



MINUTES

For the Ordinary Council Meeting

To be held on the 28th October 2022



Ian Holland

CHIEF EXECUTIVE OFFICER

21st October 2022

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 **DECLARATION OF OPENING**

The Shire Deputy President welcomed those in attendance and declared the meeting open at 10.02am.

2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

Deputy President	Cr Gail Trenfield
Councillors	Cr Gail Simpson
	Cr Tamisha Hodder
	Cr Raul Valenzuela

Chief Executive Officer	Ian Holland
Deputy CEO	Thomas Gorman
Executive Assistant	Diane Hodder

APOLOGIES

Cr Gregory Payne
Cr Stanley Willock

LEAVE OF ABSENCE

3 **DISCLOSURE OF INTERESTS**

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

NIL

4 PUBLIC QUESTION TIME

NIL

REPONSES TO QUESTIONS TAKEN ON NOTICE

NIL

QUNILESTIONS TAKEN WITHOUT NOTICE

NIL

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

10.20am Sergeant Michael Semp from the Yalgoo Station

ATTENDANCE: 10.23am Cr Gail Simpson left the meeting.

ATTENDANCE: 10.25am Cr Gail Simpson returned the meeting.

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

Late item 14.10 Debt Recovery Offer

7 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION – C2022-10-01

Moved Cr Raul Valenzuela Seconded Cr Gail Simpson

That Council approve a leave of absence for Cr Gregory Payne for the remainder of this ordinary meeting 28th October 2022.

CARRIED: 4/0

COUNCIL RESOLUTION - C2022-10-02

Moved Cr Raul Valenzuela Seconded Cr Gail Simpson

That Council approve a leave of absence for Cr Stanley Willock for the remainder of this ordinary meeting 28th October 2022.

CARRIED: 4/0

BACKGROUND

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

COMMENT

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 30th September 2022.

COUNCIL RESOLUTION - C2022-10-04

Moved: Cr Raul Valenzuela Seconded: Cr Gail Simpson

That Council receive the Progress Report on the Capital Works Program as at 30th September 2022.

CARRIED: 4/0

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CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

	2022-23 ANNUAL BUDGET	2022-23 SEPTEMBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
	\$	YTD \$	\$	
<u>By Program</u>				The CEO to provide a verbal update on the status of the capital projects as at 30 September 2022
Governance				
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement F & E	10,000		10,000	
000000-External Monitor Display F & E	21,602		21,602	
000000-Tables and Chairs F & E	5,000		5,000	
000000-Landscape - Admin Office Other	40,000		40,000	
Housing				
000000-Other Housing - Nurse Accommodation L & B	420,000	23,700	396,300	In progress
Recreation and Culture				
000000 - Community Hall Renovations L & B	350,000		350,000	
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements F & E	22,000		22,000	
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23 L & B	227,220	1,000	226,220	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts L & B	98,000		98,000	
000000- Stadium Relocate Fence Recreation	47,077		47,077	
Mower P & E	35,000		35,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 SEPTEMBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 30 September 2022
Law Order & Public Safety					
000000- Light Tanker	P & E	239,000		239,000	
Transport					
000000- Machinery Shed Depot Concrete Floor Bays	L & B	27,000		27,000	
000000- Storage Shed Depot	L & B	16,000		16,000	
000000-Skidsteer	P & E	86,000		86,000	
000000- Multi Tyre Roller	P & E	220,000		220,000	
000000- Genset	P & E	20,000		20,000	
000000- Dual Cab Utility	P & E	40,000		40,000	
000000-Works Foreman Utility	P & E	75,000		75,000	
000000-Traffic Light Pair	P & E	32,000		32,000	
000000- Prime Mover	P & E	325,000		325,000	
000000- Works Forklift	P & E	50,000		50,000	
000000- Trailer Side Tipper	P & E	240,000		240,000	
000000-Utility	P & E	32,000		32,000	
000000-Utility Work Crew	P & E	40,000		40,000	
000000-Satelite Phones and Vehicle Tracking	P & E	10,000		10,000	
000000- Street Lighting	Other	22,000		22,000	
000000- Paynes Find Entry Statements	Other	18,652		18,652	
000000- Trailer Side Tipper	P & E	0	9,510	(9,510)	Amount paid twice to be refunded
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	377,293		377,293	
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	Roads	746,000		746,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 SEPTEMBER ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 30 September 2022
MUNICIPAL FUND					
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	Roads	80,000		80,000	
000000-Tourism Projects as per Plan	Roads	35,000		35,000	
000000-Floodway Stabalisation and Flood Mitigation	Roads	100,000		100,000	
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	Roads	15,000		15,000	
000000- Jokers Tunnel Sealed Floodway and Impoved Access LRCI Grant 2022-23	Roads	80,000		80,000	
000000- Sealing Outside primary School LRCI Grant 2022-23	Roads	40,000		40,000	
000000- Sealing Paynes Find Poineer Cemetery LRCI Grant 2022-23	Roads	10,000		10,000	
Economic Services					
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	25,000	23,596	1,404	In progress
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000		40,000	
000000-Caravan Park -Awning over BBQ Facility	L & B	10,000		10,000	
Other Property and Services					
000000-Solar Panel - Shire Buildings	L & B	60,000		60,000	
		4,386,844	57,806	4,329,038	

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11.2 TECHNICAL SERVICES REPORT AS OF 18th OCTOBER 2022

Applicant:	Shire of Yalgoo
Date:	18 October 2022
Reporting Officer:	Craig Holland Works Manager
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 18th October 2022

COMMENT

Road Construction and Capital

- NIL: report

Road Maintenance

- Maintenance grading done on Yalgoo North Road, Dalgaranga Road, Yalgoo Ninghan Road, Muralgarra to Wagga Wagga Road, Burnabinmah Road.
- Fire brakes around town.

