



MINUTES

For the Ordinary Council Meeting

Held on the 24th February 2023



Ian Holland

CHIEF EXECUTIVE OFFICER

24th February 2023

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 **DECLARATION OF OPENING**

The Deputy Shire President welcomed those in attendance and declared the meeting open at 10.00am

The Yalgoo Shire Council will hold a Minute of Silence for Mr Raymond (Razor) Winfield.

We extend our sympathy to Ray's family and friends. Ray's passing is being felt very strongly across our far spanning community.

Ray was a loved and valued employee and member of the community who contributed much to this region over many years.

2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 "Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))", the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

Shire Deputy President	Cr Gail Trenfield
Councillors	Cr Raul Valenzuela Cr Stanley Willock
Chief Executive Officer	Ian Holland
Deputy CEO	Thomas Gorman
Executive Assistant	Diane Hodder
APOLOGIES	Cr Gail Simpson Cr Tamisha Hodder
LEAVE OF ABSENCE	Cr Gregory Payne

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3 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

NIL

4 PUBLIC QUESTION TIME

NIL

REPOSSES TO QUESTIONS TAKEN ON NOTICE

NIL

QUESTIONS TAKEN WITHOUT NOTICE

NIL

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

NIL

7 APPLICATIONS FOR LEAVE OF ABSENCE

After notification at the previous meeting it was the intention that the Shire President be granted a leave of absence for 3 meetings. The Deputy Shire President will perform functions of the Shire President where applicable under Section 5.34 of the Act.

COUNCIL RESOLUTION – 2023-02-01

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That a Leave of Absence be granted to Cr Greg Payne for the remainder of the meeting and the Ordinary Council Meetings in March and April 2023.

CARRIED: 3/0

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

Date	Location	Meeting	Attendance
16/02/2023	Mount Magnet	MRVC Meeting	Cr Stanley Willock

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9 CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 25th January 2023

RECOMMENDATION

That the minutes of the Council Meeting held on the 25th January 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – 2023-02-02

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That the minutes of the Council Meeting held on the 25th January 2023 as attached be confirmed as a true and correct record.

CARRIED: 3/0

10 MINUTES OF COMMITTEE MEETINGS

NIL

10.1 REPORTS OF COMMITTEE MEETINGS

NIL

11 TECHNICAL REPORTS

11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	13 February 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

To receive the Progress Report on the 2022/23 Capital Works Program.

BACKGROUND

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

COMMENT

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

STATUTORY ENVIRONMENT

NIL

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POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 31st January 2023.

COUNCIL RESOLUTION – 2023-02-03

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council receive the Progress Report on the Capital Works Program as at 31st January 2023.

CARRIED: 3/0

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CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 JANUARY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 January 2023
Governance					
000000-Admin Computers Hardware System Upgrade and Telephone Replacement	F & E	10,000	13,661	(3,661)	In progress
000000-External Monitor Display	F & E	21,602		21,602	
000000-Tables and Chairs	F & E	5,000		5,000	
000000-Landscape - Admin Office	Other	40,000		40,000	
Law Order Public Safety					
Housing					
000000-Other Housing - Nurse Accommodation	L & B	420,000	23,700	396,300	In progress
Communities Amenities					
Recreation and Culture					
000000 - Community Hall Renovations	L & B	350,000	5,110	344,890	In progress
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements	F & E	22,000		22,000	
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23	L & B	227,220	71,235	155,985	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts	L & B	98,000		98,000	
000000- Stadium Relocate Fence	Recreation	47,077		47,077	
Mower	P & E	35,000		35,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 JANUARY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 January 2023
Law Order & Public Safety					
000000- Light Tanker	P & E	239,000		239,000	
Transport					
000000- Machinery Shed Depot Concrete Floor Bays	L & B	27,000		27,000	
000000- Storage Shed Depot	L & B	16,000		16,000	
000000-Skidsteer	P & E	86,000		86,000	
000000- Multi Tyre Roller	P & E	220,000	176,000	44,000	Complete
000000- Genset	P & E	20,000		20,000	
000000- Dual Cab Utility	P & E	40,000		40,000	
000000-Works Foreman Utility	P & E	75,000		75,000	
000000-Traffic Light Pair	P & E	32,000	33,525	(1,525)	Complete
000000- Prime Mover	P & E	325,000	9,091	315,909	In progress
000000- Works Forklift	P & E	50,000	25,338	24,662	Complete
000000- Trailer Side Tipper	P & E	240,000	9,091	230,909	In progress
000000-Utility	P & E	32,000		32,000	
000000-Utility Work Crew	P & E	40,000		40,000	
000000-Satelite Phones and Vehicle Tracking	P & E	10,000		10,000	
000000- Street Lighting	Other	22,000		22,000	
000000- Paynes Find Entry Statements	Other	18,652		18,652	
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	377,293		377,293	
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	Roads	746,000		746,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 JANUARY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 January 2023
MUNICIPAL FUND					
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	Roads	80,000		80,000	
000000-Tourism Projects as per Plan	Roads	35,000		35,000	
000000-Floodway Stabalisation and Flood Mitigation	Roads	100,000		100,000	
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	Roads	15,000		15,000	
000000- Jokers Tunnel Sealed Floodway and Improved Access LRCI Grant 2022-23	Roads	80,000		80,000	
000000- Sealing Outside primary School LRCI Grant 2022-23	Roads	40,000		40,000	
000000- Sealing Paynes Find Pioneer Cemetery LRCI Grant 2022-23	Roads	10,000		10,000	
Economic Services					
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	25,000	31,347	(6,347)	In progress
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000		40,000	
000000-Caravan Park -Awning over BBQ Facility	L & B	10,000		10,000	
Other Property and Services					
000000-Solar Panel - Shire Buildings	L & B	60,000		60,000	
		4,386,844	398,099	3,988,745	

