLGF as quickly as possible after receiving 2010-11.

Voting Requirements

Simple Majority

Officer Recommendation

Country Local Government Fund Individual Component 2010-11 and 2011-12

That Council authorises the CEO to enter into Funding Agreements with the Department of Regional Development and Lands for Country Local Government Fund 2010-11 and 2011-12 projects as detailed below:

| FCWP | Project | CLGF 09-10 | CLGF 10-11 | CLGF 11-12 | TOTAL |
|-------|--|---------------|----------------|----------------|----------------|
| BD006 | Hall Refurbishment | | 100,000 | | 100,000 |
| BD008 | Staff Housing Gibbons St x 2 | | 170,000 | 180,000 | 350,000 |
| BD012 | Works Depot: Replace Workshop | 15,000 | | | 15,000 |
| CA001 | Caravan Park: Caretaker Residence | | | 32,000 | 32,000 |
| CA002 | Caravan Park Redevelopment | | 85,476 | 44,524 | 130,000 |
| OP005 | Community Park (formerly sub project military history) | | 30,000 | | 30,000 |
| OS002 | Town Entry Statement Solar Lighting | | | 15,000 | 15,000 |
| OS003 | Payne's Find Beautification/Rest Area | | 31,000 | | 31,000 |
| OS005 | Water wise Reticulation Project | 10,000 | 57,546 | | 67,546 |
| OS006 | Cemetery: Gazebo, Niche Wall and Gates | | | 30,000 | 30,000 |
| RC002 | Tank - Payne's Find Community Centre | | 5,500 | | 5,500 |
| RC003 | Yalgoo Community Hub: Covered Sports Facility | | | 120,000 | 120,000 |
| | | 25,000 | 479,522 | 421,524 | 926,046 |

Moved: **Seconded:** **Motion put and carried/lost**

11.3 FINANCE

11.3.1 Financial Activity Statements and Accounts Paid for the month of October 2011.

| | |
|---------------------|---|
| File: | |
| Author: | Christine Harvey – Finance Consultant |
| Interest Declared: | No interest to disclose |
| Date: | 10 December 2011 |
| Attachments (green) | p 4 - 21 Financial Activity Statements p 22 – 27 Balance Sheet p 28 Income Statement by Program p 29 - 30 Material Variance Report p 31 Investment Register p 32 Rate Debt Collection Report p 33 - 35 Schedule of Payments |

Matter for Consideration

Adoption of the monthly financial statements, material variance report, investment register and schedule of payments.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed and require the Chief Executive Officer to prepare a list of accounts paid.

Statutory Environment

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

11.3.2 Budget Adjustment – recognise income and expenditure re FESA grant to construct shed for Paynes Find Fire Tender

| | |
|--------------------|------------------------------|
| File: | |
| Author: | Ron Adams, Project Executive |
| Interest Declared: | No interest to disclose |
| Date: | 23 November 2011 |
| Attachments | Nil |

Matter for Consideration

To approve the budget adjustment for building a shed to garage the Paynes Find Fire Tender.

Background

FESA has provided the community of Yalgoo a fire tender for use at the locality of Paynes Find and by the Paynes Find Fire Brigade.

As part of the Emergency Services Levy (ESL) each year local governments are invited to submit capital works for their districts.

The Shire applied for and was rejected for the purchase of a shed to garage the fire tender at Paynes Find.

The shire has appealed this decision and has subsequently been successful in securing funds to build a shed for the fire tender.

Statutory Environment

Local Government Act 1995

s.3.1 (1) the general function of the local government is to provide for the good government of persons in its district.

Strategic Implications

No comment

Policy Implications

Nil

Financial Implications

As the income and expenditure has not been disclosed in the 2010-11 budget, this will be required to complete the project. The net effect is zero.

Consultation

- Paul Southam, FESA
- Sharon Daishe, CEO Shire of Yalgoo

Comment

Administrative recommendation to recognise grant income and expenditure.

Voting Requirements

Absolute Majority

Officer Recommendation

Budget Adjustment – recognise income and expenditure re FESA grant to construct shed for Paynes Find Fire Tender

That the Shire of Yalgoo budget is adjusted to reflect the amount of \$11,865 from FESA as income and corresponding expenditure for the building of a garage at the Paynes Find Community Centre for the fire tender.

Moved:

Seconded:

Motion put and carried/lost

11.4 ADMINISTRATION

11.4.1 Digital TV Switchover

| | |
|--------------------|-------------------------|
| File: | |
| Author: | Sharon Daishe, CEO |
| Interest Declared: | No interest to disclose |
| Date: | 11 December 2011 |
| Attachments | Nil |

Matter for Consideration

To consider arrangements for transmission of digital television in Yalgoo when the analogue network is switched off in 2013.

Background

The Shire of Yalgoo currently operates a television rebroadcasting station which transmits television reception to homes in the town of Yalgoo. This facility will become redundant when the network switches to digital in 2013, unless it is upgraded from analogue to digital at significant cost.

Without a rebroadcasting facility, residents will need to install satellite systems at their home to receive television transmission.

Partial subsidies will be available to residents in Yalgoo to convert to satellite systems which reduces the cost to approximately \$300 per household. Residents accessing social security may be eligible for a full subsidy.

The Shire has the following options for provision of television service to residents of Yalgoo:

1. Do nothing. Residents would then be responsible for paying the unsubsidised component of approximately \$300 in order to access television services by satellite.
2. Convert the rebroadcasting station to digital at an approximate cost of \$150,000 plus \$20,000 per annum thereafter along with a complex and competitive application process.
3. Fund the gap to transition residents to digital TV reception, after which residents would be responsible for any ongoing costs. This is likely to be in the vicinity of \$300 per household.

The Shire has budgeted \$20,000 in this financial year and has previously informally preferred Option 3.

Statutory Environment

Local Government Act 1995

- s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

Strategic Implications

The Shire is already bearing the cost of ensuring that residents in Yalgoo have access to television services. Funding the transition to digital is in keeping with this existing service.

Policy Implications

Nil

Financial Implications

The Shire has budgeted \$20,000 in this financial year and the project is not likely to exceed \$30,000.

Consultation

Luke Ryan, Program Administrator, Digital Switchover Taskforce, Satellite Subsidy Scheme

Comment

In the interest of equity, it is suggested that the aim of the project should be to transition all private households in the Shire of Yalgoo to digital transmission including those on stations and those who may require a ‘black box’ to enable their television to receive the digital signal (one per household only).

The project will be costed and developed to achieve the lowest cost to the Shire while ensuring all private households achieve digital services.

The project will not fund the purchase of television infrastructure, other than a black box where required.

Voting Requirements

Absolute Majority

Officer Recommendation

Digital TV Switchover Project

That Council:

- 1. Will not upgrade the rebroadcasting tower to digital;**
- 2. Agrees in principle to fund the cost of transitioning all private households in the Shire of Yalgoo to digital television service, to a maximum budget of \$30,000 made up of \$20,000 from the 2011/12 financial year and \$10,000 from the 2012/13 financial year;**
- 3. Clarifies that the intent of the project is to ensure that residents have access to digital transmission. Residents are responsible for provision of televisions and the Shire will not fund the purchase of televisions; and**
- 4. Requests the CEO to develop this proposal in conjunction with the Digital Switchover Taskforce.**

Moved:

Seconded:

Motion put and carried/lost

11.4.2 Annual Report for the Year Ended 30 June 2011 and Annual Electors’ Meeting

| | |
|--------------------|---|
| File: | A10 Annual Report |
| Author: | Sharon Daishe, CEO |
| Interest Declared: | No interest to disclose |
| Date: | 11 December 2011 |
| Attachments | The Annual Report is provided in a separately bound document for Councillors. |

Matter for Consideration

To adopt the annual report for the Year Ended 30 June 2011 and set a date for the annual electors’ meeting, being not more than 56 days after the adoption of the annual report.

Background

A local government must prepare an annual report each financial year that includes:

- President’s report
- Chief executive officer’s report
- Compliance statements/reports relating to the Plan for the Future, National Competition Policy, Disability Services Plan and Records Keeping Plan
- Audited financial statements
- Auditor’s report

Statutory Environment

Local Government Act 1995

- s.5.27 – annual electors meeting to be held within 56 days of acceptance of the annual report on a day selected by Council
- s.5.53 – an annual report must be prepared and details the items that should be included.
- s.5.54 – the annual report must be accepted by the local government not later than 31 December after the financial year or if the auditor’s report is not available by this date, not later than 2 months after the auditor’s report becomes available.
- s.5.55 – CEO to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted.

Administration Regulations –

- r.15 – Annual report approved by Council to be presented at the elector’s meeting

Strategic Implications

NA

Policy Implications

NA

Financial Implications

The annual financial report presents the financial performance for the past financial year and is scrutinised by an independent audit to ensure compliance with legislation and accounting standards. The financial impact upon the current financial year is that the audited net current assets position becomes the actual brought forward surplus (deficit) for the rate setting standard.

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

13. URGENT BUSINESS

Due to the major bushfire emergency 1-9 December 2011, preparation of papers for the Ordinary meeting to be held 13 December was delayed. The Audit Committee Agenda and the Annual Report were prepared and distributed on Saturday 10 December and the Ordinary Agenda was prepared on Sunday 11 December for distribution Monday.

There will be at least one item of urgent business relating to tenders, as the author of the item is the Chief Bushfire Control Officer.

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers in Gibbons Street on Thursday 16 February 2012 commencing at 11.00 am.

The Annual Electors' meeting, if resolved within by Council, will be held at 10:30am on Tuesday 31 January 2012.

16. MEETING CLOSURE

Common Acronyms

| Acronym | Detail |
|----------------|--|
| BFS | Bush Fire Service |
| CEO | Chief Executive Officer |
| CLGF | Country Local Government Fund (Royalties for Regions) |
| DCEO | Deputy Chief Executive Officer |
| DCP | Department of Child Protection |
| DEC | Department of Environment and Conservation |
| DEMC | District Emergency Management Committee |
| DIA | Department of Indigenous Affairs |
| DITRDLG | Dept of Infrastructure, Transport, Regional Development & Local Government (Federal) |
| DLG | Dept of Local Government |
| DPI | Dept for Planning and Infrastructure |
| EA | Executive Assistant |
| EA | Executive Assistant |
| ECC | Emergency Coordination Centre |
| FAG | Financial Assistance Grant |
| FESA | Fire and Emergency Services Authority |
| FRS | Fire and Rescue Service |
| GRAMS | Geraldton Regional Aboriginal Medical Service |
| GTS | Greenfield Technical Services – consulting civil engineers |
| HMA | Hazard Management Agency |
| ICC | Indigenous Coordination Centre |
| ICV | Indigenous Community Volunteers |
| ISA | Integrated Service Arrangement – replacing MRWA TNCs in 2011 or 2012 |
| ISG | Incident Support Group |
| LEC | Local Emergency Coordinator |
| LEMA | Local Emergency Management Arrangements |
| LEMC | Local Emergency Management Committee |
| LGMA | Local Government Managers' Association |
| LRC | Local Recovery Coordinator |
| LRCC | Local Recovery Coordinating Committee |
| MCZ | Murchison Country Zone |
| MEEDAC | Midwest Employment and Economic Development Aboriginal Corporation |
| MEG | Murchison Executive Group (CEOs) |
| MGM | Mount Gibson Mining (Extension Hill Haematite) |
| MMG | Minerals and Mining Group (Golden Grove Mine) |
| MMGHSRMG | Murchison Mid West Gascoyne Human Services Regional Managers Group |
| MRVC | Murchison Regional Vermin Council |
| MRWA | Main Roads WA |
| MWAC | Municipal Waste Advisory Council |
| MWDC | Mid West Development Commission |
| MWIP | Mid West Investment Plan |
| MWRC | Mid West Regional Council – consisting of 7 Shires |
| OPR | Oakajee Port and Rail |
| PE | Project Executive |
| POC | Plant Operating Costs |

| Acronym | Detail |
|----------------|---|
| PWOC | Public Works Overhead Costs |
| R2R | Roads to Recovery (Cmwlth) |
| R4R | Royalties for Regions (State) |
| RDA | Regional Development Australia |
| RDL | Dept of Regional Development and Lands |
| RRG | Regional Roads Group |
| ROMAN | Road Management – software system |
| SAO | Senior Administration Officer |
| SEC | State Emergency Coordinator |
| SEMC | State Emergency Management Committee |
| SES | State Emergency Service |
| SEWS | Standard Emergency Warning Signal |
| SLK | Straight line kilometres |
| SOP | Standard Operating Procedure |
| SWMP | (Regional) Strategic Waste Management Plan |
| TNC | Term Network Contract – from MRWA for State roads maintenance |
| WACHS | WA Country Health Service |
| WALGA | WA Local Government Association |

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Finance Attachments

Referenced in Agenda by Page Number
(Green)



Finance Attachments

Referenced in Agenda by Page Number
(Green)

The Chief Executive Officer
Shire of Yalgoo
37 Gibbons Street
YALGOO WA 6635

COMPILATION REPORT TO THE SHIRE OF YALGOO

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Yalgoo, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31 October 2011. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

The Responsibility of the Shire of Yalgoo

The Shire of Yalgoo are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

Our Responsibility

On the basis of information provided by the Shire of Yalgoo we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Yalgoo provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Yalgoo. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

UHY Haines Norton (WA) Pty Ltd
UHY Haines Norton (WA) Pty Ltd
Chartered Accountants



