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Minutes for the Ordinary Meeting of the Yalgoo Shire Council,  
held in the Council Chambers, 37 Gibbons Street, Yalgoo,  
on Thursday 19 March 2009, commencing at 1.05 pm.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

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The President declared the Ordinary Meeting of Council open at 1.05pm.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

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MEMBERS	Cr DE Anderson, Shire President Cr EC Rowe, Deputy Shire President Cr L Hodder Cr TK Iturbide Cr DP Morrissey	
STAFF	Mr N Mitchell, Chief Executive Officer Ms VJ Rowe, Deputy CEO Mr Cliff Hodder; Works Manager	(from 1.06pm)
OBSERVERS	None	
LEAVE OF ABSENCE	None	
APOLOGIES	Cr DJ Grey	

**3. DISCLOSURE OF INTERESTS**

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None

**4. PUBLIC QUESTION TIME**

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**4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE**

None

**4.2 QUESTIONS WITHOUT NOTICE**

None

**5. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

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None

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

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None

**7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

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**7.1 PRESIDENT**

11 March Together with the CEO, met with Mr Harry Goff, Mr Peter Jones, and Mr Cliff Harding the Extension Hill Mining project, its progress and outlook.

18 March Together with the CEO met with Cr Brian Baxter (President), Cr Chris King (Deputy President) and Mr Stan Scott (CEO) of the Shire of Perenjori, in the Council Chambers to discuss local government structural reform matters affecting both Shires.

The President also noted that the Shire of Dalwallinu has approached him regarding a meeting.

**7.2 COUNCILLORS**

None

**8. CONFIRMATION OF MINUTES**

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**8.1 ORDINARY COUNCIL MEETING – 19 February 2009**

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

**C2009-0301 Confirmation of Minutes**

**Moved Cr E Rowe, Seconded Cr L Hodder**

**That the Minutes of the Ordinary Council Meeting of 19 February 2009 be confirmed**

**Motion put and carried 5/0**

**9. MINUTES OF COMMITTEE MEETINGS**

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None

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

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None

## **11. REPORTS OF OFFICERS**

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### **11.0 MATTERS BROUGHT FORWARD**

None

### **11.1 WORKS**

#### **11.1.1 WORKS ACTIVITY REPORT – February/March 2009**

File: N/A  
Author: Cliff Hodder, Works Foreman  
Niel Mitchell, CEO  
Interest Declared: No interest to disclose  
Date: 12 March 2009  
Attachments: None

#### **MATTER FOR CONSIDERATION**

Works Report for the past month

#### **BACKGROUND**

Overview of works for the past months

#### **STATUTORY ENVIRONMENT**

None

#### **STRATEGIC IMPLICATIONS**

None

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

None

#### **CONSULTATION**

None

#### **COMMENT**

- a) Construction –
- Yalgoo Ninghan Road –
    - o 1.5 km near Thundelarra to connect with next overtaking opportunity – sealing due 17 March, and should be complete by Council meeting
    - o 3.7 km at the lakes crossing – sealing due 18/19 March 2009 and should be complete on the day of Council meeting
- This work concludes construction work for the financial year, and for the first time in at least 3 years, all construction work is done within the planned timeframes. The next construction work is not likely until September/October 2009, subject to Budget considerations.
- b) Maintenance – the second grader used on construction work for the past 4 months is now with the maintenance grader, working in the north of the Shire. The third grader will remain in the south for the time being.
- maintenance grading done or underway –
    - o North Road – one section had to be re-done after rains
    - o Yalgoo Ninghan Rd
    - o Maranalgo Road – completed by contractor
  - maintenance work due –
    - o Yalgoo-Ninghan Road – edges and shoulders finished, for the full length of the bitumen
    - o Paynes Find-Wagga Wagga Road

- o Gabyon-Tardie Road
  - o Dalgara-Cue and –Mt Magnet Roads
  - o general maintenance throughout the Shire
  - cement stabilisation to be done at the lakes crossing on the Paynes Find Road just south of Fields Find, and also several spots on the Yalgoo-Ningham Road
  - contractors should also have completed the second round of additional repairs to the Yalgoo-Ningham Rd
  - signage and guidepost replacement currently on hold
  - one set of pipes/culverts need in each of Maranalgo Rd (near homestead) and Yalgoo-Ningham Rd
- c) Plant
- Iveco – repairs to track rods, wheel alignment, mudguard, springs, replace bolts in brakes (some missing). Repairs not yet done to leading edge of side-tipper hinge badly damaged, and will need cutting out to replace. .
  - Volvo – service needed, headlight to be replaced
  - various items to be sent to TSE for repairs needing to be done in the workshop – float, both water tankers, 1 fuel trailer, 3 box trailers. Some need urgent attention to avoid damage or safety issue.
- d) Other
- 2 new houses –
    - o decks not yet complete. Not yet paid either.
    - o quotes from contractors for concreting of verandahs to be sought and done at the same time as the footpaths, otherwise will be done in-house.
    - o concrete, reticulation, landscaping work etc, currently on hold
  - Paynes Find –
    - o Community Centre – building repairs substantially complete, electrical work finalised, air-con and pump cages to be built
    - o additional maintenance still required and work at Cemetery to be done
    - o tip trench given go ahead, as only a few weeks space left. Best quote was \$6,500 + GST.
  - Fields Find – cemetery to have some maintenance done on it to/from Paynes Find
  - Gullewa cemetery and Wuraga gravesites also need attention
  - Yalgoo Town footpaths –
    - o budget for the project is \$80,000, being \$38,000 DPI grant and \$42,000 Council funds
    - o specifications done up, and quotes to be sought
    - o project currently on hold
  - Yalgoo Community Park –
    - o approval of project received from DITRD LG (\$100,000 grant), and awaiting the signed documents before proceeding
    - o other Shire funded work, currently on hold
  - Yalgoo tip – new section fenced as the old section no longer had any space, and was approaching an unusable condition

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**C2009-0302 Works Report**

**Moved Cr E Rowe, Seconded Cr D Morrissey**

**That the Works Report to 12 March 2009 be received.**

**Motion put and carried 5/0**

**11.2      DEVELOPMENT**

**11.2.1      EHO – Activity Report to March 2009**

None

**11.2.2      COMMUNITY DEVELOPMENT – Activity Report to March 2009**

None

### **11.2.3 GERALDTON FUEL COMPANY – SIGN**

File:  
Author: Niel Mitchell, CEO  
Interest Declared: No interest to disclose  
Date: 10 March 2009  
Attachments: p.1 Heritage Council response  
p.2 Map of area and proposed location of sign  
p.3 Proposed sign

#### **MATTER FOR CONSIDERATION**

To consider a request from Geraldton Fuel Company to place a sign at the Fuel Station.

#### **BACKGROUND**

The Geraldton Fuel Company have operated the Fuel Station for approx.12 months, and would like to place a sign giving contact details etc.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### **STRATEGIC IMPLICATIONS**

None

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

None

#### **CONSULTATION**

Mike Gray, Geraldton Fuel Company  
Tanya Henkel and Adelyn Siew, WA Heritage Council

#### **COMMENT**

A request was received from Geraldton Fuel Company, to place a sign at the fuel station near the Old Railway Station, both as advertising and to provide contact details. As the whole area has significance and Heritage Council approval was required before anything is done.

The proposed placement is shown on the attached map. The sign measures approx. 2.4 x 1.2 m and the preferred location is on the edge of the fuel station hardstand area, so as not to block sight lines etc for getting on and off the highway, and screens the air compressor.

Heritage comment was sought and their approval is attached.