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11.2 TECHNICAL SERVICES REPORT AS OF 20TH FEBRUARY 2023

Applicant:	Shire of Yalgoo
Date:	20 February 2023
Reporting Officer:	Craig Holland Works Manager
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 20th February 2023.

COMMENT

Road Construction and Capital

- NIL: report

Road Maintenance

- Maintenance grading carried out on Old Warriedar Road, Perenjori Warriedar Road, Yalgoo Ninghan Road, Ninghan Road

Plant and other infrastructure maintenance

- Lot 53 Campbell St – earth work house pad
- Pit construction Yalgoo Rubbish Tip

Parks, Reserves and Properties

4.1 Art & Culture Centre

- General gardening maintenance carried out.

4.2 Community Town Hall

- Asbestos removal

4.3 Community Town Oval

- General gardening maintenance and fertilizing conducted to the oval and core stadium gardens.

4.4 Community Park, Gibbons Street

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering.

4.5 Community Park, Shamrock Street

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering.

4.6 Water Park

- Damaged soft floor replaced

4.7 Yalgoo Caravan Park

- General gardening maintenance is done every two weeks.

4.8 Paynes Find

- Community Centre Maintenance and Fire Danger Sign installation

4.9 Railway Station

- Remove dead trees
- Ongoing work to building.

4.10 Yalgoo Nursing Post

- No changes or additions to the nursing post.

4.11 Staff Housing

- 3 new air conditioners installed to replace old, failed units.

4.12 Yalgoo Rubbish Tip

- Tip head pushed over on a weekly basis.

4.13 Yalgoo & Paynes Find Airstrip

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – water & compacted sides slashed.

5. Purchasing

- New Gen Set

6. Staff

- Working at heights training

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

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ATTENDANCE: 10.46am Cr Gail Trenfield left the meeting.

ATTENDANCE: 10.47am Cr Gail Trenfield returned the meeting.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 20th February 2023.

COUNCIL RESOLUTION – 2023-02-04

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council receive the Technical Services Report as of 20th February 2023.

CARRIED: 3/0

12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS
NIL

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	13 February 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

Council approval is sought for the payments made in the period 1st January 2023 to 31st January 2023 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.

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2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st January 2023 to 31st January 2023 amounting to \$160,353.97 and the list be recorded in the minutes.

COUNCIL RESOLUTION – 2023-02-05

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council approve the list of accounts paid for the period 1st January 2023 to 31st January 2023 amounting to \$160,353.97 and the list be recorded in the minutes.

