



MINUTES

For the Ordinary Council Meeting

Held on the 30th June 2023



Ian Holland

CHIEF EXECUTIVE OFFICER

30th June 2023

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 **DECLARATION OF OPENING**

The Shire President welcomed those in attendance and declared the meeting open at 10.42am.

2 **ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

President	Cr Gregory Payne
Councillors	Cr Tamisha Hodder
	Cr Gail Simpson
	Cr Raul Valenzuela
	Cr Stanley Willock

Chief Executive Officer	Ian Holland
Executive Assistant	Diane Hodder

APOLOGIES	Cr Gail Trenfield
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LEAVE OF ABSENCE	NIL
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3 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

Ian Holland Chief Executive Officer

4 PUBLIC QUESTION TIME

NIL

REPONSES TO QUESTIONS TAKEN ON NOTICE

NIL

QUESTIONS TAKEN WITHOUT NOTICE

NIL

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Presentation from Terra Mining prior to the meeting.

6 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

17.1 Performance Review and Novated Lease

7 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

Date	Location	Meeting	Attendance
14 June 2023	Mt Magnet	MRVC Meeting	Cr Stanley Willock
13-16 June 2023	Canberra	National General Assembly 2023	Cr Raul Valenzuela Cr Tamisha Hodder Cr Gail Simpson CEO Ian Holland

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9 CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 26th May 2023

RECOMMENDATION

That the minutes of the Council Meeting held on the 26th May 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2023-06-01

Moved: Cr Stanley Willock Seconded: Cr Raul Valenzuela

That the minutes of the Council Meeting held on the 26th May 2023 as attached be confirmed as a true and correct record.

CARRIED: 5/0

9.2 MINUTES OF THE SHIRE OF YALGOO ANNUAL ELECTORS MEETING – 30th June 2023

RECOMMENDATION

That the minutes of the Shire of Yalgoo Annual Electors Meeting held on 30th June 2023 be confirmed as a true and accurate record.

COUNCIL RESOLUTION – C2023-06-02

Moved: Cr Stanley Willock Seconded: Cr Gail Simpson

That Council:

Receive the minutes of the Shire of Yalgoo Annual Electors Meeting held on the 30th June 2023 be confirmed as a true and accurate record.

CARRIED: 5/0

10 REPORTS OF COMMITTEE MEETINGS

NIL

11 TECHNICAL REPORTS

11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

To receive the Progress Report on the 2022/23 Capital Works Program.

BACKGROUND

The Shire in its 2022-23 Annual Budget has allocated the sum of \$4,386,844 for the acquisition of capital assets and the undertaking of infrastructure works.

COMMENT

The Capital Projects detailed below are projects incorporated in the 2022-23 Annual Budget.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 31st May 2023.

COUNCIL RESOLUTION – C2023-06-03

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council receive the Progress Report on the Capital Works Program as at 31st May 2023.

CARRIED: 5/0

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CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
<u>By Program</u>					The CEO to provide a verbal update on the status of the capital projects as at 31 May 2023
Governance					
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement	F & E	10,000	13,666	(3,666)	In progress
000000-External Monitor Display	F & E	21,602		21,602	
000000-Tables and Chairs	F & E	5,000		5,000	
000000-Landscape - Admin Office	Other	40,000		40,000	
Law Order Public Safety					
Housing					
000000-Other Housing - Nurse Accommodation	L & B	420,000	297,840	122,160	In progress
000000-Other Housing - Second Hand House in a Box		0	32,404		
Communities Amenties					
Recreation and Culture					
000000 - Community Hall Renovations	L & B	350,000	149,051	200,949	In progress
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements	F & E	22,000		22,000	
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23	L & B	227,220	99,434	127,786	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts	L & B	98,000	28,930	69,070	In progress
000000- Stadium Relocate Fence	Recreation	47,077		47,077	
Mower	P & E	35,000		35,000	

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
By Program					
Law Order & Public Safety					
000000- Light Tanker	P & E	239,000		239,000	
Transport					
000000- Machinery Shed Depot Concrete Floor Bays	L & B	27,000		27,000	
000000- Storage Shed Depot	L & B	16,000		16,000	
000000-Skidsteer	P & E	86,000	75,835	10,165	Complete
000000- Multi Tyre Roller	P & E	220,000	176,000	44,000	Complete
000000- Genset	P & E	20,000	11,339	8,661	
000000- Dual Cab Utility	P & E	40,000		40,000	
000000-Works Foreman Utility	P & E	75,000		75,000	
000000-Traffic Light Pair	P & E	32,000	33,525	(1,525)	Complete
000000- Prime Mover	P & E	325,000	9,091	315,909	In progress
000000- Works Forklift	P & E	50,000	25,338	24,662	Complete
000000- Trailer Side Tipper	P & E	240,000	9,091	230,909	In progress
000000-Utility	P & E	32,000		32,000	
000000-Utility Work Crew	P & E	40,000		40,000	
000000-Satelite Phones and Vehicle Tracking	P & E	10,000		10,000	
000000- Street Lighting	Other	22,000		22,000	
000000- Paynes Find Entry Statements	Other	18,652		18,652	
ROADS TO RECOVERY GRANTS					
000000- Yalgoo/Ninghan Road - Seal to width 4m	Roads	377,293	468,000	(90,707)	
RRG SPECIAL GRANT RD WORKS					
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	Roads	746,000		746,000	

The CEO to provide a verbal update on the status of the capital projects as at 31 May 2023

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The following assets and works are budgeted to be acquired or undertaken during the year:

		2022-23 ANNUAL BUDGET	2022-23 MAY ACTUAL	VARIANCE FAV (UNFAV)	COMMENTS
		\$	YTD \$	\$	
By Program					The CEO to provide a verbal update on the status of the capital projects as at 31 May 2023
MUNICIPAL FUND					
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	Roads	80,000		80,000	
000000-Tourism Projects as per Plan	Roads	35,000		35,000	
000000-Floodway Stabalisation and Flood Mitigation	Roads	100,000		100,000	
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	Roads	15,000		15,000	
000000- Jokers Tunnel Sealed Floodway and Impoved Access LRCI Grant 2022-23	Roads	80,000		80,000	
000000- Sealing Outside primary School LRCI Grant 2022-23	Roads	40,000		40,000	
000000- Sealing Paynes Find Poineer Cemetery LRCI Grant 2022-23	Roads	10,000		10,000	
Economic Services					
000000-Caravan Park - 2 Self Contained Accommodation Units	L & B	25,000	31,347	(6,347)	completed overspent
000000-Caravan Park - Commercial Washing Machine and Dryer	F & E	40,000		40,000	
000000-Caravan Park -Awning over BBQ Facility	L & B	10,000		10,000	
Other Property and Services					
000000-Solar Panel - Shire Buildings	L & B	60,000		60,000	
		4,386,844	1,460,891	2,958,357	

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11.2 TECHNICAL SERVICES REPORT AS OF 19TH MAY 2023

Applicant:	Shire of Yalgoo
Date:	19 May 2023
Reporting Officer:	Craig Holland Works Manager
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 20th January 2023

COMMENT

Road Construction and Capital

- Rowe Contracting sealing works on Yalgoo Ninghan Road.

