



UNCONFIRMED MINUTES
OF THE ORDINARY MEETING OF COUNCIL
HELD IN THE
COUNCIL CHAMBERS, YALGOO
ON FRIDAY, 30 NOVEMBER 2018
COMMENCING AT 11.00 AM





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Minutes for the Ordinary Meeting of the Yalgoo Shire Council,
held in the Council Chambers, Yalgoo
On Friday 30 November 2018, commencing at 11.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

President Cr Joanne Kanny declared the meeting open at 11.05 am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr Joanne Kanny, Shire President Cr Gregory Payne, Deputy President Cr Robert Grinham Cr Percy Lawson Cr Gail Trenfield Cr Tamisha Hodder
STAFF	Silvio Brenzi, Chief Executive Officer Elisha Hodder, Executive Assistant
GUESTS	Nil
OBSERVERS	Nil
LEAVE OF ABSENCE	Nil
APOLOGIES	Nil

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

Nil

4. PUBLIC QUESTION TIME

President Cr Joanne Kanny informed Council that questions 4.1.12 and 4.1.13 have further information to the previous questions which were taken on notice during the Ordinary Council Meeting held 26 September 2018.

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

4.1.12 Neil Grinham’s question directed to the CEO Silvio Brenzi and President Cr Joanne Kanny

Q. Has there been any progress on the below question?

4.1.21 Neil Grinham’s question directed to the CEO Silvio Brenzi and President Cr Joanne Kanny

Q Could a full detailed breakdown of expenditure for both programs be made available? Including accommodation and all other associated costs as was supplied in item 11.4.4 at the 23rd February meeting for one of the programs. The inclusion of the Healthy community fund which is mining contributions.

If this continues to be to difficult for the President to supply, could the CEO assist with some professional help.

RESPONSE
As this detailed breakdown is time consuming and Council resources are limited the information will be provided prior to the meeting or at the next scheduled meeting.

A. The information is as follows as detailed in the Shires’ Financial Records.

	Actual 2016-17	Actual 2017-18	Budget 2018-19
Youth and Family Program			
Contribution to Centacare	32,884	0	0
In House Service			
(Salaries and Labour on Costs)	<u>0</u>	<u>53,182</u>	<u>0</u>
	<u>32,884</u>	<u>53,182</u>	<u>0</u>
Funded by Community Benefit Fund	\$32,400 and Balance by the Shire of Yalgoo		
Home Community Program			
Health			
Salaries and Wages	89,749	65,683	81,391
Accrued Annual Leave	0	0	2,447
Superannuation	0	0	14,243
Insurance Workers Compensation	0	0	2,154
Staff Training	3,687	142	3,000
Activity Expenses	29,785	30,380	6,262
Motor Vehicle Expenses	6,098	0	7,000
Office Expenses	0	633	1,000
Office Equipment	1,581	59	1,000
Camps and Trips Expenses	<u>180</u>	<u>0</u>	<u>10,000</u>

131,080 96,897 128,497

Funded by Community Benefit Fund \$61,600 and the balance by the Shire of Yalgoo.

Please note indirect costs such as Housing and Administrative support have not been incorporated above but these could amount to 15-20% of total Expenditure.

4.1.13 Neil Grinham’s question directed to the CEO Silvio Brenzi and President Cr Joanne Kanny

Q. I believe at last year’s Emu Cup event some food was prepared served and sold to the public by people who didn’t have food handling certificates. This I believe occurred at the other main Yalgoo event this being the Race day, which the council sponsor’s with \$10,000 donation. Was council aware that Cr T Hodder was running the catering?

A. President Cr Joanne Kanny advises that clarification will be sought from the Council’s Environmental Health Officer for Shire run events.

The EHO has advised that all food handling persons at the Yalgoo Emu Festival were certified accordingly.

4.2 QUESTIONS WITHOUT NOTICE

Nil

4.3 RESPONSE TO QUESTIONS TAKEN ON NOTICE

CEO Brenzi advised seven questions were received for public question time and that all seven questions listed below will be taken on notice.

Deputy President Cr Gregory Payne asked if Council has to accept questions from non-rate payers and non-residents from the Yalgoo Shire.

CEO Silvio Brenzi advised yes.

4.3.1 Graham Bassell, question directed to the CEO Silvio Brenzi.

Q. Why is it necessary to retain the ‘Reckon’ programme for enquiry purposes given the Ozone software package contains all the Reckon material, it have been migrated onto the Ozone programme?

A. Taken on Notice.

4.3.2 Graham Bassell, question directed to the CEO Silvio Brenzi.

Q. Why is it that the minutes for the Shire Ordinary council meeting 26/10/2018 are not uploaded onto the Shire webpage, particularly since your previous response to a similar question on 26/9/18 was that ‘ CEO Silvio Brenzi response noted minutes and agendas to be updated’?

A. Taken on Notice.

4.3.3 Graham Bassell, question directed to the Shire President Joanne Kanny.

Q. Has a date been set for the Department of Local Government to now conduct a Probity Audit of the Shire? And if so, when is this happening?

A. Taken on Notice.

4.3.4 Graham Bassell, question directed to the CEO Silvio Brenzi.

Q. What was the total expenditure to financial consultants in the financial year ending 2018 – To Mr Dominic Carbone, To Mr Darren Long, To Other Financial Consultant?

A. Taken on Notice.

4.3.5 Graham Bassell, question directed to the CEO Silvio Brenzi.

Q. Last month's list of payments indicate that you have paid your Finance Consultant Mr Dominic Carbone and Associates over \$17,000.00 for the month. And yet, you also paid a further \$6,655.00 to another finance consultant to reconcile the Shire's Municipal Fund. Why is the Shire contracting another consultant to reconcile the Shire's Municipal Bank Account when you already pay a financial consultant for such services?

