



UNCONFIRMED MINUTES
OF THE AUDIT COMMITTEE MEETING (b)
HELD ON
FRIDAY 18 MARCH 2016
AT 10:45 AM



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Minutes of the Audit Committee Meeting (b)
held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on Friday 18 March 2016, commencing at 10:45 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting open at 11.08 am.

The Chief Executive Officer adjourned the meeting at 11.09 am.

The Chief Executive Officer reconvened the meeting at 11.28 am.

1.1 Election of Presiding Member

The Chief Executive Officer asked for nominations for the position.

Should more than one (1) nomination be received a secret ballot be conducted by the Chief Executive Officer and declare the Presiding Member elect in accordance with Clause 4 of Schedule 2.3 of the Local Government Act 1995.

Only one nomination was received and that was for Cr Neil Grinham.

The Chief Executive Officer declared that CR Neil Grinham has been elected as the Presiding Member for the Audit Committee.

The Presiding Member assumed the Chair.

1.2 Election of Deputy Presiding Member

The Presiding Member asked for nominations for the position.

Should more than one (1) nomination be received a secret ballot be conducted by the Chief Executive Officer and the Presiding Member to declare the Deputy Presiding Member elect in accordance with Clause 8 of Schedule 2.3 of the Local Government Act 1995.

Only one nomination was received and that was for Cr Raul Valenzuela.

The Presiding Member declared that CR Raul Valenzuela has been elected as the Deputy Presiding Member for the Audit Committee.

2. RECORD OF ATTENDANCE/APOLOGIES

MEMBERS

Cr Neil A Grinham (arrived 11:27 am)

Cr M Raul Valenzuela

Cr Percy Lawson

Cr Joanne Kanny

	Cr G Trenfield
STAFF	Silvio Brenzi CEO Steven Cosgrove, Coordinator Governance & Technical Services (CGTS) Karen Malloch, Executive Assistant (EA)
GUESTS	
OBSERVERS	
APOLOGIES	Cr Robert Grinham

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting
Nil

4. CONFIRMATION OF MINUTES OF THE AUDIT COMMITTEE

Background

Minutes of the Audit Committee meeting held on Friday 11th March 2016 were previously distributed to members.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION/COMMITTEE DECISION

A(b)2016-0301 Minutes of the Audit Committee Meeting

That the minutes of the Audit Committee meeting held on 11th March 2016, as circulated, be confirmed as a true and correct record of proceedings.

Moved: Cr R Valenzuela

Seconded: Cr G Trenfield

Motion put and carried 5/0

5. MATTER FOR DECISION

At the Audit Committee held on the 11th March 2016, incorrect advice was provided as to whether Presiding Member and Deputy Presiding Member needed to be elected. As this was not complied to, it is recommended that the recommendations adopted at the meeting be re-affirmed in order to ensure that the Audit Committee has acted appropriately.

Therefore, the Audit Committee is requested to give consideration to re-affirming the following recommendations adopted by the Audit Committee at its meeting held on 11th March 2016.

OFFICERS RECOMMENDATION/COMMITTEE RECOMMENDATION

Report on Audit Management Letter for the Year Ended 30th June 2015

That Council:

- 1/. Receives the Report on Audit Management Letter for the year ended 30th June 2015: and
- 2/. Forward a copy of the report to the Minister for Local Government and Community.

Moved: Cr MR Valenzuela Seconded: Cr J Kanny Motion put and carried 5/0

OFFICERS RECOMMENDATION/COMMITTEE RECOMMENDATION

Report on Compliance Audit Return 2015

That the Audit Committee recommend to Council that the draft 2015 Compliance Audit Return be adopted and certified by the President and Chief Executive Officer and forwarded to the Department of Local Government along with the relevant section of the Minutes.

Moved: Cr J Kanny Seconded: Cr Gail Trenfield Motion put and carried 5/0

It was noted that the date on the Officer’s Recommendation stated the 11th when it should have read 11th March 2016.

Subject to amendment for that correction, it was then moved:

COMMITTEE DECISION

A(b)2016-0302 Recommendations of the Audit Committee held on the 11th March 2016

That the Audit Committee re-affirms the recommendations of the Committee as detailed above and subject to the correction.

Moved: Cr P Lawson Seconded: Cr J Kanny Motion put and carried 5/0

6. URGENT BUSINESS

Nil

7. MEETING CLOSURE

There being no further business, the Audit Committee Chairman Cr Neil A Grinham, declared the Audit meeting closed at 11:32 am.

DECLARATION

These minutes were confirmed at the Audit Committee Meeting to be held.....

Signed: _____
Person presiding at the meeting at which these minutes were confirmed