Road Maintenance

- Maintenance grading carried out on Yalgoo North Road, Edah Road, Wagga Wagga Road, Badja Road.
- Yalgoo Ninghan Road - Rocks placed on the run side of floodway.
- Sides of Yalgoo North Road pulled in watered and rolled.
- Jingemarra Air Strip graded.

Plant and other infrastructure maintenance

- YA1000 service

Parks, Reserves and Properties

4.1 Art & Culture Centre

- General gardening maintenance carried out.

4.2 Community Town Hall

- Asbestos removal

4.3 Community Town Oval

- General gardening maintenance and fertilizing conducted to the oval and core stadium gardens.

4.4 Community Park, Gibbons Street

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering.

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4.5 Community Park, Shamrock Street

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering.

4.6 Water Park

- Damaged soft floor replaced

4.7 Yalgoo Caravan Park

- General gardening maintenance is done every two weeks.

4.8 Paynes Find

- Community Centre Maintenance and Fire Danger Sign installation

4.9 Railway Station

- Paint stripping of verandah.

4.10 Yalgoo Nursing Post

- No changes or additions to the nursing post.

4.11 Staff Housing

- Gutter cleaning attachments arrived.

4.12 Yalgoo Rubbish Tip

- Tip head pushed over on a weekly basis.

4.13 Yalgoo & Paynes Find Airstrip

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – water & compacted sides slashed.

5. Purchasing

- New push lawn mower
- Culverts

6. Staff

- All Staff – First Aid Training
- Working in confined space training 4 staff members.

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STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 19th May 2023.

COUNCIL RESOLUTION – C2023-06-04

Moved: Cr Gail Simpson Seconded: Cr Tamisha Hodder

That Council receive the Technical Services Report as of 19th May 2023.

CARRIED: 5/0

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12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS NIL

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

Council approval is sought for the payments made in the period 1st May 2023 to 31st May 2023 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and

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- IV. Sufficient information to identify the transaction.
2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee’s name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st May 2023 to 31st May 2023 amounting to \$616,474.68 and the list be recorded in the minutes.

COUNCIL RESOLUTION – C2023-06-05

Moved: Cr Raul Valenzuela

Seconded: Stanley Willock

That Council approve the list of accounts paid for the period 1st May 2023 to 31st May 2023 amounting to \$616,474.68 and the list be recorded in the minutes.

CARRIED: 5/0

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
1 EFT980	02/05/2023	Bridgestone Service Centre Geraldton	Puncture Repair and Wheel Balance YA800	1	\$ 42.00
2 EFT981	02/05/2023	Professional PC Support	Consultancy Fees -Support Phone System	1	187.00
3 EFT982	02/05/2023	Ian Scott	Reimbursement - fuel to transport of tables & chairs purchased for Core Stadium	1	83.72
4 EFT983	02/05/2023	Landgate	Valuation Fees -Mining Tenements Schedule	1	177.45
5 EFT984	02/05/2023	Charmaine Simpson	Reimbursement Art Sales - Receipt YACC301	1	9.00
6 EFT985	02/05/2023	Margaret Simpson	Reimbursement Art Sales - Receipt YACC302	1	10.50
7 EFT986	02/05/2023	Gaye Dennison	Reimbursement Art Sales - Receipt YACC042	1	30.00
8 EFT987	02/05/2023	Luscombe Syndicate	Supplies Caravan Park	1	162.08
9 EFT988	02/05/2023	Safe Roads WA	Morawa-Yalgoo Road Works	1	14,916.00
10 EFT989	02/05/2023	Siteminder Limited	Caravan Park Commission & Service Fee - April 2023	1	88.51
11 EFT990	02/05/2023	ATOM Supply	Supplies - Hydration Squeeze Pops	1	43.25

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
12 EFT991	02/05/2023	Beaurepaires	Tyres for YA465	1	4,695.59
13 EFT992	02/05/2023	Bunnings Building Supplies Pty Ltd	Lawn Seed - Parks & Gardens	1	315.61
14 EFT993	02/05/2023	Cockburn Cement Ltd	Low Heat Cement - Rural Rd Maintenance	1	5,142.50
15 EFT994	02/05/2023	Geraldton Mower & Repair Specialist	Chainsaw Repairs	1	54.70
16 EFT995	02/05/2023	Great Northern Rural Services.	Blue Line End Caps	1	187.00
17 EFT996	02/05/2023	Pirtek Geraldton	Parts- Hose assembly x 2	1	1,453.32
18 EFT997	02/05/2023	Pool & Spa Mart	Chlorine - Water Park	1	209.50
19 EFT998	02/05/2023	Central Regional TAFE	Traffic Mgt Courses-Mcsporrans & Scott	1	270.04
20 EFT999	04/05/2023	Yalgoo Hotel Motel	Christmas Refreshments - 2022	1	2,116.60
21 EFT1000	04/05/2023	Geraldton Party Hire	Equipment Hire -3 x Shades - sports festival - March 2023	1	660.00
22 EFT1001	04/05/2023	Geraldton Toyota	YA800 servicing	1	611.07

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
23 EFT1002	04/05/2023	Jason Signmakers	Muster Point - Metal Road Signs	1	130.42
24 EFT1003	04/05/2023	Market Creations Agency Pty Ltd	Phase 3 website project	1	3,299.45
25 EFT1004	04/05/2023	North Metropolitan Tafe	TAFE Fees - R Hodder	1	1,000.00
26 EFT1005	04/05/2023	Itvision	Online Workshop - Hodder & Dennison Payroll Essentials 20-21 March 2023	1	2,337.50
27 EFT1006	04/05/2023	Tanya Henkel	Preparation of Shire of Yalgoo Built Heritage Mgmt. Local Planning Policy	1	11,000.00
28 EFT1007	04/05/2023	Url Networks Pty Ltd	Admin Phone Charges	1	119.34
29 EFT1008	04/05/2023	Siteminder Limited	Caravan Park Commission & Service Fee	1	13.50
30 EFT1009	08/05/2023	Nick Stevenson	Progress Payment-Railway Station Refurbishment / Stonemason	1	10,000.00
31 EFT1010	09/05/2023	Australian Local Government	Conference -Regional Forum for NGA Delegate	1	4,480.00
32 EFT1011	09/05/2023	Hotel Northbridge	Accommodation	1	135.80
33 EFT1012	09/05/2023	Azure Advisory Pty Ltd T/as Brainbox	LGWA - Learning & Development Course	1	242.00

