



AGENDA
FOR THE ORDINARY MEETING
OF COUNCIL
TO BE HELD IN
THE COUNCIL CHAMBERS, YALGOO
ON 27 OCTOBER 2016
COMMENCING 11.00 AM



SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD IN THE
COUNCIL CHAMBERS, YALGOO
27 OCTOBER 2016 COMMENCING AT 11.00 AM.

Silvio Brenzi

Chief Executive Officer



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Agenda for the Ordinary Meeting of the Yalgoo Shire Council,
to be held in the Council Chambers, Yalgoo,
on 27 October 2016 commencing at 11.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF
ABSENCE

APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting

4 PUBLIC QUESTION TIME

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION

Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 30 September 2016 be confirmed.

Moved:

Seconded:

Motion put and carried/lost

9. REPORTS OF COMMITTEE

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.1 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

11 MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 TECHNICAL SERVICES

11.1.1 Progress Report on the Capital Works Program 2016 - 2017

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	2 October 2016
Attachments	Nil

Matter for Consideration

To receive the Progress Report on the 2016 – 2017 Capital Works Program.

Background

The Shire in adopting its 2016 – 2017 Annual Budget has allocated funds amounting to \$3,182,204 for the purpose of acquiring capital assets and undertaking infrastructure works.

Statutory Environment

Nil

Strategic Implications

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

Policy Implications

Nil

Financial Implications

To deliver the Capital Works Program within the budgeted allocations.

Consultation

Nil

Comment

The Capital Works Projects for the 2016-2017 financial year are detailed below:

CAPITAL WORKS PROGRAMME 2016-17

The following assets and works are budgeted to be acquired or undertaken during the year:

		2016-17 ANNUAL BUDGET	2016-17 JULY- AUG BUDGET	2016-17 JULY - AUG ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	YTD \$	\$	
<u>By Program</u>						
Governance						
000000- Admin Cente - Refurbish Morning Tea / Public Meeting Room	F & E	5,000	0	0		The CEO to provide a verbal update on the status of the capital projects as at 31 AUGUST 2016
000000-Council Chamber Chairs Replacement	F & E	10,000	0	0		
000000-Council Chamber Improvements	F & E	5,000	0	0		
000000- Admin Centre - New Front Reception Counter	F & E	8,140	0	0		
000000- Admin Centre - Internal Painting	L & B	15,000	0	0		Project completed minor overexpenditure
000000- Admin Centre - Records Fit Coolroom Panel to Sea Container	L & B	16,800	0	0		
C175103- Admin Centre - Covered Area Carpark	L & B	11,000	0	12020	(12,020)	
000000- Motor Vehicle CEO	P & E	90,000	0	0		Expenditure not in 2016-17 Budget needs to be authorised by Council as per Section 6.8 of the LG Act subject to a report on this Agenda
C175001- Mobile Phones HCP and Caravan Park	F & E	0	0	2160	(2,160)	
C175002- Mobile Phone CGTS	F & E	0	0	1368	(1,368)	

C175203- Laptop HP Spectre CEO	F & E	0	0	2599	(2,599)	Expenditure not in 2016-17 Budget needs to be authorised by Council as per Section 6.8 of the LG Act subject to a report on this Agenda
Housing						
000000- Housing - Security Systems	F & E	60,248	0	0		
C175102-Staff Housing - 3 Storage Shed	L & B	17,400	0	17710	(17,710)	Project completed minor over expenditure
000000-Staff Housing - 19b Stanley Street Security Screens	L & B	2,000	0	0		
000000-Staff Housing - 6 Henty street Replace Carpet with Floor Board	L & B	7,000	2,100	0	2,100	Project yet to commence
000000-Staff Housing - 8 Henty street Colorbond Fence Front	L & B	3,000	900	0	900	Project yet to commence
000000-Staff Housing - Power to 3 Storage Sheds	L & B	8,000	2,400	0	2,400	Project yet to commence
000000-Staff Housing -75 Weekes Street Landscaping	L & B	5,000	1,500	0	1,500	Project yet to commence
000000-Staff Housing -8 Henty Street Landscaping	L & B	5,000	1,500	0	1,500	Project yet to commence
000000-Staff Housing - 19b Stanley Street Floorboards, Gate,Skylight	L & B	4,500	1,350	0	1,350	Project yet to commence
Community Amenities						
C175101- Mobile Ablution Block	L & B	15,000	0	3,890	(3,890)	project in progress 50%
Recreation and Culture						
000000 - Arts and Crafts Building	L & B	381,837	0	0		
C165233 - Community Hall - Detailed Plan for Renovations	L & B	10,000	0	5,308	(5,308)	Project completed savings \$4,692
000000 -Community and Youth Centre CLGF 2012-13 Unspent	L & B	44,222	0	0		
000000- Kubota Utility Parks	P & E	28,000	0	0		

