



# MINUTES

## For the Ordinary Council Meeting

Held on the 28<sup>th</sup> April 2023



**Ian Holland**

CHIEF EXECUTIVE OFFICER

28<sup>th</sup> April 2023

**Disclaimer:**

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### 1 **DECLARATION OF OPENING**

The Deputy Shire President welcomed those in attendance and declared the meeting open at 10.00am

### 2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

<b>Shire Deputy President</b>	Cr Gail Trenfield
<b>Councillors</b>	Cr Raul Valenzuela
	Cr Stanley Willock
	Cr Tamisha Hodder

<b>Chief Executive Officer</b>	Ian Holland
<b>Executive Assistant</b>	Diane Hodder

<b>APOLOGIES</b>	Cr Gail Simpson
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<b>LEAVE OF ABSENCE</b>	Cr Gregory Payne
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### **3 DISCLOSURE OF INTERESTS**

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

NIL

### **4 PUBLIC QUESTION TIME**

NIL

### **REPONSES TO QUESTIONS TAKEN ON NOTICE**

NIL

### **QUESTIONS TAKEN WITHOUT NOTICE**

NIL

### **5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

5.1 Presentation to upgrade Bicycle Track on Lot 179-94 Henty Street.

Cindy Collison, principal of the Yalgoo Primary School presented to council an idea to upgrade the bicycle track on Lot 179-94 Henty Street.

The presentation contained ideas of turning the bicycle track into a flower garden to help beautify the street for tourist attraction when walking to the Dominican Chapel and lookout.

### **6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS**

NIL

### **7 APPLICATIONS FOR LEAVE OF ABSENCE**

Cr Gregory Payne will not be in attendance at the Ordinary Council meeting 28 April 2023 and has requested a leave of absence for the remainder of the meeting.

### **8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

NIL

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### 9 CONFIRMATION OF MINUTES

#### 9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 31<sup>st</sup> March 2023

##### RECOMMENDATION

That the minutes of the Council Meeting held on the 31<sup>st</sup> March 2023 as attached be confirmed as a true and correct record.

##### COUNCIL RESOLUTION – C2023-04-01

Moved: Cr Stanley Willock                      Seconded: Cr Raul Valenzuela

That the minutes of the Council Meeting held on the 31<sup>st</sup> March 2023 as attached be confirmed as a true and correct record.

CARRIED: 4/0

#### 9.2 MINUTES OF THE AUDIT COMMITTEE MEETING – 31<sup>st</sup> March 2023 & 28<sup>th</sup> April 2023

##### RECOMMENDATION

That the minutes of the Audit Committee Meetings held on the 31<sup>st</sup> March 2023 and 28<sup>th</sup> April 2023 be received.

##### COUNCIL RESOLUTION - C2023-04-02

Moved: Cr Raul Valenzuela                      Seconded: Cr Stanley Willock

That the minutes of the Audit Committee Meetings held on the 31<sup>st</sup> March 2023 and 28<sup>th</sup> April 2023 be received.

CARRIED: 4/0

## 10 REPORTS OF COMMITTEE MEETINGS

### 10.1 2020/21 ANNUAL AUDIT and FINANCIAL STATEMENTS

Applicant:	Shire of Yalgoo
Date:	20 April 2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council accept the recommendation from the Finance/Audit Committee that the Audit Report from the Shire's auditors in respect of the 2020/21 financial years operations and the associated annual financial statements, be received.

#### **BACKGROUND**

Each year following the completion of the Audit of the Shire's operations and annual financial statements for the preceding financial year, it is a requirement of the Local Government Act 1995 that an Exit Meeting be conducted between Council members of the Finance/Audit Committee, the Council's auditors and the Office of the Auditor General to discuss the outcome of the audit and receive the annual financial statements. The Finance/Audit Committee and required to make a recommendation to the full Council meeting regarding the audit and financial statements.

#### **COMMENT**

An Audit exit meeting was held on the 12<sup>th</sup> April 2023 by teleconference attended by AMD Chartered Accountants and the Office of the Auditor General.

#### **STATUTORY ENVIRONMENT**

NIL

#### **POLICY/FINANCIAL IMPLCATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **AUDIT COMMITTEE RECOMMENDATION**

That Council:

1. Receive the Report on the Audit Management Letter for the financial year ended 30 June 2021.
2. Subject to (1) above forward a copy of the Report to the Minister for Local Government, Sport and Cultural Industries and publish it on the Shires' official website.