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
34 EFT1013	09/05/2023	Winc Australia Pty Limited	Stationery -Workshop	1	29.54
35 EFT1014	09/05/2023	Craig Holland	Reimbursement - Works Diary 2023-24	1	41.35
36 EFT1015	09/05/2023	Hersey's Safety Pty Ltd	Tools & Consumables	1	1,030.70
37 EFT1016	09/05/2023	Cloud Payment Group	Debt Collection Fees to 31.04.23	1	686.84
38 EFT1017	09/05/2023	Complete Office Supplies Pty Ltd	Stationery & Supplies	1	702.73
39 EFT1018	09/05/2023	Midwest Safety & Training Pty Ltd	Staff Training - Forklift Course	1	3,126.00
40 EFT1019	09/05/2023	Kennards Hire Pty Ltd	Plant Hire - prop for doorway at Railway Station building	1	30.40
41 EFT1020	09/05/2023	Desert to Coast Training & Assessing	Dept of Transport MC Driver Training and Test	1	3,450.00
42 EFT1021	09/05/2023	Gero Cool Airconditioning &	Air conditioning repairs / servicing - staff housing and depot	1	8,318.75
43 EFT1022	09/05/2023	Bunnings Building Supplies Pty Ltd	Cistern Lick - 27 Stanley Street residence	1	112.44
44 EFT1023	09/05/2023	Gregory Arthur Payne	Council Meeting Fees and Allowances	1	3,875.01

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
45 EFT1024	09/05/2023	Local Government Works Association	Membership - LG Works Association for Craig Holland	1	100.00
46 EFT1025	09/05/2023	Matthew Mcsporrان	Reimbursement - M McSporrان - Fuel, Meals, Parking - Bitumen/Asphalt Training in Perth	1	519.30
47 EFT1026	12/05/2023	Tamisha Hodder	Council Meeting Fees and Allowances	1	1,583.01
48 EFT1027	12/05/2023	Gail Simpson	Council Meeting Fees and Allowances	1	1,229.01
49 EFT1028	16/05/2023	Rowe Contractors	Progress Payment - Yalgoo/Ninghan Road works	1	257,400.00
50 EFT1029	18/05/2023	Kennards Hire Pty Ltd	Plant Hire - prop for doorway at Railway Station building	1	27.36
51 EFT1030	18/05/2023	Hayley Martin	Refund -Overcharge Caravan Park	1	57.00
52 EFT1031	18/05/2023	Canine Control	Ranger Services May 2023	1	2,773.44
53 EFT1032	18/05/2023	Civic Legal	Professional Fees - Native Title	1	320.21
54 EFT1033	18/05/2023	Dominic Carbone & Associates	Consultancy Services - March 2023	1	4,345.00

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
55 EFT1034	18/05/2023	Winc Australia Pty Limited	Travel & Installation - New Ricoh Photocopier	1	418.00
56 EFT1035	18/05/2023	Veolia Environmental Services	Waste Collection - April 2023	1	4,399.91
57 EFT1036	18/05/2023	Karen Gilbert	Reimbursement Art Sales - Receipt YACC022	1	150.00
58 EFT1037	18/05/2023	Trevor Field	Reimbursement - Fuel and Meals - Training	1	155.11
59 EFT1038	18/05/2023	Lo-Go Appointments	Contract Services - Corporate Services - H St George Cooper	1	3,339.82
60 EFT1039	18/05/2023	Kick Solutions	Purchase of Items (R Winfield)	1	2,649.00
61 EFT1040	18/05/2023	Complete Office Supplies Pty Ltd	Stationery and Supplies	1	707.98
62 EFT1041	18/05/2023	Safe Roads WA	Seal Near Yalgoo School	1	1,826.00
63 EFT1042	18/05/2023	Wellington Electrical	Caravan Park - Power Outage After Lighting Strikes	1	1,961.45
64 EFT1043	18/05/2023	Construction Training Fund	BCIFT Levy for L159, 25 Henty Street	1	58.75
65 EFT1044	18/05/2023	Richard Marshall	Partial Refund Caravan Park fees	1	135.00

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List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
66 EFT1045	18/05/2023	BOC Limited	Container Services for March 2023	1	124.27
67 EFT1046	18/05/2023	Bridged Group Pty Ltd	Monthly IT Support Fees - May 2023	1	346.50
68 EFT1047	18/05/2023	Core Business Australia Pty ltd	Project Management - Claim 11 - February 2023	1	6,930.00
69 EFT1048	18/05/2023	David Rocke	Reimbursement - Fire Brigade Uniforms	1	119.80
70 EFT1049	18/05/2023	Paper Plus Office National	Computer Stationery	1	1,805.19
71 EFT1050	18/05/2023	Raul. Valenzuela	Council Meeting Fees and Allowances	1	645.67
72 EFT1051	18/05/2023	Stanley Willock	Council Meeting Fees and Allowances	1	645.67
73 EFT1052	18/05/2023	Incite Security	Quarterly Monitoring Service Fees - Depot	1	147.00
74 EFT1053	18/05/2023	Lo-Go Appointments	Contract Officer - Corporate Services H St George Cooper	1	2,988.26
75 EFT1054	18/05/2023	Bai Communications Pty Ltd	Power Recovery - March 2023	1	220.65
76 EFT1055	18/05/2023	Itvision	Training - Interim Rating - G Dennison	1	1,375.00

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
77 EFT1056	18/05/2023	Little Hotelier	Little Hotelier Subscription - May 2023	1	188.02
78 EFT1057	18/05/2023	Url Networks Pty Ltd	Admin Phone - April 2023	1	121.23
79 EFT1058	22/05/2023	Australian Taxation Office	BAS Statement - April 2023	1	19,097.00
80 EFT1059	22/05/2023	Blue Tongue Industries - Gordon &	SkyVac Elite including Poles & Accessories plus freight	1	3,190.00
81 EFT1060	22/05/2023	ATOM Supply	Safety Step Ladder	1	494.04
82 EFT1061	22/05/2023	Totally Workwear Geraldton	Staff Uniform - Caravan Park	1	106.92
83 EFT1062	22/05/2023	Lo-Go Appointments	Contract Officer - Corporate Services H St George Cooper	1	3,339.82
84 EFT1063	22/05/2023	Nick Stevenson	Progress Payment - Railway Station Refurbishment / Stonemason	1	46,631.50
85 EFT1064	24/05/2023	Nacap Pty Ltd	Bond Refund - Works within Shire Road Reserves	1	15,000.00
86 EFT1065	24/05/2023	Australian Taxation Office	FBT April 2022 - March 2023	1	7,101.64