#### **VOTING REQUIREMENTS**

Simple majority

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

#### **C2009-0303 Geraldton Fuel Company– Sign**

**Moved Cr E Rowe, Seconded Cr D Morrissey**

**That approval be given to the Geraldton Fuel Company to place the proposed sign measuring approx 2.4x1.2m on the edge of the hardstand at the Fuel Station.**

**Motion put and carried 5/0**

Note; The sign needs to have an after hours emergency number listed.



**11.2.4 REGIONAL LOCAL COMMUNITY INFRASTRUCTURE FUND**

File:  
 Author: Niel Mitchell, CEO  
 Interest Declared: No interest to disclose  
 Date: 10 March 2009  
 Attachments: p.4 RLCIP Application  
 p.22 5 year Estimated Cash Flow  
 p.23 List of documents lodged

**MATTER FOR CONSIDERATION**

To consider the application lodged for funding of the proposed Yalgoo Recreation Facilities

**BACKGROUND**

The Federal Government, as a response to the global economic crisis announced a number of assistance packages, two of which are applicable specifically to local government.

**STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**STRATEGIC IMPLICATIONS**

Development of recreation facilities

**POLICY IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

If the application is successful, and accepted by Council, funding of the balance of the works will be required. The balance is estimated at up to \$2 million, and would be funded from the Royalties for Regions Scheme.

**CONSULTATION**

Lucinda Jose  
 Dept of Infrastructure, Transport, Regional Development and Local Government.  
 Shires of Moora, Trayning, Victoria Plains, Perenjori

**COMMENT**

The funds under the Regional Local Communities Infrastructure Programs are split into two areas –

- \$250 million distributed to Councils as of right, of which \$100,000 has been approved for Yalgoo to continue development of the Community Park, and
- \$50 for Strategic projects, on a competitive basis

The Strategic component has now been increased to \$550 million, and clarification sought as to eligibility. Following clarification, Ms Jose was asked to prepare the grant application as attached, which was lodged on the day of closing, 6 March 2009.

Should the application be successful –

Funding of the project will be	
- RLCIP grant paid in instalments over 2 years	\$2,000,000
- Royalties for Regions (estimated) over 4 years	\$2,006,000
-	
Estimated cost of swimming pool, and covered court area	
- as per Expressions of Interest received and considered by at the March 2009 Council meeting, were	\$3,200,000
- allowance for CPI and additional consultants / engineering fees etc	\$ 560,000

Should the RCLIP funding be approved, conditions of the grant will include commencement of construction the project on or around 30 September 2009, several years before current planning has anticipated.

The early commencement can be achieved, but the timeline will be extremely tight, and it will necessitate, some works such as ground preparation works, connection to services etc, perhaps commencing without the final plans in place. It would also mean starting with the easiest and simplest aspects of the project, being the court area.

In order to have reasonably certain figures, the budget submitted to DITRDLG was on the basis of a covered court area with provision for future enclosure, rather than an enclosed building immediately. The main advantages will be early construction, simpler design, less in maintenance costs etc.

Much will depend on the early appointment of an architect, the concept plan being approved with minimal delays, and quick design of the court area.

Should the application be approved, prior to commencement the approval from the Dept of Sport and Recreation should be obtained to enable the works to proceed as being Council's and partner contributions, allowing the maximum amount to be considered under the Community Sport and Recreations Facility program, for enclosure of the pool and court area. If so, the funding by Council from the Royalties for Regions is considered as the Shire's one third of the total project, the Federal Government's RLCIP as one third, and the final one third from the State Government of up to roughly \$1.7 million, for enclosure and improvements.

It is possible, although not likely, that full construction of the facility would be by grant funds from various sources.

Applications and sources of other funding will still be sought, as there is no certainty of the RLCIP funding being approved.

If approved, Council will need to make a formal decision to proceed with the Project.

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION / COUNCIL DECISION

#### **C2009-0304    Regional Local Community Infrastructure Fund**

**Moved Cr T Iturbide, Seconded Cr E Rowe**

**That the application submitted to Dept of Infrastructure, Transport, Regional Development and Local Government for \$2 million in funding under the Regional Local Communities Infrastructure Program for the proposed Yalgoo Recreation Facilities, be endorsed.**

**Motion put and carried 5/0**

**11.2.5 ENVIRONMENTAL HEALTH OFFICER - APPOINTMENT**

File:  
Author: Niel Mitchell  
Interest Declared: No interest to disclose  
Date: 12 March 2009  
Attachments: p.24 copy of emails to/from Atyeo's Environmental Health Service

**MATTER FOR CONSIDERATION**

To consider the appointment of an Environmental Health Officer

**BACKGROUND**

Councillors will be aware that the Northern Wheatbelt Health Scheme concluded at the end of 2008.

**STATUTORY ENVIRONMENT**

Health Act –

- s.26 – a local government must fulfil the obligations of the Health Act
- s.27 – may appoint, and if required, shall appoint an EHO
- s.28 – EHO appointment to be approved by Executive Director, Public Health

Loc Gov Misc Act,

- s.337A – qualification and appointment of building surveyors must be held

Building Surveyor Regulations –

- r.4 – qualifications
- r.6 – delegation of duties, and transitional arrangements
- r.19 – prescribed qualifications

**STRATEGIC IMPLICATIONS**

Provision of statutorily required services to the Shire of Yalgoo

**POLICY IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

Possible slight reduction in expenditure, although corresponding less time within the Shire compared to previously.

**CONSULTATION**

Dave Williams, former Environmental Health Officer  
Bill Atyeo, AEHS  
Darren Ponton, City of Canning  
David Burton, Shire of Mt Magnet

**COMMENT**

Following the closure of the Northern Wheatbelt Health Scheme, enquiries were made with a number of Shires as to the services used. Generally, the EHO was already fully committed within an existing Scheme, and therefore not available, with the only contract options appearing to be either the City of Canning or Mr Bill Atyeo (Atyeko's Environmental Health Services). Both City of Canning and AEHS are familiar with this region, with City of Canning providing an EHO to Shires of Cue and Menzies, and AEHS providing services to Shire of Meekatharra, Wiluna, Sandstone and Mt Magnet already.

City of Canning responded that they were awaiting direction of their new CEO as to whether or not assistance to the regions was an activity they wished to continue. Follow up enquiries were that no decision has yet been made.

Mr Atyeo's response is attached, and a trial period has been suggested. This would seem very appropriate given the announcement of the Minister for Local Government regarding local government reform.

Mr Atyeo's costs per fortnight are estimated at –

- |  |               |
|--|---------------|
| - 8 hours on site each visit                 | \$ 630        |
| - Air fare contribution                      | 400 estimated |
| - Kilometres travelled and fuel              | 250 estimated |
| - 2 hours alternate week phone/email contact | <u>160</u>    |

Total \$ 1,440 estimated

Assuming 21 visits per year, allowing for leave and quiet periods, the annual estimate is approx. \$30,000.

Current budget for participation in NWHHS is \$46,658. This figure is similar to the Shire of Cue who have budgeted \$45,000 for 2008-2009, with an expected expenditure in the order of \$38,000.

Mr Atyeo does not have the appropriate certification to sign off on building applications, and it is therefore suggested that Mr William’s appointment continue for the foreseeable future in this regard. Since 1 July 2008, the new Building Act requires that where there is a change in Building Surveyor for a Shire, that the new employee must hold the appropriate qualification.

Although building applications requiring the services are not a high component of the job, it is still necessary that a person have this role. As the continuing appointment, exemptions exist under the Building Act permitting Mr Williams to continue for up to five years.