Paul Breman
Director

15 November 2011

SHIRE OF YALGOO
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

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SHIRE OF YALGOO
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| | NOTE | 31-Oct 2011 Actual \$ | 31-Oct 2011 Y-T-D Budget \$ | 2011/2012 Annual Budget \$ | Variances Budget to Actual Y-T-D % |
|---|------|--------------------------------|--------------------------------------|-------------------------------------|--|
| <u>Operating</u> | | | | | |
| Revenues | | | | | |
| | 1,2 | | | | |
| Governance | | 0 | 80,000 | 80,000 | (100.00%) |
| General Purpose Funding | | 370,089 | 2,383,742 | 2,386,410 | (84.47%) |
| Law, Order, Public Safety | | 17,855 | 28,996 | 34,470 | (38.42%) |
| Health | | 0 | 7,586 | 23,000 | (100.00%) |
| Housing | | 3,496 | 18,000 | 54,000 | (80.58%) |
| Community Amenities | | 13,891 | 11,384 | 32,320 | 22.02% |
| Recreation and Culture | | 9,246 | 10,752 | 12,250 | (14.01%) |
| Transport | | 1,205,736 | 1,136,153 | 3,456,586 | 6.12% |
| Economic Services | | 20,652 | 2,936 | 99,600 | 603.41% |
| Other Property and Services | | 38,025 | 31,200 | 93,600 | 21.88% |
| | | <u>1,678,990</u> | <u>3,710,749</u> | <u>6,272,236</u> | |
| Expenses | | | | | |
| | 1,2 | | | | |
| Governance | | (159,037) | (182,457) | (489,827) | (12.84%) |
| General Purpose Funding | | (129,376) | (211,106) | (286,095) | (38.72%) |
| Law, Order, Public Safety | | (38,068) | (64,082) | (153,155) | (40.59%) |
| Health | | (26,806) | (27,764) | (82,269) | (3.45%) |
| Education and Welfare | | (162) | (5,200) | (5,200) | (96.88%) |
| Housing | | (81,072) | (63,200) | (216,560) | 28.28% |
| Community Amenities | | (53,900) | (68,556) | (181,681) | (21.38%) |
| Recreation & Culture | | (175,211) | (182,460) | (493,361) | (3.97%) |
| Transport | | (1,343,784) | (1,350,812) | (4,052,428) | (0.52%) |
| Economic Services | | (121,667) | (135,700) | (482,673) | (10.34%) |
| Other Property and Services | | (269,911) | (65,684) | (23,272) | 310.92% |
| | | <u>(2,398,994)</u> | <u>(2,357,021)</u> | <u>(6,466,521)</u> | |
| <u>Adjustments for Non-Cash</u> | | | | | |
| <u>(Revenue) and Expenditure</u> | | | | | |
| (Profit)/Loss on Asset Disposals | 4 | 0 | 11,232 | 33,697 | (100.00%) |
| Depreciation on Assets | | 390,814 | 401,844 | 1,205,489 | (2.74%) |
| <u>Capital Revenue and (Expenditure)</u> | | | | | |
| Purchase Land and Buildings | 3 | (310,768) | (367,503) | (1,102,510) | (15.44%) |
| Purchase Infrastructure Assets - Roads | 3 | (46,156) | (274,281) | (822,844) | (83.17%) |
| Purchase Infrastructure Assets - Other | 3 | (40,723) | (185,161) | (555,483) | (78.01%) |
| Purchase Plant and Equipment | 3 | (152,148) | (210,367) | (631,100) | (27.67%) |
| Purchase Furniture and Equipment | 3 | (1,777) | (1,833) | (5,500) | (3.07%) |
| Proceeds from Disposal of Assets | 4 | 0 | 57,000 | 171,000 | (100.00%) |
| Repayment of Debentures | 5 | (2,473) | (8,841) | (26,524) | (72.03%) |
| Transfers to Reserves (Restricted Assets) | 6 | (740,874) | (375,263) | (1,125,790) | 97.43% |
| Transfers from Reserves (Restricted Assets) | 6 | 385,537 | 243,771 | 731,313 | 58.16% |
| ADD Net Current Assets July 1 B/Fwd | 7 | 584,232 | 1,006,042 | 1,006,042 | (41.93%) |
| LESS Net Current Assets Year to Date | 7 | 696,738 | 2,966,862 | 0 | (76.52%) |
| Amount Raised from Rates | 8 | <u>(1,351,078)</u> | <u>(1,316,495)</u> | <u>(1,316,495)</u> | |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

| | |
|--|-----------------|
| Buildings | 35 years |
| Furniture and Equipment | 3 to 10 years |
| Plant and Equipment | 5 to 10 years |
| Sealed roads and streets | |
| clearing and earthworks | not depreciated |
| construction/road base | 41 years |
| original surfacing and | |
| major re-surfacing | |
| - bituminous seals | 20 years |
| - asphalt surfaces | 25 years |
| Gravel roads | |
| clearing and earthworks | not depreciated |
| construction/road base | 23 years |
| gravel sheet | 23 years |
| Formed roads (unsealed) | |
| clearing and earthworks | not depreciated |
| construction/road base | 14 years |
| unformed roads | not depreciated |
| Footpaths - slab | 40 years |
| Sewerage piping | 100 years |
| Water supply piping & drainage systems | 75 years |

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle.

In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation facilities and services to the members of the Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern other specific functions/activities of the Shire are also recorded here.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality, pest control and immunisation services.

EDUCATION AND WELFARE

Telecentre Access Point Service.

HOUSING

Provision and maintenance of staff, rental and Joint Venture Housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of tips, noise control, litter control, administration of the town planning scheme, strategic planning, maintenance of the cemetery, public conveniences and town storm water drainage.

RECREATION AND CULTURE

Maintenance of halls, recreation centres and various reserves, operation of libraries, maintenance of cultural heritage assets and TV/radio retransmission services.

TRANSPORT

Construction and maintenance of streets, roads, footpaths, drainage works, lighting of streets, maintenance of the depot and airstrips.

ECONOMIC SERVICES

Regulation and provision of tourism, area promotion, building control, noxious weeds and vermin control.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operation costs.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| 3. ACQUISITION OF ASSETS | | 31-Oct 2011 Actual \$ | 2011/2012 Annual Budget \$ |
|---|----|--|---|
| The following assets have been acquired during the period under review: | | | |
| <u>By Program</u> | | | |
| Law, Order, Public Safety | | | |
| Dog Pound | IO | 0 | 3,000 |
| Security Lighting | IO | 0 | 20,000 |
| Housing | | | |
| 48 Gibbons Street | LB | 227,493 | 324,300 |
| 74 Weekes Street | LB | 0 | 343,741 |
| 1 Stanley Street (refurb) | LB | 0 | 40,000 |
| 16 Shamrock Stret (refurb) | LB | 0 | 30,000 |
| 16 Shamrock Street (shed) | LB | 0 | 20,000 |
| Community Amenities | | | |
| Sewage Upgrade Project | IO | 0 | 52,000 |
| Water Wise Reticulation Project | IO | 5,933 | 57,546 |
| Cemetery Gazebo Niche Wall etc | IO | 0 | 30,000 |
| Recycling Waste Management | IO | 0 | 30,000 |
| Recreation and Culture | | | |
| Yalgoo Hall (RLCIP and CLGIF) | LB | 69,017 | 129,469 |
| Tank Payne"s Find Community Centre | FE | 1,777 | 5,500 |
| Yalgoo Covered Sports Facility | LB | 280 | 148,000 |
| Pedestrian Maze & Signage | IO | 0 | 5,000 |
| Yalgoo Race Course Fencing | IO | 1,327 | 5,000 |
| Community Park | IO | 0 | 60,000 |
| Hall Refurbishment | LB | 6,730 | 0 |
| Refurbish Parks & Gardens Depot | IO | 0 | 35,000 |
| Transport | | | |
| YA-NI Repair & Reseal | IR | 0 | 425,000 |
| Black Spot-Sandstone | IR | 34,954 | 34,032 |
| Black Spot- Maranalgo | IR | 9,823 | 39,000 |
| Black Spot-YA-NI (carryover) | IR | 1,379 | 20,812 |
| YA-MO Reform up to 30km | IR | 0 | 304,000 |
| GPS/RAMM Camera Equip | PE | 1,520 | 10,000 |
| Concrete Truck & batching | PE | 0 | 80,000 |
| Universal Loader (Bobcat) | PE | 57,350 | 70,000 |
| Flat Drum Roller | PE | 0 | 170,000 |
| Garden Tractor | PE | 0 | 25,000 |
| Dolly | PE | 0 | 25,000 |
| Works Ute | PE | 37,183 | 38,000 |
| Foreman's Ute (2 changeover) | PE | 39,691 | 76,000 |
| Gardener's Ute | PE | 0 | 25,000 |
| Sundry Small Plant | PE | 5,732 | 15,000 |
| Satelite Phones x 5 | PE | 10,672 | 14,250 |
| Yalgoo RADs (carryover) | IO | 600 | 17,700 |
| PF RADs (carryover) | IO | 8,396 | 18,237 |

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011**

| 3. ACQUISITION OF ASSETS (Continued) | | 31-Oct 2011 Actual \$ | 2011/2012 Annual Budget \$ |
|---|----|--|---|
| The following assets have been acquired during the period under review: | | | |
| <u>By Program</u> | | | |
| Economic Services | | | |
| Caravan Park Office/Residence | LB | 5,518 | 32,000 |
| Town Entry Statement Solar Lights | IO | 0 | 15,000 |
| Payne's Find Beautification | IO | 3,099 | 41,000 |
| Yalgoo Lookout | IO | 19,050 | 6,000 |
| Caravan Park Redevelopment | IO | 1,973 | 135,000 |
| Economic Services | | | |
| Other Property and Services | | | |
| Replace Workshop Depot | LB | 1,730 | 10,000 |
| CEO Vehicle | PE | 0 | 75,000 |
| Admin Building Garden Refurbishment | IO | 345 | 25,000 |
| Admin Offices | LB | 0 | 25,000 |
| Aircon Server/ Storeroom | PE | 0 | 2,000 |
| Satellite Phone | PE | 0 | 2,850 |
| Binder | PE | 0 | 2,000 |
| Printer | PE | 0 | 1,000 |
| | | <u><u>551,572</u></u> | <u><u>3,117,437</u></u> |

By Class

| | | | |
|-------------------------------|----|-----------------------|-------------------------|
| Land and Buildings | LB | 310,768 | 1,102,510 |
| Infrastructure Assets - Roads | IR | 46,156 | 822,844 |
| Infrastructure Assets - Other | IO | 40,723 | 555,483 |
| Plant and Equipment | PE | 152,148 | 631,100 |
| Furniture and Equipment | FE | 1,777 | 5,500 |
| | | <u><u>551,572</u></u> | <u><u>3,117,437</u></u> |

4. DISPOSALS OF ASSETS

No assets have been disposed of during the period under review.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 1-Jul-11 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|-----------------------------|-----------------------|--------------|-------------------------|--------------|--------------------------|--------------|------------------------|--------------|
| | | | Actual \$ | Budget \$ | Actual \$ | Budget \$ | Actual \$ | Budget \$ |
| Housing | | | | | | | | |
| Loan 53 - 19 a & b Stanley | 183,660 | 0 | 0 | 9,518 | 183,660 | 174,142 | 0 | 12,034 |
| Loan 55 - 18 c & d Shamrock | 234,421 | 0 | 0 | 11,980 | 234,421 | 222,441 | 0 | 14,929 |
| Community Amenities | | | | | | | | |
| Loan 54 - Public Toilets | 97,344 | 0 | 2,473 | 5,026 | 94,871 | 92,318 | 3,066 | 6,054 |
| | 515,425 | 0 | 2,473 | 26,524 | 512,952 | 488,901 | 3,066 | 33,017 |

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| | 31-Oct 2011 Actual \$ | 2011/2012 Annual Budget \$ |
|--|--------------------------------|-------------------------------------|
| 6. RESERVES | | |
| Cash Backed Reserves | | |
| (a) Long Service Leave Reserve | | |
| Opening Balance | 85,994 | 85,564 |
| Amount Set Aside / Transfer to Reserve | 1,298 | 3,229 |
| Amount Used / Transfer from Reserve | (430) | 0 |
| | 86,862 | 88,793 |
| (b) Plant Reserve | | |
| Opening Balance | 194,928 | 193,953 |
| Amount Set Aside / Transfer to Reserve | 15,424 | 375,800 |
| Amount Used / Transfer from Reserve | (976) | (352,000) |
| | 209,376 | 217,753 |
| (c) Building Reserve | | |
| Opening Balance | 390,248 | 388,295 |
| Amount Set Aside / Transfer to Reserve | 162,069 | 171,829 |
| Amount Used / Transfer from Reserve | (31,953) | (30,000) |
| | 520,364 | 530,124 |
| (d) Yalgoo Ningham Road Reserve | | |
| Opening Balance | 158,533 | 157,740 |
| Amount Set Aside / Transfer to Reserve | 144,167 | 147,724 |
| Amount Used / Transfer from Reserve | (142,566) | (141,773) |
| | 160,134 | 163,691 |
| (e) Sports Complex Reserve | | |
| Opening Balance | 77,049 | 76,663 |
| Amount Set Aside / Transfer to Reserve | 1,164 | 2,896 |
| Amount Used / Transfer from Reserve | (386) | 0 |
| | 77,827 | 79,559 |
| (f) Community Amenities Maintenance Reserve | | |
| Opening Balance | 101,726 | 101,217 |
| Amount Set Aside / Transfer to Reserve | 82,284 | 84,568 |
| Amount Used / Transfer from Reserve | (509) | 0 |
| | 183,501 | 185,785 |

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| 6. RESERVES (Continued) | 31-Oct 2011 Actual \$ | 2011/2012 Annual Budget \$ |
|--|--|---|
| (g) HCP Reserve | | |
| Opening Balance | 80 | 79 |
| Amount Set Aside / Transfer to Reserve | 190,001 | 190,000 |
| Amount Used / Transfer from Reserve | <u>(140,000)</u> | <u>(140,000)</u> |
| | <u>50,081</u> | <u>50,079</u> |
| (h) Housing Maintenance Reserve | | |
| Opening Balance | 32,907 | 32,742 |
| Amount Set Aside / Transfer to Reserve | 71,414 | 72,153 |
| Amount Used / Transfer from Reserve | <u>(67,705)</u> | <u>(67,540)</u> |
| | <u>36,616</u> | <u>37,355</u> |
| (i) Yalgoo Morawa Road Reserve | | |
| Opening Balance | 58,510 | 58,216 |
| Amount Set Aside / Transfer to Reserve | 25,883 | 27,197 |
| Amount Used / Transfer from Reserve | <u>(293)</u> | <u>0</u> |
| | <u>84,100</u> | <u>85,413</u> |
| (j) General Roads Reserve | | |
| Opening Balance | 72,370 | 72,008 |
| Amount Set Aside / Transfer to Reserve | 26,093 | 27,717 |
| Amount Used / Transfer from Reserve | <u>(362)</u> | <u>0</u> |
| | <u>98,101</u> | <u>99,725</u> |
| (k) Superannuation Back-Pay Reserve | | |
| Opening Balance | 71,285 | 70,929 |
| Amount Set Aside / Transfer to Reserve | 1,077 | 2,677 |
| Amount Used / Transfer from Reserve | <u>(357)</u> | <u>0</u> |
| | <u>72,005</u> | <u>73,606</u> |
| (l) Office Equipment Reserve | | |
| Opening Balance | 0 | 0 |
| Amount Set Aside / Transfer to Reserve | 20,000 | 20,000 |
| Amount Used / Transfer from Reserve | <u>0</u> | <u>0</u> |
| | <u>20,000</u> | <u>20,000</u> |
| Total Cash Backed Reserves | <u>1,598,967</u> | <u>1,631,883</u> |

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF YALGOO

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011**

| 6. RESERVES (Continued) | 31-Oct 2011 Actual \$ | 2011/2012 Annual Budget \$ |
|---|--|---|
| Summary of Transfers to Cash Backed Reserves | | |
| Transfers to Reserves | | |
| Long Service Leave Reserve | 1,298 | 3,229 |
| Plant Reserve | 15,424 | 375,800 |
| Building Reserve | 162,069 | 171,829 |
| Yalgoo Ningham Road Reserve | 144,167 | 147,724 |
| Sports Complex Reserve | 1,164 | 2,896 |
| Community Amenities Maintenance Reserve | 82,284 | 84,568 |
| HCP Reserve | 190,001 | 190,000 |
| Housing Maintenance Reserve | 71,414 | 72,153 |
| Yalgoo Morawa Road Reserve | 25,883 | 27,197 |
| General Roads Reserve | 26,093 | 27,717 |
| Superannuation Back-Pay Reserve | 1,077 | 2,677 |
| Office Equipment Reserve | 20,000 | 20,000 |
| | <u>740,874</u> | <u>1,125,790</u> |
| Transfers from Reserves | | |
| Long Service Leave Reserve | (430) | 0 |
| Plant Reserve | (976) | (352,000) |
| Building Reserve | (31,953) | (30,000) |
| Yalgoo Ningham Road Reserve | (142,566) | (141,773) |
| Sports Complex Reserve | (386) | 0 |
| Community Amenities Maintenance Reserve | (509) | 0 |
| HCP Reserve | (140,000) | (140,000) |
| Housing Maintenance Reserve | (67,705) | (67,540) |
| Yalgoo Morawa Road Reserve | (293) | 0 |
| General Roads Reserve | (362) | 0 |
| Superannuation Back-Pay Reserve | (357) | 0 |
| Office Equipment Reserve | 0 | 0 |
| | <u>(385,537)</u> | <u>(731,313)</u> |
| Total Transfer to/(from) Reserves | <u>355,337</u> | <u>394,477</u> |

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

6. RESERVES (Continued)

Long Service Leave Reserve

- To be used to fund annual and long service leave requirements.
- The title of the reserve account was changed to better reflect the purpose of the reserve.

