



UNCONFIRMED MINUTES

For the Ordinary Council Meeting

Held on the 24th June 2022



Ian Holland

CHIEF EXECUTIVE OFFICER

20th June 2022

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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Minutes – Ordinary Council Meeting – Friday 24th June 2022

1 **DECLARATION OF OPENING**

The Deputy Shire President welcomed those in attendance and declared the meeting open at 10.05am.

2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

Deputy President

Cr Gail Trenfield

Councillors

Cr Gail Simpson

Cr Tamisha Hodder

Cr Stanley Willock

Cr Raul Valenzuela

Chief Executive Officer

Ian Holland

Executive Support Officer

Diane Hodder

APOLOGIES

Cr Gregory Payne

Deputy CEO

Tom Gorman

LEAVE OF ABSENCE

NIL

3 **DISCLOSURE OF INTERESTS**

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

NIL

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4 PUBLIC QUESTION TIME

NIL

REPONSES TO QUESTIONS TAKEN ON NOTICE

NIL

QUESTIONS TAKEN WITHOUT NOTICE

NIL

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

NIL

7 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

Date	Location	Meeting	Attendance
15 June 2022	Mt Magnet	MRVC Meeting	Cr Gregory Payne Cr Stanley Willock
19 – 22 June 2022	Canberra	ALGA 2022 National General Assembly	Cr Gregory Payne CEO Ian Holland

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9 CONFIRMATION OF MINUTES

- 9.1 Minutes of the Ordinary Council Meeting – 27th May 2022
Minutes of the Special Council Meeting – 9th June 2022

RECOMMENDATION

That the minutes of the Council Meeting held on the 27th May 2022 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2022 – 06 - 01

Moved: Cr Stanley Willock Seconded: Cr Raul Valenzuela

That the minutes of the Council Meeting held on the 27th May 2022 as attached be confirmed as a true and correct record.

CARRIED:5/0

COUNCIL RESOLUTION – C2022 – 06 - 02

Moved: Cr Stanley Willock Seconded: Cr Gail Simpson

That the minutes of the Special Council Meeting held on the 9th June 2022 as attached be confirmed as a true and correct record.

CARRIED:5/0

10 MINUTES OF COMMITTEE MEETINGS

NIL

10.1 REPORTS OF COMMITTEE MEETINGS

NIL

11 TECHNICAL REPORTS

11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	19 June 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

To receive the Progress Report on the 2021/22 Capital Works Program.

BACKGROUND

The Shire in its 2021/22 Annual Budget has allocated funds amounting to \$4,686,320 for the acquisition of capital assets and undertaking infrastructure works.

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COMMENT

The Capital Projects are detailed below.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 31st May 2022.

COUNCIL RESOLUTION - C2022 – 06 - 03

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council receive the Progress Report on the Capital Works Program as at 31st May 2022.

CARRIED: 5/0

Minutes – Ordinary Council Meeting – Friday 24th June 2022

CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

		2021-22 ANNUAL BUDGET	2021-22 BUDGET REVIEW	2021-22 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	\$	YTD \$	\$	
<u>By Program</u>						
Governance						
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement	F & E	37,500	37,500	28,967	8,533	Project in progress
000000-External Monitor Display	F & E	40,000	40,000	18,398	21,602	Project in progress
000000-Financial Software	F & E	20,000	40,000	75,070	(35,070)	Project in progress
000000-Tables and Chairs	F & E	5,000	5,000		5,000	
000000-Landscape - Admin Office	Other	40,000	40,000		40,000	
Law Order Public Safety						
000000- CCTV Yalgoo Townsite	F & E	10,000	10,000	5,959	4,041	Project in progress
Housing						
000000-Other Housing - Nurse Accommodation	L & B	350,000	350,000		350,000	
Communities Amenities						
000000- Cemetery - Toilet and Water Tank Construction	L & B	102,000	106,525	106,525	0	Completed
Recreation and Culture						
000000 - Community Hall Renovations	L & B	600,000	600,000		600,000	
000000-Core Stadium Exercise Equipment	F & E	32,000	32,000		32,000	
000000- BBQ Shamrock Park	L & B	11,000	10,735	10,735	0	Completed
000000- Sports Complex -Footpath to School	Recreation	7,000	0			Not going ahead
000000- Kubota Utility	P & E	30,000	40,000		40,000	
000000- Oval Water Treatment	Recreation	23,000	23,931	4,545	19,386	Project in progress
000000- Oval Fixed Exercise Equipment	Recreation	18,000	18,000	17,622	378	Project in progress