Plant and other infrastructure maintenance

- Service done on – YA840 130,000k service
- YA804 70,000k service

Parks, Reserves and Properties

4.1 Art & Culture Centre

General gardening maintenance carried out.

4.2 Community Town Oval

General gardening maintenance and fertilizing conducted to the oval and core stadium gardens

4.3 Community Park, Gibbons Street

General gardening maintenance conducted on a weekly bases mowing, pruning and watering.

4.4 Community Park, Shamrock Street

General gardening maintenance conducted on a weekly bases mowing, pruning and watering.

4.5 Water Park

Unblocking of Water Return pipes.

4.6 Yalgoo Caravan Park

General gardening maintenance is done every two weeks.

4.7 Paynes Find

Nil report

4.8 Railway Station

General gardening maintenance conducted on a weekly bases, mowing, pruning and watering. Area sprayed for broadleaf weeds.

4.9 Yalgoo Nursing Post

No changes or additions to the nursing post, besides general gardening maintenance.

4.10 Staff Housing

27 Stanley Street – general clean.

4.11 Yalgoo Rubbish Tip

Tip head pushed over on a weekly basis.

4.12 Yalgoo & Paynes Find Airstrip

Paynes Find Airstrip – graded and rolled

Yalgoo Airstrip = weed spraying done.

Purchasing

- Milwaukee cordless angle grinder

Staff

- Phillip Hill doing driver training.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 18th October 2022.

COUNCIL RESOLUTION - C2022-10-05

Moved: Cr Raul Valenzuela Seconded: Cr Tamisha Hodder

That Council receive the Technical Services Report as of 18th October 2022.

CARRIED: 4/0

12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS
NIL

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	19 October 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

Council approval is sought for the payments made in the period 1st September 2022 to 30th September 2022 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and

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- III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
- a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st September 2022 to 30th September August 2022 amounting to \$449,327.85 and the list be recorded in the minutes.

COUNCIL RESOLUTION - C2022-10-06

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council approve the list of accounts paid for the period 1st September 2022 to 30th September 2022 amounting to \$449,327.85 and the list be recorded in the minutes.

CARRIED: 4/0

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
1 EFT283	01/09/2022	Water Corporation	Unit A / 12 Stanley Street Water use and service charges	1	44.95
2 EFT286	02/09/2022	Integrated ICT	Monthly Wifi Network	1	176.00
3 EFT287	02/09/2022	Bridgestone Service Centre Geraldton	4x4 Wheel Balance	1	56.00
4 EFT288	02/09/2022	Geraldton Cranes Pty Ltd	Crane Hire for Replacement of Light pole at Core Stadium	1	242.00
5 EFT289	02/09/2022	Hm & Tc Foulkes-taylor (ft Pumps)	Suply and Install Solar Pumps	1	8,580.00
6 EFT290	02/09/2022	ATOM Supply	Foam soap dispenser & Foam soap for depot	1	357.50
7 EFT291	02/09/2022	Atyeo's Environmental Health Services	Consultantcy Service - EHO	1	4,935.80
8 EFT292	02/09/2022	Battery Mart	Airstrip lighting	1	3,047.00
9 EFT293	02/09/2022	BOC Limited	Depot Container Service - cylinder rental	1	128.42
10 EFT294	02/09/2022	Bridged Group Pty Ltd	Computer Support	1	346.50

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
11 EFT295	02/09/2022	Bunnings Building Supplies Pty Ltd	Nippers oats Drill Bit sharpener Drill Bit set	1	306.84
12 EFT296	02/09/2022	Canine Control	Ranger Service	1	2,773.44
13 EFT297	02/09/2022	Dominic Carbone & Associates	Consultancy Service - finance and admin	1	8,415.00
14 EFT298	02/09/2022	Refuel Australia	10 Ltr AD Blue 20 Ltr AD Blue	1	558.27
15 EFT299	02/09/2022	Geraldton Mower & Repair Specialist	EZ Reacher Pro 100cm - gardener	1	157.40
16 EFT300	02/09/2022	Jason Signmakers	Road Sign Maintainance	1	12,699.13
17 EFT301	02/09/2022	Marketforce	Publication Tuesday 23.08.22 in West Australian LG Notices - Public advertisement of Planning Scheme 2, Amdendment 3 - to allow grouped dwelling and holiday accommodation in rural mining zone.	1	391.07
18 EFT302	02/09/2022	Mt Magnet Waste Disposal	Pump Septic tanks & leech - Railway station	1	2,400.00
19 EFT303	02/09/2022	Truckline Geraldton	Hand Ratchet Ratchet Load Binder	1	314.66