CARRIED: 3/0

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Amount \$
1 EFT682	11/01/2023	Services Australia - Child Support (Darren Hawkins)	Payroll Deductions/Contributions - Child Support	278.92
2 EFT683	13/01/2023	Atyeo's Environmental Health Services PL	Consultancy Fees - Building & Environmental Services - Nov/Dec 2022	4,037.30
3 EFT684	13/01/2023	Canine Control	Contract Ranger Service	1,386.72
4 EFT685	13/01/2023	David Roche	Maintenance Paynes Find -Fit advise signs to main FDR signs x 2 Drill holes in bolts to suit padlocks x 10 Cut tops of new poles and recap (North end)	205.30
5 EFT686	13/01/2023	Minjar Gold Pty Ltd	Rates incentive prize	1,000.00
6 EFT687	13/01/2023	Michelle Hodder	Reimbursement - Bond Hire	500.00
7 EFT688	13/01/2023	Dagleish Catering	Catering	1,067.70
8 EFT689	13/01/2023	Batavia Furniture & Bedding	5 piece Dining Table + Chairs	2,518.00
9 EFT690	13/01/2023	Craig Holland	Reimbursement -3 x Milwaukee to AEG Battery Adaptor	81.25
10 EFT691	13/01/2023	Lo-Go Appointments	Employment Costs -Temporary CEO	7,561.55
11 EFT692	13/01/2023	John Read	Reimbursement - Renewal of firearm license	147.00
12 EFT693	13/01/2023	Mitchell & Brown Retravision	Replacement washing machine for caravan park house and microwave replacement for camp kitchen	800.00
13 EFT694	13/01/2023	Professional PC Support	Support Fees -Phone Service Monthly Instalment	93.50
14 EFT695	13/01/2023	URL Networks Pty Ltd	Administration Office Phone Bill	144.14

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Amount \$
15 EFT696	13/01/2023	Betty Kyanga	Reimbursement Art Sales - Receipt YACC089	157.50
16 EFT697	13/01/2023	Geoff McCann	Consultancy Fees -Psychological support - 16th & 17th November 2022	2,530.00
17 EFT698	20/01/2023	Beachlands Plumbing Pty Ltd	Drain Repair	1,231.78
18 EFT699	20/01/2023	Dominic Carbone & Associates	Financial and Administration Consultancy Services	4,647.50
19 EFT700	20/01/2023	Totally Workwear Geraldton	Protective Clothing for Outside workers	5,507.87
20 EFT701	20/01/2023	IPEC Pty Ltd (Toll Global Express)	Freight Charges	362.10
21 EFT702	20/01/2023	Matthew McSporrان	Reimbursement of fuel, meals & parking for bitumen & asphalt training course.	519.30
22 EFT703	20/01/2023	Hersey's Safety Pty Ltd	White Line Mark Paint	176.00
23 EFT704	20/01/2023	Integrated ICT	Monthly Wi-Fi Network Maintenance - December 2022	176.00
24 EFT705	20/01/2023	Kennards Hire Pty Ltd	Hire of props for 7 weeks (31st January 2023) Railway Station building renovations to secure doorway	30.40
25 EFT706	20/01/2023	BOC Limited	Monthly Depot Container Service - December 2022	128.42
26 EFT707	20/01/2023	Bridged Group Pty Ltd	Monthly SOPHOS Service Fee - January 2023	346.50
27 EFT708	20/01/2023	GG Pumps & Electrical Pty Ltd	Type A 100mm Male Camlock to Bsp Female Thread	30.82
28 EFT709	20/01/2023	Jason Signmakers	Non-Potable Water Signs	108.28
29 EFT710	20/01/2023	Market Creations Pty Ltd	Website Design Refresh	13,197.80
30 EFT711	20/01/2023	Totally Workwear Geraldton	Work Uniform -Elisha Hodder	299.63