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
87 EFT1066	29/05/2023	Office of The Auditor General	Audit Fees- for 2020-21 Annual Financial Statements	1	46,420.00
88 EFT1067	29/05/2023	Water Corporation	Water charges to 21.04.23 - staff housing - 19 Campbell Street	1	3,164.39
89 EFT1068	30/05/2023	Kennards Hire Pty Ltd	Plant Hire - Penetrometer	1	114.00
90 EFT1069	30/05/2023	Dawn La Puma T/as The Serendipity	Mosaic Workshop - 20 & 21 May 2023	1	950.00
91 EFT1070	30/05/2023	Itech World Pty Ltd	AC Charger & Charging Cable	1	66.00
92 EFT1071	30/05/2023	Canine Control	Ranger Services 18.05.23	1	2,773.44
93 EFT1072	30/05/2023	Gail Trenfield	Council Meeting Fees and Allowances	1	895.67
94 EFT1073	30/05/2023	Pemco Diesel Pty Ltd	YA840 - 10,000 km service	1	589.77
95 EFT1074	30/05/2023	Pool & Spa Mart	Parts - Water Treatment - Water Park	1	505.00
96 EFT1075	30/05/2023	Tyrepower Geraldton	Tyres - YA840	1	778.00
97 EFT1076	30/05/2023	Darren Long Consulting	Financial Consultancy Fees	1	4,840.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
98 EFT1077	30/05/2023	Lo-Go Appointments	Contracting Services - Corporate Services - H St George	1	3,339.82
99 EFT1078	30/05/2023	Luscombe Syndicate	Supplies for Resale - Caravan Park	1	236.46
100 EFT1079	30/05/2023	Kick Solutions	Stationery - Business Cards - Crs Simpson & Hodder	1	307.00
101 EFT1080	30/05/2023	BOC Limited	Monthly Depot Container Service	1	128.42
102 EFT1081	30/05/2023	Cockburn Cement Ltd	Low Heat Cement & Pallet Charges	1	11,764.50
103 EFT1082	30/05/2023	Gail Trenfield	Council Meeting Fees and Allowances	1	777.67
104 EFT1083	30/05/2023	Refuel Australia	Fuel Supply - Month Ending April 2023	1	14,383.73
105 EFT1084	30/05/2023	Pool & Spa Mart	Repairs -Travel, Remove, Replace Lamp & Sleeve, Drum Deposit	1	569.00
106 EFT1085	30/05/2023	Tamisha Hodder	Council Meeting Fees and Allowances	1	527.67
EFT1086 107	30/05/2023	Rowe Contractors	Mobilise (with escort), Dozer Hire - Yalgoo-Ninghan Rd shale pit	1	25,751.00

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount
108 EFT1087	30/05/2023	Mcdonalds Wholesalers	Refreshments -Brioche Buns / Hot Dog Roll Sliced	1	288.95
109 EFT1088	30/05/2023	Gail Simpson	Council Meeting Fees and Allowances	1	527.67
110 DD739.1	31/05/2023	Telstra Corporation Ltd	Telephone Charges - April 2023	1	4,972.50
111 DD743.1	31/05/2023	Horizon Power	Street Lighting	1	3,550.64
112 DD745.1	31/05/2023	Qantas Airways Limited	Air Fares - Alga Conference - Crs Payne, Simpson, Hodder &CEO	1	7,852.64
REPORT TOTALS					
				TOTAL	<u>616,474.68</u>
		Bank Name			
		1	Municipal Bank		616,474.68
		TOTAL			616,474.68

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13.2 INVESTMENTS AS AT 31st MAY 2023

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the investments report as at 31st May 2023.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 31st May 2023 be received.

COUNCIL RESOLUTION – C2023-06-06

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That the Investment Report as at 31st May 2023 be received.

CARRIED: 5/0

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This Worksheet details the investments held by the Shire as at 31st May 2023.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31ST MAY 2023

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$1,043,210.85
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$1,902,010.45
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,274.69
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,499.94
TOTAL								\$3,022,995.93

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	4236181	100 days	22.03.2023	30.06.2023	4.00%	\$174,198.46
Bendigo	N/A	Term Deposit	4236184	100 days	22.03.2023	30.06.2023	4.00%	\$485,669.56
Bendigo	N/A	Term Deposit	4236180	100 days	22.03.2023	30.06.2023	4.00%	\$1,167,980.50
Bendigo	N/A	Term Deposit	4236179	100 days	22.03.2023	30.06.2023	4.00%	\$333,878.20
TOTAL								\$2,161,726.72

INVESTMENT REGISTER						
01 JULY 2022 TO 31 MAY 2023						
NATIONAL AUSTRALIA BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNT TO 31.05.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 31.05.2023
171336282	Ongoing	Variable	\$25,086.22	\$188.47	0	\$25,274.69
24-831-4222	Ongoing	Variable	\$52,142.14	\$357.80	0	\$52,499.94
4236184	30.06.2023	4.00%	\$474,180.09	\$11,489.47	0	\$485,669.56
4236180	30.06.2023	4.00%	\$1,140,349.62	\$27,630.88	0	\$1,167,980.50
4236181	30.06.2023	4.00%	\$170,077.95	\$4,120.51	0	\$174,198.46
4236179	30.06.2023	4.00%	\$325,979.65	\$7,898.55	0	\$333,878.20

13.3 FINANCIAL ACTIVITY STATEMENT AS AT 31 MAY 2023

Applicant:	Shire of Yalgoo
Date:	23 June 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Comprehensive Income Financial Activity Statement Summary of Current Assets and Current Liabilities Statement of Current Financial Position Detailed Worksheet Supplementary Financial Reports – Reserve & Loan

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st July 2022 to the 31st May 2023.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 31st May 2023.

COUNCIL RESOLUTION – C2023-06-07

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council adopts the Financial Activity Statement for the period ended 31st May 2023.

CARRIED: 5/0

14 ADMINISTRATION REPORTS

14.1 Proposed Review of the Shire's Local Laws

Applicant:	Shire of Yalgoo
Date:	20/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider a review of the Shires Local Laws.

COMMENT

The Shire of Yalgoo is required under the Local Government Act 1995 to review its local laws within an eight year period after their commencement to determine their currency and suitability.

The review is a statutory requirement that has not been conducted for many years. Public consultation is required along with the review of any public submissions.

The Local Government Act 1995 provides the Shire with the power to make local laws. The Shire currently administers 5 local laws:

Local Government Property Local Law 2006

Bush Fire Brigades Local Law 2006

Fencing Local Law 2006

Cemetery Local Law 2006

Dogs Local Law 2006

It is currently unclear if 2 older by-laws have been repealed:

Hawkers, Old Refrigerators and Cabinets, Streets Prevention of Damage To 1999

Cemetery Yalgoo Public 1970

Due to recent state government changes the local law links on the Department of Local Governments website link you to their old local on the state law publisher website. The must now be accessed through legislation.wa.gov.au

If Council resolve to review its local laws, a minimum of six weeks public consultation will be required.

At the conclusion of the review and after analysing public feedback changes to some or all of the local laws may be recommended. Any proposed changes will require a Council resolution and further public consultation.

Given the complexity and scale of the review and dependant on public feedback, any proposed changes are likely to be prioritised and scheduled over a reasonable period of time.