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**COUNCIL RESOLUTION – C2023-04-03**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council:

1. Receive the Report on the Audit Management Letter for the financial year ended 30 June 2021.
2. Subject to (1) above forward a copy of the Report to the Minister for Local Government, Sport and Cultural Industries and publish it on the Shires' official website.

**CARRIED: 4/0**

## 11 TECHNICAL REPORTS

### 11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	12 April 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

#### SUMMARY

To receive the Progress Report on the 2022/23 Capital Works Program.

#### BACKGROUND

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

#### COMMENT

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

#### STATUTORY ENVIRONMENT

NIL

#### POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

#### VOTING REQUIREMENT

Simple Majority

#### OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 31<sup>st</sup> March 2023.

#### COUNCIL RESOLUTION – C2023-04-04

Moved: Cr Stanley Willock

Seconded: Cr Tamisha Hodder

That Council receive the Progress Report on the Capital Works Program as at 31<sup>ST</sup> March 2023.

CARRIED: 4/0



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### CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MARCH ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b>By Program</b>					The CEO to provide a verbal update on the status of the capital projects as at 31 March 2023
<b>Governance</b>					
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement	F & E	10,000	13,666	(3,666)	In progress
000000-External Monitor Display	F & E	21,602		21,602	
000000-Tables and Chairs	F & E	5,000		5,000	
000000-Landscape - Admin Office	Other	40,000		40,000	
<b>Law Order Public Safety</b>					
<b>Housing</b>					
000000-Other Housing - Nurse Accommodation	L & B	420,000	206,460	213,540	In progress
<b>Communities Amenties</b>					
<b>Recreation and Culture</b>					
000000 - Community Hall Renovations	L & B	350,000	149,051	200,949	In progress
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements	F & E	22,000		22,000	
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23	L & B	227,220	83,235	143,985	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts	L & B	98,000	28,930	69,070	In progress
000000- Stadium Relocate Fence	Recreation	47,077		47,077	
Mower	P & E	35,000		35,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MARCH ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b>By Program</b>					
<b>Law Order &amp; Public Safety</b>					
000000- Light Tanker	P & E	239,000		239,000	The CEO to provide a verbal update on the status of the capital projects as at 31 March 2023
<b>Transport</b>					
000000- Machinery Shed Depot Concrete Floor Bays	L & B	27,000		27,000	
000000- Storage Shed Depot	L & B	16,000		16,000	
000000- Skidsteer	P & E	86,000		86,000	
000000- Multi Tyre Roller	P & E	220,000	176,000	44,000	Complete
000000- Genset	P & E	20,000	11,339	8,661	
000000- Dual Cab Utility	P & E	40,000		40,000	
000000- Works Foreman Utility	P & E	75,000		75,000	
000000- Traffic Light Pair	P & E	32,000	33,525	(1,525)	Complete
000000- Prime Mover	P & E	325,000	9,091	315,909	In progress
000000- Works Forklift	P & E	50,000	25,338	24,662	Complete
000000- Trailer Side Tipper	P & E	240,000	9,091	230,909	In progress
000000- Utility	P & E	32,000		32,000	
000000- Utility Work Crew	P & E	40,000		40,000	
000000- Satellite Phones and Vehicle Tracking	P & E	10,000		10,000	
000000- Street Lighting	Other	22,000		22,000	
000000- Paynes Find Entry Statements	Other	18,652		18,652	
<b>ROADS TO RECOVERY GRANTS</b>					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	377,293		377,293	
<b>RRG SPECIAL GRANT RD WORKS</b>					
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	Roads	746,000		746,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MARCH ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<b>By Program</b>					
<b>MUNICIPAL FUND</b>					
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	Roads	80,000		80,000	The CEO to provide a verbal update on the status of the capital projects as at 31 March 2023
000000-Tourism Projects as per Plan	Roads	35,000		35,000	
000000-Floodway Stabalisation and Flood Mitigation	Roads	100,000		100,000	
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	Roads	15,000		15,000	
000000- Jokers Tunnel Sealed Floodway and Impoved Access LRCI Grant 2022-23	Roads	80,000		80,000	
000000- Sealing Outside primary School LRCI Grant 2022-23	Roads	40,000		40,000	
000000- Sealing Paynes Find Poiner Cemetery LRCI Grant 2022-23	Roads	10,000		10,000	
<b>Economic Services</b>					
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	25,000	31,347	(6,347)	completed overspent
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000		40,000	
000000-Caravan Park -Awning over BBQ Facility	L & B	10,000		10,000	
<b>Other Property and Services</b>					
000000-Solar Panel - Shire Buildings	L & B	60,000		60,000	
		<b>4,386,844</b>	<b>777,073</b>	<b>3,609,771</b>	

