



AGENDA
FOR THE ORDINARY MEETING
OF COUNCIL
TO BE HELD IN
AT CORE STADIUM, YALGOO
ON FRIDAY, 29 MAY 2020
COMMENCING 10.00 AM



SHIRE OF YALGOO

NOTICE OF ORDINARY COUNCIL MEETING

THE NEXT ORDINARY MEETING OF COUNCIL WILL BE HELD AT CORE STADIUM,
YALGOO ON FRIDAY, 29 MAY 2020 COMMENCING AT 10.00 AM.



John Read

Acting Chief Executive Officer



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Agenda for the Ordinary Meeting of the Yalgoo Shire Council,
To be held at Core Stadium, Yalgoo
On Friday, 29 May 2020 commencing at 10.00 am.

PLEASE TURN OFF ALL MOBILE PHONES PRIOR TO THE COMMENCEMENT OF THE MEETING

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

STAFF

GUESTS

OBSERVERS

LEAVE OF
ABSENCE

APOLOGIES

3. DISCLOSURE OF INTERESTS

Disclosures of interest made before the Meeting.

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

MINUTES OF THE ORDINARY MEETING HELD 24 APRIL 2020

That the Minutes of the Ordinary Council Meeting held on 24 April 2020 be confirmed as a true and correct record of proceedings.

Moved:

Seconded:

Motion put and carried / lost

9. REPORTS OF COMMITTEE MEETINGS

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS/Other Matters

10.0 INFORMATION ITEMS

Sharing of operational information on items that are not confidential, do not require a decision and do not meet the definition of matters for which the meeting may be closed under section 5.23 of the Local Government Act (e.g.: matters affecting employee/s or the personal affairs of any person).

11. MATTERS FOR DECISION

11.0 MATTERS BROUGHT FORWARD

11.1 TECHNICAL SERVICES

11.1.1 PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019-20

AUTHOR:	JOHN READ, ACTING CEO
INTEREST DECLARED:	NO INTEREST TO DISCLOSE
DATE:	21 MAY 2020
ATTACHMENTS	NIL

MATTER FOR CONSIDERATION

To receive the Progress Report on the 2019-2020 Capital Works Program.

BACKGROUND

The Shire in adopting its 2019-2020 Annual Budget has allocated funds amounting to \$2,140,054 for the purpose of acquiring capital assets and undertaking infrastructure works.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Timely delivering of the various capital projects which will deliver the objectives of the Community Strategic Plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To deliver the Capital Works Program within the budgeted allocations.

CONSULTATION

Nil

COMMENT

The Capital Works Projects for the 2019-2020 financial year are detailed be:

CAPITAL WORKS PROGRAMME 2019-20

The following assets and works are budgeted to be acquired or undertaken during the year:

		2019-20 ANNUAL BUDGET	2019-20 APRIL ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 30 April 2020
Governance					
000000-Admin Computers Hardware and System Upgrade	F & E	40,000	2,510	37,490	in progress
000000-Admin Upgrade Cabling Fibre	F & E	10,000	0	10,000	In progress
000000-External Monitor Display	F & E	40,000	0	40,000	
000000-Admin Airconditioners	F & E	0	7,483	(7,483)	Not budgeted for
000000-Admin Fire Proof Safe	F & E	11,000	0	11,000	Completed
000000-Admin Centre New Front Doors including Notice Board	L & B	6,000	0	6,000	Completed
000000-Admin Centre Front Rails	L & B	2,500	0	2,500	Completed
000000- Motor Vehicle RAV4	P & E	44,000	43,672	328	Completed minor saving
000000- Motor Vehicle Fortuner	P & E	44,000	44,218	(218)	Completed minor over expenditure
Housing					
000000-Staff Housing - Solar Panels	L & B	66,000	0	66,000	Expenditure withheld

The following assets and works are budgeted to be acquired or undertaken during the year:

		2019-20 ANNUAL BUDGET	2019-20 APRIL ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
By Program					
Recreation and Culture					
000000 - Community Hall Renovations	L & B	100,000	0	100,000	The CEO to provide a verbal update on the status of the capital projects as at 30 April 2020
000000- Kabota ride On Mower	P & E	24,500	22,580	1,920	To be carried over to 20/21 budget
000000- Motor Vehicle Works Hilux	P & E	30,000	28,681	1,319	Completed minor saving
000000-Art Centre Camers,Lockers,Bookcase	F & E	4,500	901	3,599	Completed minor saving
000000- Sports Complex - Kerb , Seal and Footpath to School	Recreation	90,000	60,744	29,256	Works in progress
Transport					
000000- Machinery Shed Depot Concrete Floor 2 Bays	L & B	39,000	39,850	(850)	Completed except car park lighting and disability access pathway
000000- Ice Machine Depot	P & E	2,500	0	2,500	Completed minor over expenditure
000000- Prime Mover	P & E	267,000	230,000	37,000	Completed with savings
000000- Backhoe	P & E	180,000	169,000	11,000	Completed minor saving
000000- Truck Cab Crew	P & E	73,000	75,760	(2,760)	Completed minor over expenditure
000000- Fuel Tank	P & E	2,100	0	2,100	In progress
000000- Deisel Air Compressor	P & E	3,200	0	3,200	In progress
000000- Paynes Find Public Toilets	Other	63,656	30,000	33,656	Works in progress
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Morawa Road - Widen to 7m	Roads	377,293	375,250	2,043	Completed minor saving
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	300,000	300,000	-	Completed
MUNICIPAL FUND					
000000- Sandford River Crossing	Roads	25,000	0	25,000	

The following assets and works are budgeted to be acquired or undertaken during the year:

	2019-20 ANNUAL BUDGET	2019-20 APRIL ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
	\$	YTD \$	\$	
By Program				The CEO to provide a verbal update on the status of the capital projects as at 30 April 2020
Economic Services				
000000-Caravan Park - Disabled Toilets Chairs and Rails L & B	2,900	1,120	1,780	Works in progress
000000-Caravan Park - Upgrade Water and Power Supply L & B	30,000	0	30,000	Works in progress
000000-Caravan Park - 2 Self Contained Accommodation Units L & B	253,797	0	253,797	Works in progress
000000- Shelter and Seating Jokker Tunnel L & B	4,054	0	4,054	Completed
000000- Shelter and Visitors Board at Railway Station L & B	4,054	0	4,054	Completed
	2,140,054	1,431,769	708,285	

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

PROGRESS REPORT ON THE CAPITAL WORKS PROGRAM 2019 - 2020

That Council receive the Progress Report on the Capital Works Program 2019 – 2020 as at 30 April 2020

Moved:

Second:

Motion put and Carried/lost:

11.1.2 TECHNICAL SERVICES MONTHLY REPORT AS OF THE 21 MAY 2020

AUTHOR:	RAY PRATT, WORKS FOREMAN
INTEREST DECLARED:	NO INTEREST TO DISCLOSE
DATE:	21 MAY 2020
ATTACHMENTS	NIL

MATTER FOR CONSIDERATION

That Council receives the Technical Services Monthly Report as 21 May 2020.

