



UNCONFIRMED MINUTES
OF THE
FINANCE & AUDIT COMMITTEE MEETING
HELD IN
THE COUNCIL CHAMBERS, YALGOO
ON FRIDAY, 29 NOVEMBER 2019
COMMENCING 10.00 AM



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Minutes of the Finance and Audit Committee Meeting
held in the Council Chambers, 37 Gibbons Street, Yalgoo
on Friday 29 November 2019, commencing at 10:00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Shire President Cr Gregory Payne declared the meeting open at 10.02 am

2. RECORD OF ATTENDANCE/APOLOGIES

MEMBERS	Cr Gregory Payne, Shire President Cr Gail Trenfield, Deputy President Cr Percy Lawson Cr Tamisha Hodder Cr Gail Simpson
STAFF	John Read, Chief Executive Officer Elisha Hodder, Executive Assistant
GUESTS	Nil
OBSERVERS	Nil
APOLOGIES	Nil

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting

Nil

4. CONFIRMATION OF MINUTES

4.0 FINANCE COMMITTEE MEETING HELD 26 JULY 2019

Background

Minutes of the Finance Committee meeting held on 26 July 2019 were previously distributed to members.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

F&A2019-1101 MINUTES OF THE FINANCE COMMITTEE MEETING

That the minutes of the Finance Committee meeting held on 26 July 2019, as circulated, be confirmed as a true and correct record of proceedings.

Moved: Cr Percy Lawson

Seconded: Cr Tamisha Hodder

Motion put and carried: 5/0

4.1 AUDIT COMMITTEE MEETING HELD 22 MARCH 2019

BACKGROUND

Minutes of the Audit Committee Meeting held on the 22 March 2019 were previously previously distributed to members.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

F&A2019-1102 MINUTES OF THE AUDIT COMMITTEE MEETING

That the Minutes of the Audit Committee Meeting held on 22 March be confirmed as a true and correct record of proceedings.

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

Motion put and carried : 5/0

5. BUSINESS AS NOTIFIED

5.1 FINANCE & AUDIT COMMITTEES – APPOINTMENT OF CHAIRPERSON & DEPUTY CHAIRPERSON

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 November 2019
Attachments	Nil

MATTER FOR CONSIDERATION

Appointments are required to be made of Chairperson and Deputy Chairperson for the Shire's Finance Committee and Audit Committee.

BACKGROUND

Following the appointment of Councillors to various Committees and as delegates to external organisations, as all Councillors are members of the Audit and Finance Committee, it is necessary to appoint a Chair and Deputy Chair for each of the Committees.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

The first meeting of the Audit Committee will be to accept the Auditors Report for the 2018/19 financial year, which is expected to be completed in December, 2019.

VOTING REQUIREMENTS

Simple Majority

President Cr Gregory Payne called for nominations.

President Cr Gregory Payne nominated himself for the position of Chairperson for both Finance and Audit committee.

Deputy President Cr Gail Trenfield nominated herself for the position of Deputy Chairperson for both Finance and Audit committee.

There being no other nominations received President Cr Gregory Payne was elected as the Chairperson for the Finance and Audit Committee and Cr Gail Trenfield was elected as the Deputy Chairperson for the Finance and Audit Committee.

OFFICER RECOMMENDATION/ COUNCIL DECISION

F&A2019-1103 FINANCE & AUDIT COMMITTEES – APPOINTMENT OF CHAIRPERSON & DEPUTY CHAIRPERSON

That:

- 1. the Shire of Yalgoo’s Finance Committee appoint Councillor Gregory Payne as Chairperson and Councillor Gail Trenfield as Deputy Chairperson.**
- 2. The Shire of Yalgoo’s Audit Committee appoint Councillor Gregory Payne as Chairperson and Councillor Gail Trenfield as Deputy Chairperson.**

Moved: Cr Gail Trenfield

Seconded: Cr Percy Lawson

Motion put and carried: 5/0

6. URGENT BUSINESS

Nil

7. MEETING CLOSED

There being no Further Business, the Audit Committee Chairperson, declared the Audit meeting closed at 10.06 am

DECLARATION

These minutes were confirmed at the Finance Committee Meeting held _____.

Signed: _____
Person presiding at the meeting at which these minutes were confirmed.