The Department of Local Government Website links to the State Law Publisher are no longer working due to state government website changes.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.16. Periodic review of local laws

(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

(2) The local government is to give local public notice stating that —

(a) the local government proposes to review the local law; and

(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

[(2a) deleted]

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. resolve to undertake a review of all current Shire of Yalgoo Local Laws including:

Local Government Property Local Law 2006, Bush Fire Brigades Local Law 2006, Fencing Local Law 2006, Cemetery Local Law 2006 and Dogs Local Law 2006; and

2. give local public notice of the proposal inviting submissions.

COUNCIL RESOLUTION – C2023-06-08

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council:

1. resolve to undertake a review of all current Shire of Yalgoo Local Laws including:

Local Government Property Law 2006, Bush Fire Brigades Local Law 2006, Fencing Local Law 2006, Cemetery Local Law 2006 and Dogs Local Law 2006; and

2. give local public notice of the proposal inviting submissions.

CARRIED: 5/0

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14.2 Charge Up Workplace EV Charging Grant

Applicant:	Shire of Yalgoo
Date:	20/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider applying for a State Government Charge Up Workplace EV Charging Grant.

COMMENT

The WA Government is encouraging the spread of electric vehicle chargers by co-funding about 50% of their cost with \$15 million of grants.

If there is limited usage in the near future the infrastructure will have been part funded by the state. On the other hand it will provide more of an opportunity for the Shire to embrace emerging technologies.

Grant applications close on the 31st July 2023 and cover 50% of the cost of an electrical vehicle charger. Grants may close early if the \$15mil allocation is expended.

It is suggested that the Shire consider three chargers. One at the Administration Office, one at the gardeners shed and another at the Caravan Park.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorize the Chief Executive Officer to apply for a charge up WA grant and provide in principal support to match grant funding in the 2023/24 budget up to \$30,000.

COUNCIL RESOLUTION – C2023-06-09

Moved: Cr Raul Valenzuela

Seconded: Cr Tamisha Hodder

That Council authorize the Chief Executive Officer to apply for a charge up WA grant and provide in principal support to match funding in the 2023/24 budget up to \$30,000.

CARRIED: 5/0

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14.3 Relocation Reimbursement – Peter Ward

Applicant:	Shire of Yalgoo
Date:	21/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider payment of the Deputy Chief Executive Officers relocation expenses.

COMMENT

Support is sought for a reimbursement of \$974.80 to Peter Ward.

Existing shire policy states that relocation expenses from interstate will not be considered. It is reasonable that a travel claim be accepted as there are no other relocation expenses and similar intrastate relocations have yielded a similar cost to Council.

The reimbursement consists of flights from Adelaide to Perth and Perth to Geraldton as well as a nights accommodation in Geraldton.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

Relocation Expenses

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council agree to reimburse \$974.80 to the Deputy Chief Executive Officer from the Staff Travel and Accommodation Accounts.

COUNCIL RESOLUTION – C2023-06-10

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council agree to reimburse \$974.80 to the Deputy Chief Executive Officer from the Staff Travel and Accommodation Accounts.

CARRIED: 5/0

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14.4 Murchison Regional Vermin Council – Transition to a Regional Subsidiary

Applicant:	Shire of Yalgoo
Date:	20/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	MRVC Charter and MRVC Business Plan

SUMMARY

That Council consider the Regional Subsidiary proposal developed in conjunction with the Murchison Regional Vermin Council (MRVC).

COMMENT

The MRVC has provided for consideration the attached Business Plan and Regional Subsidiary Charter as a potential future governance model of the MRVC.

At their Ordinary Meeting on the 14th June 2023 the Council unanimously resolved the following:

“That Council determines to progress the transition to a Regional Subsidiary and authorizes the CEO to forward the Business Plan considered at the December 2022 Ordinary Meeting and the attached draft Charter to member councils for consideration in accordance with Section 4 of the Local Government (Regional Subsidiaries) Regulation 2017.”

The charter was prepared by the Western Australian Local Government Association (WALGA) and changes by the MRVC have been tracked.

Should Council agree to the MRVC proposal in principal community consultation is required prior to the formation of a regional subsidiary.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Regional Subsidiaries) Regulation 2017

4. Community consultation about formation of regional subsidiary

(1) In this regulation —

significant change, in relation to the proposal to form a regional subsidiary, means —

- (a) the inclusion of a further participant with the participants that propose to form the regional subsidiary; or
- (b) the withdrawal of a participant from the participants that propose to form the regional subsidiary; or
- (c) an amendment to the business plan prepared under subregulation (3) relating to the proposed functions of the regional subsidiary.

(2) Before applying to the Minister for approval for the formation of a regional subsidiary, the participants are required to consult with the community in their districts in accordance with this regulation.

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(3) The participants must prepare a business plan that includes an overall assessment of the formation of the regional subsidiary and is to include details of —

- (a) its expected effect on the provision of facilities and services by the participants;
- and (b) its expected effect on other persons providing facilities and services in the participants' districts; and
- (c) its expected financial effect on the participants; and
- (d) its expected effect on matters referred to in each participant's current plan prepared under section 5.56; and
- (e) the service that is proposed to be provided, or the activity that is proposed to be carried on, by the regional subsidiary; and
- (f) why the regional subsidiary is proposed to be formed to provide that service or carry on that activity.

(4) Each participant must publish the business plan on its official website and make copies of the plan available for inspection at its office.

(5) Each participant must give local public notice of the proposal to form a regional subsidiary in accordance with a business plan, stating that —

- (a) submissions about the proposal may be made to the participant before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
- (b) the business plan has been published on its official website and copies of it are available for inspection at its office.

(6) After the last day for submissions, each participant must consider any submissions made to the participant.

(7) If, having considered any submissions made, the participants decide to proceed with the proposal or with a proposal that does not involve a significant change in what was proposed, the participants may apply to the Minister for approval for the formation of the regional subsidiary, subject to compliance with section 3.70(2).

(8) If, having considered any submissions made, the participants decide to proceed with a proposal that involves a significant change in what was proposed, the participants must —

- (a) prepare a revised business plan; and
- (b) comply with this regulation in respect of the revised business plan and the new proposal.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

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OFFICERS RECOMMENDATION

That Council authorize the Chief Executive Officer to provide local public notice of the Murchison Regional Vermin Council proposal to become a regional subsidiary and make available its associated business plan.

COUNCIL RESOLUTION – C2023-06-11

Moved: Cr Raul Valenzuela Seconded: Cr Gail Simpson

That Council authorize the Chief Executive Officer to provide local public notice of the Murchison Regional Vermin Council proposal to become a regional subsidiary and make available its associated business plan.

CARRIED: 5/0

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14.5 Review of the Delegations Register

Applicant:	Shire of Yalgoo
Date:	22/06/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Delegation Register

SUMMARY

That Council review the Delegations Register.