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### 11.2 TECHNICAL SERVICES REPORT AS OF 20<sup>th</sup> April 2023

Applicant:	Shire of Yalgoo
Date:	20 April 2023
Reporting Officer:	Darren Hawkins Leading Hand
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council receive the Technical Services Report as at the 20<sup>th</sup> April 2023.

#### **COMMENT**

##### **Road Construction and Capital**

- Completed bituminizing sections on Yalgoo Morawa Road

##### **Road Maintenance**

- Maintenance grading carried out on Yalgoo Ninghan Road, Yalgoo North Road

##### **Purchasing**

- New Skid Steer picked up from Geraldton

##### **Staff**

- Trevor – test and tagging training
- Matt & Ian – traffic management course

#### **STATUTORY ENVIRONMENT**

NIL

#### **POLICY/FINANCIAL IMPLCATIONS**

To deliver the Capital Works Program within budgeted allocations.

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council receive the Technical Services Report as of 20<sup>th</sup> April 2023.

#### **COUNCIL RESOLUTION – C2023 – 04-05**

Moved: Cr Raul Valenzuela                      Seconded: Stanley Willock

That Council receive the Technical Services Report as of 20<sup>th</sup> April 2023.

CARRIED: 4/0

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### 12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS NIL

### 13 FINANCIAL REPORTS

#### 13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	12 April 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

Council approval is sought for the payments made in the period 1<sup>st</sup> March 2023 to 31<sup>st</sup> March 2023 as detailed in the List of Accounts below.

#### **COMMENT**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### 6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
  1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
    - I. The payee's name; and

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- II. The amount of the payment; and
  - III. The date of the payment; and
  - IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
- a. For each account which requires council authorisation in that month –
    - I. The payee’s name; and
    - II. The amount of the payment; and
    - III. Sufficient information to identify the transaction; and
  - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

### **POLICY/FINANCIAL IMPLCATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council approve the list of accounts paid for the period 1<sup>st</sup> March 2023 to 31<sup>st</sup> March 2023 amounting to \$437,506.44 and the list be recorded in the minutes.

#### **COUNCIL RESOLUTION – C2023-04-6**

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council approve the list of accounts paid for the period 1<sup>st</sup> March 2023 to 31<sup>st</sup> March 2023 amounting to \$437,506.44 and the list be recorded in the minutes.

**CARRIED: 4/0**

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### Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
1 31	03/03/2023	Horizon Power	Power Charges	1	8,912.90
2 32	10/03/2023	Horizon Power	Power Charges	1	306.95
3 EFT832	08/03/2023	E & Mj Rosher	Stud (Wheel)	1	33.00
4 EFT833	08/03/2023	WA Caravan & Camping Magazine WA Association Of Caravan Clubs Inc	Tourism Advertising - Caravan & Camping Magazine	1	500.00
5 EFT834	08/03/2023	Kennards Hire Pty Ltd	Equipment Hire -Generator - 20 KVA	1	1,262.40
6 EFT835	08/03/2023	Gero Cool Airconditioning &	18D and 16 Shamrock Road and 43 Gibbons Airconditioning	1	6,607.37
7 EFT836	08/03/2023	Bunnings Building Supplies Pty Ltd	4x Extension Cords	1	235.36
8 EFT837	08/03/2023	Civic Legal	Legal Fees - For OAG instruction	1	8,800.00
9 EFT838	08/03/2023	Core Business Australia Pty Ltd	Consultancy Fees -DRFAWA Supervision March 2022 Claim 9 - December 2022 Flood Damage	1	3,415.50
10 EFT839	08/03/2023	Gail Trenfield	Council Meeting Fees and Allowances	1	1,319.34
11 EFT840	08/03/2023	Raul. Valenzuela	Council Meeting Fees and Allowances	1	527.67