BACKGROUND

Nil

STATUTORY ENVIRONMENT

Nil

STATUTORY IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

1 ROAD CONSTRUCTION – CAPITAL

- AGRN 903 Flood Damage. The Shire’s construction crew have been engaged fully on the reinstatement work associated with the storm damage event of 24 – 28 February 2020. The Shire’s workforce are on the Yalgoo North Road SLK 56.10 – 59.04.
- .

2 ROAD MAINTENANCE - OPERATIONS

- Maintenance grading carried to North Road.
- Grid removed from the Ninghan road due to Grid being damaged,
-

3 OTHER INFRASTRUCTURE MAINTENANCE

- New windscreen in Isuzu Tipper
- New Window replaced on RTV Kubota – Gardeners Vehicle.
- Service done to CAT 12M Grader, 950 Loader, CAT Roller with two new batteries, Hilux YA840 and Landcruiser YA1000 Foreman’s Vehicle.

4 PARKS, RESERVES AND PROPERTIES

4.1 Art & Culture Centre

- General gardening maintenance carried out.
- Park has been closed to tourist, was reopened on the 21 May 2020.

4.2 Community Town Oval

- General gardening maintenance and fertilizing conducted to the Town Oval and Core Stadium Gardens.

4.3 Community Park, Gibbons Street

- General gardening maintenance conducted on a weekly bases, Mowing, Pruning and watering.

4.4 Community Park, Shamrock Street

- General Gardening Maintenance conducted on a weekly bases, Mowing, Pruning and watering.

4.5 Water Park

- Facility Closed to Public due to COVID 19. General maintenance conducted to the water park.

4.6 Yalgoo Caravan Park

- General gardening maintenance is done every two weeks.

4.7 Paynes Find

- Paynes Find Tip ready to be opened. Pushed up rubbish at the Yalgoo Tip.
- New Toilets completed at the Community Hall.

4.8 Railway Station

- Storm damage to Bar Section has been approved by Shire’s insurers and Greg Ellis’ quote accepted.
- Repairs to Cool room in bar section.

4.9 Yalgoo Nursing Post

- No changes or additions to the Nursing Post, besides general Gardening maintenance.

4.10 Staff Housing

- New toilet set replaced at 43 Gibbons Street
- Septic tank pump out at 6 Henty Street

5 INFRASTRUCTURE – CAPITAL

- Nil

6 PRIVATE WORKS

- Grant Simpson hired truck to relocated a backhoe to Meka Station
- Greg Ellis, earthworks and supply of cement to Paynes Find Community Hall toilets.

7 PURCHASING

- Nil

8 STAFF

- LGIS visited Yalgoo and offered flu shots and skin checks to Staff.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

TECHNICAL SERVICES MONTHLY REPORT AS OF THE 21 MAY 2020

That Council receive the Technical Services report as at 21 May 2020

Moved:

Seconded:

Motion put and carried/lost:

11.2 DEVELOPMENT PLANNING AND ENVIRONMENTAL HEALTH

11.3 FINANCE

11.3.1 ACCOUNTS FOR PAYMENT APRIL 2020

AUTHOR:	DOMINIC CARBONE
INTEREST DECLARED:	NO INTEREST TO DISCLOSE
DATE:	21 MAY 2020
ATTACHMENTS	NIL

MATTER FOR CONSIDERATION

Council approve the Accounts for Payment list for the period 1 April 2020 to 30 April 2020 as detailed in the report below.

BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 *Financial Management regulations*

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
 2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and

- III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

The list of accounts paid for the period 1 April 2020 to 30 April 2020 are as follows:

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
4604	1-Apr-20	Core Business Australia Pty Ltd	Project Management Fees -Storm damage - Claim 1	33,033.30
4635	1-Apr-20	LUSCOMBE SYNDICATE	Refund for purchases not supplied	-23.43
4637	1-Apr-20	DARREN LONG CONSULTING	CONSULTANCY FEES-UNDERTAKING THE REGULATION 17 & 5 REVIEW AND JANUARY 2020 BANK RECONCILIATION	23,375.00
4639	1-Apr-20	REILLY & CO	Consultancy Fee-Yalgoo Emu Festival - Event Management final invoice	4,658.50
4641	1-Apr-20	Australian Taxation Office	BAS -February 2020 Activity Statement	4,110.00
4643	1-Apr-20	Murchison Country Zone WALGA	Subscriptions -2019-20 Member ship	2,500.00
4644	1-Apr-20	SUN CITY BATTERIES	Parts-Battery for Cat Prime Mover	1,141.50
4645	1-Apr-20	ENVIRONMENTAL DESIGN	Consultancy Fee -Caravan Park Designs	9,020.00
4648	1-Apr-20	Telstra Corporation Ltd	Office Phone Account	8,688.76
4649	1-Apr-20	GNC	Materials -600MM DIA CLASS 4 CONCRETE PIPE PER 2.34 METER LENGTH & HW 600MM DOUBLE .SEPTIC TANK LID	10,301.50
4651	1-Apr-20	Horizon Power	Street Lights Tariff Charges	1,519.77
4652	1-Apr-20	Telstra Corporation Ltd	Mobile Phone Account	229.28
4655	1-Apr-20	Horizon Power	ATU System	76.18
4665	1-Apr-20	K9 K10 ELECTRICAL WA	Admin Building Security Alarm Monitoring	168.76
4667	1-Apr-20	PIVOTEL SATELLITE PTY LIMITED	Satellite Phone Account	704.00
4694	1-Apr-20	LG PEOPLE / CULTURE	Consultancy Fees -review & update of Policy Manual	6,952.00
4703	1-Apr-20	BOC Limited	Workshop - Cylinder Rental	125.76
4704	1-Apr-20	WINC AUSTRALIA PTY LIMITED	Office Supplies	972.99
4713	1-Apr-20	YALGOO COMMUNITY POST OFFICE	Admin Postal Charges: 17.04.2019 - 30.10.2019	1,263.35
4714	1-Apr-20	YALGOO COMMUNITY POST OFFICE	Admin Postal Charges: 5.11.2019 - 19.12.2019	244.60
4715	1-Apr-20	YALGOO COMMUNITY POST OFFICE	Admin Postal Charges: 16.01.2020 - 14.03.2020	562.60
4732	1-Apr-20	Elite Electrical Contracting Pty Ltd	Electrical Repairs -Hall - Replace Fluro Tubes & Starters	1,236.55
4752	1-Apr-20	BAI COMMUNICATIONS PTY LTD	FM Radio Service fee	6,726.54
4757	1-Apr-20	WA HINO	Purchase Hino 300 Series 716 Long Auto Crew and Vehicle trade-in: YA453	46,089.25
4678	2-Apr-20	WINC AUSTRALIA PTY LIMITED	Disinfectant Sanitiser and Wipes for Admin Office & Depot	628.63