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Amount \$
31 EFT712	20/01/2023	Veolia Environmental Services	Rubbish Collection Charges - December 2022	6,599.87
32 EFT713	20/01/2023	Westrac Equipment Pty Ltd	Cutting Edge Bolts Nuts	156.33
33 EFT714	20/01/2023	Pinpoint Cleaning Solutions	Carpet Cleaning	1,108.00
34 EFT715	20/01/2023	MDF Services Pty Ltd	Hose repair for pressure washer	354.16
35 EFT716	20/01/2023	Hersey's Safety Pty Ltd	2x Packs Rehydration sticks 2x Packs Rehydration Ice mix 4x 5Ltrs Water Bottle 1x Box of Lens Cleaners 10x Duct Tape	3,397.81
36 EFT717	20/01/2023	Complete Office Supplies Pty Ltd (COS)	Northfork Detergent Neutral 5lt MR Sheen Furniture Polish 400g Jasol EC38 Floor Cleaner Orange 5L Glen 20 Country Scent Tork H3 Advantage Single fold Towel	976.30
37 EFT718	31/01/2023	Kennards Hire Pty Ltd	Generator - 20 KVS - 220051	2,524.80
38 EFT719	31/01/2023	Gero Cool Airconditioning & Refrigeration	Air conditioner servicing -staff housing	1,099.45
39 EFT720	31/01/2023	ATOM Supply	Step Safety Orange Anti Slip Tread SWL 250kg Duwell	101.12
40 EFT721	31/01/2023	Cockburn Cement Ltd	Swap rapid set 20kg Bags Pallet	469.70

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Amount \$
41 EFT722	31/01/2023	Refuel Australia	Fuel	21,553.44
42 EFT723	31/01/2023	GG Pumps & Electrical Pty Ltd	Bore Pump Replacement Hose and Fittings	947.94
43 EFT724	31/01/2023	Pemco Diesel Pty Ltd	Filter kit 10 x 16 copper washers 450 g - grease - mobile grease	9,355.42
44 EFT725	31/01/2023	ThinkWater Geraldton	Poly Cap 80mm	86.30
45 EFT726	31/01/2023	Westrac Equipment Pty Ltd	Plant Service- 500hr	10,370.25
46 EFT727	31/01/2023	Local Government Works Association	1 Year membership for Lennell Walley	100.00
47 EFT728	31/01/2023	IPEC Pty Ltd (Toll Global Express)	Freight Charges	214.40
48 EFT729	31/01/2023	Department of Mines Industry Regulations & Safety	Payment of funds collect - BSL Outback Enterprises (WA)	478.20
49 EFT730	31/01/2023	Darren Long Consulting	Financial Consultancy Services	10,587.50
50 EFT731	31/01/2023	Interfire Agencies	BI Male 65mmx 80nb male Camlock, 1 Piece Alloy	141.57
51 EFT732	31/01/2023	Cloud Payment Group	Debt Collection Fees - Rates	196.63

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Amount \$
52 EFT733	31/01/2023	Mullewa Farm Supplies	Fire fighter/ washdown unit.	10,010.00
53 EFT734	31/01/2023	Mitchell & Brown Retravisoin	Tilt TV Wall Mount PN QLT35B2	160.00
54 EFT735	31/01/2023	Professional PC Support	Support Fees -Phone Service Monthly Instalment January 2023	93.50
55 EFT736	31/01/2023	Nick Stevenson	Refurbish Stonework - Railway Station Building	30,000.00
REPORT TOTALS				<u>160,353.97</u>

TOTAL

1	Bank Name	
TOTAL	Municipal Bank	160,353.97
		160,353.97

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13.2 INVESTMENTS AS AT 31st JANUARY 2023

Applicant:	Shire of Yalgoo
Date:	13 February 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the investments report as at 31st January 2023.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power to Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 31st January 2023 be received.

COUNCIL RESOLUTION – 2023-02-06

Moved: Cr Stanley Willock

Seconded: Cr Raul Valenzuela

That the Investment Report as at 31st January 2023 be received.

CARRIED: 3/0

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This Worksheet details the investments held by the Shire as at 31st January 2023.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31ST JANUARY 2023

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$1,895,986.05
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$2,531,915.05
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,179.46
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,350.15
TOTAL								\$4,505,430.71

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	4236181	90 days	22.12.2022	22.03.2023	3.55%	\$172,686.86
Bendigo	N/A	Term Deposit	4236184	90 days	22.12.2022	22.03.2023	3.55%	\$481,455.18
Bendigo	N/A	Term Deposit	4236180	90 days	22.12.2022	22.03.2023	3.55%	\$1,157,845.39
Bendigo	N/A	Term Deposit	4236179	90 days	22.12.2022	22.03.2023	3.55%	\$330,980.98
TOTAL								\$2,142,968.41