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
20 EFT304	02/09/2022	Veolia Environmental Services	Waste Collection Charges	1	4,399.91
21 EFT305	02/09/2022	WA Local Government Association	Membership Subscriptions	1	26,341.14
22 EFT306	02/09/2022	Young Motors Pty Ltd	Service for YA0	1	5,115.25
23 EFT307	02/09/2022	Datacom Solutions (AU) Pty Ltd	Ozone Software - Monthly Base Licence Fee	1	225.47
24 EFT308	02/09/2022	Wurth Australia Pty Ltd	Leather Gloves Safety Glasses Protective suit	1	1,286.41
25 EFT309	02/09/2022	Department of Fire and Emergency Services (DFES)	2022/2023 ESL Quarter 1 - Emergency Services Levy	1	5,635.80
26 EFT310	02/09/2022	MDF Services Pty Ltd	Strip Down, Repair and Reseal Cylinder	1	902.50
27 EFT311	02/09/2022	Darren Long Consulting	Consultancy Fees - Bank Reconciliations	1	1,925.00
28 EFT312	02/09/2022	Holiday Inn	Accommodation -2 nights stay 8th & 9th August 2022 1 for Deputy CEO	1	543.00
29 EFT313	02/09/2022	Rowe Contractors	Komatsu Hire - Mobilisation	1	5,069.90

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
30 EFT314	02/09/2022	Cleverpatch Pty Ltd	Materials for Kids -after school art club	1	558.21
31 EFT315	02/09/2022	Geraldton Tv & Radio	Installed 2 Satellite Systems	1	2,218.90
32 EFT316	02/09/2022	Bolts-R-Us	SDS Plus Rotary Hammer W/One-Key Kit	1	1,068.89
33 EFT317	02/09/2022	Luscombe Syndicate	Supplies 1. 2 x ctns complimentary biscuits 2. 4 x ctns 600ml water 3. 2 x ctns lipton individually wrapped tea bags.	1	296.39
34 EFT318	02/09/2022	Cekas Pest Management	Pest Control -spray for general pests	1	5,212.00
35 EFT319	02/09/2022	Itvision	Staff Training - synergy accounting software	1	1,108.21
36 EFT320	02/09/2022	Geraldton Air Compressors	Vessel Inspections - Workshop	1	198.00
37 EFT321	02/09/2022	Department of Transport	2022/2023 Shire Vehicle Registrations	1	5,900.20
38 EFT322	02/09/2022	Prompt Safety Solutions	Consultancy fees -Quarterly OSH Service	1	4,620.00
39 EFT323	02/09/2022	Little Hotelier	Software Licence Fees -Caravan Park	1	174.90

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
40 EFT324	02/09/2022	Complete Office Supplies Pty Ltd	Admin Office Minor Equipment	1	2,096.54
41 EFT325	02/09/2022	Professional PC Support	1 x phone system	1	390.17
42 EFT326	02/09/2022	5th Street Furniture	Cooper Lounge- 4 Seater Lounge - Caravan Park Chalets	1	3,780.00
43 EFT327	02/09/2022	Western Communications	Running Network Cable from PTP Network Box to Art Centre Office	1	1,540.00
44 EFT328	02/09/2022	Services Australia - Child Support	Payroll Deductions/Contributions	1	278.92
45 EFT329	02/09/2022	Storytowns Pty Ltd	Storytowns - Yalgoo Podcast	1	838.20
46 EFT330	02/09/2022	Bambury Pty Ltd	Chateau 2 * Bath Towels (Commercial Range)	1	2,278.06
47 EFT337	13/09/2022	IPEC Pty Ltd (Toll Global Express)	Freight Charges - Herseys, Westrac & Atom	1	735.39
48 EFT338	15/09/2022	Icpa Federal Conference Convening	Donation	1	500.00
49 EFT339	15/09/2022	Midwest Mowers & Can-Am	Hose Kit Bushranger wide vaccum	1	3,299.00
50 EFT340	15/09/2022	BOC Limited	Depot Container Service - cylinder rental	1	128.42

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
51 EFT341	15/09/2022	Boekeman Toyota	Repair - administration motor vehicle	1	300.00
52 EFT342	15/09/2022	Gail Trenfield	Elected Member - meeting fees and allowances 26 August 2022	1	1,791.34
53 EFT343	15/09/2022	Local Health Authorities Analytical	Analytical Health Services	1	396.00
54 EFT344	15/09/2022	PaynesFind Road House & Tavern	Meals at Paynes Find Roadhouse	1	3,428.20
55 EFT345	15/09/2022	Raul. Valenzuela	Elected Member - meeting fees and allowances 26 August 2022	1	1,123.67
56 EFT346	15/09/2022	Totally Workwear Geraldton	Protective Work Clothes -3x Short Sleeve polo shirt with Shire logo	1	81.35
57 EFT347	15/09/2022	Truckline Geraldton	3 Light Globes Replacement	1	150.92
58 EFT348	15/09/2022	Young Motors Pty Ltd	Motor Vehicle Service - 12 Monthly Service	1	516.00
59 EFT349	15/09/2022	Tamisha Hodder	Special Council Meeting Fees - 31/08/2022	1	763.67
60 EFT350	15/09/2022	Gregory Arthur Payne	Council Meeting Expenses	1	2,761.67