COMMENT

The Delegations were last reviewed in June 2022. Council is required to review the Delegations at least once every year.

As the review matched our current operating environment limited changes are proposed.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.46 (2). At least once every financial year, delegations under this Division are to be reviewed by the delegator.

POLICY/FINANCIAL IMPLCATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

OFFICERS RECOMMENDATION

That Council review and adopt the as presented Delegations Register.

COUNCIL RESOLUTION – C2023-06-12

Moved: Cr Raul Valenzuela Seconded: Cr Tamisha Hodder

That Council review and adopt the as presented Delegations Register.

CARRIED: 5/0

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14.6 FIJV Project and Proposal

Applicant:	Shire of Yalgoo
Date:	22/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	Letter from FIJV 12 th June 2023

SUMMARY

That Council consider requests and applications related to an FIJV Project Proposal.

COMMENT

The Shire of Yalgoo has had recent discussions with proponents of the FIJV Yogi project.

The Shire has received a request for the sale of Lot 185 on Deposited Plan 181557. This is a 2.1 Hectare Residential Lot on Stanley Street Yalgoo. The intentions of FI Joint Venture Pty Ltd are described in the attached letter.

Should Council provide in principal support to this disposal a number of criteria must be met before Council can consider the disposal of land. As this has been a request for sale and not an auction or public tender initiated by the local government the conditions of 3.58 Disposing of Property subsections 3 and 4 are required. For anything that cannot be accomplished by Shire Staff a quote and then invoice will be provided to FIJV.

Council can request that the proposal be put before Council prior to advertising or authorize the Chief Executive Officer to consider the proposal and advertise it before it returns to Council.

Presented in conjunction with this proposal the Minister for Lands is seeking comment or objection to the granting of Miscellaneous License 59/208 to FI Joint Venture Pty Ltd.

ML 59/208 will encroach upon a portion of unmanaged “State Infrastructure Corridor” Reserve 48372 which is located approximately 15 kilometres east of Yalgoo townsite on the Geraldton Mt Magnet Road.

Administration proposes that comment be made on maintaining access to existing tracks and feedback be considered from pastoral lease holders regarding the movement of stock. DFES involvement should also be considered with respect to Bushfire Access either side of a proposed pipeline.

Discussions have also been held regarding the expansion and upgrade of the Yalgoo Airstrip. So that practical work can move forward without an additional cost to the ratepayer it is suggested that a legal agreement be drafted between both parties. The Shire will be required to carry out preliminary work and the potential realigning of Badja-Woolshed Road. So that the Shire is not out of pocket should development

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plans change the agreement would provide for a deposit or bank guarantee indicative of work that the Shire or its contractors may carry out.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.58 Disposing of property

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. agree to consider the sale of Lot 185 DP181557 and authorize the Chief Executive Officer to proceed with the relevant negotiations and local public advertising of a disposition they consider appropriate;
2. provide comment to the Minister for Lands requesting consideration of existing tracks and pastoral stock movements as well as fire and emergency service access around any proposed infrastructure such as a pipeline or conveyor belt; and
3. requests the Chief Executive Officer to pursue a legal agreement with FIJV for the expansion of the Yalgoo Airstrip inclusive of a deposit or bank guarantee and request for water data in proximity of the townsite or Water Corporation ground water sources.

COUNCIL RESOLUTION – C2023-06-13

Moved: Cr Stanley Willock

Seconded: Cr Raul Valenzuela

That Council:

1. Agree to consider the sale of Lot DP181557 and authorize the Chief Executive Officer to proceed with the relevant negotiations and local public advertising of a disposition they consider appropriate;
2. provide comment to the Minister of Lands requesting consideration of existing tracks and pastoral stock movements as well as fire and emergency service access around any proposed infrastructure such as a pipeline or conveyor belt; and
3. requests the Chief Executive Officer to pursue a legal agreement with FIJV for the expansion of the Yalgoo Airstrip inclusive of a deposit or bank guarantee and request for water data in proximity of the townsite or Water Corporation ground water sources.

CARRIED: 4/1

Opposed by Cr Simpson

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14.7 Chief Executive Officers Report

Applicant:	Shire of Yalgoo
Date:	23/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Chief Executive Officers Report.

COMMENT

The following general report is provided to Council as a summary of upcoming events and continuous professional development.

Canberra Australian Local Government Association AGM

Councillors will be provided with some time during this item to report on their attendance at this conference.

The Chief Executive Officer along with representatives of Cue Shire met with the Hon Darren Chester MP Shadow Minister for Regional Development, Local Government and Territories to continue a push for National Rail Safety changes at passive level crossings and the lighting of locomotive carriages.

The CEO also attended a hearing for the Senate Inquiry into the implications of severe weather events on the national regional, rural, and remote road network. Councillors from Yalgoo, Cue and Murchison Shire as well as the CEO of Meekatharra supported this hearing that was the response of a public submission by the Shire.

Focusses of administration will be upcoming renewable energy grant funding, Black Dog funding for Emergency Services and a continued push for untied grant funding.

It is important that other sources of funding be explored in the future to attend policy forums where debates are held and voted on. Some topics were close to a 50/50 split which represent different metropolitan and regional views on topics.

The CEO asked a question of the Minister for Telecommunications regarding Telecommunications companies redundancy and recovery times after natural disasters. Like industry it is the Federal Governments position that we should utilise community radio.

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Events

The Mid West Development Commission Board will be travelling to Yalgoo on the 13th and 14th of July to meet with Councillors and Businesses. The opportunity may also exist to meet with the new General Manager of Golden Grove.

The Dental Van will be visiting town from the 19th to the 28th of July and will be located at the Yalgoo Primary School.

An auction for the Mardu properties on Campbell Street are proposed to occur on the 1st August 2023.

NAIDOC day was well attended at the Yalgoo Primary School with community involvement in cooking and art activities.

Bushfire Brigades

The Yalgoo Bushfire Brigade recently attended a heavy vehicle fire. Recent training and a lucky location resulted in an extremely fast response from the crew. Sincere thanks has been expressed by Cube who could have lost significantly more than they did.

The late Mr Ray Winfield's Grader is in the process of being removed from the AWC Mt Gibson Lease.

The Paynes Find Bushfire Brigade AGM will be held on the 18th July 2023 and the Yalgoo Brigade meeting was held recently alongside fire training.

A Local Emergency Management Meeting and activity is scheduled for the 19th of July and the CBFCO will be attending a training forum in Nambeelup immediately afterwards.

General Reporting

The Shire has recently signed up to a new LGIS Employee Assistance Program with the use of Administration OH&S Funds. This service will be ongoing and available to Staff, Councillors and Volunteers.

A recent meeting was held with the Department of Biodiversity, Conservation and Attractions. If Council are interested in the recent update on the Plan for our Parks initiative please inform Administration. There is also a proposal for a reserve over Lake Moore. Comment will be provided once Administration has sought feedback from neighbouring property/lease holders.

