



MINUTES

For the Ordinary Council Meeting

Held on the 24th November 2023



Ian Holland

CHIEF EXECUTIVE OFFICER

24th November 2023

Disclaimer:

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

The Shire President welcomed those in attendance and declared the meeting open at 11.20am.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone, (teleconference) or in person.

President	Cr Raul Valenzuela
Deputy President	Cr Gail Trenfield
Councillors	Cr Tamisha Hodder

Chief Executive Officer	Ian Holland
Executive Assistant	Diane Hodder

APOLOGIES	Cr Stanley Willock
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PREVIOUSLY APPROVED LEAVE OF ABSENCE

NIL

3 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

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4 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

Cr Tamisha Hodder declared a financial interest in Item 14.6 – Donation Request – Wheatbelt Christian Fellowship

Cr Gail Trenfield declared a financial interest in Item 14.6 – Donation Request – Wheatbelt Christian Fellowship.

Cr Raul Valenzuela declared a financial interest in Item 14.4 – Execution of Sale – 3 year ruling for 39 & 41 Campbell Street, Yalgoo

5 PUBLIC QUESTION TIME REPOSSES TO QUESTIONS TAKEN ON NOTICE

NIL

QUESTIONS TAKEN WITHOUT NOTICE

NIL

6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

7 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

NIL

8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

Date	Location	Meeting	Attendance
6-11-2023	Geraldton	RRG Meeting	Cr Raul Valenzuela CEO Ian Holland
10-11-2023	Perth	Elected Members Forum	Cr Raul Valenzuela
17-11-2023	Cue	WALGA Zone Meeting (Cue Parliament)	Cr Raul Valenzuela Cr Stanley Willock

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9 CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 27th October 2023

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on the 27th October 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2023-11-01

Moved: Cr Gail Trenfield Seconded: Cr Tamisha Hodder

That the minutes of the Ordinary Council Meeting held on the 27th October 2023 as attached be confirmed as a true and correct record.

CARRIED:3/0

9.2 MINUTES OF THE SPECIAL COUNCIL MEETING – 28th October 2023

RECOMMENDATION

That the minutes of the Special Council Meeting held on the 28th October 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2023-11-02

Moved: Cr Gail Trenfield Seconded: Cr Tamisha Hodder

That the minutes of the Special Council Meeting held on the 28th October 2023 as attached be confirmed as a true and correct record.

CARRIED:3/0

9.3 MINUTES OF THE ORDINARY COUNCIL MEETING – 31st October 2023

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on the 31st October 2023 as attached be confirmed as a true and correct record.

COUNCIL RESOLUTION – C2023-11--03

Moved: Cr Gail Trenfield Seconded: Cr Tamisha Hodder

That the minutes of the Ordinary Council Meeting held on the 31st October 2023 as attached be confirmed as a true and correct record.

CARRIED:3/0

10 REPORTS OF COMMITTEE MEETINGS

11 TECHNICAL REPORTS

11.1 CAPITAL PROGRESS REPORT

Applicant:	Shire of Yalgoo
Date:	16 November 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

To receive the Progress Report on the 2023/24 Capital Works Program.

BACKGROUND

The Shire in its 2023-24 Annual Budget has allocated the sum of \$5,937,720 for the acquisition of capital assets and the undertaking of infrastructure works.

COMMENT

The Capital Projects detailed below are projects incorporated in the 2023-24 Annual Budget.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Progress Report on the Capital Works Program as at 31st October 2023.

COUNCIL RESOLUTION – C2023-11--04

Moved: Cr Tamisha Hodder Seconded: Cr Gail Trenfield

That Council receive the Progress Report on the Capital Works Program as at 31st October 2023.

CARRIED: 3/0

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CAPITAL WORKS PROGRAMME

The following assets and works are budgeted to be acquired or undertaken during the year:

	2023-24 ANNUAL BUDGET	2023-24 OCTOBER ACTUAL	COMMENTS
	\$	YTD \$	
<u>By Program</u>			The CEO to provide a verbal update on the status of the capital projects as at 31 October 2023
Governance			
000000-Admin Computers Hardware, System Upgrade and Telephone Replacement	10,000		
000000-Conference System	8,500		
000000-External Monitor Display	21,602		
000000-Tables and Chairs	5,000		
000000-Landscape - Admin Office	40,000		
Law Order Public Safety			
Housing			
000000-Other Housing - Demolition 14 Selwyn Street	70,000		
000000-Staff Housing - Insulation 48 Gibbons Street	25,000		
000000-Staff Housing - Second Hand House in a Box - Siteworks and Septics	135,000		
000000-Other Housing - Nurse Accommodation	177,160	102,202	In progress
Communities Amenties			
Recreation and Culture			
000000 - Community Hall Renovations	450,949		
000000-Core Stadium Exercise Equipment, Seating and BBQ area improvements	22,000		
000000- Community Heritage Buildings Renewals - LRCI Grant 2022-23	127,766	3,051	In progress
000000- Resurface Rage Cage, Tennis and Basketball Courts	100,000		
000000- Mower	35,000		
000000- Fertilizerr Spreader	2,000		
000000- Water treatment Railway Bore	60,000		
000000- Stadium Relocate Fence	47,077		

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The following assets and works are budgeted to be acquired or undertaken during the year:

	2023-24 ANNUAL BUDGET	2023-24 OCTOBER ACTUAL	COMMENTS
	\$	YTD \$	
<u>By Program</u>			The CEO to provide a verbal update on the status of the capital projects as at 31 October 2023
Law Order & Public Safety			
Transport			
000000- Machinery Shed Depot Concrete Floor Bays	60,000		
000000- Storage Shed Depot	16,000	11,345	Complete
000000-Development of Tree Nursery -Depot	15,000		
000000- Multi Tyre Roller	250,000		
000000- Genset	12,000		
000000- Genset	12,500		
000000- Slasher With Catcher	40,000		
000000- Grader	475,000	475,000	Complete
000000-Works Foreman Utility	105,000	102,188	Complete
000000-Box Trailer	10,000		
000000- Prime Mover	315,909		
000000- Trailer Side Tipper	230,909		
000000-Utility	77,000		
000000-Utility Work Crew	42,000		
000000-Satellite Phones and Vehicle Tracking	55,000		
000000- Geraldton Mount Magnet Road - Townsite improvements	100,000		
000000- Street Lighting	22,000		
000000- Paynes Find Entry Statements	18,652		
ROADS TO RECOVERY GRANTS			
000000- Yalgoo/Morawa Road - Road Widening	754,586		
RRG SPECIAL GRANT RD WORKS			
000000- Yalgoo/Ninghan Road - Seal to width 4m LRCI \$446,000 RRG \$300,000	1,182,110	342,001	In progress