A. Taken on Notice.

4.3.6 Graham Bassell, question directed to the CEO Silvio Brenzi.

Q. The Shire has paid over \$17,000 to the financial consultant for one month's services (not including Mr Darren Long: \$6,655.00). If the financial consultant's services are to equate to such sum of money each month over a twelve month period, would it not be proper and lawful, for such services to be put to tender?

A. Taken on Notice.

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Cr Gail Trenfield request for leave of absence

Cr Gail Trenfield advised Council she would like to request a leave of absence for the Ordinary Council Meeting held in January 2019.

President Cr Joanne Kanny requested a motion be moved to accept Cr Gail Trenfield request.

The motion was moved by Cr Gregory Payne and seconded by Cr Robert Grinham
There being no further debate on the matter the motion was carried 6/0.

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.0 MEETINGS ATTENDED BY ELECTED MEMBERS

ATTENDANCE: CEO Silvio Brenzi left the meeting at 11.09 am

ATTENDANCE: CEO Silvio Brenzi returned to the meeting at 11.10 am

Date	Details	Attended with whom
27 October 18	Attended Morawa Ag Graduation – the CEO presented an award the Shire of Yalgoo had sponsored.	President Cr Joanne Kanny CEO Silvio Brenzi Cr Gregory Payne
1 November 18	Attended Local Government Act Review in Cue in the afternoon.	President Cr Joanne Kanny
2 November 18	Attended Cue Parliament	President Cr Joanne Kanny
10 November 18	Art centre morning tea	Cr Tamisha Hodder Cr Gail Trenfield
13 November 18	Attended MRVC meeting	Cr Robert Grinham

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1101 Minutes of the Ordinary Meeting

That the Minutes of the Ordinary Council Meeting held on 26 October 2018 be confirmed.

Moved: Cr Gregory Payne

Seconded: Cr Robert Grinham

Motion put and carried: 6/0

9. REPORTS OF COMMITTEE MEETINGS

9.1 Audit Committee Meeting dated 30 November 2018 at 10.00 am

9.1.1 Audit Exit Meeting

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	26 November 2018
Attachments:	

President Cr Joanne Kanny advised Item 9.1.1 has been deferred to a Special Meeting of Council, which is to be set for the 11 December 2018 to commence at 10.00 am.

Cr Gregory Payne move the motion to defer item 9.1.1 to the special meeting of council to be held on the 11 December 2018.

The motion was second by Cr Gail Trenfield, there being no debate on the matter the motion was put and carried 6/0.

Matter for Consideration

That the Committee give consideration to matters raised by the Auditors in relation to the 2017-18 Annual Financial Statement.

Background

As part of the Audit requirements the Council is required to meet with the Auditors at least once a year.

A teleconference has been arranged for Friday 30 November 2018 at 10.00 am.

Statutory Environment

Nil

Business Implications

Nil

Consultation

RSM Australia

Comment

A meeting with the Shires Auditors, RSM Australia has been arranged for Friday 30 November 2018 at 10.00 am via teleconferencing.

The Auditors have indicated that their closing report will be issued prior to the meeting.

Voting Requirements

Simple Majority

COMMITTEE RECOMMENDATION

Report on Exit Audit Meeting

That Council:

Moved:

Seconded:

Motion put and carried/lost

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

10.1 Outstanding Rates

CEO Silvio Brenzi updated council on the outstanding rates from Living Cities and Development which was previously known as Ferrowest. The Shire had received \$150,000 so far, the Shire’s legal team is currently working on retrieving the remaining amounts, which are still outstanding.

10.2 LGIS Visit

CEO Silvio Brenzi shared with Council the LGIS report explaining the discounts, contribution, surplus schemes and equity schemes given to the Shire of Yalgoo detailing the following.

\$3,920 is the total discount which is taken off the Shires premium for the year 2019-20.

\$4,354 is a credit which was given due to low claims.

\$60,000 is the total amount of credit the shire of Yalgoo received to date.

\$51,000 is equity, if LGIS was to close the shire would receive that amount.

Cr Gregory Payne enquired about the total amount paid toward the Shire’s insurance.

CEO Silvio Brenzi advised Cr Payne the Shire pays close to \$75,000.

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 TECHNICAL SERVICES

11.1.1 Progress Report on the Capital Works Program 2018-19

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	24 November 2018
	Nil

Matter for Consideration

To receive the Progress Report on the 2018-2019 Capital Works Program.

Background

The Shire in adopting its 2018-2019 Annual Budget has allocated funds amounting to \$2,223,003 for the purpose of acquiring capital assets and undertaking infrastructure works.

Statutory Environment

Nil

Strategic Implications

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

Policy Implications

Nil

Financial Implications

To deliver the Capital Works Program within the budgeted allocations.