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#### List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
12 EFT841	08/03/2023	Water Corporation	Water use/service charge	1	47.55
13 EFT842	08/03/2023	Westrac Equipment Pty Ltd	Parts - Bolt Washer Rubber Plug	1	23.25
14 EFT843	08/03/2023	IPEC Pty Ltd (Toll Global Express)	Freight Charges	1	64.33
15 EFT844	08/03/2023	Department of Fire and Emergency Services (DFES)	2022/2023 ESL Quarter 3 Payment	1	5,970.60
16 EFT845	08/03/2023	Stanley Willock	Council Meeting Fees and Allowances	1	527.67
17 EFT846	08/03/2023	Modular WA	Progress Payment -New Units - Lot 53 Campbell Street	1	91,380.00
18 EFT847	08/03/2023	Mcdonalds Wholesalers	Materials for Yalgoo Art Centre, Dipping Containers and Lids for Paint	1	135.20
19 EFT848	08/03/2023	Cekas Pest Management	Termite Inspections of Shire buildings	1	9,070.11



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#### List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
20 EFT849	08/03/2023	Bai Communications Pty Ltd	Broadcast Licence	1	212.96
21 EFT850	08/03/2023	Western Communications	6 Monthly Service of Fire Equipment	1	2,882.72
22 EFT851	08/03/2023	Storytowns Pty Ltd	Storytowns - Yalgoo Podcast	1	1,224.79
23 EFT852	08/03/2023	The Taylor Wanklyn Family Trust	Freight Charge -delivery of service kit from Kennards Hire	1	50.00
24 EFT853	08/03/2023	Thuroona Services	Yalgoo Hall Asbestos Removal	1	158,334.00
25 EFT854	08/03/2023	Hospitality Geraldton	Accommodation - Darren Hawkins forklift course	1	219.00
26 EFT855	09/03/2023	Integrated ICT	Monthly Wifi Network Maintenance	1	176.00
27 EFT856	09/03/2023	Kennards Hire Pty Ltd	Equipment Hire - Generator - 20 KVA	1	883.68
28 EFT857	09/03/2023	Beachlands Plumbing Pty Ltd	Staff Housing -replacement of taps in main shower changed ensuite basin taps installed new shower rose	1	1,568.55
29 EFT858	09/03/2023	Dallcon	Supply of reinforced concrete box - Culverts	1	11,586.30

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#### List of Accounts Paid and Payable

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>Amount</b>
30 EFT859	09/03/2023	Shire Of Leonora	Contract -Health and Building Services for January 2023	1	1,437.46
31 EFT860	09/03/2023	Able Sales	Generator Diesel Silent 10KVA 1 Phase	1	12,473.00
32 EFT861	09/03/2023	West Australian Prospectors Pty Ltd	Rates refund -A2211 - E59/02473	1	554.90
33 EFT862	09/03/2023	ATOM Supply	Materials -Star Picket Steel Black	1	1,415.81
34 EFT863	09/03/2023	BOC Limited	Monthly Depot Container Service - Febuary 2023	1	115.99
35 EFT864	09/03/2023	Canine Control	Contract Ranger Services	1	1,386.72
36 EFT865	09/03/2023	GG Pumps & Electrical Pty Ltd	Repair to Bore Pump	1	1,938.01
37 EFT866	09/03/2023	Paper Plus Office National	Printer Ink Cartridges	1	101.18

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#### List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
38 EFT867	09/03/2023	Spotlight P/L	Materials for Yalgoo Art Centre - Canvas and Paint Brushes	1	465.00
39 EFT868	09/03/2023	Totally Workwear Geraldton	New Shire of Yalgoo Logo	1	31.50
40 EFT869	09/03/2023	Veolia Environmental Services	Rubbish Collection Charges	1	4,399.91
41 EFT870	09/03/2023	IPEC Pty Ltd (Toll Global Express)	Freight Charges	1	96.49
42 EFT871	09/03/2023	Geraldton Tv & Radio	Replacement Satalite TV box	1	325.00
43 EFT872	09/03/2023	Jacksons Drawing Supplies Pty Ltd	Materials for Yalgoo Art Centre - Paint	1	851.35
44 EFT873	09/03/2023	Kmart - Geraldton	Curtains, hooks, rods, mats	1	277.00
45 EFT874	09/03/2023	Complete Office Supplies Pty Ltd	Pens - pilot super grip ballpoint medium blue A4 80 Micron laminating pouches Wallet PP Button A4 Clear/Blue/Red FC Wire clip clipboard brown Manilla dividers A4 10 tab bright colours Double A cleverbox A4 paper white	1	1,359.16