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The following assets and works are budgeted to be acquired or undertaken during the year:

	2023-24 ANNUAL BUDGET	2023-24 OCTOBER ACTUAL	COMMENTS
	\$	YTD \$	
By Program			The CEO to provide a verbal update on the status of the capital projects as at 31 October 2023
MUNICIPAL FUND			
000000- Morawa Yalgoo Road Culvert, Floodway and Shoulder	80,000		
000000-Tourism Projects as per Plan	35,000		
000000-Floodway Stabalisation and Flood Mitigation	100,000		
000000- Fixed Road and Wayfinding Signage LRCI Grant 2022-23	15,000		
000000- Jokers Tunnel Sealed Floodway and Impoved Access LRCI Grant 2022-23	40,000		
000000- Sealing Outside primary School LRCI Grant 2022-23	40,000		
000000- Sealing Paynes Find Poineer Cemetery LRCI Grant 2022-23	10,000		
000000- Paynes Find Town Roads	130,000		
Economic Services			
000000-Caravan Park - Commercial Washing Machine and Dryer	40,000		
000000-Caravan Park -Awning over BBQ Facility	20,000		
000000-Caravan Park -Solar Panels and EV Charger	120,000		
000000-Caravan Park -Septic Stone Fill	18,000		
000000-Caravan Park -Additional Airconditioners Units	9,000		
Other Property and Services			
000000-Motor Vehicle Replacement RAV\$	70,000		
000000-Motor Vehicle - Manager Finance	45,000		
000000-Solar Panel - Shire Buildings	35,000		
	5,937,720	1,035,787	

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11.2 TECHNICAL SERVICES REPORT AS OF 16th NOVEMBER 2023

Applicant:	Shire of Yalgoo
Date:	16 November 2023
Reporting Officer:	Darren Hawkins Leading Hand
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the Technical Services Report as at the 16th November 2023

COMMENT

Road Construction and Capital

NIL

Road Maintenance

- Maintenance grading carried out on Tardie Road, Ninghan Road, Perenjori Road, Badja Woolshed Road, Burnabinmah Road.

Plant and other infrastructure maintenance/Capital

- Yalgoo North Road ongoing maintenance grading.

Parks, Reserves and Properties

4.1 Art & Culture Centre

- General gardening maintenance carried out.

4.2 Community Town Hall

- NIL maintenance carried out.

4.3 Community Town Oval

- General gardening maintenance and fertilizing conducted to the oval and core stadium gardens.

4.4 Community Park, Gibbons Street

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering

4.5 Community Park, Shamrock Street

- General gardening maintenance conducted on a weekly basis.

4.6 Water Park

- General gardening & maintenance conducted on a weekly basis.

4.7 Yalgoo Caravan Park

- General gardening maintenance is done every two weeks.

4.8 Paynes Find Tip

- Rubbish tip cleanup completed.

4.9 Railway Station

- Building maintenance carried out.

4.10 Staff Housing

- Nil Report

4.11 Yalgoo Rubbish Tip

- Tidied up fortnightly.

4.12 Yalgoo & Paynes Find Airstrip

- Paynes Find Airstrip – checked and all good.
- Yalgoo Airstrip – checked and all good

5. Private Works

- New Nurses Unit installed.

6. Purchasing

- New Side Tippers purchased from Howard Porter.

STATUTORY ENVIRONMENT

NIL

POLICY/FINANCIAL IMPLCATIONS

To deliver the Capital Works Program within budgeted allocations.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 16th November 2023.

COUNCIL RESOLUTION – C2023-11-05

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council receive the Technical Services Report as of 16th November 2023.

CARRIED:3/0

12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS
NIL

13 FINANCIAL REPORTS

13.1 LIST OF ACCOUNTS

Applicant:	Shire of Yalgoo
Date:	16 November 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

Council approval is sought for the payments made in the period 1st October 2023 to 31st October 2023 as detailed in the List of Accounts below.

COMMENT

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.10 Financial Management regulations

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities, and revenue; and
- d. The general management of, and the authorisation of payments out of –
 - I. The municipal fund; and
 - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. The date of the payment; and
 - IV. Sufficient information to identify the transaction.

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2. A list of accounts for approval to be paid is to be prepared each month showing –
 - a. For each account which requires council authorisation in that month –
 - I. The payee's name; and
 - II. The amount of the payment; and
 - III. Sufficient information to identify the transaction; and
 - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under subregulation (1) or (2) is to be –
 - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. Recorded in the minutes of that meeting.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the list of accounts paid for the period 1st October 2023 to 31st October 2023 amounting to \$681,691.58 and the list be recorded in the minutes.

COUNCIL RESOLUTION – C2023-11--06

Moved: Cr Tamisha Hodder

Seconded: Cr Gail Trenfield

That Council approve the list of accounts paid for the period 1st October 2023 to 31st October 2023 amounting to \$681,691.58 and the list be recorded in the minutes.