Consultation

Nil

Comment

The Capital Works Projects for the 2018-2019 financial year are detailed be:

		2018-19 ANNUAL BUDGET	2018/19 OCTOBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 October 2018
Governance					
000000-Admin Mobile Phones,laptop,Computers,Office Equip.	F & E	2,492	0	2,492	
000000- Motor Vehicle CEO	P & E	86,970	0	86,970	
000000- Motor Vehicle CGTS	P & E	64,794	0	64,794	
Law Order Public Safety					
000000-CCTV Yalgoo Townsite	F & E	9,000	0	9,000	
000000-CCTV Yalgoo Townsite - Conect to Yalgoo Police Station	F & E	4,000	0	4,000	
Housing					
000000-Staff Housing - Security	L & B	65,000	4,758	60,242	in progress
000000-Two Units 17 Shemrock Street	L & B	86,350	0	86,350	
Recreation and Culture					
000000 - Arts and Crafts Building	L & B	25,000	0	25,000	
000000-Power Supply Mens Shed and Rifle Club	L & B	15,000	0	15,000	
000000-Bollard Fence - Community Park	Recreation	8,000	0	8,000	
000000- Community/School Oval Development	F & E	35,250	0	35,250	
000000- Community/School Oval Shared Use Development	Recreation	718,000	188,112	529,888	in progress

The following assets and works are budgeted to be acquired or undertaken during the year:

		2018-19 ANNUAL BUDGET	2018/19 OCTOBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
By Program					The CEO to provide a verbal update on the status of the capital projects as at 31 October 2018
Transport					
000000- Machinery Shed Depot	L & B	7,393	6,230	1,163	completed
000000-Flood Control -Fuel Station	L & B	11,410	11,009	401	in progress
000000- Depot -Electric Boundary Fence and Gate	L & B	6,700	0	6,700	
000000- Water Cart Modifications	P & E	10,000	0	10,000	
000000- Motor Vehicle Foreman	P & E	68,722	0	68,722	
000000- Motor Vehicle Works Hilux	P & E	49,000	0	49,000	
000000- Generator 4.5kva	P & E	4,290	0	4,290	
000000- Generator 6.0kva with Fuel Tank	P & E	9,500	0	9,500	
000000- Transfer Pump	P & E	6,200	0	6,200	
000000- Paynes Find Airstrip Fence	Other	45,000	0	45,000	
000000-Paynes Find Beautification	Other	18,656	0	18,656	
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Morawa Road - Widen to 7m	Roads	544,968	0	544,968	
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ningham Road - Seal to width 4m	Roads	300,000	14,500	285,500	in progress
MUNICIPAL FUND					
000000- North Road - Crossing	Roads	10,000	0	10,000	

The following assets and works are budgeted to be acquired or undertaken during the year:

	2018-19 ANNUAL BUDGET	2018/19 OCTOBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
	\$	YTD \$	\$	
By Program				
Economic Services				
000000-Caravan Park - Washing Machine and Dryer F & E	3,200	0	3,200	
000000- Shelter and Seating Jokker Tunnel L & B	4,054	0	4,054	quotations received and deposit paid
000000- Shelter and Visitors Board at Railway Station L & B	4,054	0	4,054	quotations received and deposit paid
	2,223,003	224,609	1,998,394	

The CEO to provide a verbal update on the status of the capital projects as at 31 October 2018

Voting Requirements

Simple Majority

CEO Silvio Brenzi updated council on the progress of all the capital works and projects currently underway.

Cr Robert Grinham enquired if the residents of Paynes find decided as to what they would like to do with the Paynes Find Beautification funds.

CEO Silvio Brenzi advised it was mentioned at the meeting to make a decision and yet there is still no response. The CEO suggested that Council may need to make the decision for them or provide options.

Cr Gregory Payne asked if there are any options that Council could suggest.

CEO Silvio Brenzi advised he would look into it.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1102 Progress Report on the Capital Works Program 2018 – 2019

That Council receive the Progress Report on the Capital Works Program 2018 – 2019 as at 31 October 2018.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried: 6/0

11.1.2 Technical Services Monthly Report 31 October 2018

Author:	Ray Pratt, Works Foreman
Interest Declared:	No interest to disclose
Date:	22 November 2018
Attachments	Nil

Matter for Consideration

That Council receives the Technical Services Monthly Report as at 31 October 2018.

Background

Nil

Statutory Environment

Nil

Statutory Implications

Nil

Consultation

Nil

Comment

1 ROAD CONSTRUCTION – CAPITAL

1.1 RRG Project Yalgoo – Ninghan Road

- Quotes are in and a decision will be made shortly on the successful supplier.

1.2 R2R Project Yalgoo – Morawa Road

- Quotes are in and a decision will be made shortly on the successful supplier.

2 ROAD MAINTENANCE - OPERATIONS

2.1 Planned Works

- Due to flooding on the Burnabinmah Road several areas have been re-sheeted and graded.

2.2 Dalgaranga Road

- The Dalgaranga road was graded to the Melangata road intersection
- Intent is to complete the entire road.

2.3 Wagga – Muralgarra Road

- The Wagga Muralgarra road has been graded.

2.4 Melangata Road

- Tourist signs have been installed for Melangata Station.

2.5 Ninghan Road

- The Station road into Ninghan Station has been graded.

3 OTHER INFRASTRUCTURE MAINTENANCE

3.1 Plant and Equipment

- New generator and water pump from Roshers the Kubota dealer in Perth have been collected.
- Purchased two new UHF radios to replace some of the Shire vehicles.

3.2 Buildings

- Lights were fixed at the Museum by Crowes Electrical.

3.3 Town Street

- Aussie Tree Services have done an excellent job pruning the trees around town and at the staff houses, they have also left the mulch for use at the Railway station surrounds.

4 PARKS AND RESERVES

4.1 Art & Culture Centre

- New advertisement signs and flags have been purchased for the Arts and Cultural Centre.

4.2 Community Town Oval

- Oval is looking good with regular mowing and being fertilised.
- Lights installed and palms transplanted
- Pavilion to be delivered by the 29th November

4.3 Community Park, Gibbons Street

- Nil

4.4 Community Park, Shamrock Street

- Nil

4.5 Water Park

- Shade sales have been breaking due to strong winds. Supplier is modifying to increase durability.