Assuming that several major projects seek building approval, and that Mr Williams would be able to be contracted from the Shire of Morawa for building work alone, on the basis of 15 hours for 3 projects using Mr Atyeo’s hourly rate, this cost would be roughly \$3,500. Building fees would be payable to the Shire, and some costs may also be able to be charged, eg: travel time and kilometres for inspections. This income should more than off-set the cost of building work needed.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION 1 / COUNCIL DECISION

**C2009-0305 Engagement of Atyeo’s Environmental Health Services**

**Moved Cr D Morrissey, Seconded Cr T Iturbide**

**That –**

- **Atyео’s Environmental Health Services be engaged for an initial period to 30 June 2010.**
- **Mr Bill Atyeo be appointed as Environmental Health Officer for the Shire of Yalgoo**
- **the Executive Director for Public Health be advised of the appointment as required by the Health Act**

**Motion put and carried 5/0**

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION 2 / COUNCIL DECISION

**C2009-0306 Continuation of Appointment – Mr David Williams**

**Moved Cr E Rowe, Seconded Cr L Hodder**

**That the appointment of Mr David Williams, Environmental Health Officer Shire of Morawa, and previously for Shire of Yalgoo, continue for the time being.**

**Motion put and carried 5/0**

## **11.3 FINANCE**

### **11.3.1 Deputy CEO – ACTIVITY REPORT – February-March 2009**

File: N/A  
Author: Violet Rowel, Deputy CEO  
Interest Declared: No interest to disclose  
Date: 11 March 2009  
Attachments: None

#### Term Deposit

Renewed Term Deposit with NAB for further 30 days at 3.30%, which apparently is below break even for NAB. Other rates offered by other banks on the day of renewal where as follows: Bankwest 3%, WA treasury 3.25%, Macquarie Bank 3% and NAB cash maximiser 3.25%.

#### Meetings

17 February returned from 4 weeks annual leave  
23 February John Johnson, Murchison Area Manager, Fire and Emergency Services  
26 - 27 February Attended the LGMA finance professional's conference

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION/ COUNCIL DECISION

#### **C2009-0307 Deputy CEO Report**

**Moved Cr E Rowe, Seconded Cr L Hodder**

**That the Deputy CEO's Activity Report to 11 March 2009 be received.**

**Motion put and carried 5/0**

### **11.3.2 FINANCIAL ACTIVITY STATEMENTS –JANUARY 2009**

File:  
Author: Violet Rowe, Deputy Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 12 March 2009  
Attachments: p.1 Financial Activity Statements for January 2009  
(green) Balance Sheet  
Income Statement Detail  
Income Statement by Nature & Type  
Income Statement Summary  
Actual vs Budget  
Trust Balance Sheet

#### **MATTER FOR CONSIDERATION**

Council to consider adopting the monthly financial statements for January 2009.

#### **BACKGROUND**

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

#### **STRATEGIC IMPLICATIONS**

None

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

#### **CONSULTATION**

None

**COMMENT**

A copy of the Statement of Financial Performance is attached to this item including additional information that council deemed appropriate to receive.

The area's where material variances have been experienced, i.e. either 10% or \$5,000 above or below budget, are noted below:

		Jul '08 - Jan 09	YTD Budget	\$ Over Budget	Annual Budget	% Over/Under Budget
<b>Income</b>						
	<b>I05 · LAW ORDER &amp; PUBLIC SAFETY</b>	4,483.27	34,970.00	-30,486.73	35,110.00	-87.18%
	<b>I07 · HEALTH</b>	11,421.00	75,087.50	-63,666.50	75,150.00	-84.79%
	<b>I11 · RECREATION &amp; CULTURE</b>	19,637.20	33,199.00	-13,561.80	34,524.00	-40.85%
	<b>I12 · TRANSPORT</b>	246,154.72	806,952.00	-560,797.28	832,032.00	-69.50%
	<b>I13 · ECONOMIC SERVICES</b>	106,270.85	177,380.00	-71,109.15	181,750.00	-40.09%
<b>Expense</b>						
	<b>E03 · GENERAL PURPOSE FUNDING.</b>	36,322.08	50,800.25	-14,478.17	86,784.00	-28.50%
	<b>E04 · GOVERNANCE.</b>	107,855.10	161,648.00	-53,792.90	254,508.00	-33.28%
	<b>E05 · LAW ORDER &amp; PUBLIC SAFETY.</b>	43,376.32	33,682.25	9,694.07	54,701.00	28.78%
	<b>E07 · HEALTH.</b>	43,811.11	83,253.00	-39,441.89	140,713.00	-47.38%
	<b>E10 · COMMUNITY AMENITIES.</b>	47,514.16	91,480.75	-43,966.59	140,072.00	-48.06%
	<b>E11 · RECREATION &amp; CULTURE.</b>	193,521.08	225,752.25	-32,231.17	377,541.00	-14.28%
	<b>E13 · ECONOMIC SERVICES.</b>	357,788.68	222,297.50	135,491.18	372,690.00	60.95%
	<b>E14 · OTHER PROPERTY &amp; SERVICES.</b>	250,420.81	57,367.75	193,053.06	32,209.00	336.52%

Income

**I05 · LAW ORDER & PUBLIC SAFETY**

- Waiting on the arrival of the new fire truck from FESA

**I07 · HEALTH**

- The first instalment for the zero waste management plan was received June 2008 therefore it will not show in this year financial statements. The Shire of Yalgoo will receive the second instalment of ~\$35,000 in the next couple of months.

**I11 · RECREATION & CULTURE**

- The Shire of Yalgoo has not yet received the second component of the funding for the community garden from Midwest development commission.

**I12 · TRANSPORT**

- Awaiting on flood damage claim money- claim has been made and we are waiting for payment ~\$146,263
- We have not received the footpath construction grant ~\$40,000
- The final quarterly reports for Roads to Recovery Four-year program were submitted in February 2009. Expected amounts to be received are \$126,410 standard funding and \$264,673 Supplementary funding.
- The 2008/2009 direct grant was received in the 2007/2008 financial year.

**I13 · ECONOMIC SERVICES**

- Budget was for 88K operational HCP and the remainder provisional. We have so far received \$52k FACSIA, 25K Lotterywest and 20K Equipment grant from FACSIA
- Awaiting on funds from Mining contribution

Expense

E03 · GENERAL PURPOSE FUNDING.

- Debt collection, title searches, costs and refunds are down on what they have been budgeted to be.

E04 · GOVERNANCE.

- Some Councillors insurance had been allocated to Admin insurance instead of councillors insurance. This has since been reallocated
- Conference expense and Members allowance is down on what was budgeted for, this is due to less attendance than expected at council meetings and conferences.
- Refreshments and members donations are lower than what they were expected to be this time of the budget year.

E05 · LAW ORDER & PUBLIC SAFETY.

- Fire prevention expenses are above what was budgeted due to training and the bush fire late in 2008. Fire prevention expenses relating to Public Works overheads is above what was budgeted for. The reason for this was the bush fire back late last year.
- The expenses relating to a Crime Prevention Grant received last financial year was paid this financial year, hence it was not budgeted for.

E07 · HEALTH.

- The Regional Zero Waste Management expenses is down due to the Regional Zero Waste Management report not being completed hence not being billed yet.
- EHO from North Wheatbelt Health Scheme has not been spending as much time in Yalgoo as planned. The program has now finished.
- No money has been needed to be spent on mosquito control

E10 · COMMUNITY AMENITIES.

- No abandoned vehicles have been removed by the Shire.
- Youth centre expenses are down.
- No money has been spent on vacant land maintenance
- TP planning fees have been allocated to Admin-Advertising account. This has been corrected.

E11 · RECREATION & CULTURE.