CARRIED: 3/0

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
1 EFT1430	05/10/2023	Integrated ICT	Monthly Wi-Fi Network Maintenance for September 2023	1	176.00
2 EFT1431	05/10/2023	Kennards Hire Pty Ltd	Plant hire for Nursing House	1	2,641.20
3 EFT1432	05/10/2023	COHESIS PTY LTD	Software Set Up and Annual Licence Fees	1	9,295.00
4 EFT1433	05/10/2023	LG BEST PRACTICES PTY LTD	Staff Training - Rates L Atmadji	1	1,980.00
5 EFT1434	05/10/2023	Beaurepairs	Tyres for Grader & Truck	1	3,810.46
6 EFT1435	05/10/2023	BOC Limited	Oxygen & Assorted Gas Supplies for August 2023	1	119.93
7 EFT1436	05/10/2023	Canine Control	Ranger Services-25 Sept 2023	1	2,912.10
8 EFT1437	05/10/2023	Jason Signmakers	Signage - Yalgoo-North-Morowa-Ningham Roads	1	1,712.14
9 EFT1438	05/10/2023	Landgate	Valuation Fees - Tenement - Schedule # M2023/07	1	228.80
10 EFT1439	05/10/2023	Sun City Print	Printing -50 x 50 Prospecting Permit Books	1	2,228.00
11 EFT1440	05/10/2023	Veolia Environmental Services	Domestic & Commercial Refuse Collections September 2023	1	4,399.91
12 EFT1441	05/10/2023	Lo-Go Appointments	Contract Services-Corporate Services - WE 23.09.23	1	3,354.45
13 EFT1442	05/10/2023	Prompt Safety Solutions	Annual Renewal September 2023 - September 2024	1	4,400.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
14 EFT1443	05/10/2023	Hersey'S Safety Pty Ltd	Safety Gear	1	392.70
15 EFT1444	05/10/2023	Shire of Sandstone	Maintenance Grading - Paynes Find - Sandstone Road - Shire of Yalgoo Section	1	3,388.00
16 EFT1445	05/10/2023	Siteminder Limited	Commission & Service Fee - Caravan Park -August 2023	1	77.69
17 EFT1446	05/10/2023	Beam Me Up Media Pty Ltd (Star Tracks Astro Events)	Community Stargazing Event Friday 22.09.23	1	4,339.50
18 EFT1447	05/10/2023	David Rocke	Reimbursement - Protective Gloves - Paynes Find Bushfire Brigade	1	585.20
19 EFT1448	05/10/2023	Pool & Spa Mart	Supplies for Water Park	1	66.35
20 EFT1449	05/10/2023	Wurth Australia Pty Ltd	Replacement Tools and Protective Clothing	1	501.19
21 EFT1450	05/10/2023	Lo-Go Appointments	Contracting Service - Corporate -L Atmadji WE 16.09.23	1	3,659.59
22 EFT1451	05/10/2023	Luscombe Syndicate	Hand Towels	1	484.47
23 EFT1452	05/10/2023	Cekas Pest Management	Pest Control: Rifle Range, Yalgoo Air Sytrip, Cemetary, Anglican Church, Chapel. Old Police Station	1	1,093.25
24 EFT1453	05/10/2023	Itvision	Consultancy Fees - Synergy Software - Unpublish Super Batch 36 unintentionally	1	415.80
25 EFT1454	05/10/2023	Midwest Windscreens	Insurance Excess On YA453	1	300.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
26 EFT1455	05/10/2023	Little Hotelier	Booking System - Caravan Park - Subscription September 2023	1	188.02
27 EFT1456	05/10/2023	Url Networks Pty Ltd	Subscription- September 2023	1	119.41
28 EFT1457	10/10/2023	Amanda Simpson	Reimbursement - Travel for Interview	1	139.71
29 EFT1458	10/10/2023	Battery Mart	Batteries - Core Stadium & Caravan Park	1	156.20
30 EFT1459	10/10/2023	Bridged Group Pty Ltd	IT Support - October 2023	1	346.50
31 EFT1460	10/10/2023	Bunnings Building Supplies Pty Ltd	13 x Sleepers - 21 Campbell	1	866.87
32 EFT1461	10/10/2023	Civic Legal	Legal Fees - Land Transfer	1	201.28
33 EFT1462	10/10/2023	Refuel Australia	Fuel - September 2023	1	12,295.39
34 EFT1463	10/10/2023	Totally Workwear Gerakdton	Protective Clothing - Depot Personnel	1	5,093.09
35 EFT1464	10/10/2023	Datacom Solutions (AU) Pty Ltd	ozone Financial Software - Data Retention	1	151.33
36 EFT1465	10/10/2023	Shire of Perenjori	Supervision Training - I Scott & D Hawkins	1	2,612.60
37 EFT1466	10/10/2023	Lo-Go Appointments	Contract Services - Corporate Services Officer W/E 30.09.23	1	2,692.39

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Shire of Yalgoo List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
38 EFT1467	10/10/2023	Prompt Safety Solutions	WHS - Annual Renewal July 2023 - July 2024	1	2,200.00
39 EFT1468	10/10/2023	Complete Office Supplies Pty Ltd	Printer Ink	1	101.54
40 EFT1469	16/10/2023	AFGRI Equipment Australia Pty Ltd	Plant Purchase- John Deere 620G Motor Grader	1	522,500.00
41 EFT1470	16/10/2023	Canine Control	Ranger Services - October 2, 2023	1	1,456.05
42 EFT1471	16/10/2023	Harvey Norman Furniture & Bedding	Washing Machine- 18A Shamrock Road	1	696.00
43 EFT1472	16/10/2023	IPEC Pty Ltd (Toll Global Express)	Signage - Freight from Jason Signmakers	1	411.86
44 EFT1473	16/10/2023	Department of Fire and Emergency Services (DFES)	2023-2024 ESL Quarterly Instalment	1	2,058.00
45 EFT1474	16/10/2023	Kennards Hire Pty Ltd	Plant Hire-Lawn Corer & Concrete Grinder - Gibbons St Park and Pathway	1	3,145.40
46 EFT1475	16/10/2023	Sohpie Xiang Australia Wildflower	Smart Phone Photography Workshop - 26.08.23	1	500.00
47 EFT1476	16/10/2023	Avago Pty Ltd T/as Winchester	Washed Stone & Road Base	1	1,745.15
48 EFT1477	16/10/2023	Chris Bell	Reimbursement - Fuel for YA453	1	50.00
49 EFT1478	16/10/2023	Bunnings Building Supplies Pty Ltd	Staff Housing Maintenance & Workshop Consumables	1	210.33