4.6 Yalgoo Caravan Park

- Trees pruned
- New dryer and washer purchased and delivered.

5 INFRASTRUCTURE - CAPITAL

5.1 Rifle Range

- Rifle Range is progressing well, all the shooting mounds are in place and flags have been purchased also the road is being formed up alongside of shooting range. Flag poles manufactured ready for installation.
- Association is now incorporated and process is underway for bank account to be set up and the Committee to take over full management.

6 PRIVATE WORKS

6.1 Nil

7 PURCHASING

7.1 Signage

- Signs are being erected round the Shire as time permits.

8 STAFF

8.1 Training & Licences Completed

- All Depot staff have been signed up to conduct forklift qualifications which is scheduled for the 29 and 30th November 2018.
- St Johns will be out on the 14 December 2018 to upgrade all the First Aid kits.
- The APA Group which manages the gas pipeline passing through Yalgoo came out and gave a rundown of safety procedures when working in the vicinity of the pipe.

Voting Requirements

Simple Majority

CEO Silvio Brenzi read the report out in further detail.

CEO Silvio Brenzi advised the opening day for the oval would need to be discussed soon in order to start planning and sending out invitations to Ministers, looking at the 1st or 2nd week of February 2019.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1103 Technical Services Monthly Report 31 October 2018

That Council:

Receive the Technical Services report as at 31 October 2018.

Moved: Cr Gregory Payne

Seconded: Cr Robert Grinham

Motion put and carried: 6/0

11.2 DEVELOPMENT PLANNING AND ENVIRONMENTAL HEALTH

Nil

11.3 FINANCE

11.3.1 Accounts for Payment October 2018

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	24 November 2018
Attachments	Nil

Matter for Consideration

Council approve the Accounts for Payment list for the period 1 October 2018 to 31 October 2018 as detailed in the report below.

Background

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

Statutory Environment

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
 2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
 3. A list prepared under subregulation (1) or (2) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

Strategic Implications

Nil

Financial Implications

Nil

Consultation

Nil

Comment

The list of accounts paid for the period 1 October 2018 to 31 October 2018 are as follows:

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1009*2019	Austral Mercantile Collection Pty Ltd	10/10/2018	Rates Debt Collection Fees	2,711.50
1012*2019	Australian Taxation Office	10/10/2018	BAS April 2018 - June 2018 and July 2018	39,063.00
1021*2019	Bunnings Building Supplies Pty Ltd	10/10/2018	SUNDRY SUPPLIES FOR DEPOT	698.17
1024*2019	Canine Control	10/10/2018	Ranger Service 21 & 26 September 2018	967.02
1028*2019	Civic Legal	10/10/2018	Audit Letter 2018 and Transfer of Land to Shire of Yalgoo	5,148.00
1040*2019	Courier Australia	10/10/2018	Freight Charges	59.00
1044*2019	Rocke, David	10/10/2018	Cleaning of Paynes Find Community Centre	362.50
1056*2019	Five Star Business Equipment & Comms	10/10/2018	Photocopier Maintenance	1,081.58
1064*2019	REFUEL AUSTRALIA	10/10/2018	September 2018 Fuel Charges	19,056.19
1067*2019	Geraldton Toyota	10/10/2018	Plant Maintenance YA 840 - 90,000km service	503.37
1068*2019	GERALDTON TROPHY CENTRE	10/10/2018	Medals and Plates engraved for Emu Festival	60.00
1073*2019	Great Northern Rural Services.	10/10/2018	FENCING MATERIAL FOR RIFLE RANGE	7,332.10
1074*2019	Griffin Valuation Advisory	10/10/2018	Consultancy Fees -2018 Infrastructure Asset Valuations	13,839.09
1076*2019	Hi-Lite Security	10/10/2018	Security for Emu Cup Festival	2,203.74
1077*2019	Hitachi Construction Machinery(Australia)	10/10/2018	Plant Maintenance YA465: GRADER PARTS	602.37
1083*2019	J R & A Hersey	10/10/2018	Sundry supplies for workshop	524.04
1091*2019	Landgate	10/10/2018	Mining Tenements valuations	54.60
1100*2019	Market Creations Pty Ltd	10/10/2018	BROCHURES 1000	917.00
1101*2019	Marketforce	10/10/2018	ADVERTISING SHIRE OF YALGOO DIFFERENTIAL RATES, Advert for Rates Officer, Public Notice - Special Council Meeting Geraldton Guardian - Change of Date September's Meeting	2,161.84
1137*2019	PaynesFind Road House & Tavern	10/10/2018	Refreshments - Ordinary Council Meeting 26 September 2018 and Plant Operator Ray Winfield: Accommodation & Meals	1,235.50
1144*2019	Pool & Spa Mart	10/10/2018	Service to Water Park	822.95
1157*2019	Redwave Media Pty Ltd	10/10/2018	Advertising for Yalgoo Emu Cup Festival	440.00
1171*2019	WINC AUSTRALIA PTY LIMITED	10/10/2018	financial year dairy Office and Office Supplies	1,128.50
1174*2019	Sun City Plumbing	10/10/2018	8 Henty St - Leach Drain Inspection and Complete Septic Tank Application, 19A Stanley St - Repair leaking taps ,Plumbing Repairs to Art Centre	1,304.60
1175*2019	Sun City Print	10/10/2018	Printing and Stationery 20 Fuel Books	277.00
1182*2019	ThinkWater Geraldton	10/10/2018	SUPPLY & INSTALL PVC PIPES & FITTINGS AS PER QUOTE	8,560.15
1184*2019	Totally Workwear Geraldton	10/10/2018	Work Clothes for outside staff	1,257.32