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
4691	2-Apr-20	Canine Control	Contract Ranger Service - 1 April 2020	1,089.00
4631	3-Apr-20	MCDONALDS WHOLESALERS	Sundry Items for Family Pantry Packs and 6 x 5 litre bottles of hand sanitiser	884.82
4754	3-Apr-20	Jason Signmakers	SIGN	7,594.97
4634	7-Apr-20	LO-GO APPOINTMENTS	Contracting Service - John Read CEO	5,638.82
4658	7-Apr-20	BOQ Asset Finance & Leasing Pty Ltd	Photocopier Rental	329.50
4679	7-Apr-20	WINC AUSTRALIA PTY LIMITED	Sundry Items for Depot, Admin Office & Railway Station Amenities	888.62
4711	7-Apr-20	LUSCOMBE SYNDICATE	Sundry Items for caravan Park	8.02
4657	8-Apr-20	J R & A Hersey	Materials and Tools -15 X HANDSANITIZERS,BYPASS PRUNER,BRUSHCUTTER CORD,TRUCK WASH BROOM HEAD,24 X MAGIC TREES,24 RIGGER GLOVES,BOX LENS CLEANER,HAMMER,RAKES TAPE,HANDSAW 12 SUN GLASSES,15KG BAG OF RAGS.GRINDING DISCS	1,513.38
4659	9-Apr-20	Westrac Equipment Pty Ltd	Grader Blades and Parts	7,642.70
4702	9-Apr-20	GERALDTON TV & RADIO	2 X VAST DECODERS	613.00
4716	9-Apr-20	GG Pumps & Electrical Pty Ltd	Purchase of new Pump	1,463.80
4642	10-Apr-20	DIRECT HEATING & COOLING	Caravan Park- repairs to airconditioners	1,396.00
4753	12-Apr-20	Courier Australia	Freight	849.37
4640	14-Apr-20	LO-GO APPOINTMENTS	Contracting Service - John Read CEO	4,807.84
4656	14-Apr-20	Midwest Chemical & Paper	CARAVAN PARK SUPPLIES	431.26
4710	14-Apr-20	LUSCOMBE SYNDICATE	Sundry Items for Caravan Park	238.04
4666	15-Apr-20	Five Star Business Equipment & Comms	Photocopier Maintenance	6.01
4632	16-Apr-20	Sun City Plumbing	Depot - Service & Repairs to Ice Machine	653.51
4633	16-Apr-20	Dominic Carbone & Associates	Consultancy Fee - Finance and Administration	8,140.00
4647	16-Apr-20	NORRIS & HYDE IT	Set up Council I pads	110.00
4692	16-Apr-20	CENTRAL REGIONAL TAFE	Staff Training -Dannii Lawson - Community Services Studies	1,088.75
4695	17-Apr-20	Great Northern Rural Services.	SPRINKLERS AND SOLONIDS	290.35
4697	17-Apr-20	Sun City Plumbing	HOT WATER SYSTEM INSTALLATION	5,923.50
4705	17-Apr-20	YUIN PASTORAL	Water Exploration Drilling	17,017.00

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
4712	17-Apr-20	YALGOO COMMUNITY POST OFFICE	Admin Postal Charges	629.90
4733	19-Apr-20	TOLL TRANSPORT PTY LTD	Truckline - Freight Charges	29.07
4670	20-Apr-20	HARVEY NORMAN COMPUTER SUPERSTORE	CARAVAN PARK SUPPLIES	294.00
4700	20-Apr-20	TOTAL TOILETS GERALDTON	TOILET SYSTEM FOR PAYNESFIND	735.94
4701	20-Apr-20	CLEVERPATCH	Art Supplies	1,994.62
4677	21-Apr-20	WINC AUSTRALIA PTY LIMITED	Disinfectant Sanitiser for Admin Office & Depot	340.03
4693	21-Apr-20	LO-GO APPOINTMENTS	Contracting Services of John Read CEO	4,807.84
4719	21-Apr-20	Geraldton Toyota	80,000K MAJOR SERVICE TO YA 1000	1,378.37
4688	22-Apr-20	Westrac Equipment Pty Ltd	Parts -1 X OK7812 950M - ENE 250HR,1 x OK3656 12M-B92 500HR - YA860	1,171.08
4731	23-Apr-20	Canine Control	Ranger Service - 22 April 2020	1,089.00
4671	24-Apr-20	SIMPSON, GAIL	Council Meeting Fees 24 April 2020	529.67
4672	24-Apr-20	PAYNE, GREGORY ARTHUR	Council Meeting Fees 24 April 20	1,850.98
4673	24-Apr-20	Raul. Valenzuela	Council Meeting Fees 24 April 20	529.67
4674	24-Apr-20	Trenfield, Gail	Council Meeting Fees 24 April 20	779.67
4675	24-Apr-20	Lawson, PERCY (SENIOR)	Council Meeting Fees 24 April 20	529.67
4676	24-Apr-20	HODDER, TAMISHA	Council Meeting Fees 24 April 20	529.67
4706	24-Apr-20	ROWE CONTRACTORS	Progress Claim -FLOOD DAMAGE WORKS AGRN 903	133,157.75
4743	26-Apr-20	TOLL TRANSPORT PTY LTD	WINC - Freight Charges	1,154.57
4682	27-Apr-20	ELLIS & SONS CONSTRUCTION	Paynes Find Ablution Block - Progressive Payment #2, 19b Stanley repair leaking shower	17,314.00
4717	27-Apr-20	CEKAS PEST MANAGEMENT	Pest Control -Treat ants around accommodation units	1,309.75
4681	28-Apr-20	LO-GO APPOINTMENTS	Contracting Services of John Read CEO	5,638.82
4730	28-Apr-20	SUN CITY BATTERIES	Parts- P-G31-1000 - G31-1000 NEUTON 12V 1000CCA CAR/COMMERCIAL BATTERY, LVG15000AU - LVG15000AU NOCO 12-24V 15AMP BATTERY LITHIUM CHARGER	425.50
4748	28-Apr-20	BOC Limited	Workshop - Cylinder Rental	121.72