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
50 EFT1479	16/10/2023	Winc Australia Pty Limited	Stationery -Ink Cartridges	1	372.44
51 EFT1480	16/10/2023	W & E Rowe Contractors	Plant Hire - Komatsu D65-EX - rehab. works - Gravel Pit Yalgoo North Road	1	8,580.00
52 EFT1481	16/10/2023	Seivy'S Mechanical Services	Service -Toyota Landcruiser YA898	1	736.79
53 EFT1482	16/10/2023	Infinity Skate	Skateboarding Workshop	1	550.00
54 EFT1483	16/10/2023	Telstra Corporation Ltd	Telephony Charges - September 2023	1	7,655.91
55 EFT1484	20/10/2023	Landgate	Valuation Fees -Rates Schedule M2023/06	1	302.50
56 EFT1485	20/10/2023	Datacom Solutions (AU) Pty Ltd	Ozone Financial Software -Data Retention - April 2023	1	899.55
57 EFT1486	20/10/2023	Brooks Hire	Plant Hire - John Deere Grader - September 2023	1	10,358.96
58 EFT1487	20/10/2023	Core Business Australia Pty Ltd	Project Management - DRFAWA Supervision March 2022 Claim 16 September 2023	1	5,346.00
59 EFT1488	20/10/2023	Dominic Carbone & Associates	Consultancy Fee - Accounting and Admin. - October 2023	1	5,262.50
60 EFT1489	20/10/2023	Westrac Equipment Pty Ltd	12 Month Subscription Renewal - YA853	1	198.00

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Shire of Yalgoo

List of Accounts Paid and Payable

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount \$
62 EFT1491	20/10/2023	Harvey Norman Electrics Geraldton	Stove - Replacement - 19B Stanley Street	1	629.00
63 EFT1492	20/10/2023	Shire of Perenjori	Contributions -Shared Costs - CESM - July to September 2023	1	4,385.58
64 EFT1493	20/10/2023	Lo-Go Appointments	Corporate Services Contracting WE 07.10.23	1	3,420.66
65 EFT1494	20/10/2023	Cekas Pest Management	Pest Control - Airstrip and Weed Control	1	3,767.50
66 EFT1495	20/10/2023	Tmt Electrical	Yalgoo Town Hall - Electrical Disconnection prior to Asbestos removal	1	1,331.00
67 DD922.1	20/10/2023	Horizon Power	Nursing Post - Horizon Power Usage - 6 Days - 22.09.23 - 27.09.23	1	84.60
68 DD923.1	06/10/2023	Horizon Power	Electricity Charges -Street Lights, Staff Housing and Shire Buildings - September	1	15,009.08
					681,691.58

REPORT TOTALS

TOTAL

	Bank Name		
1		Municipal Bank	681,691.58
TOTAL			681,691.58

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13.2 INVESTMENTS AS AT 31st OCTOBER 2023

Applicant:	Shire of Yalgoo
Date:	16 November 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive the investments report as at 31st October 2023.

COMMENT

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.14 Power To Invest

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That the Investment Report as at 31st October 2023 be received.

COUNCIL RESOLUTION – C2023-11--07

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That the Investment Report as at 31st October 2023 be received.

CARRIED: 3/0

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This Worksheet details the investments held by the Shire as at 31st October 2023.

SHIRE OF YALGOO CASH HOLDINGS AS AT 31st OCTOBER 2023

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N°	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
MUNICIPAL FUND								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$494,438.98
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$3,795,971.84
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,423.75
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$52,858.43
TOTAL								\$4,368,693.00

RESERVE FUNDS								
Bendigo	N/A	Term Deposit	4520121	180 days	29.09.2023	27.03.2024	4.80%	\$178,258.89
Bendigo	N/A	Term Deposit	4520122	180 days	29.09.2023	27.03.2024	4.80%	\$496,990.14
Bendigo	N/A	Term Deposit	4520120	180 days	29.09.2023	27.03.2024	4.80%	\$1,195,205.22
Bendigo	N/A	Term Deposit	4520119	180 days	29.09.2023	27.03.2024	4.80%	\$341,660.64
Bendigo	N/A	Term Deposit		365 days	01.07.2023	30.06.2024	5.40%	\$1,000,000.00
TOTAL								\$3,212,114.89

INVESTMENT REGISTER						
01 JULY 2022 TO 31 OCTOBER 2023						
NATIONAL AUSTRALIA BANK						
ACCOUNT N°	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNT TO 31.10.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 31.10.2023
171336282	Ongoing	Variable	\$25,301.94	\$121.81	0	\$25,423.75
24-831-4222	Ongoing	Variable	\$52,619.81	\$238.62	0	\$52,858.43
4520122	27.03.2024	4.80%	\$490,991.97	\$5,998.17	0	\$496,990.14
4520120	27.03.2024	4.80%	\$1,180,780.29	\$14,424.93	0	\$1,195,205.22
4520121	27.03.2024	4.80%	\$176,107.48	\$2,151.41	0	\$178,258.89
4520119	27.03.2024	4.80%	\$337,537.14	\$4,123.50	0	\$341,660.64
	30.06.2024		\$0	\$0	\$1,000,000.00	\$1,000,000.00

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13.3 MONTHLY FINANCIAL STATEMENTS AS AT 31 OCTOBER 2023

Applicant:	Shire of Yalgoo
Date:	16 November 2023
Reporting Officer:	Dominic Carbone
Disclosure of Interest:	NIL
Attachments:	Statement of Financial Activity by Nature and Type Statement of Financial Activity by Program Summary of Current Assets and Current Liabilities Statement of Financial Position Detailed Schedules Supplementary Financial Reports – Reserve & Loan

SUMMARY

Adoption of the Monthly Financial Statements for the period 1st July 2023 to the 31st October 2023.

COMMENT

Local Governments are required to prepare monthly reports.

STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

POLICY/FINANCIAL IMPLCATIONS

2.4 Material Variance

Provision of timely accounting information informs Council of the financial status and affairs of the local government.

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the Financial Activity Statement for the period ended 31st October 2023.