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1206*2019	Yalgoo General Store.	10/10/2018	Sundry Supplies for Office	1,000.10
1207*2019	Yalgoo Hotel Motel	10/10/2018	LUNCH FOR MEETING 30.08.2018, COUNCIL MEETING LUNCH 31/08/2018 ACCOMMODATION FOR THE EMU CUP 29 & 30 SEPTEMBER 2018, BILL ATYEO: ACCOMMODATION & MEALS - 25, 26, 27 SEPTEMBER 2018	1,936.50
1234*2019	DATACOM SOLUTIONS (AU) PTY LTD	10/10/2018	Consultancy Fees - Steve Carter	1,438.06
1235*2019	ELLIS & SONS CONSTRUCTION	10/10/2018	54 Campbell St- Repairs to Gate, Inspect Jamming Doors at Art Centre ,Caravan Park- Remove Damaged Down Pipes from Units	1,073.00
1240*2019	Westrac Equipment Pty Ltd	10/10/2018	YA860 - RIPPER BOOTS AS PER QUOTE 03Q023828 YA890 - PARTS AS PER QUOTES 03Q023827	1,186.54
1243*2019	WURTH	10/10/2018	Supplies for Workshop	527.99
1251*2019	Atyeo's Environmental Health Services PL	10/10/2018	Consultanct Fees -EHO	4,226.10
1264*2019	PINPOINT CLEANING SOLUTIONS	10/10/2018	Building Maintenance -Monthly clean of Shire Buildings August 2018	2,145.00
1277*2019	REILLY & CO	10/10/2018	Consultancy Fees -Yalgoo Emu Cup Festival, School Holiday Program School	9,507.81
1294*2019	DFES	10/10/2018	2018/2019 ESL payments	1,886.00
1364*2019	MIDWEST FIRE PROTECTION SERVICES & EYE SPY SECURITY	10/10/2018	Service to Fire Extinguishers	1,083.50
1372*2019	DARREN LONG CONSULTING	10/10/2018	Consultancy Fees -Bank reconcilliation	4,070.00
1374*2019	MIDWEST TURF SUPPLIES	10/10/2018	Turf renovation work to Oval	3,295.00
1391*2019	REDI HIRE SOLUTIONS	10/10/2018	Generator Hire for Emu Cup Festival	491.67
1423*2019	EVENT ART TENTS - EMMALINE JAMES	10/10/2018	Art Direction for Emu Cup Festival	3,000.00
1440*2019	ASP	10/10/2018	Parts - Mower Blades	44.00
1446*2019	CANDICE LLOYD MUSIC MANAGEMENT	10/10/2018	Performances at the Emu Cup Festival	4,950.00
1452*2019	LAWSON, PERCY (CROWE'S)	10/10/2018	Meeting Fees -Council Meeting - 26.09.2018	150.00
1458*2019	ROWE CONTRACTORS	10/10/2018	Contact Dozer Work - Yalgoo Ninghan Road	15,950.00
1459*2019	MARANALGO STATION	10/10/2018	Accommodation: Andrew McSporran	2,860.00
1460*2019	DRAGONFLY MEDIA	10/10/2018	EMU CUP ADVERTISING	2,210.00
1461*2019	NORRIS & HYDE IT	10/10/2018	Computers	2,018.00
1462*2019	BOND, CHERYL	10/10/2018	Payment of Sale of Art Proceeds	300.00
1463*2019	SIMPSON, MARGARET	10/10/2018	Payment of Sale of Art Proceeds	495.00
1464*2019	PRIME MEDIA GROUP LTD	10/10/2018	Emu Cup Festival Advertising	5,969.70
1465*2019	BONEHAM'S TOWING SERVICE	10/10/2018	Towing Servic -Removal of L/cruiser & 2 Trailers	330.00

_ID	Creditor's Name	Cheque Date	Invoice Details	Total Amount Due
1466*2019	CARNAMAH, BARBRA	10/10/2018	Bus Hire Bond Refund	100.00
1467*2019	WILTON WELL	10/10/2018	Construct & Deliver Targets for Rifle Range	623.31
1028*2019	Civic Legal	17/10/2018	Legal Expenses	15,494.05
1064*2019	REFUEL AUSTRALIA	17/10/2018	August 2018 Fuel Account	16,270.72
1093*2019	LGISWA	17/10/2018	Insurance Premiums -LGIS Liability, LGIS Workcare 2018/19 less Contributions Credit - Second Instalment	35,665.01
1206*2019	Yalgoo General Store.	17/10/2018	Sundry Items for Office	675.20
1208*2019	Yalgoo Primary School..	17/10/2018	Donation for Graduation Shirts	443.00
1234*2019	DATACOM SOLUTIONS (AU) PTY LTD	17/10/2018	Consultancy Fees -EOY Rates Reconciliation	6,875.00
1264*2019	PINPOINT CLEANING SOLUTIONS	17/10/2018	Building Maintenance -Monthly Clean of Shire Buildings September 2018	2,145.00
1277*2019	REILLY & CO	17/10/2018	School Holiday Program	4,704.81
1325*2019	MAGPIE SQUAWK	17/10/2018	Emu Cup Festival Advertising	40.00
1423*2019	EVENT ART TENTS - EMMALINE JAMES	17/10/2018	Art Activities for Emu Cup Festival	3,809.70
1429*2019	PHIL DONCON'S PAINT STORM	17/10/2018	Performance at Emu Cup Festival	1,787.50
1438*2019	A.D COOTE & CO	17/10/2018	Supply Galvanised poles with mounting	8,476.60
1468*2019	SOTIROFF, P & JM	17/10/2018	Bus Hire for Emu Cup Festival	1,452.00
1470*2019	WA COLLEGE OF AGRICULTURE MORAWA	17/10/2018	Graduation Donation	75.00
1471*2019	MEEKATHARRA SCHOOL OF THE AIR	17/10/2018	2018 Graduation Book Awards	50.00
1472*2019	NATURALISTE HOLDINGS PTY LTD	17/10/2018	Rates Refund	29.23
TOTAL				283,231.23