_ID	Cheque Date	Creditor's Name	Invoice Details	Total Amount Due
4668	30-Apr-20	Westrac Equipment Pty Ltd	Parts and Repairs -1 X 1R-1804 ELEMENT AS, 1 X 7W-2326 FILTER A, 1 X 110-6326 MAIN ELEMENT, 1 X S4 SOS KIT I/R 1 X 10365 SERVICE STICKER.REPLACE CLUTCH & TRANSMISSION,SLAVE CYLINDER	1,212.04
4725	30-Apr-20	TOTAL TOILETS GERALDTON	TOILET SYSTEM FOR PAYNESFIND	846.73
4744	30-Apr-20	Civic Legal	Legal Fees - Native Title matter	1,212.75
4760	30-Apr-20	Freight Lines Group	Freight -Cement Pallets	1,151.70
4761	30-Apr-20	REFUEL AUSTRALIA	April 2020- Fuel Charges	21,097.80
			TOTAL	434,785.96

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

ACCOUNTS FOR PAYMENT APRIL 2020

That Council approve the list of accounts paid for the period 1 April 2020 to 30 April 2020 amounting to \$434,785.96 and the list be recorded in the Minutes.

Moved:

Seconded:

Motion put and carried / lost

11.3.2 INVESTMENTS AS AT 30 APRIL 2020

AUTHOR:	DOMINIC CARBONE
INTEREST DECLARED:	NO INTEREST TO DISCLOSE
DATE:	21 May 2020
ATTACHMENTS	NIL

MATTER FOR CONSIDERATION

That Council receive the Investment Report as at 30 April 2020.

BACKGROUND

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14. Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the *Trustees Act 1962* Part III.

(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).

(2) Regulations in relation to investments by local governments may —

(a) make provision in respect of the investment of money referred to in subsection (1); and

[(b) *deleted*]

(c) prescribe circumstances in which a local government is required to invest money held by it;

and

(d) provide for the application of investment earnings; and

(e) generally provide for the management of those investments.

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

(2) The control procedures are to enable the identification of —

(a) the nature and location of all investments; and

(b) the transactions related to each investment.

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

authorised institution means —

(a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or

(b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

foreign currency means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

(a) deposit with an institution except an authorised institution;

(b) deposit for a fixed term of more than 12 months;

(c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

(d) invest in bonds with a term to maturity of more than 3 years;

(e) invest in a foreign currency.

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

The worksheet below details the investments held by the Shire as at 30 April 2020.

SHIRE OF YALGOO CASH HOLDINGS AS AT 30 APRIL 2020								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$52,589.06
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$1,237,255.23
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,044.80
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,113.88
TOTAL								\$1,367,002.97

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	3330616	3 months	07.04.2020	06.07.2020	1.50%	\$468,712.48
Bendigo	N/A	Term Deposit	3330634	3 months	07.04.2020	06.07.2020	1.50%	\$1,127,200.64
TOTAL								\$1,595,913.12

INVESTMENT REGISTER						
01 APRIL 2020 TO 30 APRIL 2020						
NATIONAL AUSTRALIA BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30.04.2020	INVESTMENT TRANSFERS	CLOSING BALANCE 30.04.2020
86-538-7363	Ongoing	Variable	\$41,307.37	\$29.27	(41,336.64)	0
323-9716	06.04.2020	1.55%	\$64,336.35	\$859.76	(65,196.11)	0
24-831-4222	Ongoing	Variable	\$52,071.54	\$42.34	0	\$52,113.88
323-9717	06.04.2020	1.55%	\$166,627.70	\$2,226.75	(168,854.45)	0
3330616	06.07.2020	1.50%	\$462,531.39	\$6,181.09	0	\$468,712.48
3330634	06.07.2020	1.50%	\$1,112,335.83	\$14,864.81	0	\$1,127,200.64

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

INVESTMENTS AS AT 30 APRIL 2020

That the Investment Report as at 30 April 2020 be received.

Moved:

Seconded:

Motion put and carried/lost

11.3.3 FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED THE 30 APRIL 2020

Author:	Dominic Carbone
Interest Declared:	No interest to disclose
Date:	21 May 2020
Attachments	<ul style="list-style-type: none"> • Statement of Comprehensive Income ending the 30 April 2020; • Financial Activity Statement; ending 30 April 2020; • Summary of Current Assets and Current Liabilities as of 30 April 2020; • Statement of Current Financial Position as at 30 April 2020; • Detailed worksheets; • Other Supplementary Financial Reports: <ul style="list-style-type: none"> ○ Reserve Funds; ○ Loan Funds; ○ Trust Fund

MATTER FOR CONSIDERATION

Adoption of the Monthly Financial Statements.

BACKGROUND

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

Provision of timely accounting information to inform Council of the financial status and financial affairs of the local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue, and overall results against budget targets.