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2021-22 ANNUAL BUDGET	2021-22 BUDGET REVIEW	2021-22 MAY ACTUAL	VARIAN CE FAV (UNFAV)	COMMENTS
		\$	\$	YTD \$	\$	
<u>By Program</u>						The CEO to provide a verbal update on the status of the capital projects as at 31 May 2022
Recreation and Culture						
000000- Dalgaranga Crater Signage and Viewing Platform	Other	50,000	50,000		50,000	
Transport						
000000- Machinery Shed Depot Concrete Floor 2 Bays	L & B	25,000	27,000	27,000	0	Completed
000000- Storage Shed Depot	L & B	27,000	27,000	11,032	15,968	Project in progress
000000-Skidsteer	P & E	50,000	50,000		50,000	
000000- Dual Axle Box Trailer	P & E	10,000	9,510	9,510	0	Completed
000000- Genset Trailer	P & E	30,000	30,000		30,000	
000000- Slasher Attachment	P & E	8,000	8,000		8,000	
000000-Debris Vacuum	P & E	6,100	6,100		6,100	
000000-Traffic Light Pair	P & E	36,000	36,000		36,000	
000000- Prime Mover	P & E	280,000	280,000		280,000	
000000- Portable Toilet on Trailer	P & E	8,500	8,500	6,569	1,931	Project in progress
000000- Trailer Side Tipper	P & E	200,000	200,000		200,000	
000000-Works Forklift	P & E	50,000	50,000		50,000	
000000-Utility Work Crew	P & E	40,000	45,000	43,854	1,146	Completed
000000-Satelite Phones and Vehicle Tracking	P & E	10,000	9,388	9,388	0	Completed
000000- Street Lighting	Other	50,000	50,000		50,000	
000000- Paynes Find Entry Statements	Other	35,000	35,000	16,348	18,652	Project in progress
ROADS TO RECOVERY GRANTS						
000000- Yalgoo/Morawa Road - Widen to 7m	Roads	760,000	1,020,000	1,049,477	(29,477)	Project in progress
RRG SPECIAL GRANT RD WORKS						
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	300,000	300,000	89,443	210,557	Project in progress

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2021-22 ANNUAL BUDGET	2021-22 BUDGET REVIEW	2021-22 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	\$	YTD \$	\$	
By Program						The CEO to provide a verbal update on the status of the capital projects as at 31 May 2022
MUNICIPAL FUND						
000000- Sandford River Crossing	Roads	100,000	100,000		100,000	
000000- Casurina Causeway Widen to 2 Lanes	Roads	100,000	100,000		100,000	
000000-Sealing of Road to Nature Based Park	Roads	35,000	35,000		35,000	
000000-Sealing of Road and Parking Area - Yalgoo Lookout	Roads	95,000	95,000		95,000	
000000- Badja Woolshed Seal to Airstrip	Roads	120,000	120,000	6,269	113,731	Project in progress
000000- Fixed Road and Wayfinding Signage	Roads	40,000	38,107	38,107	0	Completed
000000- Jokers Tunnel Sealed Floodway and Improved Access	Roads	100,000	100,000		100,000	
000000- Sealing Outside primary School	Roads	40,000	40,000		40,000	
000000- Sealing Paynes Find Pioneer Cemetery	Roads	10,000	10,000		10,000	
Economic Services						
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	171,000	171,000	141,956	29,044	Project in progress
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000	40,000		40,000	
000000-Caravan Park - Theme Bed Linen	F & E	3,000	3,000		3,000	
000000-Caravan Park -BBQ	L & B	11,000	10,735	10,735	0	Completed
000000-Caravan Park -Upgrade Water and Power Supply	L & B	50,000	50,000		50,000	
000000-Heritage Building Renewals	L & B	202,220	202,220		202,220	
Other Property and Services						
000000-Solar Panel - Shire Buildings	L & B	100,000	100,000		100,000	
000000-Motor Vehicle CEO	P & E	70,000	57,000	53,425	3,575	Completed
000000-Motor Vehicle Subaru	P & E	42,000	40,000	39,072	928	Completed
000000-Motor Vehicle Fortuner	P & E	56,000	51,013	51,013	0	Completed
		4,686,320	4,958,264	1,871,019	3,087,245	