Voting Requirements

Simple Majority

ATTENDANCE: Cr Gail Trenfield left the meeting at 11.35 am

ATTENDANCE: Cr Gail Trenfield returned to the meeting at 11.37 am

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1104 Accounts for Payment October 2018

That Council approve the list of accounts paid for the period 1 October 2018 to 31 October 2018 amounting to \$283,231.23 and the list be recorded in the Minutes.

Moved: Cr Robert Grinham

Seconded: Cr Gregory Payne

Motion put and carried : 6/0

11.3.2 Investments as at 31 October 2018

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	24 November 2018
Attachments	Nil

Matter for Consideration

That Council receive the Investment Report as at 31 October 2018.

Background

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

Statutory Environment

Local Government Act 1995

6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and

[(b) *deleted*]

(c) prescribe circumstances in which a local government is required to invest money held by it; and

(d) provide for the application of investment earnings; and

(e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 12 months;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

- (e) invest in a foreign currency.

Strategic Implications

Nil

Consultation

Nil

Comment

The worksheet below details the investments held by the Shire as at 31 October 2018.

SHIRE OF YALGOO INVESTMENTS AS AT 31 OCTOBER 2018								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4520	Ongoing	N/A	N/A	Variable	\$2,601,458.51
NAB	N/A	Cash Maximiser	86-538-7363	Ongoing	N/A	N/A	Variable	\$41,202.08
NAB	N/A	Term Deposit	89-977-1574	2 months 29 days	25.09.2018	24.12.2018	2.0%	\$63,104.26
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$51,938.81
TOTAL								\$2,757,703.66

RESERVE FUNDS								
NAB	N/A	Term Deposit	97-511-4454	2 months 29 days	25.09.2018	24.12.2018	2.0%	\$163,436.64
NAB	N/A	Term Deposit	89-972-5236	2 months 29 days	25.09.2018	24.12.2018	2.0%	\$453,673.53
NAB	N/A	Term Deposit	11-186-3992	2 months 29 days	25.09.2018	24.12.2018	1.75%	\$1,082,256.02
TOTAL								\$1,699,366.19

TRUST								
NAB	N/A	Trust a/c	50-832-4559	Ongoing	N/A	N/A	Variable	\$21,738.51
TOTAL								\$21,738.51

INVESTMENT REGISTER						
01 JULY 2018 TO 31 OCTOBER 2018						
NATIONAL AUSTRALIA BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.10.2018	INVESTMENT TRANSFERS	CLOSING BALANCE 31.10.2018
86-538-7363	Ongoing	Variable	\$41,141.54	\$59.94	0	\$41,201.48
89-977-1574	24.12..2018	2.0%	\$62,683.84	\$420.42	0	\$63,104.26
24-831-4222	Ongoing	Variable	\$51,862.49	\$76.32	0	\$51,938.81
97-511-4454	24.12.2018	2.0%	\$162,347.79	\$1,088.85	0	\$163,436.64
89-972-5236	24.12.2018	2.0%	\$450,651.08	\$3,022.45	0	\$453,673.53
11-186-3992	24.12.2018	1.75%	\$1,075,045.84	\$7,210.18	0	\$1,082,256.02

Voting Requirements

Simple Majority

CEO Silvio Brenzi updated council on the Shire’s investments and explained that the Shire accounts are looking very healthy.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1105 Investments as at 31 October 2018

That the Investment Report as at 31 October 2018 be received.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried: 6/0

11.3.3 Financial Activity Statement for the Period ended the 31 October 2018

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	24 November 2018
Attachments	<ul style="list-style-type: none"> • Statement of Comprehensive Income ending the 31 October 2018; • Financial Activity Statement; ending 31 October 2018 • Summary of Current Assets and Current Liabilities as of 31 October 2018; • Statement of Current Financial Position as at 31 October 2018; • Detailed worksheets; • Other Supplementary Financial Reports: <ul style="list-style-type: none"> ○ Reserve Funds; ○ Loan Funds; ○ Trust Fund

Matter for Consideration

Adoption of the Monthly Financial Statements.

Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

Statutory Environment

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Strategic Implications

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

Policy Implications

2.4 Material Variance

Financial Implications

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

Consultation

Nil

Comment

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or \$10,000 above or below budget) are commented on in the material variance column.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1106 R34 (1) Financial Activity Statement for the Period ended the 31 October 2018.

That Council:

Adopts the Financial Activity Statement for the period ended 31 October 2018.

Moved: Cr Gregory Payne

Seconded: Cr Gail Trenfield

Motion put and carried: 6/0

11.4 ADMINISTRATION

11.4.1 Report on Matters Outstanding as at 24 November 2018

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	24 November 2018
Attachments	Nil

Matter for Consideration

That Council note the report on outstanding matters.