POLICY IMPLICATIONS

2.4 Material Variance

FINANCIAL IMPLICATIONS

The Financial Activity Statements reflect the financial situation of the Shire as at year to date.

CONSULTATION

Nil

COMMENT

The Shire prepares the monthly financial statements in the statutory format along with the other supplementary financial reports comprising of:

- Statement of Comprehensive Income;
- Statement of Financial Position;
- Reserve Funds;
- Loan Funds; and
- Trust Fund.

The areas where material variances have been experienced (10% or \$10,000 above or below budget) are commented on in the material variance column.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

R34 (1) FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED THE 30 APRIL 2020.

That Council:

Adopts the Financial Activity Statement for the period ended 30 April 2020.

Moved:

Seconded:

Motion put and carried/lost

11.4 ADMINISTRATION

11.4.1 REPORT ON MATTERS OUTSTANDING AS AT 20 MAY 2020

AUTHOR:	JOHN READ, ACTING CEO
INTEREST DECLARED:	NO INTEREST TO DISCLOSE
DATE:	20 MAY 2020
ATTACHMENTS	NIL

MATTER FOR CONSIDERATION

That Council note the report on outstanding matters.

BACKGROUND

The report is compiled from resolutions of Council relating to reports presented to Council, Notice of Motions, and Urgent Business.

STATUTORY ENVIRONMENT

Nil

BUSINESS IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Matters outstanding are detailed below with comments in relation to status.

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
31 Mar 17	Under-taking a Review of the Shire of Yalgoo Policies	That the CEO under-take a review of the Shire Policies over the next three months	Completed
31 January 2019 31 May 2019	House Safety of Lot 220, 82 Piesse Street Yalgoo	That Council Requests the CEO to investigate the safety of the house owed by Timothy Simpson and Gloria Merry at lot 220, 82 Piesse Street, Yalgoo. Council accepted the report of the EHO and requested the CEO and EHO to meet with the owner to address the problem areas	EHO visiting Yalgoo on the 26 May 2020

MATTERS OUTSTANDING			
MEETING DATE	ITEM REFERENCE	RESOLUTION	CURRENT STATUS
27 September 2019	Paynes Find Public Toilet Facility	CEO to obtain quotations for the new toilet facility at the Paynes Find Community Centre	Completed
14 February 2020	Construction of two new chalets at the Yalgoo Caravan Park	Council has budgeted for the Construction of two Rammed Earth self-contained Chalets at the Yalgoo Caravan Park.	Drawings, design specification and scope of works for the two chalets are completed project is ready to invite tenders.
31 January 2020	ALGA Convention 2020	That Council determine any matter it wishes to raised with appropriate Federal Ministers of Parliament during the Australian Local Government Association (ALGA) convention to be held in Canberra on 14 – 18 June 2020 to be attended by a Murchison Zone delegation.	Councillors to discuss and matters forwarded to the CEO to presented as an agenda item at the Ordinary Council Meeting held in May 2020.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION <u>REPORT ON MATTERS OUTSTANDING AS AT 20 MAY 2020</u> That Council: Receives Report N^o 11.4.1 Report on Matters Outstanding as at 20 May 2020. Moved: _____ Seconded: _____ Motion put and carried / lost		
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11.4.2 DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS – SHIRE OF YALGOO

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	4 May 2020
Attachments	Nil

MATTER FOR CONSIDERATION

In reviewing the current structure of the local bush fire control system in place, it is recommended that the brigade Captains of the North and South brigades be appointed as Deputy Chief Bush Fire Control Officers.

BACKGROUND

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995;
Bush Fires Act.

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Currently, Rob Grinham and Doug Taylor are appointed Deputy Chief Bush Fire Control Officers for North and South brigades respectively. The Shire CEO is by default appointed as the Chief Bush Fire Control Officer for the Shire of Yalgoo. It is suggested that the Captains of each brigade be appointed by default to the positions of Deputy Chief Bush Fire Control Officers North and South for the Shire of Yalgoo.

I have spoken with Rob Grinham and Doug Taylor and they are both happy with the change to appoint the brigade Captains to the positions. Currently Craig Holland is Captain of the North Brigade and Dave Rocke is Captain of the South (Paynes Find) Brigade.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS – SHIRE OF YALGOO

That Council appoint the Brigade Captains to the positions of Deputy Chief Bush Fire Control Officer for the respective areas, with Craig Holland appointed for the North Brigade and Dave Rocke appointed for the South (Paynes Find) Brigade.

Moved:

Seconded:

Motion put and carried / Lost:

11.4.3 CORONA VIRUS UPDATE

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	2020
Attachments	Nil

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report regarding an update on the status of the Corona Virus restrictions affecting the Shire of Yalgoo.

BACKGROUND

As a result of the Corona Virus, the Shire of Yalgoo introduced the following measures:

The Shire of Yalgoo has introduced the following measures in response to the COVID-19 state of emergency:

- Closure of the Shire Office to the public except for vehicle licensing services and matters of importance that require attention.
- Most Shire administration staff are working from home with laptops and internet access allowing staff to fully access all of the Shire’s databases and email facility.
- Closure of the Shire’s Arts & Culture Centre and the cancelling of all workshops and planned community development activities.
- Closure of the Yalgoo Caravan Park to tourists, etc. allowing minimal permanents to remain accommodated.
- Cancelling of the Yalgoo Races due to be held on 2 May 2020 as well as the Yalgoo Race Ball.
- Most meetings are conducted by tele/video conferencing.
- Public education of the requirements and measures to be observed in minimising the COVID-19 spread.
- Education and observance by all Shire staff/employees regarding hygiene and social distancing.
- No Shire employees have been stood down or laid off.
- In the interests of preserving cash flow consideration is being given to postponing certain budgeted capital projects.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Since the 18 May 2020, the State Government has lifted certain restrictions in respect of hotels, cafes, restaurants, etc. allowing gatherings of 20 permitted with social distancing to be practiced. Regional boundaries have been extended allowing the mid west residents to travel to the Gascoyne and Pilbara regions, but not the metro area, south west, wheat belt, goldfields, etc.