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#### List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
46 EFT875	09/03/2023	Url Networks Pty Ltd	Administration Office Phone Bill - March 2023	1	133.17
47 EFT876	10/03/2023	Kennards Hire Pty Ltd	Hire of Apromprop for doorway at Railway building during stone work	1	91.20
48 EFT877	10/03/2023	ATOM Supply	Harness Kit	1	513.80
49 EFT878	10/03/2023	Australian Taxation Office	BAS's forDecember 2022,January and February 2023	1	72,906.62
50 EFT879	10/03/2023	David Rocke	Replacement tyres for car trailer	1	204.05
51 EFT880	10/03/2023	Market Creations Pty Ltd	6 month staging of old yalgoo website by market creations	1	1,738.00
52 EFT881	10/03/2023	Pemco Diesel Pty Ltd	Repairs-Inspect poor AC performance, replaced AC belt and engine drive belt.	1	1,614.26
53 EFT882	10/03/2023	Totally Workwear Geraldton	New caravan park uniforms	1	195.60
54 EFT883	10/03/2023	IPEC Pty Ltd (Toll Global Express)	Freight Charges	1	32.16
55 EFT884	10/03/2023	Shire of Perenjori	Contribution - Shared CESM	1	7,429.72
56 EFT885	10/03/2023	Mcdonalds Wholesalers	Materials for Yalgoo Art Centre	1	637.50

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### Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
57 EFT886	10/03/2023	Hersey'S Safety Pty Ltd	Stop and go replacement handles Bridge grid signs Classic cream roofing sheets	1	1,716.66
58 EFT887	10/03/2023	Little Hotelier	Software Licence -Little Hotelier +TheBookingButton	1	188.02
59 EFT888	27/03/2023	Nick Stevenson	Progress payment - Railway Stonework	1	6,600.00
<b>REPORT TOTALS</b>					<b><u>437,506.44</u></b>
					<b>TOTAL</b>
		<b>Bank Name</b>			
		1	Municipal Bank		<b>437,506.44</b>
		<b>TOTAL</b>			<b>437,506.44</b>

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### 13.2 INVESTMENTS AS AT 31<sup>st</sup> MARCH 2023

Applicant:	Shire of Yalgoo
Date:	12 April 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council receive the investments report as at 31<sup>st</sup> March 2023.

#### **COMMENT**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

#### **POLICY/FINANCIAL IMPLCATIONS**

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That the Investment Report as at 31<sup>st</sup> March 2023 be received.

#### **COUNCIL RESOLUTION – C2023-04-07**

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That the Investment Report as at 31<sup>st</sup> March 2023 be received.

**CARRIED: 4/0**

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This Worksheet details the investments held by the Shire as at 31<sup>st</sup> March 2023.

### SHIRE OF YALGOO CASH HOLDINGS AS AT 31<sup>ST</sup> MARCH 2023

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>MUNICIPAL FUND</b>								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$1,899,497.30
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$1,795,534.53
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,224.26
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,447.64
<b>TOTAL</b>								<b>\$3,772,703.73</b>

<b>RESERVE FUNDS</b>								
Bendigo	N/A	Term Deposit	4236181	100 days	22.03.2023	30.06.2023	4.00%	\$174,198.46
Bendigo	N/A	Term Deposit	4236184	100 days	22.03.2023	30.06.2023	4.00%	\$485,669.56
Bendigo	N/A	Term Deposit	4236180	100 days	22.03.2023	30.06.2023	4.00%	\$1,167,980.50
Bendigo	N/A	Term Deposit	4236179	100 days	22.03.2023	30.06.2023	4.00%	\$333,878.20
<b>TOTAL</b>								<b>\$2,161,726.72</b>