11.2 TECHNICAL SERVICES REPORT AS OF 17th June 2022

Applicant:	Shire of Yalgoo
Date:	17 June 2022
Reporting Officer:	Craig Holland Works Manager
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 17th June 2022

COMMENT

Road Construction and Capital

Yalgoo Lookout Road – Bitumen Laid

Road Maintenance

Maintenance Grade: Gabyon Road, Tardir Road, Jockers Tunnel Road, Badja Road, Yalgoo North Road, Edah Road.

Emergency Flood Works: Gabyon Tardie Road, Dalgaranga Cue Road, Paynes Find Muralgarra Road.

Plant and other infrastructure maintenance

Cement Truck Repairs.

Rubber Tyre Roller hired from Leanne Holdings.

Core Stadium – Exercise equipment installed.

Parks, Reserves and Properties

Leaf Vacuum arrived

New weed sprayer arrives in two weeks.

Town Street – general clean, verges slashed.

Art & Culture Centre – general gardening maintenance.

Community Oval & Core Stadium – general gardening maintenance.

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Community Park, Gibbons St – general gardening maintenance conducted on a weekly bases – mowing, pruning and watering.

Community Park, Shamrock St – general gardening maintenance conducted on a weekly bases – mowing, pruning and watering, some weed control done, septic finished on new units.

Water Park & Rage Cage – general maintenance and cleaning carried out.

Yalgoo Caravan Park – general gardening maintenance is done every two weeks, major service done on controllers and sprinklers,

Railway Station – general gardening maintenance conducted on a weekly bases – mowing, pruning and watering.

Yalgoo Rubbish Tip – tip head pushed over on a weekly basis.

Airstrip Yalgoo – checked and in good condition.

Airstrip Paynes Find – wash outs to be repaired on Monday 20th & Tuesday 21th June 2022.

Staff: Chris Bell now has H.R. License.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 17th June 2022.

COUNCIL RESOLUTION – C2022 – 06 - 04

Moved: Cr Raul Valenzuela Seconded: Cr Gail Simpson

That Council receive the Technical Services Report as of 17th June 2022.

CARRIED: 5/0

12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	19 June 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

Council approval is sought for the payments made in the period 1st May 2022 to 31st May 2022 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and

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- III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
- a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st May to 31st May 2022 amounting to **\$685,177.60** and the list be recorded in the minutes.

COUNCIL RESOLUTION – C2022 – 06 - 05

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

Deferred until next months meeting for clarification.