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
61 EFT351	15/09/2022	Mcdonalds Wholesalers	Toilet tissue int/l scott 4321 sku 510470 x 4 ctns, Toilet roll 2 ply 400S x 4 ctns Suimin Chicken Noodles 70G x 1 ctn	1	1,524.80
62 EFT352	15/09/2022	Office of The Auditor General	Shire of Yalgoo - Audit Fee	1	1,650.00
63 EFT353	15/09/2022	Gail Simpson	Elected Member - meeting fees and allowances 26 August 2022	1	763.67
64 EFT354	15/09/2022	Sunrise Hill Art Gallery	2 Day Resin Workshop - 10 Students Jayne Roblinson Artist	1	3,500.00
65 EFT359	21/09/2022	Integrated ICT	Wifi Network Maintenance	1	176.00
66 EFT360	21/09/2022	Construction Training Fund	Levy - LGA Collection Funds	1	261.75
67 EFT361	21/09/2022	Kennards Hire Pty Ltd	New Depot Shed Floor	1	254.00
68 EFT362	21/09/2022	Beachlands Plumbing Pty Ltd	Expose leach drain for pumping of liquid waste	1	11,615.23
69 EFT363	21/09/2022	Desert to Coast Training & Assessing	Staff Traing - Truck Driver Training Phillip Hill	1	2,950.00
EFT364 70	21/09/2022	Chemcert Training Group Pty Ltd	Staff Training - online training for Chris Bell and Ian Scott	1	700.00

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
71 EFT365	21/09/2022	Midwest Mowers & Can-Am	Bush ranger 4 stroke brushcutter Harness balance	1	940.00
72 EFT366	21/09/2022	ATOM Supply	Foam Soap dispenser	1	514.80
73 EFT367	21/09/2022	Atyeo's Environmental Health Services	Consultancy Service EHO	1	4,037.29
74 EFT368	21/09/2022	BOC Limited	Oxygen Industry G Size	1	42.02
75 EFT369	21/09/2022	Bridged Group Pty Ltd	Computer Support	1	346.50
76 EFT370	21/09/2022	Bunnings Building Supplies Pty Ltd	Trolley Repair	1	68.77
77 EFT371	21/09/2022	Canine Control	Ranger Services - 15 August 2022	1	4,160.16
78 EFT372	21/09/2022	Clarkes Washing Machine Repairs	Washing machine part and repairs	1	476.30
79 EFT373	21/09/2022	Core Business Australia Pty Ltd	Project Management - Flood Damage - March 2022	1	28,017.00
80 EFT374	21/09/2022	David Roche	Fix Tree reticulation and control. whippersnip around tank stand Mow and clean community centre grounds	1	802.50

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
81 EFT375	21/09/2022	Dominic Carbone & Associates	Consultancy Service - Finance and Administration	1	13,090.00
82 EFT376	21/09/2022	Refuel Australia	JULY 2022 FUEL CHARGE	1	26,124.47
83 EFT377	21/09/2022	Geraldton Toyota	60 Months Service for vehicle YA1000	1	1,011.96
84 EFT378	21/09/2022	Great Northern Rural Services.	Black Polly Fittings	1	152.68
85 EFT380	21/09/2022	Landgate	valuation Fees - Mining Tenement Schedule #M2022/7 dated 04/06/2022 to 07/07/2022	1	365.95
86 EFT381	21/09/2022	LGISWA	Workers Compensation Endorsement	1	6,872.39
87 EFT382	21/09/2022	Moore Australia (WA) Pty Ltd	Budget and Financial Templates for Statutory Reporting 2021-2022	1	1,980.00
88 EFT383	21/09/2022	Mt Magnet Waste Disposal	Pump Septic Tank	1	7,900.00
89 EFT384	21/09/2022	Murchison Regional Vermin Council	Precepts- MRVC 2022-23	1	37,914.80
90 EFT385	21/09/2022	PaynesFind Road House & Tavern	Meals and accomodation - Ray Winfield plant operator	1	991.90
91 EFT386	21/09/2022	Spotlight P/L	13 Pillows and 9 Pillow Protectors	1	600.00

Minutes – Ordinary Council Meeting – Friday 28th October 2022

Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
92 EFT387	21/09/2022	Sun City Print	Printing and Stationery -200 Prospecting Brochures	1	170.00
93 EFT388	21/09/2022	ThinkWater Geraldton	Black Polly Fittings	1	151.10
94 EFT389	21/09/2022	Totally Workwear Geraldton	JB Hi-Vis (The Outback Starts Here Logo)	1	53.84
95 EFT390	21/09/2022	Veolia Environmental Services	Waste Collection Fees	1	4,399.91
96 EFT391	21/09/2022	WestCoast SeaFood	Council Refreshments	1	118.00
97 EFT392	21/09/2022	Westrac Equipment Pty Ltd	Motor Vehicle Repairs - parts -tooth, locknut, bolt	1	168.40
98 EFT393	21/09/2022	Datacom Solutions (AU) Pty Ltd	Database access for old Payroll System	1	95.17
99 EFT394	21/09/2022	Wurth Australia Pty Ltd	BMF Cleaner	1	296.07
100 EFT395	21/09/2022	Caravan Industry Association WA	Membership Fees - 2022/2023 Financial Year	1	1,100.00
101 EFT396	21/09/2022	IPEC Pty Ltd (Toll Global Express)	Freight Charges - Jason Sign Makers	1	877.57