The Shire has informally agreed to freeze any rate increases in the 2020/21 financial year and it appears that the State Government through the Minister for Local Government will be enforcing this rate increase freeze as well as restrictions on local governments in respect of interest charged on outstanding rates. I am advised by a senior Department of Local Government Officer handling the Shire’s proposed rating of Mining Infrastructure, that it is highly unlikely that the Minister for Local Government will permit the Shire to

introduce this rating in the 2020/21 financial year, as it represents an increase in rating. This will deprive the Shire of Yalgoo of at least \$400,000 in its 20/21 budget.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

CORONA VIRUS UPDATE

That Council

- 1. Receive the Acting CEO's report regarding an update on the status of the Corona Virus restrictions imposed by the State Government affecting the Shire of Yalgoo.**
- 2. Endeavour to arrange a Zoom video conference meeting or an in-person meeting with the Minister for Local Government or his Senior Officer and the Shire's Acting CEO and or Shire President regarding the Shire's Rating of Mining Infrastructure for the 2020/21 financial year.**

Moved:

Seconded:

Motion put and carried / Lost:

11.4.4 DRAFT BUDGET 2020/2021

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 May 2020
Attachments	Nil

MATTER FOR CONSIDERATION

That consideration be given to capital items for inclusion in the Shire of Yalgoo draft 2020/2021 Budget.

BACKGROUND

Traditionally the Shire of Yalgoo has its budget adopted after the 31 August deadline as stipulated in the Local Government Act 1995. This to a large extent has been as a result of obtaining Ministerial approval following advertising, receiving and responding to objections (from mining companies) regarding the imposition of differential rates that apply to the rating of mining tenements.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

This year, I will endeavour to fast track the process by having Council consider a draft budget at its June 2020 meeting and adopting the budget at its July 2020 Council meeting.

As mentioned in the Corona Virus Update report (agenda item), it is most disappointing that the Department of Local Government have advised informally that it is very unlikely that the Minister for Local Government will approve the Shire’s application to rate mining infrastructure, as a result of the State Government’s initiatives to assist ratepayers across the State with a nil increase in rates being enforced for the 2020/21 financial year. The Department views the imposition of mining infrastructure rating as an increase in rates, rather than a situation of rating property that was not previously rated. This will deprive the Shire of Yalgoo of at least \$400,000 in its 2020/21 budget.

Capital expenditure proposed for the 2020/21 draft budget includes replacement of John Deere Grader (10 years old), the Community Bus, small tip truck and Works Forman’s vehicle. The level of plant replacement (after trade-ins) is proposed to be similar to the current year and amount to around \$500,000.00. The Community Hall renovation is another major capital item proposed for the new budget and a more accurate costing is sought. We have \$100,000 in the current budget for this project which will be carried over to the 20/21 budget and it is proposed to apply for a Lottery west Grant to assist with funding. In the absence of rating the mining infrastructure, this is expected to be the extent of major capital projects for the new budget.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

DRAFT BUDGET 2020/2021

That Council receive the A/CEO's report regarding the 2020/21 budget considerations.

Moved:

Seconded:

Motion put and carried / Lost:

11.4.5 WAGGA WAGGA MURALGARRA ROAD – PROPOSED DE-GAZETTAL

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 May 2020
Attachments	Nil

MATTER FOR CONSIDERATION

After consultation with Wagga Station and at the request of EMR Golden Grove, (who are the Lessee of Muralgarra Station) due to the lack of vehicular traffic requiring this road, the safety of unauthorised people entering the property and due to items being stolen from the Muralgarra Station homestead (abandoned) the Wagga Wagga/Muralgarra road be de-gazetted.

BACKGROUND

Wagga Wagga/Muralgarra Road currently receives virtually no traffic apart from EMR Golden Grove personnel. The road is approximately 40 kms in length and receives a maintenance grade by the Shire twice per year.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

EMR Golden Grove and the Manager of Wagga Station.

COMMENT

EMR Golden Grove has agreed to meet the cost of the de-gazettal.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION		
<u>WAGGA WAGGA MURALGARRA ROAD – PROPOSED DE-GAZETTAL</u>		
That Council de-gazette the Wagga Wagga Muralgarra Road with the cost of the de-gazettal being met by EMR Golden Grove.		
Moved:	Seconded:	Motion put and carried / lost:

11.4.6 ENVIRONMENTAL REVIEW – YOGI MAGNETITE IRON ORE PROJECT

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 May 2020
Attachments	Nil

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report regarding the Shire’s submission to the State Government’s Environmental Authority in respect of the Environmental Impact Study undertaken by FIJV regarding its Yogi Magnetite Iron Ore Project.

BACKGROUND

Meetings have been held previously between the Shire and FIJV representatives regarding the Iranian company’s proposed Yogi Magnetite Iron Ore Project located 15 kms east of Yalgoo town site. The State Government Environmental Authority is currently calling for submissions in respect of the Environmental Impact Study undertaken by FIJV closing 28 May 2020. The Shire has responded with concerns regarding adequate water supply (10 gigolitres required annually) proving to be available from bore fields in the long term.

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Extending the existing railway from Mullewa to Yalgoo as an alternative transport facility in transporting the Yogi Projects iron ore concentrate to Geraldton Port could provide a more reliable transport facility compared to pipelines relying on a huge water supply. The railway could also service other mining projects and potentially other commercial businesses in the area now and in the future, particularly with the gas pipeline available in the immediate area, enhancing business development opportunity in the immediate Yalgoo town site area

CONSULTATION

Nil

COMMENT

It is recommended that the Shire of Yalgoo’s proposal be thoroughly investigated by experts in the area of water supply and the financial feasibility of an alternative railway transport facility.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

ENVIRONMENTAL REVIEW – YOGI MAGNETITE IRON ORE PROJECT

That Council receive the A/CEO’s report regarding the Shire’s submission to the Environmental Authority regarding the Shire’s concerns regarding the capacity and sustainability of local bore fields to adequately supply the volume of water the Yogi Magnetite iron Ore project requires, suggesting investigations be made into the possible viable alternative of extending the existing railway from Mullewa to Yalgoo as an alternative transport facility.