### INVESTMENT REGISTER

01 JULY 2022 TO 31 MARCH 2023

#### NATIONAL AUSTRALIA BANK

ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNT TO 31.03.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 31.03.2023
171336282	Ongoing	Variable	\$25,086.22	\$138.04	0	\$25,124.26
24-831-4222	Ongoing	Variable	\$52,142.14	\$305.50	0	\$52,447.64
4236184	30.06.2023	4.00%	\$474,180.09	\$11,489.47	0	\$485,669.56
4236180	30.06.2023	4.00%	\$1,140,349.62	\$27,630.88	0	\$1,167,980.50
4236181	30.06.2023	4.00%	\$170,077.95	\$4,120.51	0	\$174,198.46
4236179	30.06.2023	4.00%	\$325,979.65	\$7,898.55	0	\$333,878.20

13.3 FINANCIAL ACTIVITY STATEMENT AS AT 31 MARCH 2023

Applicant:	Shire of Yalgoo
Date:	12 April 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

**SUMMARY**

Adoption of the Monthly Financial Statements for the period 1<sup>st</sup> July 2022 to the 31<sup>st</sup> March 2023.

**COMMENT**

Local Governments are required to prepare monthly reports.

**STATUTORY ENVIRONMENT**

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

**POLICY/FINANCIAL IMPLCATIONS**

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council adopts the Financial Activity Statement for the period ended 31<sup>st</sup> March 2023.

**COUNCIL RESOLUTION – C2023-04-08**

Moved: Cr Stanley Willock

Seconded: Cr Tamisha Hodder

That Council adopts the Financial Activity Statement for the period ended 31<sup>st</sup> March 2023.

CARRIED: 4/0



## 14 ADMINISTRATION REPORTS

### 14.1 Salaries and Allowances Tribunal - 2023 Determination for Local Government CEOs and Elected Members

Applicant:	Shire of Yalgoo
Date:	18 April 2023
Reporting Officer:	Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### SUMMARY

That Council consider a recent determination made by the Salaries and Allowances Tribunal.

#### COMMENT

<https://www.wa.gov.au/government/publications/local-government-chief-executive-officers-and-elected-members-determination-no-1-of-2023>

It is proposed that sitting fees for Councillors be reviewed and increased for the financial year starting 1/7/2023.

Please see the linked determination. In an effort to commend attendance at a time when cost of living pressures are increasing it is proposed that monthly sitting fees for Councillors be increased. This will also compensate for additional requirements such as the learning and operation of standardised standing orders proposed by Local Government Act reform. These figures were last reviewed in 2019.

Council Meetings:

President: \$500                      Councillor: \$250

Committee Meeting: \$120              Councillor: \$120

Presidents Allowance: \$14,000      Deputy: \$3500

This review is not intended to alter any other determination or part of Council policy.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### POLICY/FINANCIAL IMPLCATIONS

Nil

#### VOTING REQUIREMENT

Absolute Majority

## Minutes – Ordinary Council Meeting – Friday 28<sup>th</sup> April 2023

### OFFICERS RECOMMENDATION

That Council amends sitting fees to those described for inclusion and confirmation in the 2023/24 Budget.

#### COUNCIL RESOLUTION – C2023-04-09

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council amends sitting fees to those described for inclusion and confirmation in the 2023/24 Budget.

CARRIED: 4/0

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### 14.2 ELECTORAL BOUNDARIES

Applicant:	Shire of Yalgoo
Date:	19 April 2023
Reporting Officer:	Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council authorize the Chief Executive Officer to provide suggestions to the Western Australian Electoral Distribution Commission.

#### **COMMENT**

The Chief Executive Officer proposes to provide a submission against the seat of North West Central being abolished or amalgamated with the Pilbara and Kimberly.

It has been suggested that population increases in Perth may lead to the creation of new seats in outer suburbs.

The vast demographics and physical barriers of this state should not result in decreased services for those living in the regions. Reduced representation was felt in recent electoral reform.

A draft submission will be provided to Council for their endorsement at the April Meeting.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council delegate to the Chief Executive Officer a submission to the review of State Electoral Boundaries and follow up comments and endorse the provided draft.