Background

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

Statutory Environment

Nil

Business Implications

Nil

Consultation

Nil

Comment

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months	Review is currently underway. Consultant appointed. Spoke to consultant LG People which has all required documents, Marg Hemsley and Davina will be doing draft items for Council policies and management Policies.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
28 July 2017	Review of Local Laws	Council authorised the CEO to implement a review of Local Laws	<p>Quotes have been received from preferred supplier.</p> <p>Local laws have been forwarded to two preferred supplier for another quote. Was sent on Wednesday 28 November 2018.</p>
23 March 2018	Application for a prospecting licence	Council authorises the CEO to locate a suitable prospecting area close to the Yalgoo town site and make application to the Mining Registrar for registration.	<p>Works Foreman advised that the Shire cannot hold a prospect Licence. CEO to contact the Department of Mining and Petroleum to discuss the matter.</p> <p>Pastoral owner contacted and endorses the proposal. Appointment to be made with DMP</p>
29 June 2018	Final Adoption of Local Planning Scheme Amendment No. 2	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 75 of the <i>Planning and Development Act 2005 (as amended)</i> and Clause 50(3)(a) of the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> resolve to support Amendment No.2 without modification and subsequently adopt Scheme Amendment No.2 to Local Planning Scheme No.2 by: <ol style="list-style-type: none"> i. Reclassify Lot 65 (No. 42) Gibbons Street and Lot 66 (No.44) Gibbons Street, Yalgoo from ‘Public Purposes’ to ‘Residential (R10)’ as indicated on the Scheme Amendment Map. ii. Amend the Scheme Map accordingly. 	<p>Letter dated 17 October 2018 received from the Western Australian Planning Commission advising that the Minister has approved the amendment to be published in the Government Gazette.</p> <p>The Shire to make arrangements for the payment of publication costs.</p> <p>Now complete.</p>

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
		<p>2. That Council authorise the Shire President and the Chief Executive Officer to execute the relevant documentation pursuant to Clause 50 of the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>.</p> <p>3. That Council notes the submissions received during the formal advertising period, as set out in the Schedule of Submissions and the Officer recommendation in respect of each submission.</p> <p>4. That Council forwards the Schedule of Submissions and a copy of each submission to the Western Australian Planning Commission together with three copies of the signed and sealed Amendment documents for endorsement pursuant to Clause 53(1) of the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>.</p> <p>5. That Council request the Honourable Minister for Transport, Planning and Lands to grant final approval to Scheme Amendment No.2 to Local Planning Scheme No.2.</p> <p>6. That Council inform those agencies and persons who made a submission on Scheme Amendment No.2 to Local Planning Scheme No.2 of its decision.</p>	
	Paynes Find Planning Compliance Assessment	<p>That Council:</p> <p>1. Pursuant to Clause 10.3 of the Shire of Yalgoo Local Planning Scheme No.2 approve the respective site plans for Lot 4317, Goodingnow Road, Paynes Find WA 6612 (PilRoc Retreat) and Lot 4234, Great Northern Highway, Paynes Find WA 6612 (Paynes Find Roadhouse & Tavern);</p> <p>2. Advise the owners of the property that:</p> <p style="padding-left: 20px;">i. Any future development upon the site that requires associated planning approval are to be determined and approved by the Council accordingly;</p>	<p>Letter sent to the Minister, awaiting on signed documentation</p> <p>On going.</p>

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
		<p>ii. Approval of the respective site plans do not constitute approval for any applications which may be pending determination by Council, and do not guarantee future approvals on the site.</p> <p>iii. Nothing in the approval or these conditions shall excuse compliance with all relevant written laws in the commencement and carrying out of the development commencement and carrying out of the development</p> <p>3. Provide the Compliance Assessment Report and a copy of this determination to the respective landowners.</p>	
		<p>4. Seek confirmation from the landowners in relation to the recommended scheme amendments identified in the assessment reports prior to initiation.</p>	
31 August 2018	Offer to purchase Lot 9 and 10 Henty Street	That Council Approve the CEO to make an offer at the Auction of Lot 9 and 10 Henty Street, due to unpaid rates, not exceeding the reserve set price.	Auction day is set for the 4 December 2018.
26 October 2018	Shire of Yalgoo Tourism Advisory Committee	Council resolved to establish the Advisory Committee and appointed the CEO and Crs. Gail Trenfield and Tamisha Hodder	<p>Council to Appoint up to two other members who have an interest in tourism on a local and or regional basis.</p> <p style="color: red;">Email will be sent to appropriate community members to invite them to sit on committee.</p>
26 October 2018	Review of Claims Form for President and Councillors fees, Travelling Expenses, Allowances	Council resolved to amend the form by the insertion of “5 Reimbursement to councillors upon receipt of the Claim Form together with any supporting documentation and Council will reimburse the Councillors within 14 days of receipt.”	Claim Form has been amended.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
26 October 2018	Rating Exemption Murchison Region Aboriginal Corporation	Council resolved to grant rating exemptions to 7 properties owned by the corporation subject to MRAC making an ex gratia payment for each property equally 20% of the GRV value amount.	MRAC has been advised of Councils decision on 26 November 2018.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1107 Report on Matters Outstanding as at 24 November 2018

That Council:

Receives Report N^o 11.4.1 Report on Matters Outstanding as at 24 November 2018.

Moved: Cr Robert Grinham

Seconded: Cr Tamisha Hodder

Motion put and carried: 6/0

11.4.2 Ordinary Meetings of Council Dates 2019

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	24 November 2018
Attachments	Nil

Matter for Consideration

For Council to set dates, times and locations for Council and Committee meetings in the calendar year 2019.

Background

Council is required under the Local Government Act to give local public notice of dates and times of Council meetings and those committee meetings which are open to the public.

Council generally meets on the last Friday of the month. The December meeting day/date generally changes each year depending on the Christmas shutdown period and other matters. Meetings in May and September are held at Paynes Find.