CARRIED: 5/0

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SHIRE OF YALGOO				
LIST OF ACCOUNTS PAID AND PAYABLE				
FOR THE PERIOD 1 MAY 2022 TO 31 MAY 2022				
	DATE	PARTICULARS MUNICIPAL FUND	PAYEE	AMOUNT \$
		ALSO INCLUDED IN APRIL 2022 LIST OF ACCOUNTS PAID AND PAYABLE		
1	02-05-22	ALL TOILETS WA	SINGLE OFFROAD PORTABLE TOILET TRAILER AND DEPOT ULTRA FRESH	7,551.16
2	02-05-22	ATOM SUPPLY	30 TRAFFIC CONES AND DEPOT SUPPLIES	765.49
3	02-05-22	ATYEO'S ENVIRONMENTAL HEALTH SERVICES	CONSULTANCY FEES ENVIRONMENTAL HEALTH SERVICES	3,829.95
4	02-05-22	AUSTRALIAN TAXATION OFFICE	BAS APRIL 2022	49,190.00
5	02-05-22	BABA MARDIA	TRAFFIC MANAGEMENT BADGA ROADWORKS	4,145.90
6	02-05-22	BAI COMMUNICATIONS PTY LTD	POWER RECOVERY BROADCAST STATION	199.82
7	02-05-22	BEAUREPAIRES	TYRES Y453, YA465,	464.96
8	02-05-22	BELL NOELETIA	ART SALE PROCEEDS	15.00
9	02-05-22	BOC LIMITED	OXYGEN AND CYLINDER RENTAL	124.27
10	02-05-22	BOLTS R US	CIRCULAR SAW WORKSHOP	492.47
11	02-05-22	BRIDGED GROUP PTY LTD	IT SUPPORT	1,430.00
12	02-05-22	BUNNINGS BUILDING SUPPLIES PTY LTD	MATERIALS ART CENTRE	169.32
13	02-05-22	CANINE CONTROL	RANGER SERVICE APRIL 2022	2,641.36
14	02-05-22	ALL TOILETS WA	SINGLE OFFROAD PORTABLE TOILET TRAILER AND DEPOT ULTRA FRESH	7,551.16
15	02-05-22	ATOM SUPPLY	30 TRAFFIC CONES AND DEPOT SUPPLIES	765.49
16	02-05-22	ATYEO'S ENVIRONMENTAL HEALTH SERVICES	CONSULTANCY FEES ENVIRONMENTAL HEALTH SERVICES	3,829.95
17	02-05-22	AUSTRALIAN TAXATION OFFICE	BAS APRIL 2022	49,190.00
18	02-05-22	BABA MARDIA	TRAFFIC MANAGEMENT BADGA ROADWORKS	4,145.90
19	02-05-22	BAI COMMUNICATIONS PTY LTD	POWER RECOVERY BROADCAST STATION	199.82
20	02-05-22	BEAUREPAIRES	TYRES Y453, YA465,	464.96
21	02-05-22	BELL NOELETIA	ART SALE PROCEEDS	15.00
22	02-05-22	BOC LIMITED	OXYGEN AND CYLINDER RENTAL	124.27
23	02-05-22	BOLTS R US	CIRCULAR SAW WORKSHOP	492.47
24	02-05-22	BRIDGED GROUP PTY LTD	IT SUPPORT	1,430.00
25	02-05-22	BUNNINGS BUILDING SUPPLIES PTY LTD	MATERIALS ART CENTRE	169.32
26	02-05-22	CANINE CONTROL	RANGER SERVICE APRIL 2022	2,641.36
27	02-05-22	CANNING BRIDGE AUTO LODGE	ACCOMMODATION GAYE DENNISON RATES TRAINING	840.00
28	02-05-22	COCKBURN CEMENT LTD	BULK CEMENT CULVERT REPAIRS AND ROAD MAINTENANCE CEMENT	16,467.00
29	02-05-22	COMPLETE OFFICE SUPPLIES PTY LTD	OFFICE SUPPLIES	743.73
30	02-05-22	DARREN LONG CONSULTING	CONSULTANCY BANK RECONCILIATIONS	12,650.00