Moved:

Seconded:

Motion put and carried / lost:

11.4.7 AGRN 903 FLOOD DAMAGE PROJECT

Author:	John Read, Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 May 2020
Attachments	Nil

MATTER FOR CONSIDERATION

That Council receive the A/CEO’s report regarding progress made in respect of the AGRN 903 flood damage works project.

BACKGROUND

On 24 – 28 February 2020, the Shire of Yalgoo sustained road damage as a result of a storm that affected the following roads:

Yalgoo North Road, Barnong Warara Road, Gabyon Tardie Road, Narloo Yuin Road (reinstatement works undertaken by Shire of Yalgoo totalling estimated \$436,032.00).

Mt Magnet Dalgarranga Road and Uanna Hill Road (reinstatement works undertaken by Rowe Contractors, totalling estimated \$577,500.00).

STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

Nil

CONSULTATION

DFES, Core Business Australia.

COMMENT

Under the rules that apply now to reinstatement works in the Immediate Works category of damaged roads as a result of natural disaster relief funding, now administered by DFES, the works must be completed within three months of the event to achieve 100% funding of the cost. We were able to achieve an extension of time to complete the works to 20 June 2020.

The Shire’s workforce has done an excellent job in the road construction work and we are on target to complete the works by 20 June 2020. The reliability of the works crew and their standard of work achieved is a credit to them and Ray Pratt, Works Foreman, giving administration confidence in our own crew undertaking our RRG and R2R road grant construction works in future, totally around \$700,000.00, in preference to engaging a contractor.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

AGRN 903 FLOOD DAMAGE PROJECT

That Council receive the A/CEO’s report regarding progress made in respect of the reinstatement road construction works regarding the AGRN 903 flood damage project.

Moved:

Seconded:

Motion put and carried / lost:

11.4.8 MANAGER COMMUNITY WELLBEING, ARTS & CULTURE BI-MONTHLY REPORT MAY 2020

AUTHOR:	EMMALINE JAMES, MANAGER COMMUNITY WELL BEING, ARTS & CULTURE
INTEREST DECLARED:	NO INTEREST TO DISCLOSE
DATE:	21 MAY 2020
ATTACHMENTS	NIL

MATTER FOR CONSIDERATION

The Council be presented with the Bi-Monthly Community Development Program Report

BACKGROUND

At the Ordinary Council Meeting held on 27th January 2017 the following motion was resolved;
“That the Chief Executive Officer have the Community Development Officer prepare bi-monthly reports to Council on what activities have been held in town, the outcomes and what future events are proposed”

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Outcome 1.2 Improved opportunities for education and training

- 1.2.1 Lobby for new or improved educational services
- 1.2.2 Maintain networks and high quality relationships with VET providers
- 1.2.3 Prepare for and recruit an Aboriginal Community Development Trainee
- 1.2.4 Research, encourage and implement innovative youth and adult education programs

Outcome 1.3 Successful facilitation of wide ranging program of community activities

- 1.3.1 Run or facilitate regular sport and recreation activities for all ages
- 1.3.2 Run a range of social activities and events to suit all ages
- 1.3.3 Prepare a Cultural Development Plan
- 1.3.4 Undertake a review of children’s services and activities
- 1.3.5 Develop an aged care strategy
- 1.3.6 Help establish a men’s shed and a women’s group
- 1.3.7 Run regular children and youth programs incl. holiday camps away
- 1.3.8 Run programs that specifically target anti-social/criminal behaviour

Outcome 1.4 Improved delivery of existing or new health and support services

- 1.4.1 Investigate opportunities for health services to visit Paynes Find
- 1.4.2 Re-establish and maintain a Local Drug Action Group
- 1.4.3 Lobby for HACC and CACP programs in Yalgoo
- 1.4.4 Maintain and service the Yalgoo Interagency
- 1.4.5 Lobby for new and improved health services

Outcome 3.3 Increase in number of tourists visiting the Shire

- 3.3.5 Continue to support existing events and create new ones

Outcome 4.1 An informed and participatory community

4.1.1 Establish an innovative and culturally appropriate community engagement strategy, that targets the Yalgoo community, Paynes Find community, pastoralists and the mining companies

4.1.2 Form and support a young leaders group

CONSULTATION

Yalgoo Nursing Post WACHS – Home and Community Care
WAPOL Yalgoo Police – Covid-19 Instances and LDAG
Yalgoo Primary School – NACC Ranger Program / future projects
Desert Blue Connect – Improving Health Services
Youth Focus – Youth Mental Health During COVID
GRAMS (TIS) Tackling Indigenous Smoking - COVID
North Midlands Project – Community Strengthening Mentorship
Eon Foundation – Community Garden Club
EMR Golden Grove – Bayalgu / postponed
Yalgoo Jockey Club – Yalgoo Races / Postponed
Fremantle Art Centre – Revealed Exhibition
Wirnda Barna - Revealed Exhibition
Helen Ansell – YACC Workshops
Marianne Penberthy - YACC Workshops
Broome TAFE – Arts Management – Rhiannon Hodder Traineeship
Geraldton TAFE – Community Services – Dannii Lawson Traineeship
Gail Prosser - Apprenticeships Australia
Foodbank – Food Sensations Program
Australian Skateboarding – School Holiday Program / Postponed
Bundiyarra Language Centre – Language and Dance workshops for NAIDOC +
Murchison Economic Development Plan – GeoTourism
WACRH – Art Therapy Program YACC
CSRFF Funding Opportunity

COMMENT

The Manager Community Wellbeing, Arts & Culture report for Community Development is as follows:

Bi Monthly Report April / May 2020.