INVESTMENT REGISTER						
01 JULY 2022 TO 31 JANUARY 2023						
NATIONAL AUSTRALIA BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 31.01.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 31.01.2023
171336282	Ongoing	Variable	\$25,086.22	\$93.24	0	\$25,179.46
24-831-4222	Ongoing	Variable	\$52,142.14	\$208.01	0	\$52,350.15
4236184	22.03.2023	3.55%	\$474,180.09	\$7,275.09	0	\$481,455.18
4236180	22.03.2023	3.55%	\$1,140,349.62	\$17,495.77	0	\$1,157,845.39
4236181	22.03.2023	3.55%	\$170,077.95	\$2,608.91	0	\$172,686.86
4236179	22.03.2023	3.55%	\$325,979.65	\$5,001.33	0	\$330,980.98

13.3 FINANCIAL ACTIVITY STATEMENT AS AT 31 JANUARY 2023

Applicant:	Shire of Yalgoo
Date:	13 February 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st July 2022 to the 31st January 2023.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 31st January 2023.

COUNCIL RESOLUTION – 2023-02-07

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council adopts the Financial Activity Statement for the period ended 31st January 2023.

CARRIED: 3/0

14 ADMINISTRATION REPORTS

14.1 REQUEST FOR QUOTE YALGO-NINGHAN ROAD

Applicant:	Shire of Yalgoo
Date:	13/02/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council agree to a request for quote process from WALGA preferred suppliers for 6.5km of sealing work on Yalgoo-Ningham Road.

COMMENT

Council currently has a combined Regional Road Group and Local Roads and Community Infrastructure budget of \$746,000 for sealing work on Yalgoo-Ningham Road.

It is proposed that the specifications for this work be provided through the online portal to WALGA panel suppliers for road construction and that appropriate quotes be considered at the Ordinary March Meeting.

It should be noted that as the 2020-2021 and 2021-2022 audits are still progressing and the Roads to Recovery audit is not yet complete. Widening may still be possible later in the year however a report will be provided to Council following consultation with the Department of Infrastructure.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorize quotes to be sought from WALGA Preferred panel suppliers for the final trim and sealing of 6.68km at 4m width plus floodways on Yalgoo-Ningham Road.

COUNCIL RESOLUTION – 2023-02-08

Moved: Cr Stanley Willock Seconded: Cr Raul Valenzuela

That Council authorize quotes to be sought from WALGA Preferred panel supplies for the final trim and sealing of 6.68km at 4m width plus floodway on Yalgoo Ningham Road.

CARRIED: 3/0

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14.2 CSRFF APPLICATION OVAL FENCING

Applicant:	Shire of Yalgoo
Date:	15/02/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council considers endorsing the Chief Executive Officer to submit one funding application to the Department of Local Government, Sport & Cultural Industries (DLGSC) under the Community Sporting & Recreation Facilities Fund (CSRFF) – Small Grants for one third funding towards extending the boundary fence of the Yalgoo oval.

COMMENT

DLGSC administers the CSRFF program, with the purpose of providing State Government financial assistance to Local Government Authorities and local community groups (up to one third of the total capital cost), to develop well-planned facilities for sport and recreation. In order to assist with the evaluation of submissions and to ensure projects are viable and appropriate, DLGSC has developed “Key Principles of Facility Provision”. Accordingly, each submission is to be assessed against those criteria.

Under the provision, Local Government Authorities are required to rate and prioritise submissions using the following guide:

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Each Local Government Authority is required to assess and prioritise the applications before forwarding all documentation to the Midwest Gascoyne Office of the DLGSC no later than Friday 31 March 2023.

Applications will be evaluated and ranked by relevant State Sporting Associations and the CSRFF Assessment Panel, prior to the outcome being announced by the Minister for Sport and Recreation. Funds for successful applications will become available late mid 2023.

One (1) application was received for the current Small Grants round as follows:

1. Shire of Yalgoo – Extension of Yalgoo Oval Fencing

If the funding submission to DLGSC is successful, DLGSC will only allocate funding towards eligible project items that meet the DLGSC priorities and objectives. The funding from DLGSC is one third of the cost for these identified items, not one third

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of the total project cost, and the Shire is required to commit the matching two thirds to DLGSC's one third.

Applicants have the opportunity to seek a Development Bonus based on criteria including Geographical Location, Sustainability, Co-location and Increased Participation. If successful with the Development Bonus request, there is the potential to receive up to 50% of eligible item costs, however it is necessary for the applicant to confirm two thirds of total project costs, in the event the Development Bonus is not awarded.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

In accordance with the CSRFF guidelines, the Shire is required to contribute two-thirds of project costs. It is anticipated that, if successful with the funding application, funds will be required to be acquitted in the financial year it was received.