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
102 EFT397	21/09/2022	Harvey Norman Computer Superstore	2x Headsets	1	108.00
103 EFT398	21/09/2022	Sondra Hodder	Reimbursement Art Sales - Receipt YACC320 - Necklace	1	19.50
104 EFT399	21/09/2022	Charmaine Simpson	Reimbursement Art Sales -Receipt YACC301 Bookmarks x2 YACC302 Bookmarks x4 Painted Plate YACC301 Bookmarks x3 YACC309 Turtle YACC303 Postcard YACC301 Bookmark	1	330.50
105 EFT400	21/09/2022	Grants Empire	Consultancy Fees -CSRFF Grant Application	1	858.00
106 EFT401	21/09/2022	Darren Long Consulting	Consultancy Fees - June 2022 Bank Reconciliation	1	3,767.50
107 EFT402	21/09/2022	Modular WA	Progress Payment - New Units - Lot 53 Unit A Campbell Street	1	23,700.00
108 EFT403	21/09/2022	Rowe Contractors	Rehabilitation of gravel pits beside Yalgoo/ Morawa road	1	22,082.50
109 EFT404	21/09/2022	Norris & Hyde IT	Computer Reboot - Blue Screen Error	1	110.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
110 EFT405	21/09/2022	Margaret Simpson	Reimbursement Art Sales - Receipt YACC302 Bookmarks x4 YACC302 Bookmarks x11 YACC323 YACC302 Bookmark	1	192.75
111 EFT406	21/09/2022	Cleverpatch Pty Ltd	Emu Festival Materials	1	682.82
112 EFT407	21/09/2022	Midwest Lock & Safe	New locks for units at caravan park	1	3,472.66
113 EFT408	21/09/2022	Lenane Holdings Pty Ltd	Dry hire of multi tyred roller July 1st, July 4th, July 5th	1	1,155.00
114 EFT409	21/09/2022	Elisha Hodder	Reimbursement Art Sales -Print - Receipt YACC322	1	75.00
115 EFT410	21/09/2022	Lo-Go Appointments	WALGA Preferred - Temporary Appointment Executive Officer	1	14,870.26
116 EFT411	21/09/2022	Luscombe Syndicate	Supplies -Coffee Lemon Lime & Bitters Lemonade etc	1	1,067.68
117 EFT412	21/09/2022	Central Regional TAFE	Staff training - Bookshop purchases for Certificate IV in Community Services / Youth work	1	46.80
118 EFT413	21/09/2022	Bai Communications Pty Ltd	Radio Broadcasting	1	178.72

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
119 EFT414	21/09/2022	Marianne Penberthy	Indigo Workshop - 10th & 11th September	1	1,871.88
120 EFT415	21/09/2022	Hersey'S Safety Pty Ltd	Supplies - Blue Drink Cooler Tape Measure Roofing Nails etc.	1	4,507.92
121 EFT416	21/09/2022	Cloud Payment Group	Debt Collection Fees - rates for Elsie Teston, Marddu Council and UCABS	1	10,759.23
122 EFT417	21/09/2022	Emmaline James	Indigo Workshop - 10th & 11th September	1	1,622.08
123 EFT418	21/09/2022	Noeletta Bell	Reimbursement Art Sales - Receipt YACC297 Polymer Earrings YACC296 Polymer Earrings Yacc294 Polymer Earrings	1	86.25
124 EFT419	21/09/2022	Geraldton Belair Gardens Caravan	Staff Traing - Truck Driving -Phillip Hill	1	290.00
125 EFT420	21/09/2022	Url Networks Pty Ltd	Administration Office Phone Bill	1	681.49
126 EFT421	21/09/2022	Cree Thompson	reimbursement Art Sales - Receipt YACC321 - Dream Catcher	1	22.50
127 EFT427	27/09/2022	Minter Ellison Law Practice Trust	Refund of \$3773.46 being for double payment of rates for UCABS A280 deposited on the 15th August 2022	1	3,773.46
128 EFT428	27/09/2022	Australian Taxation Office	BAS ACTIVITY STATEMENT - MAY 2022	1	27,843.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
129 EFT429	27/09/2022	Water Corporation	Standard water service	1	397.94
130 EFT430	27/09/2022	Pivotel Satellite Pty Limited	Satelite Phone Charges	1	151.00
131 EFT431	27/09/2022	Australian Communications & Media	1 Year Radio FM	1	45.00
132 EFT432	27/09/2022	Telstra Corporation Ltd	Telephone Expenses- Office Phone and Mobile Accounts	1	10,017.02
133 EFT434	29/09/2022	Horizon Power	Street Lighting Charges	1	961.89
134 EFT435	29/09/2022	Horizon Power	Power Bill	1	436.92
					<u>449,327.85</u>

REPORT TOTALS

			TOTAL
1	Bank Name		
		Municipal Bank	449,327.85
	TOTAL		449,327.85

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13.2 INVESTMENTS AS AT 30th September 2022

Applicant:	Shire of Yalgoo
Date:	19 October 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the investments report as at 30th September 2022.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 30th September 2022 be received.

COUNCIL RESOLUTION - C2022-10-07

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That the investment Report as at 30th September be received.

CARRIED: 4/0

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This Worksheet details the investments held by the Shire as at 30th September 2022.