- The expenditure on the Chapel, museum, hall and complex are below what has been budgeted for.

E13 · ECONOMIC SERVICES.

- Admin allocations were being entered incorrectly into the work costing sheet this as Wages not Salaries and wages. This has resulted in the admin allocation going to Wages which is a sub-account Economic Services. This has since been corrected.

E14 · OTHER PROPERTY & SERVICES.

- Public Works Overhead Costs were under-allocated by \$156,921 and Plant Operating Costs were down by \$82,706. This under-allocation has since been corrected.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

**C2009-0308    Financial Activity Statements – January 2009**

**Moved Cr T Iturbide, Seconded Cr D Morrissey**

**That Council adopt the financial statements for the period ending 31 January 2009, as attached.**

**Motion put and carried 5/0**



**11.3.3 ACCOUNTS PAID DURING THE MONTH OF JANUARY 2009**

File: N/A  
Author: Violet Rowe, Deputy Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 9 March 2009  
Attachments: p.35 EFT & Cheque Detail for January 2009  
(green)

**MATTER FOR CONSIDERATION**

Authorisation of accounts paid during the month of January 2009

**BACKGROUND**

Accounts paid are required to be submitted each month.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**STRATEGIC IMPLICATIONS**

None

**POLICY IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

Payment from Council's Municipal Account

**CONSULTATION**

None

**COMMENT**

Payments made during the month of January 2009 as per attached schedule.

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION/ COUNCIL DECISION**

**C2009-0309 Accounts Paid – January 2009**

**Moved Cr E Rowe, Seconded Cr T Iturbide**

**That:**

- 1. The Cheque Detail of payments covering vouchers EFT 1-46 \$66,290.76 paid during the month of January 2009, be received;**
- 2. Cheque payments covering cheque numbers 10999-11017 \$ 31,913.64 paid during the month of January 2009, be received; and**
- 3. Salaries and Wages totalling \$50,985.53 paid during the month of January 2009 be received.**

**Motion put and carried 5/0**

### **11.3.4 FINANCIAL ACTIVITY STATEMENTS – FEBRUARY 2009**

File:  
Author: Violet Rowe, Deputy Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 12 March 2009  
Attachments: p.40 Financial Activity Statements for February 2009  
(Green) Balance Sheet  
Income Statement Detail  
Income Statement by Nature & Type  
Income Statement Summary  
Actual vs Budget  
Trust Balance Sheet

#### **MATTER FOR CONSIDERATION**

Council to consider adopting the monthly financial statements for February 2009.

#### **BACKGROUND**

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

#### **STRATEGIC IMPLICATIONS**

None

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

#### **CONSULTATION**

None

**COMMENT**

A copy of the Statement of Financial Performance is attached to this item including additional information that council deemed appropriate to receive.

The area's where material variances have been experienced, i.e. either 10% or \$5000 above or below budget, are noted below:

	Jul '08 - Feb 09	Y-T-D Budget	\$ Over Budget	Annual Budget	% Over/Under Budget
<b>Income</b>					
<b>I05 · LAW ORDER &amp; PUBLIC SAFETY</b>	4,437.82	34,998.00	(30,560.18)	35,110.00	-87.32%
<b>I07 · HEALTH</b>	11,421.00	75,100.00	(63,679.00)	75,150.00	-84.79%
<b>I11 · RECREATION &amp; CULTURE</b>	19,821.20	33,464.00	(13,642.80)	34,524.00	-40.77%
<b>I12 · TRANSPORT</b>	510,827.72	811,968.00	(301,140.28)	832,032.00	-37.09%
<b>I13 · ECONOMIC SERVICES</b>	122,494.10	178,254.00	(55,759.90)	181,750.00	-31.28%
<b>Expense</b>					
<b>E03 · GENERAL PURPOSE FUNDING.</b>	51,403.64	57,907.00	(6,503.36)	86,784.00	-11.23%
<b>E04 · GOVERNANCE.</b>	156,617.92	180,220.00	(23,602.08)	254,508.00	-13.10%
<b>E05 · LAW ORDER &amp; PUBLIC SAFETY.</b>	59,098.45	37,886.00	21,212.45	54,701.00	55.99%
<b>E07 · HEALTH.</b>	46,810.75	94,745.00	(47,934.25)	140,713.00	-50.59%
<b>E10 · COMMUNITY AMENITIES.</b>	68,396.76	101,199.00	(32,802.24)	140,072.00	-32.41%
<b>E12 · TRANSPORT.</b>	1,331,784.45	1,197,741.00	134,043.45	1,777,421.00	11.19%
<b>E14 · OTHER PROPERTY &amp; SERVICES.</b>	107,697.12	51,336.00	56,361.12	32,209.00	109.79%

Income

**I05 · LAW ORDER & PUBLIC SAFETY**

- Waiting on the arrival of the new fire truck from FESA

**I07 · HEALTH**

- The first instalment for the zero waste management plan was received June 2008 therefore it will not show in this year financial statements. The Shire of Yalgoo will receive the second instalment of ~\$35,000 in the next couple of months.

**I11 · RECREATION & CULTURE**

- The Shire of Yalgoo has not yet received the second component of the funding for the community garden from Midwest development commission.

**I12 · TRANSPORT**

- Waiting on flood damage claim money- claim has been made and we are waiting for payment ~\$146,263
- We have not received the footpath construction grant ~\$40,000
- Expecting to receive \$126,410 for Roads to Recovery standard funding
- The 2008/2009 direct grant was received in the 2007/2008 financial year.

**I13 · ECONOMIC SERVICES**

- Budget was for 88K operational HCP and the remainder provisional. We have so far received \$52k FACSIA, 25K Lotterywest and 20K Equipment grant from FACSIA
- Awaiting on funds from Mining contribution

Expense

**E03 · GENERAL PURPOSE FUNDING.**

- Debt collection, title searches, costs and refunds are down on what they have been budgeted to be.

E04 · GOVERNANCE.

- Conference expense and Members allowance is down on what was budgeted for, this is due to less attendance than expected at council meetings and conferences.
- Refreshments and members donations are lower than what they were expected to be this time of the budget year.

E05 · LAW ORDER & PUBLIC SAFETY.

- Fire prevention expenses are above what was budgeted due to training and the bush fire late in 2008. Fire prevention expenses relating to Public Works overheads is above what was budgeted for. The reason for this was the bush fire back late last year.
- The expenses relating to a Crime Prevention Grant received last financial year was paid this financial year, hence it was not budgeted for.
- Dog ranging expenses are higher than budget for.

E07 · HEALTH.

- The Regional Zero Waste Management expenses is down due to the Regional Zero Waste Management report not being completed hence not being billed yet.
- EHO from North Wheatbelt Health Scheme has not been spending as much time in Yalgoo as planned. The program has now finished.
- No money has been needed to be spent on mosquito control

E10 · COMMUNITY AMENITIES.

- No abandoned vehicles have been removed by the Shire.
- Youth centre expenses are down.
- No money has been spent on vacant land maintenance
- TP planning fees have been allocated to Admin-Advertising account. This has been corrected.

E14 · OTHER PROPERTY & SERVICES.