Plant Reserve

- To be used for the purchase of major plant.

Building Reserve

- For the replacement of council properties including housing and other properties.

Yalgoo Ningham Road Reserve

- To be used to maintain the sealed road Yalgoo Ningham Road.

Sports Complex Reserve

- For the development of new recreational facilities.

Community Amenities Maintenance Reserves

- For the maintenance of community amenities.

HCP Reserve

- For future community projects operating expenditure.

Housing Maintenance Reserve

- For the maintenance of staff & other housing owned by the Shire.

Yalgoo Morawa Road Reserve

- To be used to maintain the sealed road Yalgoo Ningham Road.

General Road Reserve

- For the maintenance of grids, etc on roads in the Shire.

Superannuation Back-Pay Reserve

- For the purpose of paying any superannuation back-pay costs.

Office Equipment Reserve

- For the purpose of purchase of new office equipment and the maintenance of existing equipment.

None of the Reserves are expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| | 31-Oct 2011 Actual \$ | Brought Forward 1-Jul-11 \$ |
|--|--|--|
| 7. NET CURRENT ASSETS | | |
| Composition of Estimated Net Current Asset Position | | |
| CURRENT ASSETS | | |
| Cash - Unrestricted | 698,027 | 696,286 |
| Cash - Restricted | 1,598,967 | 1,243,629 |
| Receivables | 579,267 | 673,979 |
| Inventories | 47,729 | 1,473 |
| | 2,923,990 | 2,615,367 |
| LESS: CURRENT LIABILITIES | | |
| Payables and Provisions | (628,285) | (787,506) |
| NET CURRENT ASSET POSITION | 2,295,705 | 1,827,861 |
| Less: Cash - Reserves - Restricted | (1,598,967) | (1,243,629) |
| NET CURRENT ASSET POSITION | 696,738 | 584,232 |

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011**

8. RATING INFORMATION

| | Rate in \$ | Number of Properties | Rateable Value \$ | Rate Revenue \$ | Interim Rates \$ | Back Rates \$ | Total Revenue \$ | Annual Budget \$ |
|----------------------------------|-------------------|-----------------------------|--------------------------|------------------------|-------------------------|----------------------|-------------------------|-------------------------|
| Differential General Rate | | | | | | | | |
| GRV - Townsites | 0.0669 | 35 | 287,964 | 19,265 | 0 | 0 | 19,265 | 19,265 |
| UV - Pastoral | 0.0590 | 21 | 901,251 | 53,174 | 0 | 0 | 53,174 | 52,990 |
| UV - Mining Leases | 0.2700 | 124 | 4,010,322 | 1,082,787 | 8,667 | 0 | 1,091,454 | 1,028,060 |
| UV - Mining | 0.2700 | 0 | 0 | 0 | 0 | 0 | 0 | 50,428 |
| UV - Prospecting/Exploration | 0.1783 | 132 | 711,523 | 126,865 | 17,368 | 0 | 144,233 | 110,532 |
| UV - Rural | 0.0590 | 1 | 10,000 | 590 | 0 | 0 | 590 | 0 |
| Sub-Totals | | 313 | 5,921,060 | 1,282,680 | 26,035 | 0 | 1,308,715 | 1,261,275 |
| Minimum Rates | Minimum \$ | | | | | | | |
| GRV - Improved | 240 | 2 | 4,155 | 480 | 0 | 0 | 480 | 480 |
| GRV - Vacant | 555 | 12 | 407 | 6,660 | 0 | 0 | 6,660 | 6,660 |
| UV - Pastoral | 240 | 2 | 5,454 | 480 | 0 | 0 | 480 | 480 |
| UV - Mining Leases | 240 | 38 | 23,447 | 9,120 | 0 | 0 | 9,120 | 8,880 |
| UV - Mining | 240 | 0 | 0 | 0 | 0 | 0 | 0 | 240 |
| UV - Prospecting/Exploration | 240 | 101 | 58,469 | 24,240 | 1,143 | 0 | 25,383 | 24,240 |
| UV - Rural | 240 | 1 | 100 | 240 | 0 | 0 | 240 | 240 |
| Sub-Totals | | 156 | 92,032 | 41,220 | 1,143 | 0 | 42,363 | 41,220 |
| | | | | | | | 1,351,078 | 1,302,495 |
| Ex-Gratia | | | | | | | 0 | 14,000 |
| Totals | | | | | | | 1,351,078 | 1,316,495 |

All land except exempt land in the Shire of Yalgoo is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011/12 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF YALGOO
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011**

9. TRUST FUNDS

Funds held at the end of the reporting period over which the Shire has no control and which are not included in this statement are as follows:

| Detail | Balance 1-Jul-11 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance 31-Oct-11 \$ |
|-----------------------|------------------------------------|------------------------------------|----------------------------------|-------------------------------------|
| Stamps | 52 | 0 | 0 | 52 |
| Bus Bonds | 350 | 0 | 0 | 350 |
| Hall Bonds | 150 | 0 | 0 | 150 |
| Yamatjii Hall | 150 | 0 | 0 | 150 |
| Housing Bonds Other | 2,618 | 0 | 0 | 2,618 |
| Land Auction Proceeds | 2,500 | 0 | 0 | 2,500 |
| Land Deposits | 1,562 | 0 | (1,562) | 0 |
| Library Bonds | 25 | 0 | 0 | 25 |
| Post Office Bonds | 30 | 0 | 0 | 30 |
| BCITF Collections | 0 | 0 | 0 | 0 |
| Unclassified | (209) | 0 | 0 | (209) |
| | <u>7,228</u> | | | <u>5,666</u> |

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14-11-11

Accrual Basis

Shire of Yalgoo Balance Sheet As of October 31, 2011

| | Oct 31, 11 | Jun 30, 11 | \$ Change |
|---|---------------------|---------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Chequing/Savings | | | |
| A01100 - Cash at Bank | | | |
| A01101 - Unrestricted Municipal Bank | 437,618.21 | 648,299.26 | -210,681.05 |
| A01102 - Unrestricted Short Term Investm | 260,043.12 | 38,262.34 | 221,780.78 |
| A01106 - Bank Museum Account | 0.00 | 8,722.71 | -8,722.71 |
| Total A01100 - Cash at Bank | 697,661.33 | 695,284.31 | 2,377.02 |
| A01110 - Reserved Cash | | | |
| A011110 - Housing Maintenance Reserve | 36,615.98 | 32,906.72 | 3,709.26 |
| A011111 - General Road Reserve | 98,100.55 | 72,369.85 | 25,730.70 |
| A011112 - Superannuation Back-pay Reserve | 72,004.72 | 71,284.96 | 719.76 |
| A011113 - Office Equipment Reserve Accoun | 20,000.00 | 0.00 | 20,000.00 |
| A01112 - LSL Reserve Account | 86,862.39 | 85,994.10 | 868.29 |
| A01113 - Yalgoo Ninghan Road Reserve | 160,133.75 | 158,533.04 | 1,600.71 |
| A01114 - Plant Reserve Account | 209,376.24 | 194,928.07 | 14,448.17 |
| A01115 - Building Reserve | 520,364.00 | 390,247.69 | 130,116.31 |
| A01116 - Sport Complex Reserve | 77,826.78 | 77,048.83 | 777.95 |
| A01117 - Community Amenities Maint Res | 183,501.28 | 101,726.16 | 81,775.12 |
| A01118 - HCP Reserve Account | 50,080.87 | 80.06 | 50,000.81 |
| A01119 - Yalgoo Morawa Road Reserve | 84,099.85 | 58,509.08 | 25,590.77 |
| Total A01110 - Reserved Cash | 1,598,966.41 | 1,243,628.56 | 355,337.85 |
| Total Chequing/Savings | 2,296,627.74 | 1,938,912.87 | 357,714.87 |
| Accounts Receivable | | | |
| A01120 - ACCOUNTS RECEIVABLE | | | |
| A01122 - Provision for Doubtful Debts | -3,596.60 | -3,596.60 | 0.00 |
| A01120 - ACCOUNTS RECEIVABLE - Other | 516,618.37 | 483,274.07 | 33,344.30 |
| Total A01120 - ACCOUNTS RECEIVABLE | 513,021.77 | 479,677.47 | 33,344.30 |
| Total Accounts Receivable | 513,021.77 | 479,677.47 | 33,344.30 |
| Other Current Assets | | | |
| A01107 - Cash Float Muni | | | |
| A011071 - Cash 4 banking | 0.00 | 845.00 | -845.00 |
| A011072 - Cash Advance | 365.90 | 157.85 | 208.05 |
| Total A01107 - Cash Float Muni | 365.90 | 1,002.85 | -636.95 |
| A01121 - Other Receivables | 90.91 | 13,172.45 | -13,081.54 |
| A01190 - STOCK ON HAND | | | |
| A01193 - Stock YA 1588 | 16,868.63 | 0.00 | 16,868.63 |
| A01194 - Stock YA 1587 | 27,458.69 | 1,041.60 | 26,417.09 |
| A01195 - Stock YA 1585 | 2,970.05 | 0.00 | 2,970.05 |
| A01197 - Transfer tank 2 | 208.32 | 208.32 | 0.00 |
| A01198 - Transfer Tank 1 | 223.20 | 223.20 | 0.00 |

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Accrual Basis

Shire of Yalgoo

Balance Sheet

As of October 31, 2011

| | Oct 31, 11 | Jun 30, 11 | \$ Change |
|--|----------------|----------------|-------------|
| Total A01190 - STOCK ON HAND | 47,728.89 | 1,473.12 | 46,255.77 |
| Total Other Current Assets | 48,185.70 | 15,648.42 | 32,537.28 |
| Total Current Assets | 2,857,835.21 | 2,434,238.76 | 423,596.45 |
| Fixed Assets | | | |
| A0151 - Land | | | |
| A01512 - At Cost | 115,236.56 | 115,236.56 | 0.00 |
| Total A0151 - Land | 115,236.56 | 115,236.56 | 0.00 |
| A0152 - Buildings | | | |
| A01521 - Accum.Depn - Buildings | -1,337,290.97 | -1,275,664.99 | -61,625.98 |
| A01522 - At Cost | | | |
| CLB12 - Additions 11-12 Buildings | | | |
| C120200 - 48 Gibbons St 11-12 | 227,492.68 | 0.00 | 227,492.68 |
| C120205 - Yalgoo Hall (RLCIP & CLGF)11-12 | 69,016.77 | 0.00 | 69,016.77 |
| C120206 - Yalgoo Covered Sports Fac RC003 | 279.55 | 0.00 | 279.55 |
| C120207 - Caravan Park Office/Residence | 5,518.14 | 0.00 | 5,518.14 |
| C120208 - Replace Workshop Depot | 1,730.28 | 0.00 | 1,730.28 |
| C120210 - Hall Refurbishment | 6,730.00 | 0.00 | 6,730.00 |
| Total CLB12 - Additions 11-12 Buildings | 310,767.42 | 0.00 | 310,767.42 |
| E180400 - Additions 2010-2011 | | | |
| E180401 - Health Centre | 0.00 | 683,150.74 | -683,150.74 |
| E180403 - Repairs to 17 Shamrock | 0.00 | 22,164.58 | -22,164.58 |
| E180407 - Caravan Park house | 0.00 | 54,749.94 | -54,749.94 |
| E180410 - 6 Henty St - Driveway | 0.00 | 21,543.11 | -21,543.11 |
| E180420 - RLCIP Round 2-Hall Upgrade | 0.00 | 37,505.63 | -37,505.63 |
| E180421 - RLCIP Round 3-Hall Upgrade | 0.00 | 19,074.99 | -19,074.99 |
| E180430 - Housing-Gibbons Street | 0.00 | 34,009.21 | -34,009.21 |
| E180440 - Housing-CLGF | 0.00 | 6,259.00 | -6,259.00 |
| Total E180400 - Additions 2010-2011 | 0.00 | 878,457.20 | -878,457.20 |
| A01522 - At Cost - Other | 6,383,717.54 | 5,505,260.34 | 878,457.20 |
| Total A01522 - At Cost | 6,694,484.96 | 6,383,717.54 | 310,767.42 |
| Total A0152 - Buildings | 5,357,193.99 | 5,108,052.55 | 249,141.44 |
| A0153 - Infrastructure - Roads | | | |
| A01531 - Accumulated Depn - Infra | -19,451,961.73 | -19,323,566.45 | -128,395.28 |
| A01533 - At Cost | | | |
| CIR12 - Additions 11-12 Roads | | | |
| C120401 - Black Spot Sandstone 11-12 | 34,954.30 | 0.00 | 34,954.30 |
| C120402 - Blackspot Maranalgo 11-12 | 9,823.45 | 0.00 | 9,823.45 |
| C120403 - Blackspot YA-NI (Carryover) | 1,378.90 | 0.00 | 1,378.90 |
| Total CIR12 - Additions 11-12 Roads | 46,156.65 | 0.00 | 46,156.65 |