000000- Truck 3 Tonne Parks	P & E	64,000	0	0	
000000- Replace Playground Equipment - Shamrock Park	Recreation	45,000	0	0	
000000- New Fence - Shamrock Park	Recreation	5,000	0	0	
000000 - 2 Replacement Irrigation Pumps	Recreation	8,000	0	0	
000000 - Community/ School Oval Shared Use Development	Recreation	400,000	0	0	
000000- Paynes Find Beautification	Other	78,658	0	0	
Transport					
000000- Ablution Block Depot	L & B	20,000	0	0	
000000- Electric Boundary Fence Depot	L & B	45,500	0	0	
000000- Trailer Float Reconditioning	P & E	30,000	0	0	
000000-Mobile Batching Plant	P & E	68,700	0	0	
000000- 3qm Agitator Truck Second Hand	P & E	35,000	0	0	
000000- Motor Vehicle Works Foreman	P & E	75,000	0	0	
000000- Works Truck	P & E	92,000	0	0	
ROADS TO RECOVERY GRANTS					
000000- Paynes Find Airstrip Fence	Other	45,000	0	0	
000000- Yalgoo/Morawa Road - Widen	Roads	400,000	0	0	
000000- Yalgoo/Ninghan Road - Shoulder Binding	Roads	180,000	0	0	
000000- Yalgoo/Ninghan Road - Seal	Roads	212,310	0	0	
000000- Yalgoo/Morawa Road - Reseal Program	Roads	5,255	0	0	

RRG SPECIAL GRANT						
RD WORKS						
C165106 - Yalgoo/Ninghan Road -Reform and Resheet to 8M Wide Slk 25-32	Roads	322,564	0	320040	(320,040)	Project completed
C165105- Yalgoo/North Road -Reform and Resheet	Roads	142,350	0	201,207	(201,207)	Over expenditure on project \$58,857
MUNICIPAL FUND						
000000- Warne River Crossover	Roads	20,000	0	0		
000000- Ninghan Homestead Road Floodway Crossover	Roads	20,000	0	0		
Economic Services						
000000- Caravan Park Multiple Store Shelving	F & E	1,200	1,200	0	1,200	Project yet to commence
C175104- Shade Structure Caravan Park	L & B	2,520	0	2520	(2,520)	Project completed within budget estimates
000000- Caravan Park Sealing of Parking Bays and Driveways	L & B	22,000	0	0		
000000- Caravan Park Sealing of Rammed Earth Walls	L & B	15,000	0	0		
000000- Caravan Park Auto Reticulation System	L & B	30,000	0	0		
000000- Shelter and Seating Jokker Tunnel	L & B	15,000	0	0		
000000- Shelter and Visitors Board at Railway Station	L & B	15,000	0	0		
000000- Entry Road Sheeting Jokker Tunnel	Other	15,000	0	0		
		3,182,204	10,950	568,822	(557,872)	

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Progress Report on the Capital Works Program 2016 - 2017

That Council receive the Progress Report on the Capital Works Program 2016 – 2017 as at August 2016.

Moved:

Seconded:

Motion put and carried/lost

11.2 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH

Nil

11.3 FINANCE

The Financial Statements will be provided to members prior to the meeting

11.3.1 Financial Activity Statements and Accounts Paid for the Period ended the 31 August 2016

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	4 October 2016
Attachments	<ul style="list-style-type: none"> • Statement of Comprehensive Income ending the 31 August 2016; • Statement of current Financial Position; • Financial Activity Statement; • Summary of Current Assets and Current Liabilities as of 31 August 2016; • Detailed worksheets; • Other Supplementary Financial Reports: <ul style="list-style-type: none"> ○ Reserve Funds; ○ Loan Funds; ○ Trust Fund

Matter for Consideration

Adoption of the Monthly Financial Statements.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

11.3.2 Accounts for Payment August 2016

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	4 October 2016
Attachments	Nil

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 August 2016 to 31 August 2016 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
 2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
 3. A list prepared under subregulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

Strategic Implications

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The list of accounts paid for the period 1 August 2016 to 31 August 2016 are as follows:

SHIRE OF YALGOO			
LIST OF ACCOUNTS PAID AND PAYABLE			
FOR THE PERIOD 1 AUGUST 2016 TO 31 AUGUST 2016			
DATE	PAYEE	PARTICULARS	AMOUNT
PAID			\$
1/08/2016	BARBARA CARNAMAH	REFUND COMMUNITY BUS BOND	100.00
1/08/2016	BOQ ASSET FINANCE AND LEASING	PHOTOCOPIER RENTAL	329.50
1/08/2016	C & S AUTOMOTIVE REPAIRS	SERVICE PRADO YAO	545.60
1/08/2016	CANINE CONTROL	ANIMAL RANGER EXPENSES	929.50
1/08/2016	CAREER DEVELOPMENT SERVICES	HCP PROJECT ACTIVITY EXPENSES	207.45
1/08/2016	CIVIC LEGAL	ROAD MTCE AGREEMENT	858.00
1/08/2016	CORE BUSINESS AUSTRALIA	CONSULTANCY FLOOD DAMAGE PROJECT	8,517.75
1/08/2016	COURIER AUSTRALIA	FREIGHT CHARGES	3,366.13
1/08/2016	CROWE'S ELECTRICAL	ELCTRICAL REPAIRS PUBLIC CONVENIENCES	4,407.35
1/08/2016	DOMINIC CARBONE AND ASSOCIATES	CONSULTANCY FEES ADMIN AND FINANCIAL	7,920.00
1/08/2016	GAIL TRENFIELD	MEETING FEES	236.00
1/08/2016	GERALDTON FUEL COMPANY	FUEL AND OIL	17,239.72
1/08/2016	JOANNE KANNY	MEETING AND TRAVEL FEES	291.45
1/08/2016	JUDITH HILL	REIMBURSEMENT RELOCATION EXPENSES SHED INCL.CONCRETE PAD	500.00
1/08/2016	LGIS	INSURANCE PREMIUMS	13,706.00
1/08/2016	LGISWA	INSURANCE PREMIUMS	35,020.04
1/08/2016	MURCHISON COUNTRY ZONE	SUBSCRIPTIONS	2,100.00
1/08/2016	WALGA	MEETING ,COMMUNICATION ,TRAVEL AND PRESIDENT ALLOW	2,034.31
1/08/2016	NEIL GRINHAM	OFFICE EQUIPMENT MTCE	189.00
1/08/2016	ONE STOP ELECTRONICS	ACCOMMODATION	659.50
1/08/2016	GERALDTON	UPGRADE WINDOWS ADMIN CENTRE	5,710.00
1/08/2016	PAGODA RESORT AND SPA	MEETING AND COMMUNICATION ALLOWANCE	527.67
1/08/2016	PARKER WINDOWS	REIMBURSEMENT CONFERENCE EXPENSES	1,706.80
1/08/2016	RAUL VALENZUELA	MEALS	41.36
1/08/2016	SILVIO BRENZI		
1/08/2016	STEVEN COSGROVE		

1/08/2016	SUN CITY PLUMBING	PLUMBING REPAIRS CARAVAN PARK ANF HEALTH CENTRE	1,051.16
1/08/2016	URBIS	CONSULTANCY TOWN PLANNING	1,624.84
1/08/2016	W & E ROWE CONTRACTORS	ROAD WORKS YALGOO/NINGHAN,FLOOD DAMAGE ,ROAD MTCE	60,255.25
1/08/2016	WA LOGOVERNMENT ASSOCIATION	ANNUAL SUBSCRIPTIONS	19,107.40
1/08/2016	YALGOO GENERAL STORE	CONSUMABLES	1,006.07
1/08/2016	WESTRAC EQUIPMENT	PURCHASE CAT PRIME MOVER	249,292.69
3/08/2016	PAYROLL	NET SALARIES AND WAGES PAID	41,940.01
8/08/2016	W & E ROWE CONTRACTORS	ROAD WORKS YALGOO/NINGHAN	351,318.00
8/08/2016	AUSTRAL MERCANTILE COLLECTION	DEBT COLLECTION FEES	1,246.70
8/08/2016	BOQ ASSET FINANCE AND LEASING	PHOTOCOPIER RENTAL	329.50
8/08/2016	CUTTING EDGES EQUIPMENT PARTS	BLADES AND TYRES	3,099.80
8/08/2016	DAVID ROCKE	REIMBURSEMENT PAYNES FIND COMPLEX EXPENSES	60.00
8/08/2016	GERALDTON BLUE SEA PLUMBING	REPAIRS AND MAINTENANCE PLUMBING	1,280.00
8/08/2016	GERALDTON FUEL COMPANY	FUEL AND OIL	3,206.44
8/08/2016	GERALDTON MOWER AND REPAIRS SPECIALISTS	BLADES AND TYRES	198.80
8/08/2016	HITACHI CONSTRUCTION MACHINERY	PARTS AND REPAIRS	5,318.89
8/08/2016	JR AND A HERSEY	WORKSHOP COMSUMABLES	1,962.75
8/08/2016	JASON SIGNMAKERS	SIGNS FOR YALGOO/NINGHAN ROAD WORKS	10,868.55
8/08/2016	K9 ELECTRICAL	REPAIRS TO HALL, ADMIN AND RAILWAY ST	162.23
8/08/2016	LGIS	INSURANCE PREMIUMS PLANT	75,536.54
8/08/2016	LGISWA	INSURANCE PREMIUMS BUILDINGS AND STRUCTURES	28,288.21
8/08/2016	MINE TRADE AND MAINTENANCE	STAFFF HOUSING REPAIRS AND MTCE	2,139.50
8/08/2016	NEWS CORP	ADVERTISING TOURISM PROMOTION	834.09
8/08/2016	NOVAS AUTOGLASS MIDWEST	REPAIRS TOYOTA PRADO	334.35
8/08/2016	PURCHER INTERNATIONAL PTY LTD	SERVICE,CLEAN BUS AND REPLACE WINDSCREEN	4,491.88
8/08/2016	RECORDS ARCHIVES HISTORICAL MANAGEMENT	CONSULTANCY RECORD MANAGEMENT	825.00
8/08/2016	S AND H CRANES P/L	CRANE HIRE	247.50
8/08/2016	SOCIAL INNOVATIONS PTY LTD	CONSULTANCY FUNDING SUBMISSIONS	2,860.00
8/08/2016	SUN CITY PRINT	PRINTING AND STATIONERY	310.10
8/08/2016	WESTRAC EQUIPMENT	PARTS AND REPAIRS	757.32
12/08/2016	BEAUREPAIRES	TYRES AND TUBES	1,493.51
12/08/2016	BRIDGED GROUP PTY LTD	COMPUTER MAINTENANCE AND SUPPORT	206.25
12/08/2016	BUNNINGS	HARDWARE AND CONSUMABLES	644.99
12/08/2016	FIVE STAR BUSINESS EQUIPMENT	OFFIVE EQUIPMENT MTCE	59.72
12/08/2016	GERALDTON MOWER AND REPAIRS SPECIALISTS	PARTS AND REPAIRS	151.60
12/08/2016	G M FREIGHT	FREIGHT CHARGES	132.00
12/08/2016	HALLINAN REFRIGERATION AND AIRCONDITIONING	AIR CONDITIONER MTCE	7,221.92
12/08/2016	JASON SIGNMAKERS	SIGN REPAIRS AND REPLACEMENTS	6,662.59