- Public licensing has been allocated to plant cost overhead-licensing instead of appropriate liability account. This has since been corrected.
- WALGA subscriptions and TP planning fees have been allocated to this account. This has been corrected.
- Telephone charges to date have been less than anticipated
- Lack of private work engagement has resulted in less private work charges
- Consultancy is higher than what it was expected to be due to consultancy for Recreation Park and records management consultancy.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

**C2009-0310    Financial Activity Statements – February 2009**

**Moved Cr E Rowe, Seconded Cr D Morrissey**

**That Council adopt the financial statements for the period ending 28 February 2009, as attached.**

**Motion put and carried 5/0**

**11.3.5 ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2009**

File: N/A  
Author: Violet Rowe, Deputy Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 9 December 2008  
Attachments: p.79 EFT & Cheque Detail for February 2009  
(green)

**MATTER FOR CONSIDERATION**

Authorisation of accounts paid during the month of February 2009

**BACKGROUND**

Accounts paid are required to be submitted each month.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**STRATEGIC IMPLICATIONS**

None

**POLICY IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

Payment from Council's Municipal Account

**CONSULTATION**

None

**COMMENT**

Payments made during the month of February 2009 as per attached schedule.

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION/ COUNCIL DECISION**

**C2009-0311 Accounts Paid during the Month of February 2009**

**Moved Cr E Rowe, Seconded Cr T Iturbide**

**That:**

- 1. The Cheque Detail of payments covering vouchers EFT 1-69 \$ 366,166.58 paid during the month of February 2009, be received;**
- 2. Cheque payments covering cheque numbers 11019-11066 \$ 46,163.11 paid during the month of February 2009, be received; and**
- 3. Salaries and Wages totalling \$54,394.34 paid during the month of February 2009, be received.**

**Motion put and carried 5/0**

**11.3.6 BUDGET REVIEW FOR JULY 2008 to FEBRUARY DECEMBER 2009**

File: B3-2  
 Author: Violet Rowe, Deputy Chief Executive Officer  
 Interest Declared: No interest to disclose  
 Date: 12 March 2009  
 Attachments: p.88 Budget Review July 2008- February 2009  
 (green)

**MATTER FOR CONSIDERATION**

Council to consider adopting the results of the mid year Budget review.

**BACKGROUND**

The Local Government (Financial Management) Regulations 1996 (as amended) require local governments to conduct a budget review between 1 January and 31 March each year and to report the results of the review to Council. After Council has made their determination a copy is to be provided to the Department for Local Government and Regional Development.

A mid year budget review has been conducted with staff reviewing actual expenditure at 28 February 2009, compared to the budget for the year and assessing whether the remaining budget for the year needs to be amended. This review has resulted in forecasts for the end of financial year being prepared and the monthly financial statements being updated with these forecasts.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

- Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management Regulations) 1996

- Regulation 33A – Outlines the requirements for the conduct of a Budget review including its submission to Council and provision to the Dept of Local Government & Regional Development.
- Regulation 34 – states:
  - (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
    - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
    - (b) budget estimates to the end of month to which the statement relates;
    - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
    - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
    - (e) the net current assets at the end of the month to which the statement relates.
  - (2), (3), (4), (5) and (6) prescribe further details of information to be included in the monthly statement of financial activity.

**STRATEGIC IMPLICATIONS**

None

**POLICY IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**CONSULTATION**

Niel Mitchell, CEO

**COMMENT:**

The areas of material variance are listed below (please see attachment for further detail):

Income

I05 · LAW ORDER & PUBLIC SAFETY

- Waiting on the arrival of the new fire truck from FESA

I07 · HEALTH

- The first instalment for the zero waste management plan was received June 2008 therefore it will not show in this year financial statements. The Shire of Yalgoo will receive the second instalment of ~\$35,000 in the next couple of months.

I11 · RECREATION & CULTURE

- The Shire of Yalgoo has not yet received the second component of the funding for the community garden from Midwest Development Commission.

I12 · TRANSPORT

- Waiting on flood damage claim money- claim has been made and we are waiting for payment ~\$146,263
- We have not received the footpath construction grant ~\$40,000
- Expecting to receive \$126,410 for Roads to Recovery standard funding
- The 2008/2009 direct grant was received in the 2007/2008 financial year.

I13 · ECONOMIC SERVICES

- Budget was for 88K operational HCP and the remainder provisional. We have so far received \$52k FACSIA, 25K Lotterywest and 20K Equipment grant from FACSIA
- Awaiting on funds from Mining contribution

Expense

E03 · GENERAL PURPOSE FUNDING.

- Debt collection, title searches, costs and refunds are down on what they have been budgeted to be.

E04 · GOVERNANCE.

- Conference expense and Members allowance is down on what was budgeted for, this is due to less attendance than expected at council meetings and conferences.
- Refreshments and members donations are lower than what they were expected to be this time of the budget year.

E05 · LAW ORDER & PUBLIC SAFETY.

- Fire prevention expenses are above what was budgeted due to training and the bush fire late in 2008. Fire prevention expenses relating to Public Works overheads is above what was budgeted for. The reason for this was the bush fire back late last year.
- The expenses relating to a Crime Prevention Grant received last financial year was paid this financial year, hence it was not budgeted for.
- Dog ranging expenses are higher than budget for.

E07 · HEALTH.

- The Regional Zero Waste Management expenses is down due to the Regional Zero Waste Management report not being completed hence not being billed yet.
- EHO from North Wheatbelt Health Scheme has not been spending as much time in Yalgoo as planned. The program has now finished.
- No money has been needed to be spent on mosquito control

E10 · COMMUNITY AMENITIES.

- No abandoned vehicles have been removed by the Shire.
- Youth centre expenses are down.
- No money has been spent on vacant land maintenance
- TP planning fees have been allocated to Admin-Advertising account. This has been corrected.

E14 · OTHER PROPERTY & SERVICES.

- Public licensing has been allocated to plant cost overhead-licensing instead of appropriate liability account. This has since been corrected.

- WALGA subscriptions and TP planning fees have been allocated to this account. This has been corrected.
- Telephone charges to date have been less than anticipated
- Lack of private work engagement has resulted in less private work charges
- Consultancy is higher than what it was expected to be due to consultancy for Recreation Park and records management consultancy.

**Recommended Budget amendments:**

Program Title	Account Name	Existing Budgeted amount \$	Recommended Budget amount \$	Net change \$
I03.General Purpose Funding	I032030 · Interest on Invest	10,000	18,000	+8000
	I032040 · Interest on Invest – Reserves	50,000	80,000	+30,000
	I I032045 · Interest on Invest-Other Funds	8,000	700	-7,300
I07.Health	I074200 · Zero Waste	75,000	45,000	-30,000
	I121060 · Profit on Sale of Assets	0	15,454	+15,454
	I121026 · Flood Damage Recoups	100,000	146,263	+46,263
I12. Transport	I121015 · MRWA Direct Grants	87,288	0	-87,288
I13. Economic Services	I132027 · Healthy Community Mining Co Con	26,250	50,000	+23,750
	I133005 · Building Permits-	7,000	26,000	+19,000
I114. Other Property & Services	I141100 · Gain on Disposal of Assets	15,000	0	-15,000
Total income increased by				2,879
E05. Law order & public safety	E051005 · Fire Prevention Expenses	5,537	25,000	+19,463
E09.Housing	E091005 · Staff Housing Expenses	73,056	80,000	+6,944
E10. Community Amentities	E107021 · Vacant Land Development/Mtce	20,000	10,000	-10,000
E13.Economic Services	E132018 · HCP Project Activity Expenses	106,280	70,000	-36,280
E12.Transport	E122025 · Road Mtce Other Works	460,000	540,000	+80,000
E14.Other Property and Services	E145085 · Consultancy	20,000	50,000	+30,000
	E145110·Telephone-Internet	28,742	20,000	-8,742
	E144015 · Parts & Repairs	132,781	150,000	+17,219
	E145055 ·Computer Mtc/Support	26,635	20,000	-6,635
Total expenditure increased by :				+91,969
<b>Amended budget Net Effect – deficit :</b>				<b>\$89,090</b>



With a current budget surplus of \$0.00, an increase in income of \$2,879 and increase in expenditure of \$91,969 this will result in Amended Budget deficit of \$89,090.