COUNCIL RESOLUTION – C2023-11--08

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council adopts the Financial Activity Statement for the period ended 31st October 2023.

CARRIED: 3/0

14 ADMINISTRATION REPORTS

14.1 General Report

Applicant:	Shire of Yalgoo
Date:	20/11/2023
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the Chief Executive Officers general operation report.

COMMENT

Late Items are being developed for updates to the Shires Policy Manuals and the Write Off of Rates Debts. Due to an apology it is likely that a quorum will be reached but the Council will not be able to pass an absolute majority. Rather than seek approval from the Minister these items will be left to lapse until the next available meeting.

Mining Forum

Regional Development Australia is currently carrying out work that will culminate in a regional workshop or forum. This is at a more strategic level than the Shire previous forums however will discuss many of the same topics around collaboration and employment. October did not provide time to arrange a local mining forum. Administration is currently working to host an event alongside a future LEMC meeting that will hopefully draw a number of Mining Staff to Yalgoo. This will allow for networking, some limited presentations and local collaboration.

Councillor Information Request

A Councillor Information Request calling for a Council Report was received from Cr Willock with the Subject Heading – Work Foreman Contract. As limited detail was provided on the request, the CEO is led to believe this request relates to the Works Managers vehicle being parked at his residence while on leave. The Chief Executive Officer holds no concerns on the operational availability of this vehicle and requests Councillors to consider the following Policy and Code of Conduct before making such requests in future - Policy 1.1 Shire of Yalgoo Code of Conduct for Council Members, Committee Members and Candidates. With leave and Covid the crew has not required the use of YA1000 despite its availability.

Silverlake Resources

Residential/camp accommodation has been constructed on the Silverlake (Deflector) Minesite without an approved building permit. A notice has been provided under delegated authority which is a necessary step that is required prior to issuing a building order under the Building Act.

IT Framework Development and Assessment of Digital Environment

Cohesis has been engaged to implement some turnkey workflow software that will make internal and external reporting of tasks easier and provide a way to monitor outstanding public work requests and internal tasks. The second component of their work is to examine the Shires digital environment and report on possible risks. This will lead to the review of all IT related frameworks and policies.

External CEO Movements November

- 6th – MRWA Regional Road Group Geraldton
- 10th – LG Professionals/DLGSC CEO Connections Forum
- 15th – Presentation to Treasury MWDC
- 15th – Yamatji Southern Regional Corporation Land Tenure
- 16th – Murchison Executive Group
- 17th - WALGA Zone Meeting (Cue Parliament)

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Chief Executive Officers General Report.

COUNCIL RESOLUTION – C2023-11-09

Moved: Cr Tamisha Hodder

Seconded: Cr Gail Trenfield

That Council receive the Chief Executive Officers General Report.

CARRIED: 3/0

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14.2 Report on Emergency Services and Shire Capacity over Christmas

Applicant:	Shire of Yalgoo
Date:	13/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council receive a report on Christmas and New Year staffing as it relates to emergency services.

COMMENT

A small number of staff will remain available in town across December and January to maintain the Water Park, Gardens, Public Toilets and Caravan Park. Staff are still encouraged to apply for annual leave at this time of year due to the often extreme conditions.

The Yalgoo Sub Centre of St John Ambulance will endeavor to provide local coverage where possible however there will be some days and times this is not possible. This will be communicated to Perth COMMS.

A capability report will be provided to Geraldton DFES closer to December AO and CESM support remains across this period. It will be highly likely that the Yalgoo and Paynes Find BFBs will be able to field an appliance in response to a fire however, due to the current high risk conditions a strike team will be requested from DFES at the time of activation. This will provide some capability in the event further local volunteers cannot be sourced.

The water tanker will remain in the Yalgoo Depot as it is easier to mobilize a Shire MC truck driver from town. YA0 with a WAERN radio will also remain in town and useable in the event of an emergency. The Dam water supply is still viable but pressure will likely extend to the scheme or bore tanks before the end of summer. Hotspot monitoring is regularly checked by both the Brigades and DFES and drones are now easily accessible for monitoring and strategic planning by both Brigades.

As always, administration will attempt to mobilize any trained and capable volunteers in the event of an emergency.

Historically pastoral activities have always been exempt from Harvest and Vehicle Movement Bans but more and more drilling and exploration is overlapping with the high threat period. Limited support is provided by the Department of Mines with respect to contacting drillers or other transient operators working in bushland.

It is proposed that the Shire develop and advertise an SMS facility that allows short emergency or bushfire related information to be sent to a maintained contact list. While not all individuals or properties operating in the region will immediately have SMS coverage they will be able to provide a contact number for a metropolitan office. Preemptive messaging for HVMB can also be sent to remind people about the following days conditions which improves coverage to people who accommodate in towns or some camps.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. receive the Chief Executive Officers report on low levels of staffing across Christmas and the pathways for out of area support; and
2. agrees to the development of a Telstra Integrated Messaging Service from the existing Telecommunications Budget

COUNCIL RESOLUTION – C2023-11-10

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. receive the Chief Executive Officers report on low levels of staffing across Christmas and the pathways for out of area support, and
2. agrees to the development of a Telstra Integrated Messaging Service from the existing Telecommunications Budget.

CARRIED: 3/0

AMENDMENT – C2023-11-11

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. receive the Chief Executive Officers report on low levels of staffing across Christmas and the pathways for out of area support, and
2. agrees to the development of a Messaging Service from the existing Telecommunications Budget.

CARRIED: 3/0

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14.3 Shire Staff and Councilors Christmas Function

Applicant:	Shire of Yalgoo
Date:	14/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider a proposal for the 2023 Staff and Councillor Christmas function.

COMMENT

It is proposed that an end of year dinner function be held for Shire Staff, Councillors and their partners on the evening of the 15th December 2023.

For the past few years the Christmas function has been voluntarily organised by a small number of staff and partners. It is proposed that quotes and menus be sought from suppliers for a varied (buffet style) sit down menu.

Using the remaining budget from the Refreshments and Receptions account provides a range of options for catering.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorizes the use of the receptions and refreshments budget account for the catering of a Shire Christmas Function.