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SHIRE OF YALGOO				
LIST OF ACCOUNTS PAID AND PAYABLE				
FOR THE PERIOD 1 MAY 2022 TO 31 MAY 2022				
	DATE	PARTICULARS MUNICIPAL FUND	PAYEE	AMOUNT \$
31	02-05-22	DOMINIC CARBONE AND ASSOCIATES	CONSULTANCY FINANCE AND ADMIN	6,517.50
32	02-05-22	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	MAINTENANCE PHOTOCOPIER	937.92
33	02-05-22	HAWKINS DELTA	DEPARTMENT OF TRANSPORT TRAINING	154.80
34	02-05-22	HERSEY'S SAFETY PTY LTD	FENCE DROPPERS	1,280.40
35	02-05-22	JACKSONS DRAWING SUPPLIES PTY LTD	ART SUPPLIES SCHOOL HOLIDAY PROGRAM	553.65
36	02-05-22	KMART GERALDTON	MATERIALS ART CENTRE EASTER COMPETITION	145.00
37	02-05-22	LANDGATE	VALUATIONS MINING TENEMENTS AND DATA EXTRACT	522.75
38	02-05-22	LUSCOMBE SYNDICATE	SUPPLIES CARAVAN PARK	151.41
39	02-05-22	MARKETFORCE	ADVERTISING TENDER YALGOO COMMUNITY HALL	347.45
40	02-05-22	MID WEST FUNERALS	REFUND - BOND HALL HIRE	150.00
41	02-05-22	MIDWEST FIRE PROTECTION SERVICES & EYE SPY SECURITY	MAINTENANCE ELECTRIC GATE DEPOT	2,708.64
42	02-05-22	PACIFIC BIOLOGICS PRT LTD	100 PROLINK XR BRIQUETS BUCKETS	1,510.30
43	02-05-22	PAYNE GREGORY	MEETING FEES AND ALLOWANCES APRIL 2022	1,850.67
44	02-05-22	PAYNES FIND ROADHOUSE & TAVERN	ACCOMMODATION RAY WINFIELD	1,504.20
45	02-05-22	PROFESSIONAL PC SUPPORT	SETUP AUTOMATE DAILY BACKUPS OF SYSTEMS	38.50
46	02-05-22	PROMPT SAFETY SOLUTIONS	CONSULTANCY OSH SERVICE	2,420.00
47	02-05-22	REFUEL AUSTRALIA	FUEL MARCH 2022	22,819.72
48	02-05-22	ROWE CONTRACTORS	PROGRESS PAYMENT YALGOO MORAWA WIDENING	449,066.62
49	02-05-22	SHIRE OF PERENJORI	CONTRIBUTION CESM SERVICE	3,462.77
50	02-05-22	SIMPSON CHARMAINE	REFUND - BOND BUS HIRE	100.00
51	02-05-22	SIMPSON GAIL	ART SALE PROCEEDS	75.00
52	02-05-22	SIMPSON MARGARET	ART SALE PROCEEDS	225.00
53	02-05-22	ST JOHN AMBULANCE WA LTD	SERVICE TO FIRST AID KITS	1,261.60
54	02-05-22	TAYLOR RODNEY	FREIGHT CHARGES	45.00
55	02-05-22	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	733.78
56	02-05-22	TRENFIELD GAIL	MEETING FEES AND ALLOWANCES APRIL 2022	1,013.67
57	02-05-22	VEOLIA ENVIRONMENTAL SERVICES	RUBBISH COLLECTION SERVICE	4,089.14
58	02-05-22	WALGA	TRAINING COVID E LEARNING	330.00
59	02-05-22	WESTRAC EQUIPMENT PTY LTD	PARTS AND REPAIRS YA807, YA853	3,741.11
60	02-05-22	YALGOO COMMUNITY POST OFFICE	POSTAGE	2,675.30
61	02-05-22	YALGOO GENERAL STORE	PURCHASES ART CENTRE, WORKSHOP	2,005.57
		CREDIT CARD NIL		
			TOTAL	685,177.60

13.2 INVESTMENTS AS AT 31ST MAY 2022

Applicant:	Shire of Yalgoo
Date:	19 May 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the investments report as at 31st May 2022.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 31st May 2022 be received.

COUNCIL RESOLUTION – C2022 – 06 - 06

Moved: Cr Gail Simpson Seconded: Cr Tamisha Hodder

That the Investment Report as at 31st May 2022 be received.

CARRIED: 5/0

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This Worksheet details the investments held by the Shire as at 31st May 2022.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31 MAY 2022								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N ^o	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$461,829.03
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$4,471,718.01
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,084.43
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,136.43
TOTAL								\$5,010,767.90

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	3479107	140 days	10.02.2022	30.06.2022	0.35%	\$169,849.43
Bendigo	N/A	Term Deposit	3483811	172 days	10.01.2022	30.06.2022	0.45%	\$473,182.52
Bendigo	N/A	Term Deposit	3483825	172 days	10.01.2022	30.06.2022	0.45%	\$1,137,950.57
Bendigo	N/A	Term Deposit	3724716	172 days	10.01.2022	30.06.2022	0.45%	\$325,293.86
TOTAL								\$2,106,276.38