SHIRE OF YALGOO CASH HOLDINGS AS AT 30 SEPTEMBER 2022

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$1,125,731.89
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$2,013,119.36
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,116.75
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,197.42
TOTAL								\$3,216,165.42

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	4058197	175 days	30.06.2022	22.12.2022	3.20%	\$170,077.45
Bendigo	N/A	Term Deposit	4058198	175 days	30.06.2022	22.12.2022	3.20%	\$474,180.09
Bendigo	N/A	Term Deposit	4058196	175 days	30.06.2022	22.12.2022	3.20%	\$1,140,349.62
Bendigo	N/A	Term Deposit	5058195	175 days	30.06.2022	22.12.2022	3.20%	\$325,979.65
TOTAL								\$2,110,586.81

INVESTMENT REGISTER

01 SEPTEMBER 2022 TO 30 SEPTEMBER 2022

NATIONAL AUSTRALIA BANK

ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30.09.2022	INVESTMENT TRANSFERS	CLOSING BALANCE 30.09.2022
171336282	Ongoing	Variable	\$52,142.14	\$55.28	0	\$52,197.42
24-831-4222	Ongoing	Variable	\$25,086.22	\$30.53	0	\$25,116.75
4058198	22.12.2022	3.20%	\$474,180.09	\$0	0	\$474,180.09
4058196	22.12.2022	3.20%	\$1,140,349.62	\$0	0	\$1,140,349.62
4058197	22.12.2022	3.20%	\$170,077.95	\$0	0	\$170,077.45
4058195	22.12.2022	3.20%	\$325,979.65	\$0	0	\$325,979.65

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13.3 FINANCIAL ACTIVITY STATEMENT AS AT 30th September 2022

Applicant:	Shire of Yalgoo
Date:	19 October 2022
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

Note: Financial Statements for the period ended 30 September 2022 to be provided to members prior to or at the meeting

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st September 2022 to the 30th September 2022.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 30th September 2022.

COUNCIL RESOLUTION - C2022-10-08

Moved: Cr Gail Simpson Seconded: Cr Raul Valenzuela

That Council adopts the Financial Activity Statement for the period ended 30th September 2022.

CARRIED: 4/0

14 ADMINISTRATION REPORTS

14.1 Office Closure Christmas and New Years

Applicant:	Shire of Yalgoo
Date:	19/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council considers a closure of the Shire Administration Office across the Christmas and New Year period.

COMMENT

It is common practice throughout regional local government in WA to close Shire offices over the Christmas and New Year period. On days other than the public or Union Agreement holidays, employees will utilise annual leave entitlements, etc. for the normal work days affected.

As per previous years it is proposed the closure take place from Monday 19th December 2022 returning Tuesday 3rd of January 2023.

It is necessary that the office closure be advertised to inform the public in the Mid West Times newspaper, Yalgoo Facebook page and a notice on the Shire Office notice board.

The Works Crew will also shut down across this period with arrangements made for the gardens, waterpark and some limited road maintenance.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the Yalgoo Shire Office being closed to the public from Monday 20th December 2022 through to Monday 3rd January 2023.

COUNCIL RESOLUTION - C2022-10-09

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council approve the Yalgoo Shire Office being closed to the public from Monday 20th December 2022 through to Monday 3rd January 2023.

CARRIED: 4/0

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14.2 Rates Written Off

Applicant:	Shire of Yalgoo
Date:	20/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive a report of rates written off under delegated authority.

COMMENT

The new ITVision Synergysoft rating system went live in September for 2022/23 billing. During Covid Council put a hold on penalty interest for arrears. Interest was calculated and applied to outstanding rates during the implementation period. Councils motion to set 0% penalty interest ran through to January 2022.

The following assessments due to their minor amounts had their interest written off during system implementation from January 2022 to June 2022.

Assessment Number	Rate Arrears on which interest was not charged
2085	5.6
565	4
2189	3.28
2203	2.69
2041	2.62
2042	2.62
2178	2.23
2195	2.11
2040	1.94
1441	1.71
543	1.28
2063	1
2092	0.86
2019	0.63
2200	0.58
2110	0.55
2202	0.46
2201	0.3
2191	0.12
39	0.09
2190	0.04
2183	0.02
2034	0.01
2167	0.01

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Once the new system has undergone further checks and interim notices have been raised a report detailing minor amounts, long standing amounts and costly recovery will be presented to Council.

Writing off these amounts will allow for easier control and management of the rating database.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receives the report of minor amounts written off under delegated authority

COUNCIL RESOLUTION - C2022-10-10

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council receives the report of minor amounts written off under delegated authority.

CARRIED: 4/0

14.3 Disposal of Plant

Applicant:	Shire of Yalgoo
Date:	20/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council set a reserve price for the disposal of a forklift and Road Roller by public auction.

COMMENT

The Shire of Yalgoo intends to Auction two vehicles that are budgeted for disposal/replacement through Smith Broughton Auctioneers. These vehicles will be auctioned unregistered.

2009 Caterpillar PS-300C Multi tyre roller
Auction house estimates - \$25,000 to \$30,000

2014 Caterpillar Cat DP25NT forklift
Auction house estimates - \$13,000 to \$17,000

Due to covid, vehicle replacements have taken a significant amount of time and some acquisitions and disposals have carried through to the following year. Due to this a correction has been identified for the budget which removed the forklift disposal from the 2022/23 year.