12/08/2016	MISWEST INDUSTRY ROAD SAFETY	CONTRIBUTION ROADWISE LG ROAD SAFETY	5,500.00
12/08/2016	RED DUST HOLDING	INSTALLATION OF SIGNS	16,280.00
12/08/2016	ST JOHN AMBULANCE GERALDTON	SUPPLY OF FIRST AID KITS	1,155.05
12/08/2016	STAPLES AUST PTY LTD	PRINTING , STATIONERY AND OFFICE CONSUMABLES	1,195.14
12/08/2016	SUN CITY PLUMBING	STAFF HOUSING REPAIRS AND MTCE	543.40
12/08/2016	TOTAL TRENCHING TOTALLY WORKWEAR GERALDTON	REIMBURSEMENT FOR ACCOMMODATION AT CARAVAN PARK	160.00
12/08/2016	GERALDTON	PROTECTIVE CLOTHING	1,089.33
12/08/2016	TRUCK CENTRE (WA) PTY LTD	REPAIR TO TIP TRUCK YA795	6,977.55
12/08/2016	W & E ROWE CONTRACTORS	FLOOD DAMAGE PROJECT WORKS	45,380.50
12/08/2016	WESTRAC EQUIPMENT	PARTS AND REPAIRS	262.19
18/08/2016	PAYROLL	NET SALARIES AND WAGES PAID	43,196.18
18/08/2016	PERCY LAWSON	TRAVEL ALLOWANCE	1,232.26
23/08/2016	CORE BUSINESS AUSTRALIA	CONSULTANCY FLOOD DAMAGE PROJECT	37,549.73
23/08/2016	RECORDS ARCHIVES HISTORICAL MANAGEMENT	CONSULTANCY RECORD MANAGEMENT	8,030.00
24/08/2016	JUDITH HILL	REIMBURSEMENT OF RELOCATION EXPENSES	
26/08/2016	DOMINIC CARBONE AND ASSOCIATES	CLOTHESLINE PAVING	385.00
26/08/2016	GERALDTON DRAFTING SERVICE	CONSULTANCY FEES ADMIN AND FINANCIAL CONSULTANCY COMMUNITY HALL DETAILED PLAN	4,730.00
26/08/2016	GERALDTON SHEDS N HOMES	STORAGE SHEDS.COVERED CARPARK ADMIN , SHADE STRUCT C/PK	33,704.00
26/08/2016	MCINTOSH AND SON	PARTS AND REPAIRS	793.89
26/08/2016	SOCIAL INNOVATIONS PTY LTD	LANDCARE GRANT EXPENSES	1,818.27
26/08/2016	W & E ROWE CONTRACTORS	FLOOD DAMAGE PROJECT WORKS	116,473.50
26/08/2016	WESTRAC EQUIPMENT	PARTS AND REPAIRS	1,867.60
26/08/2016	YOUNG MOTORS PRY LTD	PARTS AND REPAIRS	831.71
26/08/2016	ASPHALT IN A BAG	MATERIAL	1,718.75
26/08/2016	BEAUREPAINES	TYRES AND TUBES	1,139.00
26/08/2016	BUNNINGS	CEMENT ,HARDWARE,CONSUMABLES	1,019.38
26/08/2016	COCKBURN CEMENT LTD	MATERIAL	3,168.00
26/08/2016	ELITE ELECTRICAL CONTRACTING	REPAIRS RAILWAY ST,DEPOT AND STAFF HOUSING	6,155.75
26/08/2016	GERALDTON MOWER AND REPAIRS SPECIALISTS	PARTS AND REPAIRS	251.80
26/08/2016	GERALDTON TOYOTA	SERVICE FORTUNER AND FOREMANS VEHICLE	746.65
26/08/2016	HALLINAN REFRIGERATION AND AIRCONDITIONING	AIR CONDITIONER MTCE HALL STAFF HOUSING	726.00
26/08/2016	MARKETFORCE	ADVERTISING	157.39
26/08/2016	MIDWEST CHEMICAL AND PAPER	CLEANING CONSUMABLES	571.11
26/08/2016	OCEAN AND EARTH TRAINING SPECIALIST	STAFF TRAINING	6,580.00
26/08/2016	RECORDS ARCHIVES HISTORICAL MANAGEMENT	CONSULTANCY RECORD MANAGEMENT	6,930.00
26/08/2016	SIGNS AHEAD	SIGNS	1,408.00
26/08/2016	STAPLES AUST PTY LTD	PRINTING AND STATIONERY	288.77
26/08/2016	SUN CITY PLUMBING	REPAIRS STAFF HOUSING AND AMBULANCE SHED	1,813.68
26/08/2016	SUN CITY PRINT	PRINTING AND STATIONERY	346.50