#### **COUNCIL RESOLUTION – C2023-04-10**

Moved: Cr Stanley Willock

Seconded: Raul Valenzuela

That Council delegate to the Chief Executive Officer a submission to the review of State Electoral Boundaries and follow up comments and endorse the provided draft.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Friday 28<sup>th</sup> April 2023

### 14.3 REGIONAL BANKING SERVICES

Applicant:	Shire of Yalgoo
Date:	20 April 2023
Reporting Officer:	Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council provide feedback to the Senate Inquiry into regional banking services.

#### **COMMENT**

A request has been received from the Office of Senator Dean Smith to respond on the community impacts of bank closures.

Feedback is sought from Councillors about how the closure of banking agencies and banks has effected regional towns both economically and socially.

On 8 February 2023, the following matter was referred to the Rural and Regional Affairs and Transport References Committee for inquiry and report by **1 December 2023**.

The current extent of bank closures in regional Australia, with reference to:

- a. the branch closure process, including the reasons given for closures;
- b. the economic and welfare impacts of bank closures on customers and regional communities;
- c. the effect of bank closures or the removal of face-to-face cash services on access to cash;
- d. the effectiveness of government banking statistics capturing and reporting regional service levels, including the Australian Prudential Regulation Authority's authorised deposit-taking institutions points of presence data;
- e. consideration of solutions; and any other related matters.

A draft will be provided for Council endorsement at the meeting.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLCATIONS**

Nil

#### **VOTING REQUIREMENT**

Simple Majority

## Minutes – Ordinary Council Meeting – Friday 28<sup>th</sup> April 2023

### OFFICERS RECOMMENDATION

That Council delegate to the Chief Executive Officer a submission to the Senate Inquiry into Regional Banking Services and endorse the provided draft.

#### COUNCIL RESOLUTION – C2023-04-11

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council delegate to the Chief Executive Officer a submission to the Senate Inquiry into Regional Banking Services and endorse the provided draft.

CARRIED: 4/0

14.4 PUBLIC PROPERTY DAMAGE

Applicant:	Shire of Yalgoo
Date:	20 April 2023
Reporting Officer:	Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

**SUMMARY**

Council have requested a review of policy for the claiming of damages to public property.

**COMMENT**

The power to claim for damage to public property exists under numerous legislation. In this case the most relevant power exists under the Graffiti and Vandalism Act 2016, however it is related to criminal charges and requires an offence determined by the Courts.

Administration currently has the capacity to provide costs and evidence where an act of Graffiti or Vandalism has been committed and reported to the Police. Current capacity does not exist to routinely review footage in a timely manner, identify individuals causing damage and investigate their identity and particulars.

Where a report is received from the public, even informally, that information is passed onto WA Police.

Administration will in any instance involving damage to public property provide an estimate for the damage. Recovery of damages in these instances involves a court process. It is therefore proposed that should the Shire receive a formal report on property damage that can be corroborated by evidence, it will present the report to Council. Council can then make a determination on providing a claim for damages and whether with the assessment of legal fees the process would be within budget and worthwhile from both social and cost recovery aspects.

**STATUTORY ENVIRONMENT**

Local Government Act 1995  
Graffiti and Vandalism Act 2016

**POLICY/FINANCIAL IMPLCATIONS**

Nil

**VOTING REQUIREMENT**

Simple Majority

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### OFFICERS RECOMMENDATION

That Council be presented with any formal reports regarding vandalism and graffiti received by Shire Administration and further investigation and community consultation be carried out to inform the public of their responsibility to report these activities.

#### COUNCIL RESOLUTION – C2023-04-12

Moved: Cr Stanley Willock

Seconded: Cr Raul Valenzuela

That Council be presented with any formal reports regarding vandalism and graffiti received by Shire Administration and further investigation and community consultation be carried out to inform the public of their responsibility to report these activities.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Friday 28<sup>th</sup> April 2023

### 15 NOTICE OF MOTIONS

NIL

### 16 URGENT BUSINESS

Cr Raul Valenzuela – TransWA bus stop sign, emergency light in carpark at Core Stadium.

### 17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NIL

### 18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 26<sup>TH</sup> May 2023 commencing at 10.00am.

### 19 MEETING CLOSURE

There being no further business the Shire President declared the Ordinary Council Meeting closed at 11.55am.