If necessary this deficit could be covered by a transfer from Reserve authorised at June 2009 meeting.

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

**C2009-0312    Budget Review**

**Moved Cr E Rowe, Seconded Cr T Iturbide**

**That –**

- **Council adopt the results of the mid year budget review that has been completed, as noted above, and**
- **the above listed budget amendments resulting in an Amended Budget deficit of \$89,090, be authorised.**

**Motion Put and carried 5/0**

## **11.4 ADMINISTRATION**

### **11.4.1 CEO – ACTIVITY REPORT –February/March 2009**

File: N/A  
 Author: Niel Mitchell, CEO  
 Interest Declared: No interest to disclose  
 Date: 12 March 2009  
 Attachments: None

#### Use of Common Seal

None

#### Use of Delegated Authority not elsewhere reported

None

#### Mt Gibson Mining

Advice has been received from the Office of the Appeals Convenor, that the proposal for upgrade of Wanarra East Road from Mt Gibson to Perenjori, has been approved. Under the terms of their approval, work on the road must be substantially commenced within 5 years.

#### Fitness for Work / Drug and Alcohol testing

Under the Fitness for Work Policy adopted by Council, arrangements have been made with Clinipath for testing for drug and alcohol. The instructions to them are that they are to test all person covered by the policy, which includes Councillors if attending the Shire on Shire business that day, and that they are to arrive unannounced on a day selected by them. No advance notice is to be given.

Clinipath were appointed after trying to get a number of firms to quote, 2 did not respond, a third did not appear interested in travelling to site. They are a registered testing agency and laboratory for these purposes.

All staff have been advised of the appointment, and that testing will be unannounced, and could commence at any time.

#### RASP and RADS applications

An application for assistance under the Regional Airports Safety Program (State) and the Regional Airports Development Scheme (Federal) is being prepared by Helen Westcott, of BHW Consulting. If successful with one or the other, 50% funding will be required from the Shire in the 2009-2010 Budget. If both are successful, one third funding from the Shire would be required.

The applications are being made for –

#### Yalgoo –

- Lights for a 1300m runway, plus taxiway
- Need to be able to be collected and stored for charging, not permanently installed
- 4 bay structure with concrete floor for –
  - 1 enclosed – rack for solar light storage and all associated wiring, batteries etc, spare airstrip gear such as windsock, cones, etc
  - 3 caged bays for security of fuel drums for airstrip users – currently having to be left in open unattended. No bowser facility.
- Solar panels on roof to charge lights
- Justification – main highway running east west, 1 company alone transporting 2M tonnes of iron ore a year to Geraldton, other major frequent regular users as well as casual transport. Nearest towns – Mt Magnet (123 km), Mullewa (125km), Morawa (130 km with ~70 km gravel), volunteer St Johns, no doctor, currently no community nurse, up to 80% town population is Aboriginal

#### Paynes Find –

- Lights for 2100m runway and taxiway
- 1 bay enclosed shed for lights and spare equipment storage, concrete floor
- Fencing of the airstrips

- Justification – Gt Northern Highway, nearest towns – Mt Magnet (153km), Wubin (~140km), Dalwallinu 20km further. Intersection of road to Sandstone to North east, and Yalgoo 155km to north west. Very high freight/heavy vehicle volumes. High tourist traffic in season. No ambulance, visiting RFDS doctor 3 hours every 4 weeks, no nurse

Superannuation on overtime

Acknowledging receipt of the letter requesting clarification, and committing to a response within 28 days of lodgement of declaration.

Meetings

20 February	Murchison Zone telephone conference with President and Deputy President re; forced amalgamations
23 February	John Johnson, Operations Mgr, FESA, re: fire truck, training, Emergency Management Planning etc
24 February	Ian Hamilton, MRWA, and a representative of Downer EDI re: flood damage, Term Network Contracts, highway maintenance etc
27 February	Jennifer Chaplyn, Good Beginnings Australia re HCP partnership
5 March	Brendin Flanigan, Mid West Development Commission
5 March	Jerom Hardy, Dept of Planning and Infrastructure, Geraldton re land development
11 March	Murchison area CEOs in Cue re: regional operations and cooperation, local Government reform etc.
12 March	Harry Goff, Peter Jones & Cliff Harding, Mt Gibson Mining / Extension Hill Pty Ltd re update of plans and progress
12 March	Brianna Higgins, FaHCSIA, re HCP

Future commitments

17 March	with President, meeting with representatives of Perenjori Shire (Dalwallinu have also suggested a meeting, and arrangements to be made)
18 March	Andrew Klein and Brian Chinnery, Mid West Health Region, re unit to be leased and nursing post arrangements
24 March	Local Government Managers Association branch meeting
30 Mar-9 Apr	2 weeks annual leave planned

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

**C2009-0313 CEO Activity Report**

**Moved Cr T Iturbide, Seconded Cr D Morrissey**

**That the CEO's Activity Report to 12 March 2009 be received.**

**Motion put and carried 5/0**

#### **11.4.2 COMPLIANCE AUDIT RETURN – 2008**

File: A14-3  
Author: Niel Mitchell  
Interest Declared: No interest to disclose  
Date: 12 March 2009  
Attachments: p.27 Completed Compliance Audit Return

#### **MATTER FOR CONSIDERATION**

To consider adoption of the Compliance Audit Return for 2008.

#### **BACKGROUND**

The Local Government Compliance Return for the period 1 January – 31 December 2008 must be completed and returned to the Executive Director, Department of Local Government and Regional Development by 31 March 2009.

The Compliance Audit Return is to be –

- a) presented to Council at a meeting of the Council;
- b) adopted by the Council (along with comments or amendments);
- c) the adoption recorded in the minutes of the meeting at which it is adopted.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Local Government (Audit) Regulations 1996 –

- r.14 – Requires a local government to carry out a compliance audit for the period 1 January to 31 December in each year.
- r.15 – A certified copy of the return together with a copy of the relevant section of the minutes at which it was adopted is to be submitted to the Executive Director by 31 March following.

#### **STRATEGIC IMPLICATIONS**

None

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

None

#### **CONSULTATION**

None

#### **COMMENT**

There are areas of non-compliance in this years return, and the details are noted in the Compliance Audit Return attached, with comment as required by the Department.

Each Councillor may make comments on the return to the Council and any matters of concern relating to the return will be recorded in the minutes of the meeting and will also be attached as an appendix to the return when it is submitted to the Department of local Government and Regional Development.

Comments have been made where necessary or appropriate. In the Finance section, the response to several questions is a qualified “Yes” as the recent Financial Management Review undertaken by the auditors revealed many areas where the processes need to be improved. A formal written report is due in the very near future from them.

The Return shows a very significantly reduced incidence of non-compliance over the areas of concern compared to the 2007 Return.

Once adopted by Council, and lodged electronically. A hard copy with the certification signed, is to be lodged by 31 March, together with Councillors comments and an extract of the Minutes adopting the Return,.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

**C2009-0314    Compliance Audit Return**

**Moved Cr E Rowe, Seconded Cr D Morrissey**

**That –**

- **the attached Compliance Audit Return for 1 January to 31 December 2008 be adopted, and**
- **the Return be certified by the President and CEO.**

**Motion put and carried 5/0**

### **11.4.3 HOUSING STIMULUS – Staff Housing possibility**

File:  
Author: Niel Mitchell, CEO  
Interest Declared: No interest to disclose  
Date: 10 March 2009  
Attachments: p.56 Correspondence email from Department of Housing

#### **MATTER FOR CONSIDERATION**

Endorsement of Expression of Interest for Housing.