COUNCIL RESOLUTION – C2023-11-12

Moved: Cr Gail Trenfield Seconded: Cr Tamisha Hodder

That Council authorizes the use of the receptions and refreshments budget account for the catering of a Shire Christmas Function.

CARRIED: 3/0

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Deferred until December 15th 2023 Council Meeting

14.4 Execution of Sale – 3 year ruling for 39 & 41 Campbell Street, Yalgoo

Applicant:	Shire of Yalgoo
Date:	14/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Tabled - Variation of Contract

SUMMARY

That Council authorize a variation to the sale contract being a change in name of the successful party at auction.

COMMENT

A variation is provided amending the buyer name to a family trust. The Deputy Shire President is also suggested due to a conflict of interest that has arisen after the recent elections.

This sale was confirmed by Council previously and publicly auctioned by a third party.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council authorize the Deputy Shire President and the Chief Executive Officer to sign the tabled variation of contract as well as a transfer and the use of the common seal at a later date.

COUNCIL RESOLUTION

Moved: Seconded:

That Council authorize the Deputy Shire President and the Chief Executive Officer to sign the tabled variation of contract as well as a transfer and the use of the common seal at a later date.

CARRIED:

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14.5 No 4x4 Vehicle Shire Crew

Applicant:	Cr Willock
Date:	14/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Councillor Information Request

SUMMARY

That Council receive the Chief Executive Officers Report on vehicle replacement activities.

COMMENT

Please see attached Councillor Willocks request for a report on the subject of – No 4x4 vehicle Shire Crew.

At the Ordinary May Meeting Council resolved the following as a result of Item 14.8

COUNCIL RESOLUTION – C2023-05-15

Moved: Cr Raul Valenzuela Seconded: Cr Stanley Willock

That Council adopts the revised Plant Replacement Schedule and provides in principal support to change over all light vehicles to 4WD in the 2023/24 year pending the adoption of the budget. CARRIED: 5/0

As part of the 2022/23 Budget and Plant Replacement Schedule, the Shire sought quotes in September/October 2022 for the replacement of utility vehicles. Due to long wait times and limited vehicle availability from multiple suppliers' liability was incurred and an order placed for two 4x2 Hilux Utilities in February 2023. These vehicles became available in June due to a cancellation.

In the current budget adopted September 2023 there is further provision to replace these vehicles with 4x4 or 4WD as a result of the May agenda resolution above.

In the current year's budget the following light vehicle replacements exist which will be actioned under the Shires Procurement Policy and Plant Replacement Schedule:

Dual Cab Utility	\$42,000
Utility Works Crew	\$77,000
RAV4 Replacement	\$70,000

These funds will provide for an administration vehicle and three utilities which do not have 4WD capability to be replaced with 4WD capability this financial year. After further auctions have occurred and when vehicle specifications and availability is known a further report will be provided to Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

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VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council receive the Chief Executive Officers Report on vehicle replacement activities.

COUNCIL RESOLUTION – C2023-11-13

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council receive the Chief Executive Officers Report on vehicle replacement activities.

CARRIED: 3/0

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Deferred until 22nd March 2024 Council Meeting.

14.6 Donation Request – Wheatbelt Christian Fellowship

Applicant:	Shire of Yalgoo
Date:	15/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council give consideration of a donation to the Wheatbelt Christian Fellowship.

COMMENT

The Shire of Yalgoo has been presented with a request from the Wheatbelt Christian Fellowship that is supported by the Yalgoo Primary School.

Rev Geoff Schie represents the Wheatbelt Christian Fellowship a faith-based organisation that is dedicated to visiting remote areas by aviation, and who assist the Yalgoo Primary School. In 2018, 2021 & 2022 the Shire provided donations to help meet ongoing costs of flying to the region to assist in teaching.

The School and Community appear very receptive of Geoff and his program with assistance in the area religion and music. This is noticeable during the end of year concert as well as the fellowships assistance throughout the school year.

It should be noted that the school is responsible under the School Education Act 1999 to ensure religious education is non-denominational and aligns with the Australian Curriculum.

The requested donation of \$4000 is currently manageable and within the Budget for Members Donations.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 5.56

POLICY/FINANCIAL IMPLCATIONS

Policy 7.7 Donation and Sponsorship states the following:

1. As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.
2. Sponsorship of individuals will not be considered, unless it is determined by Council that –
 - The person is representing the Shire as a community,
 - Is acting for the Shire's benefit to some extent, and
 - Is authorised by a non-profit and non-government organisation which benefits the community.

Policy Schedule 7.7 (b) – Criteria for Assessment of Requests

Applicants should note that donations will be made at the absolute discretion of Council and that Council may use the following criteria when addressing applications.

Donation requests will not be considered where;

- The applicant is a private and for-profit organisation or association
- The applicant is an individual person
- The applicant is in relation to general fundraising

Priority will be given where;

- The applicant is a registered not for profit organisation and has a base or visible presence in the Shire of Yalgoo.
- The applicant is a community group based in the Shire of Yalgoo or has visible presence within the Shire of Yalgoo or has a significant impact on residents of the Shire of Yalgoo.
- The applicant can demonstrate that the funds will provide some benefit to the Shire of Yalgoo residents.
- The funds are required for a new initiative or significant once off project.
- The applicant has not received a donation from Council within the previous two years.
- If the donation is for an event, entry to the event is free of charge to Shire of Yalgoo residents to attend and participate.
- The application is made in the financial year prior to the funds being required in time for inclusion in the coming year's budget deliberations.

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council approve the donation of \$4000 to the Wheatbelt Christian Fellowship in 2023/24 for its support of education at the Yalgoo Primary School.

COUNCIL RESOLUTION

Moved: Seconded:

That Council approve the donation of \$4000 to the Wheatbelt Christian Fellowship in 2023/24 for its support of education at the Yalgoo primary School.

CARRIED:

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14.7 WAEC to Manage Extraordinary Election

Applicant:	Shire of Yalgoo
Date:	20/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Letter from the WAEC

SUMMARY

That Council confirm the cost estimate and method of election to fill two extraordinary vacancies of Council.