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Accrual Basis

Shire of Yalgoo Balance Sheet As of October 31, 2011

| | Oct 31, 11 | Jun 30, 11 | \$ Change |
|--|----------------------|----------------------|--------------------|
| E169400 - Additions 2010-2011 | | | |
| E169401 - Yalgoo-Morawa Rd Seal 4km | 0.00 | 115,975.58 | -115,975.58 |
| E169402 - Yalgoo-Ninghan Rd Seal 4km | 0.00 | 105,495.91 | -105,495.91 |
| E169403 - Yalgoo-Ninghan Rd repair & seal | 0.00 | 42,298.05 | -42,298.05 |
| E169404 - Yalgoo-Morawa Rd resheet & form | 0.00 | 149,339.87 | -149,339.87 |
| E169405 - Yalgoo-Ninghan Rd resheet/form | 0.00 | 414,418.14 | -414,418.14 |
| E169406 - Gt Northern Hwy/Ninghan interse | 0.00 | 28,087.37 | -28,087.37 |
| E169407 - Reseal North overtaking lane | 0.00 | 136,377.64 | -136,377.64 |
| Total E169400 - Additions 2010-2011 | 0.00 | 991,992.56 | -991,992.56 |
| A01533 - At Cost - Other | 33,609,227.11 | 32,617,234.55 | 991,992.56 |
| Total A01533 - At Cost | 33,655,383.76 | 33,609,227.11 | 46,156.65 |
| Total A0153 - Infrastructure - Roads | 14,203,422.03 | 14,285,660.66 | -82,238.63 |
| A0154 - Furniture & Equipment | | | |
| A01541 - Accumulated Depn - F&E | -363,929.58 | -354,203.53 | -9,726.05 |
| A01542 - At Cost | | | |
| CFE12 - Additions 11-12Furniture | | | |
| C120300 - Tank Paynes Find Community Cent | 1,777.32 | 0.00 | 1,777.32 |
| Total CFE12 - Additions 11-12Furniture | 1,777.32 | 0.00 | 1,777.32 |
| E180100 - Additions 2010-2011 | | | |
| E180101 - Laptop computers | 0.00 | 414.55 | -414.55 |
| E180105 - Ice Machine | 0.00 | 2,229.84 | -2,229.84 |
| E180107 - Caravan Park House F and Eq | 0.00 | 6,392.17 | -6,392.17 |
| Total E180100 - Additions 2010-2011 | 0.00 | 9,036.56 | -9,036.56 |
| A01542 - At Cost - Other | 419,103.14 | 410,066.58 | 9,036.56 |
| Total A01542 - At Cost | 420,880.46 | 419,103.14 | 1,777.32 |
| Total A0154 - Furniture & Equipment | 56,950.88 | 64,899.61 | -7,948.73 |
| A0155 - Infrastructure - Other | | | |
| A01551 - Accumulated Depn. - Inf Other | -28,672.53 | -18,401.79 | -10,270.74 |
| A01552 - At Cost | | | |
| CIO12 - Additions 2011-12 Infra Other | | | |
| C120103 - Water Wise Reticulation Project | 5,933.19 | 0.00 | 5,933.19 |
| C120107 - Yalgoo Race Course Fencing | 1,327.41 | 0.00 | 1,327.41 |
| C120110 - Yalgoo RADS (carryover) | 600.00 | 0.00 | 600.00 |
| C120111 - PF RADS (Carryover) | 8,395.64 | 0.00 | 8,395.64 |
| C120113 - Paynes Find BeautificationOS003 | 3,099.10 | 0.00 | 3,099.10 |
| C120114 - Yalgoo Lookout | 19,050.29 | 0.00 | 19,050.29 |
| C120115 - Caravan Park Redevelopment | 1,972.86 | 0.00 | 1,972.86 |
| C120116 - Admin Building Garden Refurb. | 345.11 | 0.00 | 345.11 |
| Total CIO12 - Additions 2011-12 Infra Other | 40,723.60 | 0.00 | 40,723.60 |

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14-11-11

Accrual Basis

Shire of Yalgoo Balance Sheet As of October 31, 2011

| | Oct 31, 11 | Jun 30, 11 | \$ Change |
|---|---------------------|---------------------|----------------------|
| E180200 - Additions 2010-2011 | | | |
| E180201 - Dog pound | 0.00 | 9,326.68 | -9,326.68 |
| E180202 - ATU relocation & leach drains | 0.00 | 5,097.54 | -5,097.54 |
| E180204 - Water play park | 0.00 | 554,964.42 | -554,964.42 |
| E180205 - Payne's Find airstrip developme | 0.00 | 79,720.64 | -79,720.64 |
| E180206 - Yalgoo airstrip development | 0.00 | 86,624.14 | -86,624.14 |
| E180207 - MRVC fence | 0.00 | 10,909.09 | -10,909.09 |
| E180208 - Town entry solar lighting | 0.00 | 4,141.00 | -4,141.00 |
| E180209 - Archive storage | 0.00 | 2,090.84 | -2,090.84 |
| E180210 - Community Park | 0.00 | 24,380.55 | -24,380.55 |
| E180211 - Town Water Reticulation | 0.00 | 156,947.55 | -156,947.55 |
| E180212 - Judges Box | 0.00 | 11,408.49 | -11,408.49 |
| Total E180200 - Additions 2010-2011 | 0.00 | 945,610.94 | -945,610.94 |
| A01552 - At Cost - Other | 1,244,979.70 | 299,368.76 | 945,610.94 |
| Total A01552 - At Cost | 1,285,703.30 | 1,244,979.70 | 40,723.60 |
| Total A0155 - Infrastructure - Other | 1,257,030.77 | 1,226,577.91 | 30,452.86 |
| A0156 - Plant & Equipment | | | |
| A01561 - Accumulated Depn - P&E | -2,418,209.17 | -2,237,412.81 | -180,796.36 |
| A01562 - At Cost | | | |
| CPE12 - Additions 11-12 Plant | | | |
| C120500 - GPS/RAMM Camera Equip | 1,520.00 | 0.00 | 1,520.00 |
| C120502 - Universal Loader (Bobcat) | 57,350.00 | 0.00 | 57,350.00 |
| C120506 - Works Ute | 37,183.26 | 0.00 | 37,183.26 |
| C120507 - Foremans Ute (x 2) | 39,690.54 | 0.00 | 39,690.54 |
| C120509 - Sundry Small Plant | 5,732.00 | 0.00 | 5,732.00 |
| C120510 - Satellite Phones x 5 | 10,671.79 | 0.00 | 10,671.79 |
| Total CPE12 - Additions 11-12 Plant | 152,147.59 | 0.00 | 152,147.59 |
| E180500 - Additions 2010-2011 | | | |
| E180501 - CEO car | 0.00 | 76,243.23 | -76,243.23 |
| E180502 - Grader | 0.00 | 379,978.00 | -379,978.00 |
| E180503 - Self propelled MT roller | 0.00 | 77,032.68 | -77,032.68 |
| E180504 - Water tanker | 0.00 | 81,250.00 | -81,250.00 |
| E180505 - Compressor | 0.00 | 18,356.97 | -18,356.97 |
| E180506 - Backhoe | 0.00 | 221,297.00 | -221,297.00 |
| E180508 - Car trailer | 0.00 | 14,170.00 | -14,170.00 |
| E180509 - Workscrew dual cab ute | 0.00 | 38,912.77 | -38,912.77 |
| E180510 - Foreman dual cab ute | 0.00 | 39,559.68 | -39,559.68 |
| E180512 - Gardeners ute | 0.00 | 20,818.17 | -20,818.17 |
| E180513 - Centrecare car | 0.00 | 36,354.13 | -36,354.13 |
| E180515 - Admin vehicle | 0.00 | 36,357.77 | -36,357.77 |
| E180516 - Computer server upgrade | 0.00 | 12,401.21 | -12,401.21 |
| E180517 - Pump, Centrifugal 3" (Crommlins | 0.00 | 3,866.64 | -3,866.64 |
| Total E180500 - Additions 2010-2011 | 0.00 | 1,056,598.25 | -1,056,598.25 |

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Accrual Basis

Shire of Yalgoo Balance Sheet As of October 31, 2011

| | Oct 31, 11 | Jun 30, 11 | \$ Change |
|--|----------------------|----------------------|--------------------|
| A01562 - At Cost - Other | 4,421,871.10 | 3,365,272.85 | 1,056,598.25 |
| Total A01562 - At Cost | 4,574,018.69 | 4,421,871.10 | 152,147.59 |
| Total A0156 - Plant & Equipment | 2,155,809.52 | 2,184,458.29 | -28,648.77 |
| A0157 - Tools | | | |
| A01571 - Accumulated Depn - Tools | -4,573.70 | -4,573.70 | 0.00 |
| A01572 - At Cost | 6,250.41 | 6,250.41 | 0.00 |
| Total A0157 - Tools | 1,676.71 | 1,676.71 | 0.00 |
| Total Fixed Assets | 23,147,320.46 | 22,986,562.29 | 160,758.17 |
| TOTAL ASSETS | 26,005,155.67 | 25,420,801.05 | 584,354.62 |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Accounts Payable | | | |
| L01215 - SUNDRY CREDITORS | 479,875.95 | 617,223.79 | -137,347.84 |
| Total Accounts Payable | 479,875.95 | 617,223.79 | -137,347.84 |
| Other Current Liabilities | | | |
| 2200 - Tax Payable | -52,795.78 | -181,129.95 | 128,334.17 |
| L0122 - Employee Entitlements | | | |
| L01225 - Annual Leave | 72,864.20 | 72,864.20 | 0.00 |
| L01226 - LSL Liability Current | 47,371.01 | 47,371.01 | 0.00 |
| Total L0122 - Employee Entitlements | 120,235.21 | 120,235.21 | 0.00 |
| L01221 - Borrowings - Current | 24,350.02 | 26,823.37 | -2,473.35 |
| L01222 - Accrued Interest | 0.00 | 2,565.55 | -2,565.55 |
| L01224 - FBT Payable | 0.00 | 6,399.00 | -6,399.00 |
| L01258 - FESA Liability | 7,172.00 | 0.00 | 7,172.00 |
| L01260 - Public Fuel purchase | -12,903.23 | 0.00 | -12,903.23 |
| L01266 - Starcash Card - \$25 | -454.55 | 0.00 | -454.55 |
| L013 - Payroll Deductions | | | |
| L0136 - Sundry Debt Repays | -105.00 | 0.00 | -105.00 |
| L0137 - PAYG Tax Payable | 11,611.97 | 33,203.97 | -21,592.00 |
| L0143 - PE Vehicle purchase/share | 8,624.91 | 5,339.23 | 3,285.68 |
| Total L013 - Payroll Deductions | 20,131.88 | 38,543.20 | -18,411.32 |
| L014 - Trust Liability | | | |
| L0141 - MLV, MDLs etc Payments | 0.00 | -20.57 | 20.57 |
| L0142 - Trust Bonds | 550.00 | 2,559.09 | -2,009.09 |
| L0199 - Council Candidates Deposit | 320.00 | 0.00 | 320.00 |
| Total L014 - Trust Liability | 870.00 | 2,538.52 | -1,668.52 |

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14-11-11

Accrual Basis

Shire of Yalgoo
Balance Sheet
As of October 31, 2011

| | Oct 31, 11 | Jun 30, 11 | \$ Change |
|--|----------------------|----------------------|-------------------|
| Total Other Current Liabilities | 106,605.55 | 15,974.90 | 90,630.65 |
| Total Current Liabilities | 586,481.50 | 633,198.69 | -46,717.19 |
| Long Term Liabilities | | | |
| L01230 · Provision - Employee LSL | 24,807.29 | 24,807.29 | 0.00 |
| L01710 · Loan Liability | 488,601.77 | 488,601.77 | 0.00 |
| Total Long Term Liabilities | 513,409.06 | 513,409.06 | 0.00 |
| TOTAL LIABILITIES | 1,099,890.56 | 1,146,607.75 | -46,717.19 |
| NET ASSETS | 24,905,265.11 | 24,274,193.30 | 631,071.81 |
| EQUITY | | | |
| 3000 · Opening Bal Equity | 16,224,749.22 | 16,580,087.06 | -355,337.84 |
| 3900 · *Retained Earnings | 5,298,373.57 | 4,079,092.07 | 1,219,281.50 |
| L01900 · Reserved Equity | | | |
| L01901 · Revaluation Reserve | 1,152,104.11 | 1,152,104.11 | 0.00 |
| L01903 · Office Equipment Reserve | 20,000.00 | 0.00 | 20,000.00 |
| L01905 · Long Service Leave Reserve | 86,862.39 | 85,994.10 | 868.29 |
| L01907 · Plant Reserve | 209,376.24 | 194,928.07 | 14,448.17 |
| L01909 · Yal/Ninghan Road Reserve | 160,133.75 | 158,533.04 | 1,600.71 |
| L01910 · Building Reserve | 520,364.00 | 390,247.69 | 130,116.31 |
| L01912 · Comm Amenities Maint Reserve | 183,501.28 | 101,726.16 | 81,775.12 |
| L01913 · Sport Complex Reserve Resrve | 77,826.78 | 77,048.83 | 777.95 |
| L01914 · HCP Reserve | 50,080.87 | 80.06 | 50,000.81 |
| L01915 · Yalgoo Morawa Road Reserve | 84,099.85 | 58,509.08 | 25,590.77 |
| L01916 · House Maintenance Reserve | 36,615.98 | 32,906.72 | 3,709.26 |
| L01917 · General Road Equity | 98,100.55 | 72,369.85 | 25,730.70 |
| L01918 · Superannuation Back-Pay Reserve | 72,004.72 | 71,284.96 | 719.76 |
| Total L01900 · Reserved Equity | 2,751,070.52 | 2,395,732.67 | 355,337.85 |
| Net Income | 631,071.80 | 1,219,281.50 | -588,209.70 |
| TOTAL EQUITY | 24,905,265.11 | 24,274,193.30 | 631,071.81 |

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14-11-11
Accrual Basis

Shire of Yalgoo
Income Statement by Program
July 1, 2011 through to October 31, 2011

| | Jul - Oct 11 | Budget | \$ Over Budget | Annual Budget |
|----------------------------------|---------------------|---------------------|----------------------|---------------------|
| Income | | | | |
| I03 · GENERAL PURPOSE FUNDING | 1,721,167.22 | 3,700,237.00 | -1,979,069.78 | 3,702,905.00 |
| I04 · GOVERNANCE | 0.00 | 80,000.00 | -80,000.00 | 80,000.00 |
| I05 · LAW ORDER & PUBLIC SAFETY | 17,855.00 | 28,996.00 | -11,141.00 | 34,470.00 |
| I07 · HEALTH | 0.00 | 7,586.00 | -7,586.00 | 23,000.00 |
| I09 · HOUSING | 3,495.77 | 18,000.00 | -14,504.23 | 54,000.00 |
| I10 · COMMUNITY AMENITIES | 13,890.81 | 11,384.00 | 2,506.81 | 32,320.00 |
| I11 · RECREATION & CULTURE | 9,246.45 | 10,752.00 | -1,505.55 | 12,250.00 |
| I12 · TRANSPORT | 1,205,736.46 | 1,136,153.00 | 69,583.46 | 3,456,586.00 |
| I13 · ECONOMIC SERVICES | 20,652.28 | 2,936.00 | 17,716.28 | 99,600.00 |
| I14 · OTHER PROPERTY & SERVICES | 38,024.68 | 31,200.00 | 6,824.68 | 93,600.00 |
| Total Income | 3,030,068.67 | 5,027,244.00 | -1,997,175.33 | 7,588,731.00 |
| Expense | | | | |
| E03 · GENERAL PURPOSE FUNDING. | 129,375.61 | 211,106.00 | -81,730.39 | 286,095.00 |
| E04 · GOVERNANCE. | 159,036.68 | 182,457.00 | -23,420.32 | 489,827.00 |
| E05 · LAW ORDER & PUBLIC SAFETY. | 38,068.36 | 64,082.00 | -26,013.64 | 153,155.00 |
| E06 · EDUCATION & WELFARE. | 161.60 | 5,200.00 | -5,038.40 | 5,200.00 |
| E07 · HEALTH. | 26,806.22 | 27,764.00 | -957.78 | 82,269.00 |
| E09 · HOUSING. | 81,072.20 | 63,200.00 | 17,872.20 | 216,561.00 |
| E10 · COMMUNITY AMENITIES. | 53,900.45 | 68,556.00 | -14,655.55 | 181,681.00 |
| E11 · RECREATION & CULTURE. | 175,211.39 | 182,460.00 | -7,248.61 | 493,361.00 |
| E12 · TRANSPORT. | 1,343,783.75 | 1,350,812.00 | -7,028.25 | 4,052,429.00 |
| E13 · ECONOMIC SERVICES. | 121,667.58 | 135,700.00 | -14,032.42 | 482,673.00 |
| E14 · OTHER PROPERTY & SERVICES. | 269,913.03 | 65,684.00 | 204,229.03 | 23,272.00 |
| Total Expense | 2,398,996.87 | 2,357,021.00 | 41,975.87 | 6,466,523.00 |
| Net Income | 631,071.80 | 2,670,223.00 | -2,039,151.20 | 1,122,208.00 |

Validity Check for Councillors

Management Reports (Quickbooks export)

The Following amounts must all be the same

- 631,071.80 Balance Sheet Net Income
- 631,071.80 Income Statement Nature and Type Total
- 631,071.80 Income Statement by Program Net Income
- 631,071.80 Income Statement Detail Net Income

Statutory Financial Report - as required by legislation

- 1,678,989.90 Operating Revenues - Other Property and Services
- 1,351,078.77 Plus amount raised from rates
- 3,030,068.67** Equals Total Revenue
- 2,398,996.87** Less expenses - Other Property and Services
- 631,071.80** Equals net operating surplus/deficit (balances to Qbooks)

Material Variances as at 31 October 2011

The following report shows account groups where there is a variance of greater than 10% or greater than \$5,000 between the budget as at 31 October and the actual as at 31 October 2011.