#### **BACKGROUND**

The Federal Government recently announced a \$6 billion housing stimulus package

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### **STRATEGIC IMPLICATIONS**

None

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

Possible construction of housing at little or no cost to Council

#### **CONSULTATION**

Michael Dickinson, Transteel Corporation, Geraldton  
Stephanie Robinson, Dept of Housing

#### **COMMENT**

The Federal Government's housing stimulus is intended to both provide additional housing, but also prop up the housing and construction sectors. Western Australia is anticipating \$600 million for construction of new housing and \$40 million for refurbishment.

There is so much money, and it has to be spent or committed in such a short time, that the guidelines and requirements are being developed as expressions of interest are being called. EOI's are therefore wide open. The EOI's requested are from building companies to construct / refurbish housing, however, the Department is also looking for places and towns where the projects can be initiated in very short order, and have very little lead time.

From the limited information available, it appears as though the Department is identifying places where housing can be constructed, will then contract direct to the builder, and once complete, with then contract use of the house with the future manager of the housing (Shire, GROH, housing agency etc).

Following last Council meeting, Michael Dickinson contacted me regarding the possibility of providing a letter of support for Transteel, not only for housing in Yalgoo but generally.

In considering the Shire's situation, there is additional housing that could be utilised by Shire staff very easily, and three locations around town would be available immediately. With 18 staff and 12 houses/units, there is a clear shortage, and with every residence built, there is less pressure on the public/private rental housing in the town.

Given the Shire's past experience, no indication was given that the Shire may be interested in managing social housing. However, if the Shire is successful in gaining additional staff housing under the scheme, this would be likely to ease housing pressure in other areas around the town as well.

Accordingly, the Department was advised that the Shire supports any proposal to construct housing in the town, whether for government local or social (public) housing, and by any company, not just Transteel.

The Department's consideration was therefore sought for –

- two x 3 bedroom duplex to be placed on lot 68 opposite the Deputy CEO's residence
- a three bedroom residence for lot 53 adjacent to the Works Forman's residence, potentially for a swimming pool manager, and
- a three bedroom residence at the caravan park for town maintenance person / caretaker

There are no doubt other blocks in town that the Shire could obtain in very short order if appropriate.

As noted above, the guidelines are still being formulated, including contribution arrangements, ownership of the housing once constructed, any conditions that may apply to future sale of the residence etc.

The indications are that the land and connection to services, together with some in-kind work, may be sufficient contribution. All aspects of the agreement would be negotiated and a contract agreed, prior to any commitment.

No commitments to either the Dept of Housing or to Transteel have been given.

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION/ COUNCIL DECISION

#### **C2009-0315    Housing Stimulus**

**Moved Cr D Anderson, Seconded Cr E Rowe**

**That the action of the CEO in seeking housing for Shire staff under the Federal Government's Housing Stimulus package be endorsed.**

**Motion put and carried 5/0**

#### **11.4.4 LOCAL GOVERNMENT REFORM**

File:  
Author: Niel Mitchell  
Interest Declared: No interest to disclose  
Date: 12 March 2009  
Attachments: p.57 Timeframe  
p.58 Checklist – draft response  
blue Structural Reform Guidelines  
sand Frequently asked Questions

#### **MATTER FOR CONSIDERATION**

To consider draft response to the Minister's request for information

#### **BACKGROUND**

The Minister, following his announcement of amalgamations, formed a Structural Reform Advisory Committee, who are seeking information.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### **STRATEGIC IMPLICATIONS**

Response to Minister's structural reform announcement

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

None

#### **CONSULTATION**

CEO's of Cue, Mt Magnet, Meekatharra, Murchison, Sandstone, Wiluna

#### **COMMENT**

The Checklist is clearly structured to gain answers to support amalgamation. The Guidelines makes it clear that regional groupings of local governments are not going to be a factor in avoiding amalgamation, and are preferences are only being requested for after amalgamation purposes. Council is referred to –

- Guidelines attached p.8, item 2.1 – how the preferred amalgamated structure will improve social, economic and environmental capacity ....
- FAQ p.3 near bottom of page – “The Minister has requested that all 139 local governments provide their clear intention to him on amalgamation ...”
- FAQ p.3 at top – “Membership of regional groupings is encouraged as part of the reform process but they should not be considered an alternative to amalgamations ...” (emphasis added)

The Checklist is not due to the Steering Committee until 30 April 2009. Please note other dates in the timeframes document.

#### **VOTING REQUIREMENTS**

Simple majority

#### **OFFICER RECOMMENDATION/ COUNCIL DECISION**

**C2009-0316 Local Government Reform**

**Moved Cr E Rowe, Seconded Cr T Iturbide**

**That the attached checklist be considered further at the April 2009 Council Meeting prior to submission to the Minister for Local Government.**

**Motion put and carried 5/0**



#### **11.4.5 MURCHISON EXECUTIVE GROUP**

File:  
Author: Niel Mitchell  
Interest Declared: No interest to disclose  
Date: 13 March 2009  
Attachments: p.67 MEG Meeting minutes

#### **MATTER FOR CONSIDERATION**

To consider recommendations from the Murchison Executive Group

#### **BACKGROUND**

The CEO of the Shires of Cue, Meekatharra, Mt Magnet, Murchison, Sandstone, Yalgoo and Wiluna meet every two to three months to discuss administrative and operational matters and directions, from a regional perspective.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### **STRATEGIC IMPLICATIONS**

Inter Council cooperation

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

None

#### **CONSULTATION**

None

#### **COMMENT**

The last meeting was held on 11 March 2009, and a range of matters discussed. Not surprisingly, the recent announcement by the Minister for Local Government regarding local government reform was the reason for bringing the meeting forward, and entailed much discussion. Minutes of the meeting are attached for information.

There are a number of matters from the minutes to comment on –

#### **Item 2 – Country Local Government Fund**

Much discussion regarding how this should be allocated, with some support for simply allocating the Regional funds out to individual shires on a percentage basis. Consensus was that this is probably the best option for Year 2 of the CLGF, which is first year of the regional funds. Discussion regarding what constitutes a regional project or projects that would qualify, resulted in agreement, that it had to be a project that is of benefit to more than one Shire, and the projects agreed to as a group.

It was recognised that Mt Magnet Arts Centre with satellite facilities in surrounding towns would be a regional project, but the proposal was not supported by a majority of the CEOs present.

It was finally agreed, that the funds be directed to roads of Murchison region significance. In Yalgoo's case, there is really one two roads that qualify for this definition –

- Yalgoo-Morawa Road – as it carries a lot of through traffic from the agricultural Shires to the north east, particularly cartage of aggregate for road building from Carnamah for use of the Jack Hills roads north west of Cue.
- Paynes Find-Sandstone Road – being the main southern access to Sandstone.

It was acknowledged that this proposal should only be for Year 2 of the Fund, and that arrangements and regional projects will need to be further considered and approved by Councils, before funding for Year 3.

Other discussion regarding organisation to hold the funds on behalf of the group, and it was agreed that Shire of Meekatharra would do this. They would disburse the fund to the various Shires, on the basis of the projects/programs as approved by the group. They declined to accept any responsibility for allocating funds to projects (ie: controlling approvals etc), and will simply hold the funds in Trust.

Item 6 – MEG / ROC status

Although may be need for the CLGF mentioned above, CEO consider that moving slowly towards any formalising of structure is best. It is accepted that MEG recommendations will need to go back to each Shire for approval, as MEG has no authority or formal status.