The Extension of Yalgoo Oval Fencing Project has an estimated project cost of \$45,906 (ex gst) including a 5% cost escalation. A contribution of \$30,606 (ex gst) is required by the Shire (two thirds), and a one-third contribution of \$15,300 (ex gst) is to be sought under the CSRFF (no development bonus sought).

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. Endorse one small grant application seeking funding under the Community Sporting & Recreation Facilities Fund – Small Grant round for the Extension of Yalgoo Oval Fencing project; and
2. Rate the project as “A – Well planned and needed by municipality”.

COUNCIL RESOLUTION – 2023-02-09

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

1. Endorse one small grant application seeking funding under the Community Sporting & Recreation Facilities Fund – Small Grant round for the Extension of Yalgoo Oval Fencing project and
2. Rate the project as “A – Well planned and needed by municipality”.

CARRIED: 3/0

14.3 MEEKATHARRA SCHOOL OF THE AIR DONATION REQUEST

Applicant:	Meekatharra School of the Air
Date:	16/02/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Letter from MSOA P&C

SUMMARY

That Council consider a request for donation from the Meekatharra School of the Air P&C.

COMMENT

Council has received a request for donation as outlined in the attached letter. A key section of policy 7.9 relating to Sponsorships and Donations makes provision for donations to the Meekatharra School of the Air.

Council last contributed \$50 in 2018 for graduation prizes. The current members donation account 0401012705 shows that sufficient funds remain available.

With the continued trend of government services online it is reasonable to support one that has operated effectively in the region over many years.

It is suggested that a donation of \$750 be provided to the Parents and Citizens Association that supports the Meekatharra School of the Air.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approves a donation of \$750 to the Meekatharra School of the Air P&C to assist in their fundraising efforts from account 0401012705.

COUNCIL RESOLUTION – 2023-02-10

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council approves a donation of \$750 to the Meekatharra School of the Air P&C to assist in their fundraising efforts from account 0401012705.

CARRIED: 3/0

14.4 OUDABUNNA PERMIT APPLICATION

Applicant:	Pastoral Lands Board – Oudabunna Station
Date:	16/02/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Permit Application and Draft Conditions

SUMMARY

That Council respond to the Pastoral Lands Board regarding a Permit Application for Oudabunna Station.

COMMENT

The Pastoral Lands Board (Board) has received an application from the lessees of Oudabunna Station requesting a permit to undertake a police approved shooting range consisting of a 300m x 100m range situated alongside the south side of the airstrip, shooting towards the east.

This use is in line with the rural classification and a previous range has existed on the property.

Where possible Range Standards should meet the guidelines of the International Shooting Sport Federation. With the Range being 300m and facing east this appears to be the case. Shooting should take place in the afternoon when the sun is behind the shooters. Stipulations will be part of the Police Permit under the Firearms Act 1973 and Firearms Regulations 1974.

The Local Government Act 1995 and Shire of Yalgoo Local Laws do not reference rifle ranges or shooting. The Yalgoo Local Planning scheme however states the following for land uses in the Rural/Mining Zone and it is noted that Rural Pursuits are permitted by the scheme.

The use of land in the Rural/Mining Zone shall be consistent with the following objectives:

- a) The zone shall consist of predominantly rural and mining uses.
- b) To protect land from urban uses that may jeopardise the future use of that land for other planned purposes which are compatible with the zoning.
- c) To protect the land from closer development which would detract from the rural character and amenity of the area.
- d) To prevent any development which may affect the viability of a rural holding.
- e) To provide for and monitor mining activities and its associated works, however, restricting the development of the residential component to areas with specific additional use rights.
- f) Where practical, to encourage mining workforce accommodation to be located in towns to support the pattern of settlement and local economy when the site is within commuting distance of the town.

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In light of this application a review will be conducted of Oudabunna Firebreaks and it is suggested that a fire management plan be requested due to the potential for ordinance to start a bushfire.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council request the Pastoral Lands Board to include a condition for a fire management plan within the approval for Permit Application S.122.22-010 on Oudabunna Station.

COUNCIL RESOLUTION – 2023-02-11

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council request the Pastoral Lands Board to include a condition for a fire management plan within the approval for Permit Application S.122-22-010 on Oudabunna Station.

