



UNCONFIRMED MINUTES  
OF THE AUDIT COMMITTEE MEETING  
HELD IN THE  
COUNCIL CHAMBERS, YALGOO  
ON FRIDAY, 30 NOVEMBER 2018  
COMMENCING AT 10.00 AM





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Minutes for the Audit Committee Meeting  
to be held in the Council Chambers, 37 Gibbons Street, Yalgoo,  
on Friday 30 November 2018, commencing at 10:00 am.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

At the Audit Committee Meeting held on 14 December 2017 Cr Gregory Payne was elected Presiding Member and Cr Gail Trenfield as Deputy Presiding Member.

Presiding Member Cr Gregory Payne declared the meeting open at 10.03 am.

**2. RECORD OF ATTENDANCE/APOLOGIES**

MEMBERS	Cr Gregory Payne, Presiding Member Cr Gail Trenfield, Deputy Presiding Member Cr Joanne Kanny Cr Percy Lawson Cr Tamisha Hodder Cr Robert Grinham
STAFF	Silvio Brenzi, CEO Elisha Hodder, Executive Assistant
GUESTS	Nil
OBSERVERS	Nil
APOLOGIES	Nil

**3. DISCLOSURE OF INTERESTS**

Disclosures of interest made before the Meeting

Nil

## **4. CONFIRMATION OF MINUTES OF THE AUDIT COMMITTEE**

### **Background**

Minutes of the Audit Committee meeting held on 23 March 2018 were previously distributed to members.

### **Voting Requirements**

Simple majority

### **AUDIT COMMITTEE RECOMMENDATION / COMMITTEE DECISION**

#### **A2018-1101 Minutes of the Audit Committee Meeting**

**That the minutes of the Audit Committee meeting held on 23 March 2018, as circulated, be confirmed as a true and correct record of proceedings.**

**Moved: Cr Robert Grinham**

**Seconded: Cr Joanne Kanny**

**Motion put and carried: 6/0**

## **5. BUSINESS AS NOTIFIED**

### **5.1 Audit Exit Meeting**

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	26 November 2018
Attachments:	

#### **Matter for Consideration**

That the Committee give consideration to matters raised by the Auditors in relation to the 2017-18 Annual Financial Statement.

#### **Background**

As part of the Audit requirements the Council is required to meet with the Auditors at least once a year.

A teleconference has been arranged for Friday 30 November 2018 at 10.00 am.

#### **Statutory Environment**

Nil

#### **Business Implications**

Nil

#### **Consultation**

RSM Australia

#### **Comment**

A meeting with the Shires Auditors, RSM Australia has been arranged for Friday 30 November 2018 at 10.00 am via teleconferencing.

The Auditors have indicated that their closing report will be issued prior to the meeting.

#### **Voting Requirements**

Simple Majority

Presiding Member Cr Gregory Payne advised RSM were unable to attend, therefore item 5.1 would need to be deferred to a Special Meeting of Council.

Cr Gail Trenfield then moved the following motion.

That the audit Committee

1. Defer Item 5.1 to a special Meeting of Council
2. Subject to (1) above the Special Meeting of Council be held on 11 December 2018 commencing at 10.00 am, and
3. Subject to (1) and (2) above it be advertised accordingly.

The motion was then seconded by Cr Percy Lawson there being no further debate on the matter the motion was put and carried 6/0.

**AUDIT COMMITTEE RECOMMENDATION / COMMITTEE DECISION**

**Report on Exit Audit Meeting**

**That Council:**

**Moved:**

**Seconded:**

**Motion put and carried/lost**

**6. URGENT BUSINESS**

Nil

**7. MEETING CLOSED**

There being no Further Business, the Audit Committee Chairperson Presiding Member Cr Gregory Payne, declared the Audit meeting closed at: 10.07 am

**DECLARATION**

These minutes were confirmed at the Ordinary Council Meeting held on the \_\_\_\_\_.

Signed: \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed.