Expected sale amounts in the budget are:
2009 Caterpillar PS-300C Multi tyre roller - \$20,000

Requiring the re-inclusion in the 2022/23 budget of:
2014 Caterpillar Cat DP25NT forklift - \$25,000

It is suggested based on the amounts identified by the Auctioneers that the following reserves are set:

2009 Caterpillar PS-300C Multi tyre roller - \$29,000
2014 Caterpillar Cat DP25NT forklift - \$16,000

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council sets the following auction reserve prices for the auction of:

2009 Caterpillar PS-300C Multi tyre roller - \$29,000

2014 Caterpillar Cat DP25NT forklift - \$16,000

And confirms/adopts that the forklift disposal should have been carried over to the 2022/23 budget from the 2021/22 Budget with a disposal amount of \$25,000

COUNCIL RESOLUTION - C2022-10-11

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That That Council sets the following auction reserve prices for the auction of:

2009 Caterpillar PS-300C Multi tyre roller - \$29,000

2014 Caterpillar Cat DP25NT forklift - \$16,000

And confirms/adopts that the forklift disposal should have been carried over to the 2022/23 budget from the 2021/22 Budget with a disposal amount of \$25,000

CARRIED: 4/0

14.4 Chief Executive Officer Leave

Applicant:	Shire of Yalgoo
Date:	21/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council approve annual leave for the Chief Executive Officer pending a suitable Acting CEO being appointed by Council.

COMMENT

The Chief Executive Officer is requesting Annual Leave following the Christmas Office closure until the 30th of January 2023.

The CEO will remain on call and finish tasks such as the Minutes during the two week office closure. It is proposed that a suitable Acting CEO will be approached or advertised for and presented to Council at a closer Ordinary Meeting for the period 3rd January 2023 to the 30th January 2023.

Due to Covid the leave available for the outside crew is limited so they will be looking to take 2 weeks leave from the 23rd of December 2022.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approves annual leave for the Chief Executive Officer from the 3rd January 2023 to the 30th January 2023 pending the appointment of a suitable Acting Chief Executive Officer.

COUNCIL RESOLUTION - C2022-10-12

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council approves annual leave for the Chief Executive Officer from the 3rd January 2023 to the 30th January 2023 pending the appointment of a suitable Acting Chief Executive Officer.

CARRIED: 4/0

14.5 Asset Management Plan Review

Applicant:	Shire of Yalgoo
Date:	22/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Tabled Quotes

SUMMARY

That Council accept a quote for the redevelopment of its integrated Asset Management Plan.

COMMENT

Administration has sought quotations from three suppliers to review and amend the Shires Asset Management Plan. During Covid it was not considered prudent to forecast during a time of so much uncertainty. We are still experiencing supply chain issues, builder shortages and fuel/petroleum products have seen major variations.

It is also not in the interests of smaller regional local governments to spend significant funds on external producers of integrated planning reports if they are going to be altered or removed by local government act reform.

Quotes were sought from Core Business, Talis Consultants and ARRB. ARRB after multiple follow ups have not provided a quote. Quotes from the other suppliers will be tabled. These suppliers are also WALGA Panel or exempt suppliers.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council accepts the quote from Core Business for the renewal of the Shires Asset Management Plan.

COUNCIL RESOLUTION - C2022-10-13

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council accepts the quote from Core Business for the renewal of the Shires Asset Management Plan.

CARRIED: 4/0

14.6 Paynes Find Airstrip Maintenance

Applicant:	Shire of Yalgoo
Date:	22/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council endorse expenditure at the Paynes Find Airstrip.

COMMENT

Repair work at Paynes Find Airstrip was started prior to the adoption of the 2022/23 Annual Budget and has continued into October. After mobilizing the works crew to multiple jobs in Paynes Find it was found that the surface required repair after numerous rain events. These repairs were then hampered by ongoing rain and wet unworkable surfaces.

This work has continued to provide a safe landing location for RDFS which regularly services the Paynes Find Community.

While this strip has historically been maintained by the Shire some repairs were put off pending an existing crown land enquiry.

Expenditure on the strip is estimated to reach around \$50,000 due to gravel haulage and long travel times. It is proposed that Council authorize expenditure in advance for these repairs and the costs will be examined as part of the midyear budget review. It is noted that while a significant proportion of the outside works crew is on this job they are not expending wages from rural road maintenance which will be an adequate place to source this expenditure from.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council authorise in advance maintenance expenditure on the Paynes Find Airstrip up to \$60,000 to be allocated as part of the midyear budget review.

COUNCIL RESOLUTION - C2022-10-14

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council authorise in advance maintenance expenditure on the Paynes Find Airstrip up to \$60,000 to be allocated as part of the midyear budget review.

CARRIED: 4/0

14.7 Record Keeping Plan

Applicant:	Shire of Yalgoo
Date:	22/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Shire of Yalgoo Record Keeping Plan 2022

SUMMARY

That Council adopt the as presented Record Keeping Plan and consider expenditure on an Electronic Records Management System.

COMMENT

A review has been undertaken of the Shires Recordkeeping responsibilities. Please find attached a revised recordkeeping plan with associated procedures including disaster records recovery.

A significant amount of Administrations records are now generated and received electronically however current practice has administration printing and filing records. There is also limited hierarchy and only an adhoc system for electronic filing on the Shires Cloud server.

In light of this review it is proposed that the Record Management Budget be put towards the implementation of an Electronic Records Management System. In light of the recent system change to ITVisions Synergysoft it is proposed that a quote be sought from them as a Panel Supplier and the synergies it would have with the newly commissioned system.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the as presented Record Keeping Plan 2022 and supports the move to an Electronic Records Management System.

COUNCIL RESOLUTION - C2022-10-15

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council adopts the as presented Record Keeping Plan 2022 and supports the move to an Electronic Records Management System.

CARRIED: 4/0

14.8 Local Emergency Management Arrangements

Applicant:	Shire of Yalgoo
Date:	22/10/2022
Reporting Officer:	Chief Executive Officer Ian Holland
Author:	CESM Rick Ryan
Disclosure of Interest:	NIL
Attachments:	Local Emergency Management Arrangements

SUMMARY

That Council adopt the reviewed Local Emergency Management Arrangements.