INVESTMENT REGISTER						
01 MAY 2022 TO 31 MAY 2022						
NATIONAL AUSTRALIA BANK						
ACCOUNT N ^o	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNT TO 31.05.2022	INVESTMENT TRANSFERS	CLOSING BALANCE 31.05.2022
171336282	Ongoing	Variable	\$52,131.57	\$4.86	0	\$52,136.43
24-831-4222	Ongoing	Variable	\$25,072.96	\$11.47	0	\$25,084.43
3567670	30.06.2022	0.45%	\$472,429.22	\$753.30	0	\$473,182.52
3567677	30.06.2022	0.45%	\$1,136,138.97	\$1,811.60	0	\$1,137,950.57
3567669	30.06.2022	0.35%	\$169,571.83	\$277.60	0	\$169,849.43
3724712	30.06.2022	0.45%	\$324,776.00	\$517.86	0	\$325,293.86

13.3 FINANCIAL ACTIVITY STATEMENT AS AT 30th MAY 2022

Applicant:	Shire of Yalgoo
Date:	19 May 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st July 2021 to the 31st May 2022.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 31st May 2022.

COUNCIL RESOLUTION – C2022 – 06 - 07

Moved: Cr Gail Simpson Seconded: Cr Tamisha Hodder

That Council adopts the Financial Activity Statement for the period ended 31st May 2022.

CARRIED: 5/0

14 ADMINISTRATION REPORTS

14.1 Review of the Delegations Register

Applicant:	Shire of Yalgoo
Date:	13/06/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Delegation Register

SUMMARY

That Council review the Delegations Register.

COMMENT

The Delegations were last reviewed in July 2021. Council is required to review the Delegations at least once every year.

As the review was comprehensive limited changes are proposed.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.46 (2). At least once every financial year, delegations under this Division are to be reviewed by the delegator.

POLICY/FINANCIAL IMPLCATIONS

Nil

Voting Requirements

Absolute Majority

OFFICERS RECOMMENDATION

That Council review and adopt the as presented Delegations Register.

COUNCIL RESOLUTION – C2022 – 06 - 08

Moved: Cr Raul Valenzuela

Second: Cr Gail Simpson

That Council review and adopt the as presented Delegations Register.

CARRIED: 5/0

14.2 Renaming of Core Stadium

Applicant:	Shire of Yalgoo
Date:	13/06/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council give consideration to renaming Core Stadium.

COMMENT

A request has been received to review the naming of Core Stadium, the sporting and function facility North of the Yalgoo Townsite.

In 2019 Core Business Australia made an offer in relation to the Shire's new multi purpose sports facility which entailed a 3 year, \$5,000 per annum sponsorship arrangement for the facility to be called "Core Stadium".

The sponsorship has now expired and a name change can be considered. Administration lists the following two major considerations:

- Existing signage
- Reported confusion as to the purpose of the facility due to its name by users

The existing name is a corporate sponsorship and may not reflect the facility or its use by the Yalgoo Community.

It is suggested that Council ask for community feedback prior to considering a name change.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council provide in principle support to rename Core Stadium and request Administration to seek community feedback to be tabled at the July Ordinary Meeting.

COUNCIL RESOLUTION – C2022 – 06 - 09

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council provide in principle support to rename Core Stadium and request Administration to seek community feedback prior to the July Ordinary Meeting.

CARRIED: 4/1

Opposed by Cr Raul Valenzuela.

14.3 Review of Council Policies

Applicant:	Shire of Yalgoo
Date:	14/06/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Organizational and Governance Policy Manuals

SUMMARY

That Council review the Shires Policy Manuals.

COMMENT

Administration has identified a number of areas that require updating in the Shires Policies and Procedures and while a number of these have been presented to Council significant work is still required.

The use of consultants in the past has resulted in limited internal capacity to comprehensively update these policies and no governance position other than the CEO exists to carry out this work.

While there has been some changes as a result of the internal regulation and audit review there is still room for improvement. The 19/20 audit received in March identifies that policies are out of date and some required operationally are not yet functional such as a Business Continuity Plan.