26/08/2016	THINKWATER GERALDTON	RETICULATION PARTS AND FERTILISER	1,003.25
26/08/2016	TOTALLY WORKWEAR	PROTECTIVE CLOTHING AND PROMOTIONAL	
26/08/2016	GERALDTON	CLOTHING	4,994.10
26/08/2016	URBIS	CONSULTANCY TOWN PLANNING	1,336.50
26/08/2016	WA LOGOVERNMENT		
26/08/2016	ASSOCIATION	STAFF TRAINING	5,253.00
30/08/2016	GAIL TRENFIELD	MEETING,COMMUNICATION ALLOW	763.67
30/08/2016	JOANNE KANNY	MEETING,COMMUNICATION ALLOW,TRAVEL	781.14
30/08/2016	NEIL GRINHAM	MEETING,COMMUNICATION ALLOW,TRAVEL	3,409.04
30/08/2016	PERCY LAWSON	MEETING,COMMUNICATION ALLOW	763.67
30/08/2016	RAUL VALENZUELA	MEETING,COMMUNICATION ALLOW	763.67
30/08/2016	ROBERT GRINHAM	MEETING,COMMUNICATION ALLOW	763.67
30/08/2016	SILVIO BRENZI	REIMBURSEMENT CONFERENCE EXPENSES	1,296.00
31/08/2016	WA SHIRE COUNCILS UNION	PAYMENT OF UNION FEES COLLECTED VIA	
31/08/2016	CHILD SUPPORT AGENCY	PAYROLL	123.00
31/08/2016	SHIRE OF YALGOO	PAYMENT OF DEDUCTIONS VIA PAYROLL	330.62
29/08/2016	TELSTRA	PAYMENT OF DEDUCTIONS VIA PAYROLL	276.00
29/08/2016	TELSTRA	TELEPHONE/INTERNET	184.97
29/08/2016	TELSTRA	TELEPHONE/INTERNET	373.79
12/08/2016	CONCEPT MEDIA PTY LTD	ADVERTISING TOURISM PROMOTION	944.46
12/08/2016	GINDALBIE METALS LTD	RATES REFUND	5.87
12/08/2016	HORIZON POWER	STREET LIGHTING AND POWER STAFF HOUSING	1,976.41
12/08/2016	MINJAAR GOLD PTY LTD	RATES REFUND	50.07
12/08/2016	PIVOTEL SATELLITE PTY LTD	SATELLITE PHONES	1,268.00
12/08/2016	TARGET	HCP PROJECT ACTIVITY EXPENSES	753.96
12/08/2016	TELSTRA	TELEPHONE/INTERNET	14,756.92
12/08/2016	WESTCOAST SEAFOOD	REFRESHMENTS	236.00
12/08/2016	MAIN ROADS WA	LICENCE AND PERMITS	50.00
12/08/2016	TELSTRA	TELEPHONE/INTERNET	211.75
1/08/2016	DEPARTMENT OF TRANSPORT	PAYMENT OF VEHICLE LICENCES AND	
9/08/2016	DEPARTMENT OF TRANSPORT	REGISTRATIONS COLLECTED	12.70
10/08/2016	DEPARTMENT OF TRANSPORT	PAYMENT OF VEHICLE LICENCES AND	
12/08/2016	DEPARTMENT OF TRANSPORT	REGISTRATIONS COLLECTED	274.70
18/08/2016	COMMANDER AUSTRALIA	PAYMENT OF VEHICLE LICENCES AND	
19/08/2016	DEPARTMENT OF TRANSPORT	REGISTRATIONS COLLECTED	94.30
20/08/2016	TRUST FUND	PAYMENT OF VEHICLE LICENCES AND	
24/08/2016	NAB	REGISTRATIONS COLLECTED	25.30
25/08/2016	DEPARTMENT OF TRANSPORT	SERVICE EQUIPMENT CONTRACT TELEPHONE	39.95
29/08/2016	DEPARTMENT OF TRANSPORT	PAYMENT OF VEHICLE LICENCES AND	
30/08/2016	DEPARTMENT OF TRANSPORT	REGISTRATIONS COLLECTED	64.25
30/08/2016	SHIRE OF YALGOO	TRANFER OF MONEY OWING TO TRUST FUND	750.00
31/08/2016	NAB	BANK CHARGES	50.24
		PAYMENT OF VEHICLE LICENCES AND	
		REGISTRATIONS COLLECTED	73.55
		PAYMENT OF VEHICLE LICENCES AND	
		REGISTRATIONS COLLECTED	29.05
		PAYMENT OF VEHICLE LICENCES AND	
		REGISTRATIONS COLLECTED	230.05
		CREDIT CARD TRANSFER	4,242.23
		BANK CHARGES	50.20
	TOTAL		1,410,289.66

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Accounts for Payment August 2016

That Council approve the list of accounts paid for the period 1 August 2016 to 31 August 2016 amounting to \$1,410,289.66 and the list be recorded in the minutes.