INCOME

| Program | | YTD (July 11 - Oct 11) | | | | Annual | Comments |
|---------------------------|------------|------------------------|-----------|-------------------------|--------|-----------|---|
| | | Actuals | Budget | Variance - over/(under) | | Budget | |
| | | \$ | \$ | \$ | % | \$ | |
| General Purpose Funding | 103 | 1,721,167 | 3,700,237 | (1,979,070) | (53)% | 3,702,905 | • Timing of grants income: CLGF, Local Roads, Grants Commission |
| Governance | 104 | 0 | 80,000 | (80,000) | (100)% | 80,000 | • Mt Magnet Grant application for integrated plan - income uncertain until grant application result is known (Budget should be June 2012) |
| Law Order & Public Safety | 105 | 17,855 | 28,996 | (11,141) | (38)% | 34,470 | • Grants - AWARE Emergency Risk Man - 50% claimed |
| Health | 107 | 0 | 7,586 | (7,586) | (100)% | 23,000 | • WACHS cost recoveries |
| Housing | 109 | 3,496 | 18,000 | (14,504) | (81)% | 54,000 | • PF Ins claim - Repairs occurred June 2011, therefore 2011 expense and income \$55k |
| Community Amenities | 110 | 13,891 | 11,384 | 2,507 | 22% | 32,320 | • Accounting recalculation of forfeited land deposits 2010/11 |
| Recreation & Culture | 111 | 9,246 | 10,752 | (1,506) | (14)% | 12,250 | • Jockey Club judge box contrib |
| Transport | 112 | 1,205,736 | 1,136,153 | 69,583 | 6% | 3,456,586 | • Timing of grants income: RRGP, R2R, MRWA and Regional Aerodrome (RADS) |
| Economic Services | 113 | 20,652 | 2,936 | 17,716 | 603% | 99,600 | • Caravan Park income - exceeds budget • Bldg permits - Ext Hill temp camp approval fees \$8k, not budgeted |
| Other Property & Services | 114 | 38,025 | 31,200 | 6,825 | 22% | 93,600 | • Private works income and expenses above budget. No change to net result |

EXPENDITURE

| Program | YTD (July 11 - Oct 11) | | | | Annual | Comments | |
|---------------------------|------------------------|-----------|-------------------------|----------|--------|-----------|--|
| | Actuals | Budget | Variance - over/(under) | | Budget | | |
| | \$ | \$ | \$ | % | \$ | | |
| General Purpose Funding | E03 | 129,376 | 211,106 | (81,730) | (39)% | 286,095 | <ul style="list-style-type: none"> • Timing of Admin Allocation - budgeted 100% in July 2011, not allocated over year. Will correct monthly allocation in budget review |
| Governance | E04 | 159,037 | 182,457 | (23,420) | (13)% | 489,827 | <ul style="list-style-type: none"> • Election expenses underspent • Unspent component of Forward Capital Works Plan |
| Law Order & Public Safety | E05 | 38,068 | 64,082 | (26,014) | (41)% | 153,155 | <ul style="list-style-type: none"> • EM Management YTD budget not yet spent |
| Education & Welfare | E06 | 162 | 5,200 | (5,038) | (97)% | 5,200 | <ul style="list-style-type: none"> • Yalgoo Primary School scholarship not yet spent |
| Housing | E09 | 81,072 | 63,200 | 17,872 | 28% | | <ul style="list-style-type: none"> • Timing of Staff Housing expenses |
| Community Amenities | E10 | 53,900 | 68,556 | (14,656) | (21)% | 181,681 | <ul style="list-style-type: none"> • Sanitation expenditure under YTD budget • TP Scheme - not started • Vacant Land Dev and Public Conveniences expenditure under YTD budget |
| Recreation & Culture | E11 | 175,211 | 182,460 | (7,249) | (4)% | 493,361 | Variance not material |
| Transport | E12 | 1,343,784 | 1,350,812 | (7,028) | (1)% | 4,052,429 | Variance not material |
| Economic Services | E13 | 121,667 | 135,700 | (14,033) | (10)% | | <ul style="list-style-type: none"> • Unspent Community and Youth Co-ordinator |
| Other Property & Services | E14 | 269,911 | 65,684 | 204,227 | 311% | 23,272 | <ul style="list-style-type: none"> • Public Works Overhead & Plant Oncosts not yet allocated to cost centres |

Shire of Yalgoo investment register as at 31 October 2011

| Fund | Institution | Invested | Due | Interest Rate % | Amount Due |
|-------------|--------------------|----------------------------|------------|------------------------|-------------------|
| Municipal | NAB | varying | | Up to 2.40 | |
| Reserve | NAB | 431,587.34 | 25/04/2012 | 5.86 | 444,267.50 |
| Reserve | Suncorp | 1,167,379.05 | 16/01/2012 | 5.87 | 1,188,218.21 |
| | | <u>1,598,966.39</u> | | | |

Shire of Yalgoo

Rates Outstanding

| 2011-2012 | Jul-11 | Aug-11 | Sep-11 | Oct-11 | Nov-11 | Dec-11 | Jan-12 | Feb-12 | Mar-12 | Apr-12 | May-12 | Jun-12 |
|----------------------------|------------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Bal c/f | \$ 27,786 | \$ 20,110 | \$ 1,385,713 | \$ 433,398 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 |
| Rates raised | | \$ 1,346,315 | | | | | | | | | | |
| Adjustments | \$ 36 | \$ 55,074 | -\$ 25,295 | \$ 3,718 | | | | | | | | |
| Total Rates | \$ 27,822 | \$ 1,421,499 | \$ 1,360,418 | \$ 437,116 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 |
| Received | \$ 7,712 | \$ 35,786 | \$ 927,020 | \$ 133,301 | | | | | | | | |
| Balance outstanding | \$ 20,110 | \$ 1,385,713 | \$ 433,398 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 | \$ 303,816 |
| Percentage outstanding | | 98.4% | 30.8% | 21.6% | 21.6% | 21.6% | 21.6% | 21.6% | 21.6% | 21.6% | 21.6% | 21.6% |

| 2010-2011 | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | Jan-11 | Feb-11 | Mar-11 | Apr-11 | May-11 | Jun-11 |
|----------------------------|------------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|
| Bal c/f | \$ 28,328 | \$ 27,210 | \$ 1,133,635 | \$ 463,466 | \$ 277,960 | \$ 209,455 | \$ 218,185 | \$ 176,159 | \$ 134,875 | \$ 58,519 | \$ 42,639 | \$ 33,890 |
| Rates raised | | \$ 1,104,778 | | | | | | | | | | |
| Adjustments | \$ 5 | \$ 23,557 | \$ 989 | \$ 1,118 | \$ 10,668 | \$ 16,185 | \$ 10,681 | \$ 4,333 | -\$ 842 | -\$ 4,308 | \$ 4,528 | \$ 4,324 |
| Total Rates | \$ 28,333 | \$ 1,155,545 | \$ 1,134,623 | \$ 464,584 | \$ 288,628 | \$ 225,639 | \$ 228,866 | \$ 180,492 | \$ 134,033 | \$ 54,211 | \$ 47,167 | \$ 38,214 |
| Received | \$ 1,123 | \$ 21,910 | \$ 671,158 | \$ 186,624 | \$ 79,173 | \$ 7,454 | \$ 52,707 | \$ 45,617 | \$ 75,515 | \$ 11,572 | \$ 13,277 | \$ 10,427 |
| Balance outstanding | \$ 27,210 | \$ 1,133,635 | \$ 463,466 | \$ 277,960 | \$ 209,455 | \$ 218,185 | \$ 176,159 | \$ 134,875 | \$ 58,519 | \$ 42,639 | \$ 33,890 | \$ 27,786 |
| Percentage outstanding | | 94.1% | 38.5% | 23.1% | 17.4% | 18.1% | 14.6% | 11.2% | 4.9% | 3.5% | 2.8% | 2.3% |

| 2009-2010 | Jul-09 | Aug-09 | Sep-09 | Oct-09 | Nov-09 | Dec-09 | Jan-10 | Feb-10 | Mar-10 | Apr-10 | May-10 | Jun-10 |
|----------------------------|------------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| Bal c/f | \$ 71,343 | \$ 51,820 | \$ 1,045,685 | \$ 923,275 | \$ 389,631 | \$ 328,716 | \$ 205,123 | \$ 182,903 | \$ 135,967 | \$ 109,294 | \$ 99,427 | \$ 31,659 |
| Rates raised | | \$ 1,018,940 | | | | | | | | | | |
| Adjustments | -\$ 335 | -\$ 1,247 | \$ 49 | \$ 11,719 | \$ 1,890 | \$ 1,576 | \$ 1,495 | \$ 3,934 | \$ 1,912 | \$ 17,787 | \$ 918 | \$ 905 |
| Total Rates | \$ 71,007 | \$ 1,069,513 | \$ 1,045,733 | \$ 934,994 | \$ 391,521 | \$ 330,291 | \$ 206,618 | \$ 186,837 | \$ 137,879 | \$ 127,081 | \$ 100,346 | \$ 32,564 |
| Received | \$ 19,187 | \$ 23,828 | \$ 122,458 | \$ 545,363 | \$ 62,805 | \$ 125,168 | \$ 23,715 | \$ 50,870 | \$ 28,584 | \$ 27,654 | \$ 68,687 | \$ 4,236 |
| Balance outstanding | \$ 51,820 | \$ 1,045,685 | \$ 923,275 | \$ 389,631 | \$ 328,716 | \$ 205,123 | \$ 182,903 | \$ 135,967 | \$ 109,294 | \$ 99,427 | \$ 31,659 | \$ 28,328 |
| Percentage outstanding | | 92.5% | 81.6% | 34.5% | 29.1% | 18.1% | 16.2% | 12.0% | 9.7% | 8.8% | 2.8% | 2.5% |

Shire of Yalgoo Schedule of Payments, October 2011

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from the 1st to 31st October 2011. Cheques numbered from 11840 - 11858, and Direct Transactions totalling \$ 1,242,322.04 submitted to each member of the Council on Friday 9th December, 2011 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Signed Chief Executive Officer Sharon Daishe



| Date | Num | Name | Memo | Municipal | Other |
|------------|----------|-------------------------------------|---|------------|-------|
| 1-10-2011 | 11840 | Department of Transport | MVL Renewal | 282.75 | |
| 1-10-2011 | 11841 | Geraldton Floral Studio | Temporary rates assistance | 70.00 | |
| 1-10-2011 | 11842 | Horizon Power | Various Yalgoo electricity accounts | 5,737.42 | |
| 1-10-2011 | 11843 | Midwest Group Aff Ag Societies | Donation to 2011 Display | 100.00 | |
| 1-10-2011 | 11844 | Royal Flying Doctor Service | Donation from Caravan Park book exchange | 150.00 | |
| 1-10-2011 | 11845 | Department of Transport | Public Licence | 274.00 | |
| 1-10-2011 | EFT | Geraldton Turf Farm | Gardening services, reticulation etc | 26,599.12 | |
| 1-10-2011 | EFT | Customers | Accounting adjustment - Sept 2011 | 84.82 | |
| 4-10-2011 | EFT | Bolts - R - Us | Bolts & Nuts Washer | 8.86 | |
| 4-10-2011 | EFT | Downer EDI Works Pty Ltd | 7mm coldmix | 388.30 | |
| 4-10-2011 | EFT | Haines Norton Pty Ltd | IT Services; Microsoft Software Prof | 2,090.00 | |
| 4-10-2011 | EFT | Landgate | Mining Tenements | 371.25 | |
| 4-10-2011 | EFT | Mitchell & Brown | Fix doors & floor boards | 2,020.00 | |
| 4-10-2011 | EFT | Murchison Mail & Freight Services | Clamp Valve | 146.41 | |
| 4-10-2011 | EFT | N L D Transport | Transport | 2,530.00 | |
| 4-10-2011 | EFT | Northcoast Contractors | Road works | 18,470.10 | |
| 4-10-2011 | EFT | Paper Plus Office National | Chair | 171.66 | |
| 4-10-2011 | EFT | Sun City Plumbing | Supply and install toilet cisterns | 7,431.15 | |
| 4-10-2011 | EFT | Truck Centre(WA) Pty Ltd | Filter | 892.37 | |
| 5-10-2011 | 111011-2 | NAB | Tfr funds from Muni a/c to Maxi a/c | 200,000.00 | |
| 6-10-2011 | 111011-1 | NAB | NAB Connect Fee Access and Usage | 74.17 | |
| 6-10-2011 | EFT | Payroll | | 22,498.67 | |
| 18-10-2011 | 11846 | MMG Golden Grove P/L | 2012 early rate payer prize | 1,000.00 | |
| 18-10-2011 | 11847 | Beverly Slater | Payne's find Complex Hire Bond Refund | 150.00 | |
| 18-10-2011 | EFT | Commander Australia Limited | Network charges contract | 55.73 | |
| 18-10-2011 | EFT | Horizon Power | Street Lights | 795.00 | |
| 18-10-2011 | EFT | Reliance Petroleum | 2 x 20L Drums Transmission Oil | 820.98 | |
| 18-10-2011 | EFT | Pivotel Satellite Pty Limited | Satellite Phone Accounts | 563.39 | |
| 18-10-2011 | EFT | B & J Catalano Pty Ltd | Yellow Fill Sand | 152.59 | |
| 18-10-2011 | EFT | Beaurepaires | Tyres | 5,800.00 | |
| 18-10-2011 | EFT | Bolts - R - Us | Hex nuts and washers | 105.23 | |
| 18-10-2011 | EFT | Bunnings Building Supplies Pty Ltd | Signs,nails & hooks | 126.91 | |
| 18-10-2011 | EFT | Canine Control | Ranger Service | 848.93 | |
| 18-10-2011 | EFT | Clohessy Earthmoving | Heavy Grade - Flood Damage | 16,500.00 | |
| 18-10-2011 | EFT | Corporate Express Australia Ltd | Stationery | 40.34 | |
| 18-10-2011 | EFT | Courier Australia | Freight | 992.71 | |
| 18-10-2011 | EFT | Fletcher Communications | Install 2 way & satellite phone kits in YA827 & YA899 | 2,765.44 | |
| 18-10-2011 | EFT | Geraldton Fuel Company | Fuel | 35,214.70 | |
| 18-10-2011 | EFT | Geraldton Mower & Repair Specialist | Oil & Brushcutter Cord | 183.00 | |
| 18-10-2011 | EFT | Great Northern Rural Services. | Retic fittings | 1,497.73 | |
| 18-10-2011 | EFT | Greenfield Technical Services | Roman subscription; RRG submissions | 8,822.97 | |
| 18-10-2011 | EFT | Haines Norton Pty Ltd | Accounting Services Sept 11 | 9,284.00 | |
| 18-10-2011 | EFT | Hoppys Parts R Us | Parts | 641.87 | |
| 18-10-2011 | EFT | Landgate | Mining Tenements | 317.25 | |
| 18-10-2011 | EFT | Landgate - Midland | Yalgoo maps | 83.24 | |
| 18-10-2011 | EFT | LGISWA | Insurance | 53,004.51 | |
| 18-10-2011 | EFT | LO-GO Appointments | Temporary Rates Clerk | 5,970.09 | |