COMMENT

A resolution is required to confirm an extraordinary election in March 2024 conducted by the Western Australian Electoral Commission (WAEC).

Please see the attached letter from the Electoral Commissioner.

Due to the capacity of the WAEC a previous agenda item was provided seeking Council support. As the date for this fell outside of the timeframe allowable for the Council or President to approve the Commissioner has fixed a date being the 8th March 2024.

A budget item exists for the holding of these elections. Some funds would have been exhausted for the ordinary election and once details are known on expenditure an assessment will be made during the 2023/24 Budget Review. This will necessitate an increase in expenditure if voting is required.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Absolute Majority

OFFICERS RECOMMENDATION

That Council:

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
2. decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the extraordinary election will be as a postal election.

COUNCIL RESOLUTION – C2023-11-14

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
2. decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the extraordinary election will be as a postal election.

CARRIED: 3/0

Lapsed due to Absolute Majority Voting Requirement.

ATTENDANCE: 12.10pm Cr Gail Trenfield left the meeting.

ATTENDANCE: 12.12pm Cr Gail Trenfield returned the meeting.

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14.8 Rogaining Championships campsite

Applicant:	Shire of Yalgoo
Date:	20/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Aerial Map

SUMMARY

That Council provide comment on a proposed license over UCL Lot 620 on Deposited Plan 422683.

COMMENT

The Department of Planning, Lands and Heritage (Department) is currently considering a proposal to grant the Western Australian Rogaining Association a S.91 Licence regarding the use of Unallocated Crown Land Lot 620 on Deposited Plan 422683 for purpose of “Camping”.

The Australian Rogaining Championship is scheduled to commence 8:00am 6 September 2024 and conclude 5:00pm 8 September 2024, situated within Reserve 53971, including a proposed “camping” area located adjacent to Paynes Find-Thundelarra Road, which will be covered under the S.91 Licence.

Access to Lot 620 on Deposited Plan 422683 is available through a proposed formed track that is not a dedicated road. As a result, the access route must also be included into the S.91 Licence.

In conducting the Departments due diligence, it would be appreciated if the Shire of Yalgoo may offer any comments or objections regarding this proposal. Please note that if a response is not received in 42 days, it will be assumed no comment is provided.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council through the Chief Executive Officer provide supportive comments for this proposal and suggest that due diligence is performed regarding any hazardous mining features such as shafts or pits from historical overlap with mining tenements.

COUNCIL RESOLUTION – C2023-11-15

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council through the Chief Executive Office provide supportive comments for this proposal and suggest that due diligence is performed regarding any hazardous mining features such as shafts or pits from historical overlap with mining tenements.

CARRIED: 3/0

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14.9 Road Use Agreement and Road Closure

Applicant:	Shire of Yalgoo
Date:	20/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	CA07 Application MRWA Network Change Application x2

SUMMARY

That Council consider a road use amendment and CA07 application as well as a proposed road closure.

COMMENT

The attached CA07 application has been received from Terra Mining Pty Ltd. It details the extraordinary use of the Wanarra East Road.

A request has also been received through Main Roads WA to increase the Heavy Vehicle Network on the Road for PBS vehicles.

At the request of the Chief Executive Officer an application has been made to close a portion of the Wanarra East Road that has not been publicly accessible since Great Northern Highway was shifted West and gates were installed.

Due to the proportionally smaller number of kilometers within the Shire of Yalgoo any road use agreement will be determined in conjunction with the Shire of Perenjori.

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
707Z008	Wanarra East Rd Link Rd	Great Northern Hwy (0.00)	Wanarra East Rd (0.40)	Tri Drive Network 5 & PBS Tri Drive Quad Axle Network 2B	Individual Access – 60m BAA Quad Road Train
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
707Z008	Wanarra East Rd Link Rd	Great Northern Hwy (0.00)	Wanarra East Rd (0.40)	AMMS Level 3	No change

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Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
7070066	Wanarra East Rd	Mine Southern Access Rd (0.00)	LGA Boundary (5.10)	Tri Drive Network 5 & PBS Tri Drive Quad Axle Network 2B	Individual Access – 60m Quad Road Train
Mass Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
7070066	Wanarra East Rd	Mine Southern Access Rd (0.00)	LGA Boundary (5.10)	AMMS Level 3	No change

Permanent Closure of a Road (or Road Reserve) Policy

1. Advertisement in a newspaper circulating in the district calling for submissions within 35 days of the date of advertisement.
2. Notices on the Shires Website and Notice Board
3. Letters advising of the proposal and seeking comments within 35 days sent to: a) Department of Planning, Lands and Heritage (Planning Division); b) All service authorities, ie Water Corporation, Western Power etc; c) All adjoining owners; d) Any other relevant government department or agency.
4. At the close of the advertising period, the proposal (including submissions) is presented to Council for their consideration.
5. If Council resolves to refuse the application, the road reserve cannot be closed.
6. If Council supports the closure, it forwards its recommendation to DPLH.
7. If the Minister for Lands agrees to closure, the land from the closed road reserve becomes unallocated Crown land before being on-sold by the DPLH to adjoining owner(s).

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. receives the request for the closure of part of the Wanarra East Road and authorizes the Chief Executive Officer to advertise and seek public submissions on the proposal;
2. supports the 60m PBS RAV request for Wanarra East Road and the Wanarra East Road Link Road provided an assessment is carried out by Main Roads Western Australia; and
3. authorizes the Chief Executive Officer to prepare a draft road use agreement between Terra Mining and the Shire of Yalgoo for the extraordinary use of the Wanarra East Road.

COUNCIL RESOLUTION – C2023-11-16

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. receives the request for the closure of part of the Wanarra East Road and authorizes the Chief Executive Officer to advertise and seek public submissions on the proposal;
2. supports the 60m PBS RAV request for Wanarra East Road and the Wanarra East Road Link Road provided an assessment is carried out by Main Roads Western Australia; and
3. authorizes the Chief Executive Officer to prepare a draft road use agreement between Terra Mining and the Shire of Yalgoo for the extraordinary use of the Wanarra East Road.