HOME WORKSHOPS & SCHOOL HOLIDAY ACTIVITIES DURING #COVID-19

Shire Support for Community during COVID-19

- (May) FairGame Australia have posted sports equipment to be distributed to families for kids to use at home in their backyards. Requested totem poles, soccer nets, footballs, puzzles.
- (May) Elders Puzzle books created and being delivered including crosswords, Sudoku puzzles
- (May) 5pm Walking Group commenced. Adults Gardening Club EOI #Find30
- (May) Advertised 'Zingo' Social Activity online for Yalgoo adults (Zoom Bingo)
- (May) Shire supplied - 30 x '14 Day Craft Challenge boxes (Q Codes plus written instructions)
- (May) YACC Home Workshop Series: 15 x Scrapbook House Home workshop kits provided including You Tube Tutorial made especially for Yalgoo ladies plus written Instructions.
- (April) Home Delivery Service for Library advertised
- (April) Interagency partners including GRAMS & Youth Focus contributed covid activities for local Youth in Bulldust Newsletter.
- (April) 9 families used the small Fruit n Veg box service (second round)

- (April) YACC Home Workshops Series: Polymer Clay You Tube Tutorial & Written Instructions
- (April) Shire created 30 x Art Journal packs with coloring in books, pencils, journaling for kids
- (April) 24 Boxes of Pantry Staples sourced and collected by Local Families
- (March) 30 Boxes of Fruit n Vegetable boxes picked up from Geraldton and Home Delivered
- (March) YACC Artists Supplied with Materials to work from home (paints, polymer clay)

Number of individual Children supplied with kits:

Total number of occasions a child in Yalgoo received an activity kit:

Total number of occasions an Adult had opportunity to keep creative at home:

Number of individual households who ordered a pantry / shopping box:

Instances families were provided with Shopping Assistance reducing need to travel:

Number of Individual Adults taking up Walking Group:

Total number of occasions an Adult has exercised with the shire walking group:

POSTPONED

COMMUNITY STRENGTHENING PROJECT—The North Midlands Project mentorship continues but It is important the Yalgoo community can all come together for this important first stage to decide what outcomes the community would like to see in Yalgoo in 1, 5, and 20 yrs. Module Two of the process has begun but has been delayed due to North Midlands and Shire of Yalgoo emergency management during covid-19. Third meeting scheduled for 22nd May.

AFTERNOON SPORTS TERM 2 – The LDAG X Shire of Yalgoo After School Sports Coordination has been postponed but the Shire are still working with LDAG, WAPOL Yalgoo Police, AusKick and the Stephen Michael foundation to bring afternoon Sports including Auskick, Rugby roos, Skateboarding and Midnight Basketball to Adults and Kids after the covid (physical contact) restrictions are lifted.

SCHOOL HOLIDAY PROGRAM - GRAMS TIS, FAIR GAME & AUSTRALIAN SKATEBOARDING were set to join us for the School Holiday Program this April and organisations are working to create online / zoom content.

FUTURE ACTIVITIES

All community development engagement (including Arts & Culture) will remain non contact and as online as possible to reach community for the foreseeable future. The Community Development and Arts Centre teams are continuing a program of activities to connect our community.

The Arts Centre and Sports Centre will be open as soon as practicable in line with Emergency Response legislation. The Sports Centre will be used for Arts Workshops greater than 4 people.

Whilst sports centres can open no contact sport or sharing of equipment is allowed and so the Shire will wait to commence after school activities a few more weeks at least until restrictions ease.

- Reconciliation Week 27 May – 3 June: #ApartButTogether
- After School Activities once COVID—19 contact / group gathering restrictions ease
- YACC Helen Ansell Painting Workshops 24 June – 4 July
- NAIDOC WEEK (unofficial) 5 – 12 July incl:
Open Air Movie Night and Community Cookup Dinner tbc
GRAMS NAIDOC Bingo tbc
Bundiyarra Dance and Irra Warra Language centre lessons with Godfrey Simpson tbc
- YACC Textiles with Marianne Penberthy weekend 1- 3 August
- Blue Tree Project Sunday 9 August
- Community Art Exhibition – Post COVID-19 August
- YACC Helen Coleman Dye Pot Dying weekend 29 – 30 August

The Community Development and Arts Centre Teams will keep in regular contact with Elders, Artists, Interagency, Community members & Yalgoo Youth through this time via phone & email. This appears to be the best form of communication with our community at this stage.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

MANAGER COMMUNITY WELLBEING, ARTS & CULTURE BI-MONTHLY REPORT MAY 2020

That Council receive the Bi-Monthly Report of the Manager of Community Wellbeing, Arts & Culture.

Moved:

Seconded:

Motion put and carried:

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

13. URGENT BUSINESS

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.0 STATUTORY ENVIRONMENT – MEETING CLOSED TO THE PUBLIC

Councillors are obliged to maintain the confidentiality of matters discussed when the meeting is closed. Fines of up to \$10,000 or two years imprisonment apply to certain offences relating to misuse of information.

The following legislative extracts were downloaded from www.auslii.edu.au on 8 November 2010.

Local Government Act 1995

s5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or

- (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971 ; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

s5.92 Access to information by council, committee members

- (1) A person who is a council member or a committee member can have access to any information held by the local government that is relevant to the performance by the person of any of his or her functions under this Act or under any other written law.
- (2) Without limiting subsection (1), a council member can have access to —
 - (a) all written contracts entered into by the local government; and
 - (b) all documents relating to written contracts proposed to be entered into by the local government.

s5.93. Improper use of information

A person who is a council member, a committee member or an employee must not make improper use of any information acquired in the performance by the person of any of his or her functions under this Act or any other written law —

- (a) to gain directly or indirectly an advantage for the person or any other person; or
- (b) to cause detriment to the local government or any other person. Penalty: \$10 000 or imprisonment for 2 years.

Local Government (Rules of Conduct) Regulations 2007

s6. Use of information

- (1) In this regulation —
 - closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
 - confidential document means a document marked by the CEO to clearly show that the information in the document is not to be disclosed;
 - non-confidential document means a document that is not a confidential document.
- (2) A person who is a council member must not disclose —
 - (a) information that the council member derived from a confidential document; or
 - (b) information that the council member acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subregulation (2) does not prevent a person who is a council member from disclosing information —
 - (a) at a closed meeting; or

- (b) to the extent specified by the council and subject to such other conditions as the council determines; or
- (c) that is already in the public domain; or
- (d) to an officer of the Department; or
- (e) to the Minister; or
- (f) to a legal practitioner for the purpose of obtaining legal advice; or
- (g) if the disclosure is required or permitted by law.

15. NEXT MEETING

The next Ordinary Meeting of Council is due to be held at the Council Chambers, Yalgoo on the 26 June 2020 commencing at 10.00 am.

16. MEETING CLOSURE

There being no further business, the President declared the Ordinary meeting closed at