CARRIED: 3/0

14.5 LOCAL GOVERNMENT ELECTIONS

Applicant:	Shire of Yalgoo
Date:	17/02/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Western Australian Electoral Commission Estimate Letter

SUMMARY

That Council determine the format used to conduct the 2023 Ordinary Council Elections.

COMMENT

A cost estimate has been received from the Western Australian Electoral Commission (WAEC) to carry out a WAEC managed postal vote process for the 2023 Shire of Yalgoo Ordinary Council Elections.

Over the next few months the Shire and WAEC will be advertising key dates for ensuring that details are correct on the electoral roll. This advertising will also inform businesses and other relevant landholders the process required to nominate directors.

Some changes are likely to occur between now and October with the State Government set to introduce a form of preferential voting as part of reforms to the Local Government Act 1995. If the WAEC is not engaged it has been suggested that we will still require access to their portal to carry out the count at a minimal cost.

The previous WAEC run postal election received positive feedback from the Shires more remote ratepayers. If nominations are received for the number of vacancies an election is not required.

STATUTORY ENVIRONMENT

Local Government Act 1995 - 4.61(2)

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council make provision in the 2023/24 budget to engage the Western Australian Electoral Commission to conduct the Shire of Yalgoo 2023 Ordinary Local Government Election as a postal ballot.

COUNCIL RESOLUTION – 2023-02-12

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council defer Item 14.5 to the next ordinary meeting.

CARRIED: 3/0

As there were only 3 Councillors an absolute majority decision could not be made.

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14.6 NET ZERO COMMITMENT BY 2030

Applicant:	Shire of Yalgoo
Date:	17/02/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council considers making provisions in the 2023/24 budget to offset the carbon generated from the Shires operational energy usage and begin planning for all operations to be carbon neutral by 2030.

COMMENT

With significant commitments and legislative changes from the Australian Government and Western Australian Government to reduce Australia's impact on climate change, it is proposed that the Shire of Yalgoo starts to make small but significant changes to improve efficiency and offset more of the impacts we contribute to.

Many local governments across Australia have embraced the science of Climate Change and are helping to set an example for grass roots organisations and global corporations. Sustainable operations can significantly reduce costs and current diversification trends in the region show that other organisations are investing heavily in low carbon energy production and the sequestration of carbon.

Other organizations such as Horizon Power have drastically increased the amount of energy produced by solar for the townsite of Yalgoo and the State Government invested in a Community Battery which is now operational. The battery has also provided the option of more solar installations to be added to the towns grid. Administration is currently organizing for solar installations to occur at the Yalgoo Caravan Park and Administration Office which are within the current budget. These systems will recover their capital costs well within their warranty period and continue to reduce operating costs into the future.

With recent State Government energy subsidies not being available to off the grid properties these individuals and small business owners are left at a disadvantage. There could be an opportunity for Shire investment in green energy technology by providing grants or assistance to small-medium businesses who are looking to alter how they generate energy outside of an available grid.

Based on the use of approximately 150,000L of Diesel per year it is suggested that the Shire of Yalgoo budget \$10,000 next financial year to offset our anticipated fossil fuel usage through appropriate carbon projects. It is envisioned that once the Asset Management Plan is renewed Administration will be able to begin work on a comprehensive plan to reduce our greenhouse gas emissions to zero.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. intends to put aside \$10,000 for carbon offsets in 2023/24 dependent on the adoption of the budget; and
2. determines that Net Zero Greenhouse Emissions should be a major consideration in the upcoming updates of Shire Strategic Plans such as the Asset Management Plan.

COUNCIL RESOLUTION – 2023-02-13

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council:

1. intends to put aside \$10,000 for carbon offsets in 2023/24 dependent on the adoption of the budget; and
2. determines that Net Zero Greenhouse Emissions should be a major consideration in the upcoming updates of Shire Strategic Plans such as the Asset Management Plan.

CARRIED: 3/0

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15 NOTICE OF MOTIONS

NIL

16 URGENT BUSINESS

NIL

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NIL

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held at the Paynes Find Community Centre, Payne Find on Friday 31st March 2023 commencing at 11.00 am.

19 MEETING CLOSURE

There being no further business the Deputy Shire President declared the Ordinary Council Meeting closed at 11.44am.