Moved:

Seconded:

Motion put and carried/lost

11.3.3 Investments as at 31 August 2016

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	4 October 2016
Attachments	Nil

Matter for Consideration

That Council receive the Investment Report as at 31 August 2016

Background

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

Statutory Environment

Local Government Act 1995

6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
 - (a) make provision in respect of the investment of money referred to in subsection (1); and
 - [(b) *deleted*]
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and
 - (d) provide for the application of investment earnings; and
 - (e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
 - (a) the nature and location of all investments; and
 - (b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) In this regulation —
authorised institution means —

- (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
- (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

(2)When investing money under section 6.14(1), a local government may not do any of the following –

- (a) deposit with an institution except an authorised institution;
- (b) deposit for a fixed term of more than 12 months;
- (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- (d) invest in bonds with a term to maturity of more than 3 years;
- (e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 31 August 2016:

SHIRE OF YALGOO INVESTMENTS AS AT 31 AUGUST 2016								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$515,613.13
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$40,718.77
NAB	N/A	Term Deposit	89-977-1574	7 days	28.08.2016	04.09.2016	1.50%	\$60,284.82
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$51,329.54
TOTAL								\$667,946.26
RESERVE FUNDS								
NAB	N/A	Term Deposit	77-142-8128	6 mths	11.03.2016	11.09.2016	2.95%	\$153,109.12
NAB	N/A	Term Deposit	89-972-5236	7 days	28.04.2016	04.09.2016	1.50%	\$449,781.24
NAB	N/A	Term Deposit	14-662-6305	6 mths	11.03.2016	11.09.2016	2.95%	\$1,013,656.59
TOTAL								\$1,616,546.95
TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$23,288.51
TOTAL								\$23,288.51

INVESTMENT REGISTER						
01 JULY 2016 TO 31 JULY 2016						
NATIONAL AUSTRALIA BANK						
ACCOUNT N^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.08.2016	INVESTMENT TRANSFERS	CLOSING BALANCE 31.08.2016
86-538-7363	Ongoing	Variable	\$40,656.41	\$62.28	0	\$40,718.77
89-977-1574	04.09.2016	1.50%	\$409,475.52	\$809.30	\$350,0000	\$60,284.82
24-831-4222	Ongoing	Variable	\$51,251.03	\$78.51	0	\$51,329.54
77-142-8128	11.09.2016	2.95%	\$153,109.12	\$0	0	\$153,109.12
89-972-5236	04.09.2016	1.50%	\$448,595.14	\$1186.10	0	\$449,781.24
14-662-6305	11.09.2016	2.95%	\$1,013,656.59	\$0	0	\$1,013,656.59

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Investments as at 31 August 2016

That the Investment Report as at 31 August 2016 be received.

Moved:

Seconded:

Motion put and carried/lost

11.3.4 Report on Expenditure from the Telstra Technology Fund

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	5 October 2016
Attachments	Nil

Matter for Consideration

That Council authorise the expenditure incurred from the Telstra Technology Fund in accordance with Section 6.8 of the Local Government Act 1995 and amend the 2016 – 17 Annual Budget accordingly.

Background

The Shire was charged for data usage by Telstra on a mobile phone owned by the Shire not on a monthly plan.

Successful negotiations with Telstra resulted in the Shire paying for part of the cost relating to data usage amounting to \$40,248.00 and receiving a credit for the same amount in the form of a Technology Fund.

The 2016 – 17 Annual Budget proposed to utilise these funds to upgrade security in relation to staff housing.

Statutory Environment

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

- (1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

- (2) Where expenditure has been incurred by a local government —
 - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Strategic Implications

Nil

Consultation

Nil

Comment

The following items were purchased by the Shire via the Telstra Technology Fund:

3G Next G Digital Handsets (2) (mobile phones)	\$2160.00
Apple iphone 6S 128 GB (4GX)	\$1368.00
HP Spectre 13 – VODITV 13” Laptop	\$2599.00
Total:	<u>\$6127.00</u>

Leaving a balance of \$34,121.00.

The above items were not incorporated in the 2016 – 17 Annual Budget and accordingly not authorised.

Council is requested to give consideration to authorising the abovementioned expenditure in accordance with Section 6.8 of the Local Government Act 1995 and amend the 2016 – 17 Annual Budget as follows:

Increase Allocation

3G Next G Digital Handsets (2) (mobile phones)	\$2160.00
Apple iPhone 6S 128 GB (4GX)	\$1368.00
HP Spectre 13 – VODITV 13” Laptop	\$2599.00

Decrease Allocation

Housing Security Systems (Decrease by \$6127.00 from \$60,248.00 to \$54,121.00)	\$54,121.00
Note expenditure to be funded, Telstra Technology Fund \$40,248.00 And Municipal Fund \$20,000.	