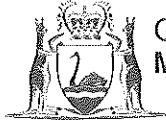
| Date | Num | Name | Memo | Municipal | Other |
|------------|----------|--|---|------------|-------|
| 18-10-2011 | EFT | M & B Sales Pty Ltd | Air-Cell Insulbreak - 48 Gibbons St | 3,610.86 | |
| 18-10-2011 | EFT | Mayday Earthmoving | Roller hire | 17,226.00 | |
| 18-10-2011 | EFT | Midwest Chemical & Paper | Urinal Blocks | 126.86 | |
| 18-10-2011 | EFT | Midwest Mowers & Small Engines | Trimmer Head | 384.00 | |
| 18-10-2011 | EFT | Midwest Windscreens & Window Tinting | Supply & Fit front windscreen YA512 | 550.00 | |
| 18-10-2011 | EFT | Mitchell & Brown | Caravan Park dishwasher & stove | 3,249.90 | |
| 18-10-2011 | EFT | Murchison Earthmoving & Rehabilitation | Cement Truck Hire | 660.00 | |
| 18-10-2011 | EFT | N & N Carpentry | Progress claim: 48 Gibbons Rd | 32,153.00 | |
| 18-10-2011 | EFT | Northcoast Contractors | Road works | 68,830.30 | |
| 18-10-2011 | EFT | Paint 'N' Quip | Sealing liquid for rammed earth walls | 3,979.79 | |
| 18-10-2011 | EFT | PaynesFind Road House & Tavern | Works crew - accomodation & meals | 1,180.50 | |
| 18-10-2011 | EFT | Purcher International Pty Ltd | Parts | 131.78 | |
| 18-10-2011 | EFT | Rhys Jones | Install Lugs for Fuel Tanker | 1,001.00 | |
| 18-10-2011 | EFT | Roger Davies Contracting | Reconstruct Roads | 12,628.00 | |
| 18-10-2011 | EFT | Splash Pools | 20 L Liquid Chlorine | 247.00 | |
| 18-10-2011 | EFT | StateWide Steel | Steel | 627.74 | |
| 18-10-2011 | EFT | Sun City Print | Envelopes | 438.00 | |
| 18-10-2011 | EFT | The DD & CL Harvey Family Trust | Financial consultancy and training | 12,873.20 | |
| 18-10-2011 | EFT | Truck Centre(WA) Pty Ltd | Seal Kit | 62.65 | |
| 18-10-2011 | EFT | W & E Rowe Contractors | Dozer Hire - gravel pushing | 36,960.00 | |
| 18-10-2011 | EFT | WA Library Supplies | Carrel-Half Divider | 375.00 | |
| 18-10-2011 | EFT | WA Local Government Association | DCEO recruitment | 8,393.48 | |
| 18-10-2011 | EFT | Western Bros Transport | Flood damage - North Rd | 51,700.00 | |
| 18-10-2011 | EFT | Westside Painting Service | Staff Units - internal painting | 11,014.32 | |
| 18-10-2011 | EFT | Yalgoo Hotel Motel | Workshop lunch | 365.50 | |
| 18-10-2011 | EFT | Yalgoo Shire Social Club | Payroll deduction | 135.00 | |
| 18-10-2011 | EFT | Yetna Farm Tree Nursery | Plants - 48 Gibbons St | 1,691.28 | |
| 18-10-2011 | EFT | Young Motors Pty Ltd | New vehicles - Works Ute; Foremans Ute | 86,447.25 | |
| 19-10-2011 | EFT | Telstra Corporation Ltd | Phone Accounts | 1,949.67 | |
| 19-10-2011 | EFT | Malloch, Karen | 50% Relocation Expenses | 2,070.00 | |
| 19-10-2011 | EFT | Richard Hall | Taxi Fare | 13.65 | |
| 19-10-2011 | EFT | Builder's Registration Board of WA | BRB Levy | 35.00 | |
| 19-10-2011 | EFT | FESA | 2011/12 ESL | 880.00 | |
| 20-10-2011 | 11848 | Raul. Valenzuela | Member Allowances | 200.00 | |
| 20-10-2011 | EFT | Telstra Corporation Ltd | Internet Account | 39.00 | |
| 20-10-2011 | EFT | Payroll | | 22,699.12 | |
| 20-10-2011 | EFT | Percy Lawson | Bus Bond refund | 494.00 | |
| 20-10-2011 | EFT | Laurence Hodder | Member Allowances | 505.18 | |
| 20-10-2011 | EFT | Len Terry. | Member Allowances | 589.83 | |
| 20-10-2011 | EFT | Neil Grinham | Member Allowances | 345.22 | |
| 20-10-2011 | EFT | Terry Iturbide | Member Allowances | 1,959.45 | |
| 20-10-2011 | EFT | Tom Hodder. | Member Allowances | 200.00 | |
| 20-10-2011 | EFT | Yalgoo Hotel Motel | Various meeting lunches etc; October Council BBQ | 1,529.00 | |
| 20-10-2011 | EFT | Young Motors Pty Ltd | Motor vehicle servicing | 678.28 | |
| 25-10-2011 | 011111-5 | NAB | Tfr funds from Muni a/c to Maxi a/c | 60,000.00 | |
| 31-10-2011 | 11849 | Mutiny Gold | Dead tenement refund | 14.78 | |
| 31-10-2011 | 11850 | Aurox Resources Limited | Dead tenement refund | 130.44 | |
| 31-10-2011 | 11851 | Burge Mining Pty Ltd | Dead tenement refund | 140.13 | |
| 31-10-2011 | 11852 | Clement Resources Ltd | Dead tenement refund | 290.45 | |
| 31-10-2011 | 11853 | Gindalbie Metals Ltd | Dead tenement refund | 571.58 | |
| 31-10-2011 | 11854 | Iron Mountain Mining Ltd | Dead tenement refund | 162.38 | |
| 31-10-2011 | 11855 | Maximus Resources Ltd | Dead tenement refund | 1,309.92 | |
| 31-10-2011 | 11856 | Minjaar Gold Pty Ltd. | Dead tenement refund | 417.71 | |
| 31-10-2011 | 11858 | MLC Limited | Superannuation | 72.05 | |
| 31-10-2011 | 011111-1 | NAB Credit Card | Office amenities; CEO mobile repair; Yalgoo office TV | 497.65 | |
| 31-10-2011 | 011111-2 | NAB | Bank charges | 93.10 | |
| 31-10-2011 | 011111-8 | NAB | Tfr to and from Reserve accounts per budget 2011/12 | 342,781.00 | |
| 31-10-2011 | EFT | AMP Flexible Lifetime Super | Superannuation | 1,339.18 | |
| 31-10-2011 | EFT | Australian Super | Superannuation | 402.91 | |
| 31-10-2011 | EFT | First State Super | Superannuation | 1,391.08 | |
| 31-10-2011 | EFT | Nulis Nominees Australia | Superannuation | 398.32 | |

| Date | Num | Name | Memo | Municipal | Other |
|------------|-----|-----------------------------------|-------------------|---------------------|-------|
| 31-10-2011 | EFT | Prime Super | Superannuation | 590.12 | |
| 31-10-2011 | EFT | The Industry Superannuation fund | Superannuation | 346.50 | |
| 31-10-2011 | EFT | WA Local Govt Superannuation Plan | Superannuation | 3,810.87 | |
| 31-10-2011 | EFT | WA Shire Councils Union | Payroll deduction | 104.40 | |
| 31-10-2011 | EFT | Yalgoo Shire Social Club | Payroll deduction | 100.00 | |
| | | | | | |
| | | | | 1,242,322.04 | |
| | | | | | |



General Attachments

Referenced in Agenda by Page Number
(White)



Government of Western Australia
Mid West Development Commission

Date received 20/ 9 / 11

| | |
|---|--|
| Council Meeting | File Ref: |
| <input type="checkbox"/> CLOSED | <input type="checkbox"/> SIDE |
| <input type="checkbox"/> PUBLIC | <input type="checkbox"/> INFO |
| <input type="checkbox"/> 11.1. Works | <input type="checkbox"/> 11.3. Finance |
| <input type="checkbox"/> 11.2. Dev | <input type="checkbox"/> 11.4. Admin |
| <input type="checkbox"/> COPY TO or <input type="checkbox"/> CIRCULATE: | |
| <input type="checkbox"/> CEO | <input type="checkbox"/> EA/PA |
| <input type="checkbox"/> DCEO | |
| <input type="checkbox"/> Proj Exec | <input type="checkbox"/> President |
| <input type="checkbox"/> EHO | <input type="checkbox"/> Councilors |



Ms Sharon Daishe
Chief Executive Officer
Shire of Yalgoo
YALGOO WA 6635

Dear Ms Daishe, *Sharon*

The implementation of the Mid West Development Commission's Mid West Investment Plan 2011-21 (MWIP) has now commenced. The MWIP has been allocated \$220 million of Royalties for Regions funding over four years to deliver flagship priority infrastructure projects throughout the region.

An interim MWIP steering committee has been established to oversee the prioritisation of projects and the allocation of funds, with an implementation unit (staffing) to be established over the coming months. The Mid West Implementation Unit (MWIU) will work closely with project proponents to plan and deliver the MWIP's "flagship" projects.

MWIU staff recently visited local governments in each subregion to assess the status of their high priority/flagship projects, discuss planning and Shire capacity. The recent CLGF workshops have also assisted in clarifying the status of current and future projects.

During the development of the MWIP several common themes were identified. These areas are Housing and Land Developments, Community Development and Town Revitalisation and Health (specifically Aged Care). In recognition of the range of projects in these categories it was considered premature to prioritise specific projects identified in 2010 and more appropriate to notionally allocate generic funding to these categories across the next 4 years. This provides local government and agencies time to clearly identify the community priorities, develop projects and submit expressions of interest over the period of MWIP funding.
Community Development and Town Revitalisation

Town Revitalisation is one area of need that was expressed by local government and will be the first of the MWIP generic funding pools to invite project expressions of interest. Hence we are now calling for project applications which address a significant infrastructure need in your community. Projects included in the MWIP have ranged from civic facilities, arts venues, sports facilities, heritage and museums, streetscapes, day care and youth centres etc.

Project funding applications should demonstrate:

- inclusion in the MWIP (green columns),
- be a high priority and part of the vision for your community,
- capacity to be project ready,
- able to be leveraged and
- sustained by a business case.

Applications are to be sent to the Mid West Implementation Unit (co-located at the Mid West Development Commission where the application will be reviewed and revised if further refinement is required. Once an application is finalised, it will be brought to the attention of the MWIP Steering Committee for consideration. The Committee meets bi-monthly. The next two meetings are planned for Friday 21 October and Friday 16 December 2011.

Attached is the business case template to be used for applications. Please direct any queries to Trevor Price at the Mid West Development Commission.

Yours sincerely

STEVE DOUGLAS
CHIEF EXECUTIVE OFFICER

16 September 2011



Government of **Western Australia**
Department of **Regional Development and Lands**



BUSINESS CASE PROPOSAL

FOR

[PROJECT TITLE]

[This template has been developed to assist the Project Manager to create a business case proposal for the purpose of requesting Royalties for Regions funding for priority projects]

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Glossary of terms

In the context of this document -

Agency means a Western Australian State Government agency.

Applicant means the agency preparing a business case proposal requesting Royalties for Regions funding for a priority project.

Business case proposal means the information prepared by the agency in support of the project.

Deliverables means the expected outputs and outcomes from the project.

Department means the Department of Regional Development and Lands.

Drawdown means the agency's predicted need for Royalties for Regions funds for the purpose of delivering the project.

Option means a feasible, alternative delivery mechanism to the project which was considered by the applicant when preparing the business case proposal.

Output means the end product of the project. For example, an infrastructure asset, services delivered etc.

Outcome means the intended consequence(s) of the project. For example, the project's linkage to and delivery of the agency's strategic objectives, alignment with the Royalties for Regions objectives etc.

Project means the works or services proposed in the business case.

Royalties for Regions means the Western Australian State Government's Royalties for Regions program.

Stakeholder means a party with an interest in or who is affected by the project.