CARRIED: 3/0

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14.10 Council Meeting Dates 2024

Applicant:	Shire of Yalgoo
Date:	20/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider the following dates for Ordinary Council meetings in 2024

COMMENT

Tradition dictates that the Ordinary Council Meetings for Yalgoo Shire occur on the last Friday of every month.

It is also proposed that a September Council meeting not be held due to the WALGA Convention, September Public Holiday and regional calendar of events.

The following dates are proposed for 2024:

Date	Day	Time	Location	Comment
24/01/2024 January	Wednesday	10:00am	Yalgoo	Australia Day falls on Friday the 26 th
23/02/2024 February	Friday	10:00am	Yalgoo	
22/03/2024 March	Friday	11:00am	Paynes Find	Brought forward due to Easter and School Holidays
26/04/2024 April	Friday	10:00am	Yalgoo	Anzac Day 25 th – no change proposed
31/05/2024 May	Friday	10:00am	Yalgoo	
28/06/2024 June	Friday	10:00am	Yalgoo	
26/07/2024 July	Friday	10:00am	Yalgoo	
30/08/2024 August	Friday	11:00am	Paynes Find	
18/10/2024 October	Friday	10:00am	Yalgoo	Brought Forward due to September
29/11/2024 November	Friday	10:00am	Yalgoo	
20/12/2024 December	Friday	10:00am	Yalgoo	

In the lead up to the 2024/25 Budget it is proposed that a Road Inspection for the Southern part of the Shire be carried out after the March Ordinary Meeting in Paynes Find by any Councillor wishing to participate.

A second Road Inspection for the Northern part is then proposed for the afternoon of the Ordinary April Meeting.

Minutes – Ordinary Council Meeting – Friday 24th November 2023

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council adopts the following Ordinary Council Meetings for 2024 to be advertised locally:

Date	Day	Time	Location
24/01/2024 (January)	Wednesday	10:00am	Yalgoo
23/02/2024 (February)	Friday	10:00am	Yalgoo
22/03/2024 (March)	Friday	11:00am	Paynes Find
26/04/2024 (April)	Friday	10:00am	Yalgoo
31/05/2024 (May)	Friday	10:00am	Yalgoo
28/06/2024 (June)	Friday	10:00am	Yalgoo
26/07/2024 (July)	Friday	10:00am	Yalgoo
30/08/2024 (August)	Friday	11:00am	Paynes Find
18/10/2024 (October)	Friday	10:00am	Yalgoo
29/11/2024 (November)	Friday	10:00am	Yalgoo
20/12/2024 (December)	Friday	10:00am	Yalgoo

COUNCIL RESOLUTION – C2023-11-17

Moved: Cr Tamisha Hodder

Seconded: Cr Gail Trenfield

That Council adopts the following Ordinary Council Meeting for 2024 to be advertised locally:

24/01/2024 (January)	Wednesday	10.00am	Yalgoo
23/02/2024 (February)	Friday	10.00am	Yalgoo
22/03/2024 (March)	Friday	11.00am	Paynes Find
26/04/2024 (April)	Friday	10.00am	Yalgoo
31/05/2024 (May)	Friday	10.00am	Yalgoo
28/06/2024 (June)	Friday	10.00am	Yalgoo
26/07/2024 (July)	Friday	10.00am	Yalgoo
30/08/2024 (August)	Friday	11.00am	Paynes Find
18/10/2024 (October)	Friday	10.00am	Yalgoo
29/11/2024 (November)	Friday	10.00am	Yalgoo
20/12/2024 (December)	Friday	10.00am	Yalgoo

CARRIED: 3/0

Minutes – Ordinary Council Meeting – Friday 24th November 2023

14.11 Annual Leave Request and Payment

Applicant:	Shire of Yalgoo
Date:	20/11/2023
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

SUMMARY

That Council consider a request for leave and the payment of leave for the Chief Executive Officer.

COMMENT

As the office will be closed from 4pm on Thursday 21st December the Chief Executive Officer is requesting Annual leave on the 22nd & 27th of December 2023 and January 2nd 2024. Public Holidays apply and it is intended that the 28th and 29th of December will be ordinary hours for time worked during the office closure period directing and responding to staff who are still rostered on, harvest and vehicle movement bans and other activities.

The CEO will be available and contactable during this time in the case of an emergency but will not be able to respond immediately for this whole period.

In light of rarely being able to take leave due to workforce size, accommodation and remote location the CEO also requests that some Annual leave be paid out. Payment of 135 hours of annual leave is requested. This will leave 135 hours (or 3.5 weeks) annual leave available at present which could accrue again to 8.5 weeks when long service leave becomes available early 2025.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY/FINANCIAL IMPLCATIONS

NIL

VOTING REQUIREMENT

Simple Majority

OFFICERS RECOMMENDATION

That Council:

1. Authorise the Chief Executive Officer to take Annual Leave on the 22nd & 27th of December 2023 and the 2nd of January 2024.
2. Agrees to pay out 135 hours of annual leave to the Chief Executive Officer being half of the annual leave that has accrued over the past 3 years.

COUNCIL RESOLUTION – C2023-11-18

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. Authorise the Chief Executive Officer to take Annual leave on the 22nd & 27th of December 2023 and the 2nd of January 2024.
2. Agrees to pay 135 hours of annual leave to the Chief Executive Officer being half of the annual leave that has accrued over the past 3 years.

CARRIED: 3/0

Minutes – Ordinary Council Meeting – Friday 24th November 2023

15 NOTICE OF MOTIONS

NIL

16 URGENT BUSINESS

Cr Valenzuela expressed concerns over the lack of policing in town.

The CEO suggested that written concerns be sent to the Commissioner.

17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NIL

18 NEXT MEETING

The next Ordinary Meeting of Council is due to be held in the Council Chambers, Gibbons Street Yalgoo on Friday 15th December 2023 commencing at 10.00am.

19 MEETING CLOSURE

There being no further business the Shire President declared the Ordinary Council Meeting closed at 12.27pm.