



UNCONFIRMED MINUTES
OF THE
FINANCE & AUDIT COMMITTEE MEETING
HELD IN
THE COUNCIL CHAMBERS, YALGOO
ON FRIDAY, 31 JANUARY 2020
COMMENCING 9.00 AM



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Minutes for the Finance and Audit Committee Meeting
 held in the Council Chambers, 37 Gibbons Street, Yalgoo
 on Friday, 31 January 2020 commencing at 9:00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

At its Finance and Audit Committee held on the 29 November 2019, Cr Gregory Payne were elected Chairperson for both the Finance and Audit Committee and Cr Gail Trenfield were elected Deputy Chairperson for both the Finance and Audit Committee.

Chairperson Cr Gregory Payne declared the meeting at open at 9.40 am

2. RECORD OF ATTENDANCE/APOLOGIES

MEMBERS	Cr Gregory Payne, Chairperson Cr Gail Trenfield, Deputy Chairperson Cr Raul Valenzuela Cr Percy Lawson Cr Tamisha Hodder
STAFF	John Read, Chief Executive Elisha Hodder, Executive Assistant
GUESTS	Nil
OBSERVERS	Nil
APOLOGIES	Cr Gail Simpson

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting

Nil

4. CONFIRMATION OF MINUTES

4.0 FINANCE AND AUDIT COMMITTEE MEETING HELD 29 NOVEMBER 2019

Background

Minutes of the Finance and Audit Committee meeting held on 29 November 2019 were previously distributed to members.

Voting Requirements

Simple majority

COUNCIL RECOMMENDATION / COUNCIL DECISION

F&A2020-0101 MINUTES OF THE FINANCE AND AUDIT COMMITTEE MEETING

That the minutes of the Finance Committee meeting held on 29 November 2019, as circulated, be confirmed as a true and correct record of proceedings.

Moved: Cr Raul Valenzuela

Seconded: Cr Percy Lawson

Motion put and carried: 5/0

5. BUSINESS AS NOTIFIED

5.1 2018/19 ANNUAL AUDIT AND FINANCIAL STATEMENTS

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	21 January 2020
Attachments	2018-19 Audit Report and Annual Financial Statements

MATTER FOR CONSIDERATION

That Council accept the recommendation from the Finance/Audit Committee that the Audit Report from the Shire’s auditors in respect of the 2018/19 financial years operations and the associated annual financial statements, be received.

BACKGROUND

Each year following the completion of the Audit of the Shire’s operations and annual financial statements for the preceding financial year, it is a requirement of the Local Government Act 1995 that an Exit Meeting be conducted between Council members of the Finance/Audit Committee, the Council’s auditors and the Office of the Auditor General to discuss the outcome of the audit and receive the annual financial statements. The Finance/Audit Committee and required to make a recommendation to the full Council meeting regarding the audit and financial statements.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Dominic Carbone, Darren Long

COMMENT

An Audit exit meeting was held at 9.00 am on the 31 January 2020 proceeding this Committee Meeting by teleconference attended by Tim Partridge, Director of AMD Chartered Accountants, Stephen Hoare from the Office of the Auditor General, the Five Shire Councillors attending this Committee Meeting and the Shire Acting CEO John Read.

VOTING REQUIREMENTS

Simple Majority

Discussion took place regarding all items raised in the Audit report.

COUNCIL RECOMMENDATION / COUNCIL DECISION

F&A2020-0102 2018/19 ANNUAL AUDIT AND FINANCIAL STATEMENTS

That:

- 1. Council accept the Audit Report from the Shire’s Auditors in respect of the 2018/19 financial years operations and annual financial statements be received.**
- 2. Appreciation be extended to Dominic Carbone and Darren Long for their assistance to the Shire of Yalgoo in the preparation of the Annual Financial Statements and responses to the Audit.**

Moved: Cr Gail Trenfield

Seconded: Cr Percy Lawson

Motion put and carried: 5/0

6. URGENT BUSINESS

Nil

7. MEETING CLOSED

There being no Further Business, the Finance and Audit Committee Chairperson, declared the Finance and Audit Committee meeting closed at 9.56 am.

DECLARATION

These minutes were confirmed at the Finance and Audit Committee Meeting held _____.

Signed: _____
Person presiding at the meeting at which these minutes were confirmed.