1. EXECUTIVE SUMMARY

[Summarise the project providing an overview of the business case, options and recommendation]

2. PROJECT SCOPE AND EVALUATION

2.1. **Project Objective**

[Clearly outline the objective(s) of the project including a statement of purpose and need including the imperative for undertaking the project. The project objective(s) should provide a clear statement of the outcome(s) the project aims to achieve]

2.2. **Background**

[The background should provide a brief history of the project including a summary of the current status]

2.3. **Policy and Strategic Framework**

[Articulate the policy and strategic imperative for developing and implementing the project. This section should also articulate information on any related projects that may be affected by this project. Describe how the project meets the following Royalties for Regions objectives:

- Building capacity in regional communities;
- Retaining benefits in regional communities;
- Improving services to regional communities;
- Attaining sustainability;
- Expanding opportunity; and
- Growing prosperity]

2.4. **Key Deliverables**

[Provide a clear statement of the deliverables that will be generated by undertaking this project. Include both outputs and outcomes]

| Item / Deliverable / Milestone | Milestone Date | Responsibility |
|--------------------------------|----------------|----------------|
| | | |
| | | |
| | | |
| | | |

2.5. Stakeholder Identification

[Identify both the internal and external stakeholders that will be affected by the project. Possible participants in the project can also be listed in this section]

2.6. Critical Assumptions

[Explain each of the underlying assumptions for the project. This may include identifying the “givens”, the issues that have brought the project to its current stage or the imperatives that underlie the project]

2.7. Economic and Financial Analyses

[Identify the broader economic and financial implications of the project from the perspective of the Department and the Government. The analysis may involve any direct or indirect benefits to the State that may result from undertaking the project. This section may include cost/benefit analysis using discounted cash flows or other financial or economic analysis if appropriate]

2.8. Summary of Options

[Identify and summarise the options faced by the project. This should generally include a description of each option and an analysis of its cost, benefit and risk profiles. Provide detail on at least three options – eg. status quo, recommended and alternatives. The funding aspect of each option should be articulated in this section]

2.9. Preferred Option

[Identify the preferred option including the reasoning for selecting this option based on the analysis in section 2.8]

2.10. Budget and Funding Strategy

[State the estimated costs of the project including the timing of cash flows]

2.10.1. Project Budget

| Item / Deliverable | Cost (\$'000) | Source of Funds |
|--------------------|---------------|-----------------|
| | | |
| | | |
| | | |
| | | |
| Total Cost | | |

2.10.2. Royalties for Regions Funding Amount

| Item / Deliverable | Total '11/12' – '13/14' \$'000 | 2011/2012 \$'000 | 2012/2013 \$'000 | 2013/2014 \$'000 |
|--------------------|--------------------------------|------------------|------------------|------------------|
| | | | | |
| | | | | |
| | | | | |
| Total | | | | |

2.10.3. Drawdown of Royalties for Regions Funding

| Item / Deliverable | Payment details and timing | Amount \$'000 |
|--------------------|----------------------------|---------------|
| | • | |
| | • | |
| | • | |
| | • | |

2.11. Project Timeframe and Key Milestones

[Describe the main activities, milestones and timeframe within which the project will be undertaken. This section may include a Gantt chart identifying the activities needed to be undertaken to ensure that the project objective(s) and deliverables are achieved]

2.12. Risk Analysis

[Identify the risks associated with the project and include issues that may prevent the project progressing, or that may hinder the achievement of the stated project outcome(s) and deliverables. Consider and explain the risk mitigation strategies which will minimise the effects of each stated risk]

| Risk | Level (low, medium, high) | Mitigation |
|------|------------------------------|------------|
| | | |
| | | |
| | | |
| | | |

2.12.1. Internal Risks

2.12.2. External Risks

3. IMPLEMENTATION STRATEGY

3.1. *Communication Plan*

[Explain the communication strategy (target market, mechanisms, advertising) and how the project will be rolled out]

3.2. *Procurement Strategy*

[Where relevant explain the procurement strategy including the mechanism for procurement and liaison with the Department of Treasury and Finance]

3.3. *Performance Measures*

[Describe the performance indicators that will be used to assess the success of the project. Explain how the project objective(s) and deliverables will be achieved]

3.4. *Governance*

[Explain the mechanisms that will be implemented to ensure that the project is developed, implemented and managed within Government and Department policies and procedures including mechanisms to minimise fraud and corruption]

3.5. *Supporting Documents*

[List any supporting documents that are attached such as Gantt Charts, research and evaluation reports, policies, procedures, media releases, articles or financial data]

4. RECOMMENDATION OF PREFERRED OPTION

[Clearly state the recommended option and the reasoning for selecting this option]

4.1. *Sign-off*

| | | | |
|--------------|-------|-------------|-------|
| Signed | _____ | Signed | _____ |
| Completed by | _____ | Approved by | _____ |
| Position | _____ | Position | _____ |
| Date | _____ | Date | _____ |

Mid West Investment Plan EOI
PROJECT BUSINESS CASE SUMMARY SHEET

| | | |
|----------------------------|---|-----------------------------------|
| Proponent(s) | <i>Please list all project partners</i> Shire of Yalgoo | |
| Project Title | Yalgoo Community Hub | Sub Region/s: |
| Project Description | <i>Please provide brief description of project scope and objectives</i> Driven by community demand and deficit of community or recreation spaces, Yalgoo Community Hub is a multi agency project to provide a purpose built integrated Community and Youth Centre complemented by a covered 'rage cage' sports facility, refurbished tennis court, interactive playground, BMX track and skate park. | |
| Project Type | Infrastructure <input type="checkbox"/> | MWIP Project # and Ranking |

| | | | | | | | | | |
|---|---|--------------------------|--------------------------|----------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| To which MWIP category does this project align? | | | | | | | | | |
| Key Infrastructure & Services | Community Development & Town Revitalisation | Tourism | Maritime | Housing & Land Development | Education & Training | Health | Energy | Water & Sewage | Business Devt. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comment: The Yalgoo Community Hub project, in the small, remote and disadvantaged community of Yalgoo, aims to meet a range of gaps and will align closely with the above categories. It will also provide spaces for tourism and business development. | | | | | | | | | |

| | | | | | |
|---|--------------------------|--|--------------------------------|--------------------|---|
| Funding Summary: | | | | | |
| <i>IMPORTANT NOTE: the amount requested for this project from MWIP is dependent on various other funding applications.</i> | | | | | |
| <i>The initial request for MWIP funds is for the first stage only, being the sporting component which is shovel ready now pending the result of funding applications.</i> | | | | | |
| <i>The Shire has lodged an EOI to Regional Development Australia for funding of \$1,162,802 for the full Yalgoo Community Hub project. We expect RDA to advise mid January whether the EOI is approved to proceed to a business case. As RDA will only progress one application from our region in this round to a business case, this EOI to MWIP assumes that the RDA EOI will not be progressed.</i> | | | | | |
| <i>The amount requested of MWIP may be reviewed if the RDA application progresses to a business case.</i> | | | | | |
| TOTAL PROJECT BUDGET EX GST: | | | | | |
| *Sporting | | \$ 870,107 | | | |
| Community & Youth Centre inc furn/equip | | \$ 1,329,893 | | | |
| | | \$ 2,200,000 | | | |
| R4R Request MWIP \$ | Applicant | Other Funding Source \$ | Other Funding Source \$ | Funding Gap | Total Project Cost (including MWIP Stage one - Sporting) |
| Stage One Sporting Component \$421,211 or \$285,908 (depending on CSRRF) | \$120,000 (CLGF 2011/12) | CSRRF \$405,908 or \$270,606 (if approved without development bonus) | \$58,290 Variety WA | | *\$870,107 |

| | |
|---------------------------------------|---|
| R4R % of total cost of project: | 33% or 48% depending on CSRFF development bonus |
| Provide details of confirmed funding. | |
| \$120,000 | Shire of Yalgoo (CLGF) |
| \$58,290 | Variety WA (playground equipment) |

| | |
|--|---|
| Is the project ready to proceed? (if not, likely year) | Yes. The sporting component is shovel ready now with all designs and quotes obtained. The Community and Youth Centre component will be shovel ready to commence construction in the second half of 2012. |
| Can the MWIP funds be expended in 2011/12? | Yes, provided that partner funds are secured (CSRFF) |
| What other leveraging opportunities have been explored? | WA Department of Sport and Recreation, Variety WA and Regional Development Australia Fund. |
| What is the expected financial commitment to the project by the applicant? | Up to \$265,000 for the total project (\$120,000 stage one as per financial summary above) |
| How are any ongoing costs of the project being met? | Ongoing costs will be met by the Shire of Yalgoo. The project has been deliberately designed to be very low maintenance therefore ongoing costs are readily absorbed into the Shire's operational budget. The facility is constructed of durable material with no working parts, there are no garden areas (existing lawn adjacent at the water park) and no requirement for Shire management or supervision. |
| What aspects of the project will MWIP funds be used for? | Stage one request contribution to sporting component |

What consultations have you undertaken with local communities? Is there broad community support for your project? YES

The community of Yalgoo originally brought the need for this project to the attention of the Department of Indigenous Affairs who in turn approached the Shire. A multi-agency liaison was formed and the following extensive consultation undertaken:

- **Youth survey** conducted by the Department of Indigenous Affairs and the Indigenous Coordination Council 14 December 2010
- **Community, agency and stakeholder consultation workshop** 8 June 2011 to scope needs and determine elements of the Yalgoo Community Hub
- **Architect-facilitated workshop** on 29 September 2011 for community to design the Community and Youth Centre

This consultation clearly identified very strong community support for the project in particular, the desire and need for a range of sporting and recreational opportunities for children and youth that are currently not available in Yalgoo. Further, the desirability of a high level of community involvement in the design, construction and management of the facility was highlighted.

In addition to the above, a **Shire of Yalgoo survey** undertaken in 2011 by the Research Centre for Stronger Communities, Curtin University, for CSIRO Minerals Down Under National Research Flagship, Mineral Futures Cluster Collaboration has identified the need for healthier lifestyles and health promotion as key social issues for Yalgoo.

From the range of proposed development/changes planned for the Mid West region, the majority of survey respondents indicated that the 'Yalgoo Youth Centre' (89%) and 'Yalgoo Covered Sports Facility (85%) would provide the greatest benefits for the Shire of Yalgoo.

This survey identified lack of employment opportunities related to limited education and job training opportunities, need for a healthier lifestyle for the community residents and access to health promotion activities.

Summarise the key strengths of your proposal (e.g. local economy, community, broader regional benefits).

1. Local community – access to recreational infrastructure that is accessible, appealing and provides multiple sports.
2. Community health – encouragement to children and youth to exercise and opportunities to form sporting teams and competitions
3. Sport and recreation – as above
4. Education and training
5. Economic development
6. 'Closing the Gap'
7. Broader regional benefits – opportunity for involvement of nearby communities such as Pia Wadjuri. Other regional towns already arrange occasional visits to the existing water playground that is adjacent to, and will form a critical component of, the Yalgoo Community Hub
8. Law and order – the facilities are predicted to result in a reduction in vandalism and anti social behaviour by providing alternatives to interest young people

The Yalgoo Community Hub project:

- provides spaces for learning, economic development and creativity;
- provides opportunities for healthy physical activity, social interaction and community activities that will build capacity across broad age groups, foster cohesion and 'close the gap';
- is an innovative and cost effective approach to addressing the overwhelming need to improve community health in small and remote communities;
- will help reduce vandalism and foster a safer community environment;
- provides a facility for Yalgoo and other artists to display their arts and crafts;
- has 'spin offs' for the broader surrounding regional communities who will be able to access the facilities/services as required;
- will influence improved and better school attendance and personal relationships, with greatly enhanced life skills and employability prospects for individuals; and
- will help facilitate more social interaction between groups across the region especially in sport and recreation pursuits.

Please return the information to

trevor.price@mwdc.wa.gov.au and andrew.beer@rdl.wa.gov.au .

| OFFICE USE ONLY | | | | | |
|--|--|--|--------------------------|--------------------------|--------------------------|
| To which RfR objective/s does this project align? | | | | | |
| Building capacity in regional communities | Retaining benefits in regional communities | Improving services in regional communities | Attaining sustainability | Expanding opportunity | Growing prosperity |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comment: | | | | | |
| To which MWIP Outcome does this project align? (1-14) | | | | | |
| Comment: | | | | | |
| Summarise the key strengths of this proposal. | | | | | |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| Summarise the key risks associated with this project. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| 6. | | | | | |
| <u>Action</u> | | | | | |
| Project endorsed for business case development. <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | |

Mid West Investment Plan EOI
PROJECT BUSINESS CASE SUMMARY SHEET

| | | |
|----------------------------|---|-----------------------------------|
| Proponent(s) | Shire of Yalgoo | |
| Project Title | Staff Housing- Shire of Yalgoo | Sub Region/s: |
| Project Description | Construct staff housing in Yalgoo to increase the amount of staff accommodation in line with the number of job positions available. | |
| Project Type | Infrastructure <input checked="" type="checkbox"/> | MWIP Project # and Ranking |

To which MWIP category does this project align?

| | | | | | | | | | |
|-------------------------------------|---|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Key Infrastructure & Services | Community Development & Town Revitalisation | Tourism | Maritime | Housing & Land Development | Education & Training | Health | Energy | Water & Sewage | Business Devt. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comment: | | | | | | | | | |

Funding Summary:

| R4R Request MWIP \$ | Applicant | Other Funding Source \$ | Other Funding Source \$ | Funding Gap | Total Project Cost (including MWIP) |
|---------------------|-----------|-------------------------|-------------------------|-------------|-------------------------------------|
| 400,000 | \$350,000 | | | | \$750,000 |

R4R % of total cost of project: 57%

Provide details of confirmed funding.

CLGF Individual Component 10/11 round - \$350,000

Note that the Shire commitment to this project is evidenced by a nearly completed house funded by Shire own source funds \$350,000 2011-12 budget (see photo).

| | |
|--|---|
| Is the project ready to proceed? (if not, likely year) | Yes |
| Can the MWIP funds be expended in 2011/12? | Yes |
| What other leveraging opportunities have been explored? | Shire already constructing one house own funds and will use CLGF funds to construct one further house. If MWIP funds approved, Shire will construct two further houses concurrently which helps to minimise construction costs, particularly travel and mobilisation costs. |
| What is the expected financial commitment to the project by the applicant? | Supply of land, in kind use of machinery |
| How are any ongoing costs of the project being met? | Included in Shire of Yalgoos asset management program |
| What aspects of the project will MWIP funds be used for? | Construction of staff housing |

What consultations have you undertaken with local communities? Is there broad community support for your project?

NA – project is for key worker housing. Yalgoo has a severe housing shortage and no housing options available for staff unless the Shire supplies.

Summarise the key strengths of your proposal (eg local economy, community, broader regional benefits).

1. Staff attraction and retention
2. Better quality of life for staff
3. Shire capacity to manage construction project to minimise cost – evidenced by the near completion of an attractive rammed earth house using local earth, regional contractors and maximising energy efficiency through the insulation properties of this building material.
4. Constructing two houses concurrently minimises expenditure; contractors who worked on the below project will be available to quote and have the local knowledge. Existing plans can be used.