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION

Expenditure from the Telstra Technology Fund

That Council:

(1) Authorise the following expenditure in accordance with Section 6.8 of the Local Government Act 1995:

3G Next G Digital Handsets (2) (mobile phones)	\$2160.00
Apple iPhone 6S 128 GB (4GX)	\$1368.00
HP Spectre 13 – VODITV 13” Laptop	\$2599.00

(2) Subject to (1) above the 2016 – 17 Annual Budget be amended as follows:

Increase Allocation

3G Next G Digital Handsets (2) (mobile phones)	\$2160.00
Apple iphone 6S 128 GB (4GX)	\$1368.00
HP Spectre 13 – VODITV 13” Laptop	\$2599.00

Decrease Allocation

Housing Security Systems (Decrease by \$6127.00 from \$60,248.00 to \$54,121.00)	\$54,121.00
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Moved:

Seconded:

Motion put and carried by Absolute Majority/lost

11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding as at 5 October 2016

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	5 October 2016
Attachments	Nil

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

Matters Outstanding			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
22 nd January 2016	2014-2015 Budget- Imposition of Rates and Minimum Proposal Requiring Ministerial Approval	That Council:	Application has been submitted. Awaiting on response from the State Administrative Tribunal (SAT).
		1/. Make application to the State Administrative Tribunal in accordance with Section 6.82 of the Local Government Act 1995 to have the following rates quashed:	
		- GRV-Town Vacant Land Minimum \$600	
		- UV-Mining/Mining Tenement 35:75 cents	
		- UV-Exploration and Prospecting 18:99 cents	

		2/. The Department of Local Government and Communities be advised of (1) above.	
22nd January 2016	Application for Funding Round Five of the Heavy Vehicles Safety and Productivity Program.	That council engage the services of a suitable external consultant to prepare the application for funding for the new rest areas at Paynes Find for Round Five of the Heavy Vehicle Safety and Productivity Program.	Paperwork completed. Ready to be submitted to the Application Funding Round when it opens.
18 Aug 16	Establishment of an Emergency Services Training Centre in Yalgoo.	That Council engage the services of a suitable consultant to undertake a review of the Business Case for the construction of a Volunteer Emergency Services Training and Operations Centre/VESTOC in Yalgoo	Consultant yet to be engaged.
30 Sept 16	Appointment of Bushfire Control Officers	Council resolved to appoint Ms Gail Pilmoor and Mr David Rocke as Bushfire Control Officers and that the appointments be advertised and Delegation 2.8 be updated.	Notice in paper duly completed. Delegation 2.8 updated.
30 Sept 16	Wild Dog Bounty Scheme	Council resolved to form a working group comprising 3 elected members, the CEO and an independent advisor.	Report N ^o 11.4.3 is included in this agenda for consideration.
30 Sept 16	Consultation Paper Regional Subsidiaries Legislation	Council resolved to support the legislative changes and a copy of the stakeholder survey be forwarded to DLGC.	Letter together with stakeholder survey sent to DLGC.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Matters Outstanding as at 5 October 2016

That Council receives Report N^o 11.4.1 Report on Matters Outstanding as at 5 October 2016.

Moved:

Seconded:

Motion put and carried /lost

11.4.2 Report on the Murchison Regional Vermin Council Establishment Agreement

Author:	Dominic Carbone
Interest Declared:	A/CEO of the MRVC
Date:	5 October 2016
Attachments	<ul style="list-style-type: none"> • Establishment Agreement

Matter for Consideration

The Shire of Yalgoo being a participant Local Government in Murchison Regional Vermin Council (MRVC) give consideration and accept the new MRVC Draft Establishment Agreement.

Background

The MRVC adopted the following resolution:

“That Council refer the Draft Establishment Agreement to participant Local Governments comprising of the Shires of Cue, Meekatharra, Sandstone Mt Magnet and Yalgoo for consideration and acceptance.

Statutory Environment

Local Government Act 1995

3.65. Establishment agreement, amendment of

- (1) The participants may amend the establishment agreement for a regional local government by agreement made with the Minister’s approval, and a reference in this Division to the establishment agreement includes a reference to the establishment agreement as so amended.
- (2) The establishment agreement can be amended under subsection (1) to include another local government as a further participant if that local government is a party to the amending agreement.
- (3) Section 3.61(2) and (3) apply, with any necessary modifications, to an agreement amending the establishment agreement.

Strategic Implications

Nil

Consultation

Nil

Comment

The MRVC was established by an Order of the Governor under the former Local Government Act 1960 and published in the Government Gazette on 13 December 1963. The MRVC constitution states that its function is for the rehabilitation of and maintenance of the N^o 1 Vermin Fence from the Junction of the N^o 1 and Emu Fences at the 80 mile at Lake Nabberu and the N^o 2 Vermin Fence, named “Gum Creek” Junction at the 322 mile and extending for a distance of 30 miles West and as far West as deemed necessary in order to maintain the fences in a “Dog Proof” (declared animal) condition.