Local Government Act reform proposes that the Department of Local Government may have the ability to assist in improvements and the development of best practice. It is suggested that a request be made to the Department for a pilot governance project funded through the Shires Governance consulting account or the 2022/23 budget depending on timeframes. If this is not a short/medium term possibility a consultant will be considered. The aim of such a project will also be to capacity build within the organization while other work is done to the Shires Integrated Planning Strategies.

Financial and record keeping policies will have to be altered to align with current practices as well as develop procedures where changes are required. Amendments and inclusions required by legislation will have to be worked through. Updates are required to a number of existing Shire Policies such as Electrical Reimbursements and Administration would like to address requests such as a policy for the collection and display of Councilor photographs.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. reviews the existing policy manuals; and
2. authorises the Chief Executive Officer to seek assistance under proposed act reforms from the Department of Local Government or engage a consultant.

COUNCIL RESOLUTION – C2022 – 06 - 10

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council:

1. reviews the existing policy manual; and
2. authorises the Chief Executive Officer to seek assistance under proposed act reforms from the Department of Local Government or engage a consultant.

CARRIED: 5/0

14.4 Housing Construction Contract

Applicant:	Shire of Yalgoo
Date:	16/06/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Housing Contract and Plans

SUMMARY

That Council confirm the location of 2 units at 21 Campbell St, Yalgoo.

COMMENT

Administration is seeking to finalise the construction contract for 2 new units. After an unsuccessful tender a competitive process was held and Modular WA was provided with a purchase order for the construction of two units within the 6 month exemption timeframe.

Administration has sought input to the project from the West Australian Country Health Service (WACHS) to assist with Septic and landscaping costs but has received no concrete response. Cost recovery may be signaled for the future lease of a property to WACHS.

Administration is requesting that an allowance for septics, site works, variations and landscaping/fencing be included in the 2022/23 budget of approximately \$70,000. After seeking advice Council may not be able to claim GST on the construction of a residence even though it could be rented commercially. This would require Council to capture/absorb GST in the capital cost of the project which is why such a figure is suggested.

While a septic system exists for the property on the corner of Shamrock Rd and Selwyn St its condition is unknown and there is a high likelihood of it requiring replacement in the next few years due to no usage. The Shire also needs to further investigate water drainage which moves through the Depot and the Shamrock Street Shire properties.

Council are requested to confirm the placement of these units on Campbell St due to the progress of site assessments as well as on planning grounds. Discretionary Planning Approval is required under the Yalgoo Scheme for Grouped Residential Dwellings in the Residential Zone.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. carries over the current project budget and includes an additional \$70,000 for this project in the 2022/23 Budget;
2. confirms the 2 units placement on lot 53 (21 Campbell St), Yalgoo;
3. authorises the Chief Executive Officer and Shire President to sign and apply the common seal to the attached contract; and
4. Authorises Discretionary Planning Approval for the Grouped Dwelling.

COUNCIL RESOLUTION – C2022 – 06 - 11

Moved: Cr Stanley Willock

Seconded: Cr Raul Valenzuela

That Council:

1. carries over the current project budget and includes an additional \$70,000 for this project in the 2022/23 Budget;
2. confirms the 2 units placement on lot 53 (21 Campbell St), Yalgoo;
3. authorises the Chief Executive Officer and Shire President to sign and apply the common seal to the attached contract; and
4. Authorises Discretionary Planning Approval for the Grouped Dwelling.

CARRIED: 5/0

ATTENDANCE: 10.46am Cr Gail Trenfield left the meeting.

ATTENDANCE: 10.48am Cr Gail Trenfield returned the meeting.

14.5 Bushfire Brigades – WALGA Position Statement

Applicant:	Shire of Yalgoo
Date:	20/06/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	WALGA BFB Position Statement WALGA BFB Infopage

SUMMARY

That Council consider a response to the proposed Western Australian Local Government Association (WALGA) Bush Fire Brigade Advocacy Position.

COMMENT

WALGA strongly encourages all Local Governments, and particularly those with responsibility for managing Bush Fire Brigades to provide a response to the attached Paper and the proposed Advocacy Position.