COMMENT

The Shires Community Emergency Services Manager has reviewed the Yalgoo Local Emergency Management Arrangements and they are presented to Council for endorsement.

Endorsement will also be sought from the Yalgoo Local Emergency Management Committee and the report has been tabled with the Midwest Gascoyne District Emergency Management Committee.

STATUTORY ENVIRONMENT

Local Government Act 1995
Emergency Management Act 2005

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council adopts the as presented Local Emergency Management Arrangements.

COUNCIL RESOLUTION - C2022-10-16

Moved: Cr Gail Simpson Seconded: Cr Tamisha Hodder

That Council adopts the as presented Local Emergency Management Arrangements.

CARRIED: 4/0

14.9 Yalgoo Arts and Cultural Centre Operations and Art Sales

Applicant:	Shire of Yalgoo
Date:	19 October 2022
Reporting Officer:	Rhiannon Hodder
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Art Centre Trainees report regarding the operations and art sales of the Yalgoo Arts and Cultural Centre.

COMMENT

As of the 1st January 2022 to the 19 October 2022

Art Centre Operations

After 2 year the Community Mural has finally been put up on the side of the Art Centre building with the help of our Depot Staff. The mural was created and designed by 7 Local Artist and 5 members of the community with the help and guidance of Helen Ansell.

The Art Centre has also been utilised for Community engagement meetings throughout the year as it is in the Centre of Town.

We have had the School use the facility to hold parent and Community meetings, Censes Meeting, The Arts Law Centre of Australia came out and discussed and prepared WILLs with the Local Artist and educated them about Copyrights and Legal Advise for Artist.

Along with the Community Development Officer's Afterschool Activities every Tuesday's and Thursday's we hold Kids Art Club from 2.30pm to 3.30pm.

One workshop is held each month for Adults only, 9 position are available which is normally first in get the spot.

Previous Workshops

Workshops held;

January 19 & 20 we had Printmaking with Lizzy Robinson with 6 participants attending.

March 19 & 20 we had (Felting) Hat Making with Natalie Jackson with 7 participants attending.

May 21 & 22 we had Scrapbooking with Mel Raffan we had 7 participants attend.

June 11 & 12 we had Polymer Clay Workshop with Debbie Crothers 8 participants attended.

August 20 & 21 we had a Resin workshop with Jayne Rolinson and 11 participants attend.

Minutes – Ordinary Council Meeting – Friday 28th October 2022

Upcoming Workshops

November 2022 Natalie Jackson will be returning to do a Decoupage art Workshop which is scheduled for next month date to be arranged by Natalie.

Dawn Lapuma is scheduled to attend next year to conduct a Mosaic Workshop dates to be arranged by artist.

A project is being put together in relation to painting the Public Toilet Doors on Gibbons Street, with approval from the Deputy CEO, I will consult and work with the School kids and two local Artist.

Art Centre Visits

From April 2022 to October 2022 we have had 112 Tourist visited the Art Centre.

On a daily basis we have at least 5 artist come and go from the art centre.

And on a daily basis we have around 7-8 community members come and visit, sit and chat to get out of their houses.

Art Centre Sales

The following table below indicates all art sales from the 1st January 2022 to the 19th October 2022 Indicating the Art Centre has sold \$4,916,60

Jewelry	Paintings (Acrylics, Water paints and Oil)	Baskets	Cards, Bookmarks & Post Cards	Clothing, Scarves & Masks	Framed Tea Series	Emu Festival Shirts	Handpainted Mirror, Pots, Bowls & Tea Cups	Cook Book	Rsesin Artwork	Dream Catchers
\$481.00	\$3,170.00	\$0.00	\$206.60	\$574.00	\$0.00	\$360.00	\$125.00	\$0.00	\$0.00	\$30.00

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Art Centre Trainees report regarding the operations and art sales of the Yalgoo Arts and Cultural Centre.

COUNCIL RESOLUTION - C2022-10-17

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council receive the Art Centre Trainees report regarding the operations and art sales of the Yalgoo Arts and Cultural Centre.

CARRIED: 4/0

15 NOTICE OF MOTIONS

16 URGENT BUSINESS

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

COUNCIL RESOLUTION – C2022-10-18

Moved: Cr Raul Valenzuela Seconded: Cr Gail Simpson

That Council move behind closed doors to discuss the items in section 17 as they have been identified as relating to s5.23(2) Subsection/s (a).

CARRIED 4/0

COUNCIL RESOLUTION – C2022-10-19

Moved: Cr Raul Valenzuela Seconded: Cr Tamisha Hodder

That Council:

1. Authorise the Chief Executive Office to accept an offer of \$14,000 from Caramulo, Teston, Martin, Colmary and Fontana for all arrears owed on A1898 prior to 30/06/2022; and
2. delegate to the Chief Executive Officer the writing off of the outstanding rates which will be reported to Council.

CARRIED 4/0

COUNCIL RESOLUTION – C2022-10-20

Moved Cr Raul Valenzuela Seconded Cr Tamisha Hodder

That Council move out from behind closed doors.

CARRIED 4/0

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 25th November 2022 commencing at 10.00am.

19 MEETING CLOSURE

There being no further business the Shire President declared the Ordinary meeting closed at 11.15am.