Statutory Environment

Local Government Act 1995

s.5.3 – Council meeting not to be more than 3 months apart

Local Government (Administration) Regulations 1996

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which –
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

Business Implications

Strategic Community Plan	Nil
Corporate Business Plan	Nil
Long Term Financial Plan	Nil
Asset Management Plan	Nil
Workforce Plan	Nil
Policy	Nil
Financial (short term/annual budget)	Cost of advertising in accordance with the regulation.

Consultation

Nil

Comment

Council is requested to give consideration to the Scheduled meetings to be conducted in the 2019 calendar year as detailed below.

It is proposed that the Ordinary Council meetings be held on Fridays with a start time of 10.00 am to allow more time before the lunch break generally at 12.30 pm. An 11.00 am start time will be required on meeting dates that are precluded by a committee meeting.

January’s meeting date is suggested to be on the Thursday (31st) to allow enough time in the month to prepare financials after returning from the Christmas – New Year break.

The date schedules at this stage for the electors’ general meeting is on the basis that the financial statements need to be audited, audit certificate be received and Council adopts an Annual Report for the financial year before an electors’ general meeting can be held. Therefore the Electors’ meeting is set the week prior to the ordinary meeting for December.

Month	Date	Day	Time	Council	Audit	Committee	Location
January	31	Thursday	10.00 am	Ordinary			Yalgoo
February	22	Friday	10.00 am	Ordinary			Yalgoo
March	29	Friday	10.00 am		Audit		Yalgoo
March	29	Friday	11.00 am	Ordinary			Yalgoo
April	26	Friday	10.00 am	Ordinary			Yalgoo
May	31	Friday	11.00 am	Ordinary			Paynes Find
June	28	Friday	10.00 am	Ordinary		Finance	Yalgoo
July	26	Friday	10.00 am			Finance	Yalgoo
July	26	Friday	11.00 am	Ordinary			Yalgoo
August	30	Friday	10.00 am	Ordinary			Yalgoo
September	27	Friday	11.00 am	Ordinary			Paynes Find
October	25	Friday	10.00 am	Ordinary			Yalgoo
November	29	Friday	10.00 am		Audit		Yalgoo
November	29	Friday	11.00 am	Ordinary			Yalgoo
December	13	Friday	10.00 am	Electors’			Yalgoo
December	20	Friday	10.00 am	Ordinary			Yalgoo

Voting Requirements

Simple Majority

Cr Gail Trenfield suggested the Council Meeting set for 22 February 2019 be the same day as the opening of the oval.

CEO Silvio Brenzi confirmed to Council if they would like to change the times of the meeting it can be done by Council decision as council would need to set at least 3 options of dates suitable for the opening of the oval.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1108 Ordinary Council Meeting Dates for 2019

(1) That the Ordinary meetings of Council in 2019 be held in the Shire of Yalgoo Council Chambers (with the exception of the two meetings noted below to be held at Paynes Find Community Centre) and the meeting dates be as detailed below:

Month	Date	Day	Time	Council	Audit	Committee	Location
January	31	Thursday	10.00 am	Ordinary			Yalgoo
February	22	Friday	10.00 am	Ordinary			Yalgoo
March	29	Friday	10.00 am		Audit		Yalgoo
March	29	Friday	11.00 am	Ordinary			Yalgoo
April	26	Friday	10.00 am	Ordinary			Yalgoo
May	31	Friday	11.00 am	Ordinary			Paynes Find
June	28	Friday	10.00 am	Ordinary		Finance	Yalgoo
July	26	Friday	10.00 am			Finance	Yalgoo
July	26	Friday	11.00 am	Ordinary			Yalgoo
August	30	Friday	10.00 am	Ordinary			Yalgoo
September	27	Friday	11.00 am	Ordinary			Paynes Find
October	25	Friday	10.00 am	Ordinary			Yalgoo
November	29	Friday	10.00 am		Audit		Yalgoo
November	29	Friday	11.00 am	Ordinary			Yalgoo
December	13	Friday	10.00 am	Electors'			Yalgoo
December	20	Friday	10.00 am	Ordinary			Yalgoo

(2) Subject to (1) above that the meeting dates be advertised accordingly.

Moved: Cr Gregory Payne

Seconded: Cr Robert Grinham

Motion put and carried: 6/0

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

Nil

13. URGENT BUSINESS

13.1 Letter of Support to Remote Pilot Aircraft Australia – Wild Dog Project

CEO Silvio Brenzi advised he has spoken with Maine from Jingemarra Station who is a part of a group called Remote Pilot Aircraft Western Australia who is conducting a project using drones to locate wild dogs.

The drones would find wild dogs by using face recognitions sighting the differences between the wild dogs and other animal. The drones can also carry up 20kg of bait which can be dropped near dogs once sighted.

Maine had requested if the CEO would be able to supply a letter of support for the project they are conducting.

OFFICER RECOMMENDATION / COUNCIL DECISION

C2018-1108 Letter of Support to Remote Pilot Aircraft Australia – Wild Dog Project

That Council

Authorises the CEO to offer a letter of support to Remote Piolet Aircraft Western Australia (RPAWA) as a partner in the wild dog project.

Moved: Cr Gregory Payne

Seconded: Cr Robert Grinham

Motion put and carried: 6/0

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
- (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —
- closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;

non-confidential document means a document that is not a confidential document.

- (2) A person who is a council member must not disclose —
 - (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.

- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held at the Council Chambers, Yalgoo on Friday 14 December 2018 commencing at 10.00 am.

16. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at 12.02 pm

DECLARATION

These minutes were confirmed at the Ordinary Council Meeting held on the _____.

Signed: _____
Person presiding at the meeting at which these minutes were confirmed.