Above – house funded by Shire nearing completion

Please return the information to

trevor.price@mwdc.wa.gov.au and andrew.beer@rdl.wa.gov.au .

| OFFICE USE ONLY | | | | | |
|--|--|--|--------------------------|--------------------------|--------------------------|
| To which RfR objective/s does this project align? | | | | | |
| Building capacity in regional communities | Retaining benefits in regional communities | Improving services in regional communities | Attaining sustainability | Expanding opportunity | Growing prosperity |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comment: | | | | | |
| To which MWIP Outcome does this project align? (1-14) | | | | | |
| Comment: | | | | | |
| Summarise the key strengths of this proposal. | | | | | |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| Summarise the key risks associated with this project. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| 6. | | | | | |
| <u>Action</u> | | | | | |
| Project endorsed for business case development. <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | |

Mid West Investment Plan EOI
PROJECT BUSINESS CASE SUMMARY SHEET

| | | |
|----------------------------|---|-----------------------------------|
| Proponent(s) | Shire of Yalgoo | |
| Project Title | Yalgoo Town Revitalisation Project - Stage One: Sewage Treatment Plant and Drainage | Sub Region/s: |
| Project Description | <p>MAIN PROJECT</p> <p>This major project is aimed at town centre revitalisation, visual amenity, pedestrian safety and tourism.</p> <p>A major feature of the project will be a median strip designed to calm traffic, provide a pedestrian haven and enhance visual appeal. The median strip may extend onto the Great Northern Highway to achieve a community priority of reducing the speed limit of this arterial road as it passes through Yalgoo.</p> <p>Other features are underground power, improved street lighting, landscaping and footpath.</p> <p>This expression of interest is for the preparatory work that must be completed before this project can proceed.</p> <p>STAGE ONE FOR MWIP EOI: SEWERAGE AND DRAINAGE</p> <p>SEWERAGE:</p> <p>Septics and Aerobic Transfer Units in Yalgoo are failing at a serious level at many properties in the town posing risks to health. This project will install a sewage treatment plant to treat sewage and grey water and turn it into reusable water that can be used on parks and gardens via the town reticulation system.</p> <p>This work underpins all of the town infrastructure projects such as the caravan park upgrade, Shire housing and the Yalgoo Community Hub. The project is included with town revitalisation as construction will occur concurrently with the drainage works.</p> <p>DRAINAGE:</p> <p>To adjust the drainage system to Gibbons Street to allow for beautification project of main street. The drainage plan allows for sewage and reticulation to be passed under the road.</p> | |
| Project Type | Infrastructure <input checked="" type="checkbox"/> | MWIP Project # and Ranking |

| | | | | | | | | | |
|---|---|-------------------------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| To which MWIP category does this project align? | | | | | | | | | |
| Key Infrastructure & Services | Community Development & Town Revitalisation | Tourism | Maritime | Housing & Land Development | Education & Training | Health | Energy | Water & Sewage | Business Devt. |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comment: First & second stage drainage on gibbons coupled with sewage | | | | | | | | | |

| Funding Summary: | | | | | |
|--|--|-------------------------|-------------------------|---|--|
| R4R Request MWIP \$ | Applicant | Other Funding Source \$ | Other Funding Source \$ | Funding Gap | Total Project Cost (including MWIP) |
| \$663,000 | \$120,000 <i>Made up of \$52,000 budgeted 11/12 for sewerage and approx \$85,000 in kind labour, machinery and project management</i> | | | \$680,000 (ie total of application to MWIP) | \$800,000 <i>made up of \$550,000 sewerage and \$250,000 drainage</i> NB – Sewerage component is priority |
| R4R % of total cost of project: | | | | 85% | |
| Provide details of confirmed funding: Shire \$52,000 own source funding budgeted 2011/12 | | | | | |
| NB: Shire has already paid for the trench approx. \$25,000 – multi use trench installed during 2010/11 project to construct a waterwise reticulation system across the town. | | | | | |

| | |
|--|--|
| Is the project ready to proceed? (if not, likely year) | Yes- sewerage Yes – drainage in situ with sewerage |
| Can the MWIP funds be expended in 2011/12? | Yes |
| What other leveraging opportunities have been explored? | Potential for mining company to fund expansion of the sewerage plant (mining company currently negotiating Option Deed to purchase land for 200 person camp in Yalgoo – they will be required to plumb into and support expansion of sewerage plant) There are also opportunities for the Yalgoo Hotel, Dept Housing, Midwest Health and MRAC housing to plumb into the sewerage to address the issue that their septic systems are failing or highly likely to fail. |
| What is the expected financial commitment to the project by the applicant? | \$52,000 Shire funds plus Shire in kind via use of Shire plant and labour where possible |
| How are any ongoing costs of the project being met? | The sewerage and drainage work will reduce the current high cost of maintaining failed/failing septics and ATU (aerobic transfer units) and water damage on roads with inadequate or absent drainage. |
| What aspects of the project will MWIP funds be used for? | Installation of the treatment plant, and associated plumbing works plus roadworks for drainage component |

What consultations have you undertaken with local communities? Is there broad community support for your project?

The sewerage component is urgently required with repeated community/ resident/ tenant complaints.

Drainage is also a constant source of complaint following rain and a safety issue as children play in the water laying or running on the roads during/after rain.

Comprehensive community consultation will occur in the next stage to establish the details of the beautification components.

Further, the major project has the potential to meet a community demand for a reduced speed limit on the Geraldton Mt Magnet Road, if the median strip extends onto this highway. The community has identified this one of their highest concerns (refer consultation conducted by Indigenous Children’s Program Coordinator/ Centacare).

Summarise the key strengths of your proposal (eg local economy, community, broader regional benefits).

- Improved health safety with treated sewage and removal of danger to health from failing systems
- Environmental benefit of recycled water
- Efficient utilisation of water for parks and gardens
- Reduced cost of maintenance of failing septic systems and damage caused by inadequate drainage
- Already have the infrastructure trench in place
- Beautification project will enhance community pride and contribute to tourist attraction
- Potential to reduce speed limit on Geraldton Mt Magnet Road thereby improving safety (a Yalgoo child was hit by a road train and died on this road in 2008 and this is significant community concern).

Please return the information to

trevor.price@mwdc.wa.gov.au and andrew.beer@rdl.wa.gov.au .

| | | | | | |
|---|--|--|--------------------------|--------------------------|--------------------------|
| OFFICE USE ONLY | | | | | |
| To which RfR objective/s does this project align? | | | | | |
| Building capacity in regional communities | Retaining benefits in regional communities | Improving services in regional communities | Attaining sustainability | Expanding opportunity | Growing prosperity |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comment: | | | | | |
| To which MWIP Outcome does this project align? (1-14) | | | | | |
| Comment: | | | | | |
| | | | | | |

Summarise the key strengths of this proposal.

- 1.
- 2.
- 3.

Summarise the key risks associated with this project.

- 4.
- 5.
- 6.

Action

Project endorsed for business case development. YES NO

Document Transmittal

Date received 30/11/2011

| | |
|---------------------------|---------------|
| Council Meeting | File Ref: |
| Dec 2011 | |
| CLOSED | SIDE |
| PUBLIC | INFO |
| 11.1. Works | 11.3. Finance |
| 11.2. Dev | 11.4. Admin |
| ○ COPY TO or ○ CIRCULATE: | |
| CEO | EAJPA |
| DCEO | |
| Proj Exec | President |
| EHO | Councillors |

ATTENTION Sharon Daishe

COMPANY Shire of Yalgoo

ADDRESS 37 Gibbons Street
 YALGOO WA 6635

SENT BY Alex Vanderplas

DATE 25 November 2011

OUR REF 7093

MAIL

COURIER

EMAIL

Dear Sharon

Development Application Forms and Fee – No. 35 Piesse Street, Yalgoo

As per the request of Bill Atyeo, please find the following documents enclosed to assist in progressing the Application for Planning Approval for an Advertising Sign at Lot 135 (No. 35) Piesse Street, Yalgoo:

- » A completed Application for Planning Approval form (Schedule 6);
- » A completed Additional Information for Advertisements form (Schedule 7); and
- » A cheque for \$139.00 being the appropriate lodgement fee;

Should you require any further information or clarification in relation to this matter, please contact Alex Vanderplas on 9221 1991.

Regards

GREG ROWE AND ASSOCIATES



ALEX VANDERPLAS
 Perth

Encl.

7093_11nov01DT_av.docx

-1-

perth

Level 3, 369 Newcastle Street
 Northbridge, Western Australia 6003
 tel +618 9221 1991
 fax +618 9221 1919
 email gra@greg-rowe.com

regional offices

peel / south west
 manturah@greg-rowe.com
 mid west
 geraldton@greg-rowe.com
 pilbara
 portthedland@greg-rowe.com
 karratha@greg-rowe.com

www.greg-rowe.com

Greg Rowe Pty Ltd. ABN 41 093 308 715

TOWN PLANNING MASTER PLANNING URBAN DESIGN PROJECT MANAGEMENT

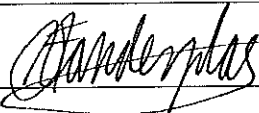
Date received: 30/11/2011

| | |
|---|---------------|
| Council Meeting | File Ref: |
| CLOSED | SIDE |
| PUBLIC | INFO |
| 11.1. Works | 11.3. Finance |
| 11.2. Dev | 11.4. Admin |
| <input type="checkbox"/> COPY TO or <input type="checkbox"/> CIRCULATE: | |
| CEO | EA/PA |
| DCEO | |
| Pro Exec | President |
| EHD | Councillors |

Schedule 6 Form of application for planning approval

APPLICATION FOR PLANNING APPROVAL

| | |
|---|-----------|
| OWNER DETAILS | |
| Name: <i>MATZIN CAPITAL</i> | |
| Address: <i>C/- GREG ROWE AND ASSOCIATES</i> | |
| Postcode: | |
| Phone: | (work): |
| | (home): |
| | (mobile): |
| Fax: | E-mail: |
| Contact person: | |
| Signature: | Date: |
| <i>SEE AUTHORISATION LETTER</i> | |
| Signature: | Date: |
| Signature: | Date: |
| <i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature/s.</i> | |

| | |
|---|---------------------------------|
| APPLICANT DETAILS | |
| Name: <i>GREG ROWE AND ASSOCIATES</i> | |
| Address: <i>LEVEL 3, 369 NEWCASTLE STREET NORTHBRIDGE WA</i> | |
| Postcode: <i>6003</i> | |
| Phone: | (work): |
| <i>9221 1991</i> | (home): |
| | (mobile): |
| Fax: | E-mail: |
| | <i>ben.carter@greg-rowe.com</i> |
| Contact person for correspondence: <i>BEN CARTER / ALEX VANDERPLAS</i> | |
| Signature: | Date: |
|  | <i>25/11/2011</i> |

<< Complete Property Details overleaf >>

| PROPERTY DETAILS | | |
|--|---------------------------------------|---------------|
| Lot No: 135 | House/Street No: 35 | Location No: |
| Diagram or Plan No: PLAN 223239 | Certificate of Title Vol. No: 1782 | Folio: 655 |
| Diagram or Plan No: | Certificate of Title Vol. No: | Folio: |
| Title encumbrances (e.g. easements, restrictive covenants): — | | |
| Street name: PIESSE STREET | Suburb: YALGOO | |
| Nearest street intersection: GIBBONS STREET | | |

| EXISTING BUILDING/LAND USE |
|---|
| Description of proposed development and/or use: ADVERTISING SIGN |
| Nature of any existing buildings and/or use: VACANT |
| Approximate cost of proposed development: LESS THAN \$10,000.00 |
| Estimated time of completion: 6 MONTHS FROM APPROVAL |

| OFFICE USE ONLY | |
|--------------------------------|----------------|
| Acceptance Officer's initials: | Date received: |
| Local government reference no: | |

Schedule 7

ADDITIONAL INFORMATION FOR ADVERTISEMENTS

Note: to be completed in addition to the Application for Planning Approval form

1. Description of property upon which advertisement is to be displayed including full details of its proposed position within that property:

LOT 135 (No. 35) PIESSE STREET VALUOO - SOUTH EAST CORNER

2. Details of proposed sign:

a) Type of structure on which advertisement is to be erected (i.e. freestanding, wall mounted, other):

b) Height: 2.2m Width: 8.3m Depth: -

c) Colours to be used: VARIOUS

d) Height above ground level :

a. (to top of advertisement): 4.2m

b. (to underside): 2.0m

e) Materials to be used: STEEL, ACRYLIC ADVERTS

f) Illuminated: Yes No

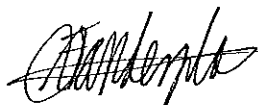
If yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating and state intensity of light source:

3. Period of time for which advertisement is required:

PERMANENT

4. Details of signs (if any) to be removed if this application is approved: N/A

Note: This application should be supported by a photograph or photographs of the premises showing superimposed thereon the proposed position for the advertisement and those advertisements to be removed detailed in 4 above.



Signature of advertiser(s):
(if different from land owners)

25/11/2011

Date:

135 Piesse Street Proposed Signage-PARAMOUNT

Overview Map



030.JPG

Title:

030.JPG



| Attributes | |
|-------------|-------------------|
| File Name | 030.JPG |
| Title | 135 Piesse Street |
| Subject | |
| Comment | No survey pegs |
| Description | |
| Tags | |
| Latitude | S 28° 20' 46" |
| Longitude | E 116° 40' 59" |
| Time Stamp | 3:17:08 PM |
| Date Stamp | 29/11/2011 |
| Elevation | 1079 ft |

Notes:

- No survey Pegs to find front boundary
- Distance between seal and yellow Telstra peg is 11.6 meters

ATTACHMENT 1

TABLE I: Zoning Table

| | R E S I D E N T I A L | C O M M E R C I A L | I N D U S T R I A L | S P E C I A L U S E | R U R A L/ M I N I N G |
|--------------------------------------|---|--|--|--|--|
| Ancillary Accommodation | D | D | X | | D |
| Aged & Dependent Persons` Dwelling | D | X | X | | D |
| Agriculture—Extensive | X | X | X | | P |
| Agriculture—Intensive | X | A | D | | P |
| Animal Establishment | X | X | X | | X |
| Bed and Breakfast | D | X | X | | D |
| Caravan Park | X | X | X | | X |
| Caretaker's Dwelling | X | D | A | | D |
| Carpark | D | D | D | | D |
| Civic Use | X | D | X | | X |
| Consulting Rooms | A | D | X | | X |
| Drive-In Theatre | X | X | A | | X |
| Educational Establishment | X | X | X | | X |
| Fuel Depot | X | X | P | | X |
| Funeral Parlour | X | D | D | | X |
| Home Occupation | D | D | X | | D |
| Hospital | X | X | X | | X |
| Hotel | X | P | X | | X |
| Industry—Extractive | X | X | A | | A |
| Industry—General | X | X | D | | X |
| Industry—Light | X | X | P | | X |
| Industry—Mining | X | X | A | | D |
| Industry—Rural | X | X | P | | D |
| Industry—Service | X | A | P | | X |
| Motel | A | D | X | | X |
| Motor Vehicle Repair | X | D | P | | X |
| Motor vehicle, Boat or Caravan Sales | X | P | D | | X |
| Office | X | P | D | | X |
| Place of Worship | A | X | X | | D |
| Residential—Grouped Dwelling | D | D | X | | A |
| Residential Building | D | D | X | | X |
| Residential—Single House | P | D | X | | P |
| Restaurant | D | P | X | | D |
| Rural Pursuit | D | X | X | | P |
| Service Station | X | D | P | | X |
| Shop | X | P | X | | X |
| Short-Stay Accommodation | D | X | X | | D |
| Showroom | X | P | P | | X |
| Trade Display | X | D | P | | X |
| Transient Workforce Accommodation | D | X | X | | D |