Shire Rate services have been outsourced to ITVision. Administration expresses its thanks to the years of service that Gaye Dennison has provided to the Shire of Yalgoo. She was an asset to this small community and will be missed.

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STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council accepts the Chief Executive Officers Report.

COUNCIL RESOLUTION – C2023-06-14

Moved: Cr Raul Valenzuela Seconded: Cr Gail Simpson

That Council accepts the Chief Executive Officers Report.

CARRIED: 5/0

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14.8 Budget Considerations 2023/24

Applicant:	Shire of Yalgoo
Date:	23/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the following projects in the lead up to determining the 2023/24 Annual Budget.

COMMENT

Consideration has been given to a number of projects so far such as the support of the Southern Rangelands Pastoral Alliance and the purchase of Carbon Offsets for the Shires Diesel Fleet.

With a significant amount of Grant Funding currently at play there will be a number of carryover projects such as nursing housing, gardens, signage and the Yalgoo Hall.

Further grants have been applied to or proposed for Weather Stations, solar, electrification and community events.

A number of Shire Vehicles will be included as per past resolutions and the Shires Vehicle Replacement Program. An insurance claim for the lost grader should shortly be finalized with some shortfall expected for the outright purchase of a new machine.

Administration would like to propose the following projects or planning to be considered as part of budget deliberations.

A new Reserve Fund for Geraldton-Mt Magnet Highway Improvements within the Yalgoo Townsite. This could involve \$200-\$300,000 per year for the next three years to introduce a slip lane, island/crossing point and asphalt (for sound reduction).

Serious consideration should be given to increase and improve Shire housing stock. In future years this could result in housing agencies taking over old stock or the sale of properties to long term tenants generating rates and increasing the towns population.

Alongside improvements proposed by Main Roads WA the Shire could look at the reconstruction or resealing of the Paynes Find Town Road making it appropriate for heavy vehicles. MRWA has also put forward an ablution block for one of the proposed truck rest areas with the potential for Shire management.

A survey of the town is required so that there may be a future improvement to drainage. While rain is not a constant consideration there are many Shire assets that end up underwater during heavier rains.

In selling the Shires story and promoting the region and overhaul of town and boundary road signage should be considered in a consistent manner.

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RRG and LRCI funding is proposed to complete another 5km of Yalgoo-Ningham Road leaving only 5km to Great Northern Highway.

R2R if accessed after relevant audit completion can then be used for widening and resealing on either Yalgoo-Ningham Road or Morawa-Yalgoo Road.

Indicative costs have been sought for instantaneous fleet tracking. This would assist with duress situations, streamline check-ins, provide live data during an emergency services situation for all Shire Assets and improve workflows.

Other proposals brought forward are the anthropological assessment of cemeteries. Primarily to improve the Shires records and future placements within the active Yalgoo Cemetery.

Sustainable increases to staff training are appropriate for everything from the airstrip and traffic control to working at heights and in confined spaces. It is also good to see that a number of staff have competently obtained higher vehicle qualifications this year.

Continued work on the railway is also proposed along with a small nursery for trees and plants. Desalination may be required on Shire bores that feed our town reticulation. This will allow for less replacement of reticulation and the potential to grow a wider variety of plants without using the towns drinking water supply.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council consider the proposed projects and report on any potential efficiency measures with respect to the 2023/24 Annual Budget.

COUNCIL RESOLUTION – C2023-06-15

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council consider the proposed projects and reports on any potential efficiency measures with respect to the 2023/24 Annual Budget.

CARRIED: 4/0

ATTENDANCE: 12.26pm Cr Gail Simpson left the meeting.

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14.9 Amendments/Authorisations to Bank Authorised Signing Officers

Applicant:	Shire of Yalgoo
Date:	26/06/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Author:	Executive Assistant Diane Hodder
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council review and update the authorised signing officers for the Shire of Yalgoo Accounts with National Australia Bank and Bendigo Bank.

COMMENT

Delegation currently exists for the CEO, DCEO, Finance Administration Officer and Rates Officer. By incorporating individuals names, the minutes can be utilised to provide evidence to financial institutions of a change along with supplementary paperwork.

Bank Accounts held by the Shire of Yalgoo

Shire of Yalgoo Municipal Account National Australia Bank

Shire of Yalgoo Trust Account National Australia Bank

Shire of Yalgoo Municipal Account Bendigo Bank

Shire of Yalgoo Trust Bendigo Bank

And associated reserves accounts or term deposits – CEO only as per delegation

Signatories in this context also relates to having online banking access, the ability to direct banking staff and electronically authorise payments on behalf of the Shire of Yalgoo as per existing policies and delegations.

As a result of the recent elections Councillor Payne and Councillor Trenfield will remain as authorized signatories.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

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OFFICERS RECOMMENDATION

That Council accepts the inclusion of Peter Ward DCEO as an Account Signatory for the Municipal and Trust Accounts with National Australia Bank and Bendigo Bank.

COUNCIL RESOLUTION – C2023-06-16

Moved Cr Raul Valenzuela

Seconded Cr Tamisha Hodder

That Council accepts the inclusion of Peter Ward DCEO as an Account Signatory for the Municipal and Trust Accounts with National Australia Bank and Bendigo Bank.

CARRIED: 4/0

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14.10 Donation - Rotary Club of Geraldton Radio Auction

Applicant:	Shire of Yalgoo
Date:	7/06/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Author:	Executive Assistant Diane Hodder
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council give consideration to sponsor the Rotary Club of Geraldton Radio Auction by making a pledge in the form of an accommodation voucher at the Yalgoo Caravan Park and prospecting license fee.

COMMENT

The Rotary Club of Geraldton has been conducting annual radio auction for the last 29 years and this initiative will help to provide further exposure for the Shires prospecting attraction. The Shire of Yalgoo has supported this initiative for the Rotary Club for the past three years.

The involvement by the Shire has the potential for the tourism promotion of the area and an identical offer was provided to the Rotary Club last year.

The Fees and Charges for 2023/24 will be considered/adopted alongside the Budget and may change prior to the Auction.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

Policy 7.7 Donations and Sponsorship

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council provides Yalgoo Caravan Park Accommodation and a Prospecting Permit up to the value of \$300 to the Rotary Club of Geraldton.

COUNCIL RESOLUTION – C2023-06-17

Moved: Cr Stanley Willock Seconded: Cr Raul Valenzuela

That Council provides Yalgoo Caravan Park Accommodation and a Prospecting Permit up to \$300 to the Rotary Club of Geraldton.

CARRIED: 4/0

ATTENDANCE: 12.29pm Cr Gail Simpson returned the meeting.

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14.11 Dangerous Excavations Morawa-Yalgoo Road.

Applicant:	Shire of Yalgoo
Date:	26/06/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the enforcement of the Local Government (Uniform Local Provisions) Regulations 1996 on Morawa-Yalgoo Road.