Numerous factors have been taken into account for proposed response to the questions posed by WALGA below.

Recent provisions of the Work Health and Safety Act 2020 clearly detail the duty of care that bodies such as Local Governments now carry for volunteers. Work Health and Safety legislation is now harmonized with other State Governments, however Western Australia remains the only state where the State Government does not hold responsibility for volunteer fire brigades.

The management of fires and other emergencies is the core business of the Department of Fire and Emergency Services and this department already controls and maintains the training and records of most volunteers.

There is no reason that Local Governments cannot continue to support fire fighting efforts with machinery, local knowledge, revenue raising and a number of other capabilities. However mixed responsibility under Work Health and Safety legislation may create hesitation and confusion.

1. Does your Local Government manage BFBs?

Yes

2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?

The position is supported. Emergency Management is the core business of DFES.

3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?

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A Local Government should be able to seek a transfer of Brigades to DFES even if they have capability and resources. This transfer should be inclusive of legislated requirements to respond to specific emergencies or fires.

4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
This would be dependent on the framework and remaining level of responsibility to attend fires. Transfer of BFB responsibility would be seriously considered.

5. Is your response endorsed by Council? If so, please include the Council paper and resolution.

TBA

6. Do you have any further comments to make?

Close coordination arrangements and support could easily remain for CESMs who would not be employed by multiple Shires but by DFES. Career firefighters (particularly metropolitan based) transitioning to overseeing volunteers should be adequately trained to build cooperative relationships with volunteers. Framework should specifically identify attraction and retention strategies for volunteers.

STATUTORY ENVIRONMENT

Local Government Act 1995

Bush Fires Act 1954

Fire and Emergency Services Act 1998

Work Health and Safety Act 2020

Fire Brigades Act 1942

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council provides the above response to the WA Local Government Association with respect to their current position on Volunteer Bush Fire Brigades.

COUNCIL RESOLUTION – C2022 – 06 - 12

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council provides the above response to the WA Local Government Association with respect to their current position on Volunteer Bush Fire Brigades.

CARRIED: 5/0

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14.6 Donations – Rotary and IPCAWA

Applicant:	Shire of Yalgoo
Date:	18/06/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Rotary Geraldton Letter ICPAWA Letter

SUMMARY

That Council consider the following donations to Rotary WA and Isolated Children's Parents' Association WA.

COMMENT

Administration has received the two attached requests for donation which are similar to previous years. Council are requested to consider contributing to these organizations with an adequate amount recorded in the 2022/23 Budget.

\$500 has been request by the Isolated Children's Parents' Association (ICPA) of WA to support their annual Federal Conference.

ICPA is a well-respected state and national non-profit, non-political, voluntary organisation dedicated to ensuring geographically isolated students have equity of access to a continuing and appropriate education and to raising awareness of the issues faced by parents. As they are advocating on behalf of rural, regional and remote families this is a way for the Shire of Yalgoo to support education outcomes that will benefit our region.

The Rotary Club of Geraldton has also requested that an in-kind prospectors package by provided for this years 31st Rotary Radio Auction. While fundraising for the Rotary Club this initiative also provides regional exposure for the Shires Prospecting Leases and Caravan Park.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. include a \$500 donation in the 2022/23 budget to support the Isolated Children’s Parents’ Association of WA; and
2. provides Yalgoo Caravan Park Accommodation and a Prospecting Permit up to the value of \$300 to the Rotary Club of Geraldton.

COUNCIL RESOLUTION – C2022 – 06 - 13

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council:

1. include a \$500 donation in the 2022/23 budget to support the Isolated Children’s Parents’ Association of WA; and
2. provides Yalgoo Caravan Park Accommodation and a Prospecting Permit up to the value of \$300 to the Rotary Club of Geraldton.

CARRIED: 5/0

15 NOTICE OF MOTIONS

NIL

16 URGENT BUSINESS

- Rage Cage - Damage to electric box and fire – reported to WA Police.

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NIL

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 29th July 2022 commencing at 10.00 am.

19 MEETING CLOSURE

There being no further business the Deputy Shire President declared the Ordinary meeting closed at 11.15am.