Pursuant to the transitional provisions under Section 9.71 and Clause 10 of Schedule 9.3 of the Local Government Act 1995 the MRVC continues as a regional Local Government under the Act.

The MRVC now wishes to amend its Constitution Agreement to broaden its purposes and objectives as detailed below:

Regional Purposes:

- (a) The regional purposes for which the MRVC is established are:
 - (i) The:
 - (A) Rehabilitation and maintenance of the N^o 1 Vermin Fence;
 - (B) The construction, rehabilitation and for maintenance of any other fence within the Region that the MRVC Council determines should be constructed, rehabilitated and maintained to form, or to form part of, the Murchison Region Vermin Cell; and
For the purpose of assisting in the restriction of movement, and the control and eradication of vermin within the Murchison Region Vermin Cell.
 - (ii) The control, prevention and eradication of vermin within the Region (whether within or outside of the Murchison Region Vermin Cell);
 - (iii) To provide advice, information and education to the participants and the communities of the participants in relation to the functions of the MRVC; and
 - (iv) To carry out and do all other acts and things which are reasonably necessary to bring into effect, and the promotion of the purposes referred to in paragraph (i) and (ii) of this clause.
- (b) The MRVC Council may determine that any Project to be undertaken for a Regional Purpose is to be undertaken as:
 - (i) An existing undertaking, in the terms set out in Clause 9, provided that all of the participants determine to participate in that undertaking; or
 - (ii) As a new undertaking on terms to be determined under Clause 10, whether or not all of the participants determine to participate in that undertaking.

Objectives:

- (a) The objectives of the MRVC are:
 - (i) To construct or facilitate the construction of, and maintain a system of fences to create the Murchison Region Vermin Cell;
 - (ii) To re-establish and enhance the viability and productivity of pastoral activities within the Murchison Region Vermin Cell through the control, prevention and eradication of vermin; and
 - (iii) To obtain the appropriate level of resources, financial and physical for:
 - (A) The constuction and ongoing maintenance of the fences referred to in paragraph (a) (i); and
 - (B) The operation of the MRVC’s activities and the achievement of the MRVC’s objectives.
- (b) No failure or alleged failure of the MRVC to meet any of the objectives set out in paragraph (a) will preclude any of the participants from meeting its obligations under the Establishment Agreement or otherwise give rise to any claim or entitlement on its part.

The new Establishment Agreement will allow the MRVC to borrow funds if required to fund projects.

The proportions in which the participants will contribute to operating expenditures and capital assets are as follows:

Shire of Cue	17.68%
Shire of Meekatharra	28.35%
Shire of Mt Magnet	19.42%
Shire of Sandstone	6.49%
Shire of Yalgoo	28.06%
Total	<u>100%</u>

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Murchison Regional Vermin Council Establishment Agreement

That Council inform the Murchison Regional Vermin Council that the Shire of Yalgoo is in agreement with the amendments detailed in the Draft Establishment Agreement.

Moved:

Seconded:

Motion put and carried /lost

11.4.3 Report on Report on Wild Dog Bounty Scheme

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	5 October 2016
Attachments	Nil

Matter for Consideration

That council appoint three elected members, the CEO and an independent advisor to the “Wild Dog Bounty Scheme Working Group”.

Background

The Shire in its 2016-17 Annual Budget has allocated the sum of \$10,000 for the purpose of funding a Wild Dog Bounty Scheme.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Council at the Ordinary Council Meeting held on 30 September 2016 resolved to form a working group comprising of elected members, the CEO and an independent advisor to determine the terms and conditions in relation to its undertaking of the Wild Dog Bounty Scheme.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Report on Wild Dog Bounty Scheme

That Council:

1. Nominate Cr _____ Cr _____ Cr _____ and _____ as the independent advisor to the “Wild Dog Bounty Scheme Working Group”.
2. Subject to (1) above the “Wild Dog Bounty Scheme Working Group” to comprise the following members:

Cr _____
 Cr _____
 Cr _____
 CEO _____

Independent Advisor _____

Moved: _____ Seconded: _____ Motion put and carried /lost


LATE ITEM

11.4.4 Report on Shire Records Procedure Manual

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	7 October 2016
Attachments (Yellow Cover)	<ul style="list-style-type: none">• Shire Records Procedure Manual

Members please note that this report is to be finalised once the Record Management Consultant has finalised the Shire Records the Procedure Manual.

The report to be finalised prior to the meeting and will be delivered to members accordingly.



12. NOTICE OF MOTIONS**12.1 PREVIOUS NOTICE RECEIVED****13. URGENT BUSINESS****14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED****STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC**

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995**s5.23. Meetings generally open to the public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10,000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —
 closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
 confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
 non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
- (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
- (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

14.1 Matters of a Confidential Nature

14.1.1 Report on the Employees Collective Enterprise Agreement

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Chambers, Yalgoo on Friday 16 December 2016 commencing at 11.00 am.

16. MEETING CLOSURE