COMMENT

Drillers acting on behalf of Silverlake Resources carried out work in the Morawa-Yalgoo Road Reserve, damaged a roadside drain and created a dangerous excavation next to the road just prior to the 16th May 2023.

3 days after this was reported to the company they reinstated the work by continuing to work inside the road reserve. As a result of this activity the Chief Executive Officer attended the site and inspected the surrounding area.

Upon inspection a number of mineshafts of unknown depth were found to exist abutting the road reserve with more existing in proximity. After examining pipework that traverses the thoroughfare the CEO also looked for approval and asked the company for any approval they may have. Administration does not believe that any approval was granted for Silverlake infrastructure inside the road reserve. Insurance, a condition of the uniform local provisions does not appear to exist after investigation.

With respect to the pipeline Silverlake Resources were informed that they were required to remove the pipeline, provide lawful authority or provide an application to the local government under the regulations by 10am Friday the 23rd June.

Rather than abide by this notice Silverlake chose to provide evidence of discussions held with the Shire in 2015 regarding a road use agreement and work on their haul road. No approval or evidence of legislated conditions have been provided.

It is therefore recommended that a fine be issued to Silverlake Resources who have admitted to ownership of the infrastructure.

The Shire should not have to take any responsibility or liability for a company's infrastructure inside its road reserves.

Silverlake has confirmed it will commit to fencing any shaft within 10m of the edge of Morawa-Yalgoo Road on M59/49-1 by the 31/01/2024. Silverlake has described environmental compliance issues are a hurdle to carrying out this work immediately. If it is found that an exemption is relevant and this work can be carried out in a timely manner a request will be brought back to Council to consider subsection (3) of Part 11.

11. Dangerous excavation in or near public thoroughfare — Sch. 9.1 cl. 6

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(3) A person must not, without lawful authority, make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare.

Penalty: a fine of \$5 000 and a daily penalty of \$500 for each day during which the offence continues.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Uniform Local Provisions) Regulations 1996

17. Private works on, over, or under public places — Sch. 9.1 cl. 8

(1) A person must not, without lawful authority, construct anything on, over, or under a public thoroughfare or other public place that is local government property.

Penalty: a fine of \$5 000.

(2) Subregulation (1) does not apply to the construction of things by or on behalf of the Crown.

(3) A person may apply to the local government for permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property.

(4) Permission granted by the local government under this regulation —

(a) must be in writing; and

(b) must specify the period for which it is granted; and

(c) must specify each condition imposed under subregulation (5); and

(d) may be renewed from time to time; and

(e) may be cancelled by giving written notice to the person to whom the permission was granted.

(5) The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, any of the following —

(a) a condition imposing a charge for any damage to the public thoroughfare or public place resulting from the construction;

(b) a condition requiring the applicant to deposit with the local government a sum sufficient in the opinion of the CEO of the local government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the construction, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant.

(6) It is a condition of the permission granted under this regulation that —

(a) the ordinary and reasonable use of the public thoroughfare or public place for the purpose to which it is dedicated is not to be permanently or unreasonably obstructed; and

(b) the person carrying out the construction work ensures that a footpath of a public thoroughfare or other public place that is local government property is covered

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during the period specified in writing by the local government so as to — (i) prevent damage to the footpath; or (ii) prevent inconvenience to the public or danger from falling materials; and

(c) damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.

(7) A person granted permission under this regulation must comply with each condition of the permission. Penalty: a fine of \$5 000 and a daily penalty of \$500 for each day during which the offence continues.

(8) A person who constructs anything in accordance with permission granted under this regulation must —

(a) maintain it; and

(b) obtain from an insurance company approved by the local government an insurance policy, in the joint names of the local government and the person, indemnifying the local government against any claim for damages which may arise in, or out of, its construction, maintenance or use. Penalty: a fine of \$5 000.

(9) For the purposes of section 3.37 of the Act, a contravention of subregulation (1) or (7) is a contravention that can lead to impounding of goods comprising a thing constructed on, over, or under a public thoroughfare or other public place that is local government property.

POLICY/FINANCIAL IMPLCATIONS

These actions may necessitate future legal advice.

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. authorize the Chief Executive Officer to issue a fine of \$5000 to Silverlake Resources for constructing anything on, over, or under a public thoroughfare or other public place that is local government property without lawful authority;
2. delegate to the Chief Executive Officer the power to grant permission for this infrastructure (including conditions), should an application be received, and all conditions actioned by the 21st July 2023; and
3. failing a suitable application is made and all conditions actioned by the 21st July 2023 authorise the Chief Executive Officer to impound any goods comprising a thing constructed on, over or under a public thoroughfare that is local government property.

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COUNCIL RESOLUTION – C2023-06-18

Moved: Cr Stanley Willock

Seconded: Cr Raul Valenzuela

That Council:

1. authorize the Chief Executive Officer to issue a fine of \$5000 to Silverlake Resources for the construction anything on, over, or under a public thoroughfare or other public place that is local government property without lawful authority;
2. delegate to the Chief Executive Officer the power to grant permission for this infrastructure (including conditions), should an application be received, and all conditions actioned by the 21st July 2023 and;
3. failing a suitable application is made and all conditions actioned by the 21st July 2023 authorise the Chief Executive Officer to impound any goods comprising a thing constructed on, over or under a public thoroughfare that is local government property.

CARRIED: 5/0

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15 NOTICE OF MOTIONS

NIL

16 URGENT BUSINESS

NIL

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

17.1 Performance Review and Novated Lease

Item deferred from the May ordinary meeting.

Report to be tabled once received from LOGO Appointments.

COUNCIL RESOLUTION – C2023-06-19

Moved: Cr Raul Valenzuela

Seconded: Cr Gail Simpson

That Council move behind closed doors to discuss the items in section 17 as they have been identified as relating to s5.23(2) Subsection/s (a).

CARRIED 5/0

COUNCIL RESOLUTION – C2023-6-21

Moved: Cr Raul Valenzuela

Seconded: Cr Stanley Willock

That Council authorize the President and Deputy President to amend and sign the Chief Executive Officers employment contract as follows:

1. Extends the contract for a period of 3 years from its current expiry.
2. Increases the cash component of the Chief Executive Officers Salary to \$175,000 and the ordinary hours to 80 per fortnight from the 1/07/2023; and
3. Agrees to let the Chief Executive Officer enter into a novated lease for an FBT exempt vehicle in the 2023/24 financial year.

CARRIED: 5/0

COUNCIL RESOLUTION – C2023-06-20

Moved Cr Gail Simpson

Seconded Cr Raul Valenzuela

That Council move out from behind closed doors.

CARRIED 5/0

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18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 28th July 2023 commencing at 10.00am.

19 MEETING CLOSURE

There being no further business the Shire President declared the Ordinary Council Meeting closed at. 12.51pm.