Item 8 – Local Government Reform Checklist

It is clear that Shires in other areas are also struggling with the Checklist, and it's apparent bias towards asking questions that will support amalgamations. Some Shires are completing it reluctantly, some are talking about refusal to complete at all, some are pursuing putting in place all the things that the Checklist asks about.

Item 10 – Amalgamation

There seems to be consensus from not just the Murchison Shires but also from a wide range of reported discussions with Shires outside the Murchison, that –

- the process is being ideologically driven, for whatever reason
- the economics and statistics will be used more to support amalgamations, than to accept why a Shire should remain

It is clear from the Checklist and Frequently Asked Questions prepared by the Steering Committee, that amalgamations are the aim, and regional cooperation groups will not be allowed to interfere with this.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION 1/ COUNCIL DECISION

**C2009-0317    Distribution of Regional Group Funding via Shire of Meekatharra**

**Moved Cr E Rowe, Seconded Cr T Iturbide**

**That –**

- **the Shire of Meekatharra be authorised and appointed to receive and distribute regional group funding allocations for Year 2 (09/10) under the Royalties for Regions, Country Local Government Fund.**
- **this should only involve one income receipt and 6 cheques/transfers to member shires.**

**Motion put and carried 5/0**

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION 2/ COUNCIL DECISION

**C2009-0318    Distribution for the Royalties for Regions to Shires**

**Moved Cr E Rowe, Seconded Cr L Hodder**

**That the Royalties for Regions, Country Local Government Fund, Regional Group Funding Allocations for Year 2 (2009-2010) be allocated to the member Shires for the purpose of improving strategic regional infrastructure as follows –**

- **Method – each shire submits an invoice to the Shire of Meekatharra for regional project works which have been previously recommended by the Murchison Executive Group and approved by the Shires individually (a minimum of 4 shires must agree for the proposal to proceed)**
- **for the total Year Two (2009-2010) regional pool CLGF fund of \$1,704,778**
- **the following are indicative allocations recommended by the Murchison Executive Group:**

<b>Cue</b>	<b>\$232,171</b>
<b>Meekatharra</b>	<b>\$337,873</b>
<b>Mt Magnet</b>	<b>\$257,745</b>
<b>Murchison</b>	<b>\$327,685</b>
<b>Sandstone</b>	<b>\$276,246</b>
<b>Yalgoo</b>	<b>\$273,058</b>
<b>Total</b>	<b>\$1,704,778</b>

**Motion put and carried 5/0**

## **12. NOTICE OF MOTIONS**

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### **12.1 PREVIOUS NOTICE RECEIVED**

None

### **12.2 FOR CONSIDERATION AT THE FOLOWING MEETING**

None

### **ADJOURNMENT**

*The meeting adjourned for short break at 2.53pm and resumed at 3.09pm with all in attendance before the adjournment being present at the resumption.*

### **13. URGENT BUSINESS**

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ADMISSION OF URGENT BUSINESS

VOTING REQUIREMENTS  
Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

**C2009-0319    Admission of Urgent Business**

**Moved Cr T Iturbide, Seconded Cr E Rowe**

**That Council admits the following additional matters for discussion and decision –**

- 13.1 – Architectural Services – Calling of Tender**
- 13.2 – Sculpture Donation**
- 13.3 – Local Government Reform**

**Motion put and carried 5/0**

### **13.1 ARCHITECTURAL SERVICES – Calling of Tenders**

File: T5 2008-05  
Author: Niel Mitchell, CEO  
Interest Declared: No interest to disclose  
Date: 19 March 2009  
Attachments: p.8 Summary of EOIs received January 2009  
p.11 WALGA Tender Bureau Service – Report on EOI

#### **MATTER FOR CONSIDERATION**

Consideration of WALGA Tender Bureau Service Report on Expressions received 17 March 2009.

#### **BACKGROUND**

Calling of Expressions of Interest was authorised in October 2008, and closed 12 January 2009. At the February 2009 Council meeting, the engagement of WALGA Tender Bureau Service was authorised to review and report on the EOIs received.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.57 – calling of tenders

Functions and General Regulations –

- r.11 and following – requirements to call tenders where value is over \$100,000
- r.21 – requirements for calling expressions of interest
- r.23 – choice of tenderers from expressions of interest

#### **STRATEGIC IMPLICATIONS**

Provision of service for the design and/or contract supervision etc.

#### **POLICY IMPLICATIONS**

Purchasing Policy – goods and services over \$100,000

#### **FINANCIAL IMPLICATIONS**

Cost of services

#### **CONSULTATION**

Craig Grant, WALGA Tender Bureau Service

#### **COMMENT**

Mr Grant's report was received on 17 March 2009.

With the possibility of significant Federal funding for the Recreation Facilities as noted earlier in this Meeting's Agenda, there is a need to make an appointment, and commence the initial steps quickly.

If funding is not successful, implementation of the plans prepared can be easily delayed.

The Report of TBS is attached. It should be noted that a correction to the Report is necessary at item 5.1 (e) as MCG Architects did submit a signed offer by email on 6 January 2009, prior to the closing date of 12 January. It was submitted by email, as permitted in the EOI specifications, as it had been omitted in error from the original documentation which had already been posted by them at that time.

A copy of the summary presented to the February 2009 Council meeting is also included for reference.

As noted, valid Expressions of Interest were received from –

- Alexander Planning Consultants
- Donovan Payne Architects
- Eastman Poletti Sherwood Architects
- MCG Architects Pty Ltd
- Scott Penn & Hall

As reported at the February 2009 Council meeting, and extracted from the summary –

	Alexander Planning Consultants	Donovan Payne Architects	Eastman Poletti Sherwood Architects	MCG Architects Pty Ltd	Scott Penn Hall
INDICATIVE Project cost estimate	\$2,430,000 (Perth) \$3,200,000 (Yalgoo) Construction cost consultant (RBB) estimate enclosed	Not indicated	Not indicated	\$4,000,000 (assumed)	\$4,500,000
Proposal	a) 25m x 4 lane Myrtha pool b) open roofed court with ventilators	Not indicated	Not indicated	Not indicated	Not indicated
Basis of engagement	Lump sum	% of cost	% of cost	% of cost	% of cost
Fee Schedule	\$91,950.00 (being \$67,200 + 15 site visits at \$1,650 each)  3.83% Perth est cost or 2.87% Yalgoo est cost	Extracts –  Simple \$1M to \$3M – 2.75 to 3.5% \$3 to \$7M – 2.5 to 3.3%  Standard – \$1M to \$3M – 3.5 to 5% \$3 to \$7M – 3.3 to 4%	Extracts –  Simple – \$2M to \$3M – 4.95% \$3 to \$4M – 4.77%  Conventional– \$2M to \$3M – 6.03% \$3 to \$4M – 5.72%	Stage – 1 – Initial visit 7,700 2 – Schematic design 25,100 3 – Design & document ~5% 200,000 4 – Tender 10,000 5 – Contract admin ~2.5% 100,000 <u>100,000</u> Total ~\$342,800	5.5% or \$247,500 est.
If fee based on \$3.2M	Flat = \$91,950 flat	3.3% = \$105,600 minimum	4.77% = \$152,640 minimum	~7.5% + specified = \$282,800	5.5% = \$176,000
Site visits	Included	Not indicated	Not indicated	Accommodation and travel extra	Not indicated

Most advantageous –

RANKING	Fees	Experience – facility design	Experience – remote construction	Physical access to Yalgoo	OVERALL
First	Alexander Planning Donovan Payne	Donovan Payne Eastman Poletti Alexander Planning	Donovan Payne Eastman Poletti Sherwood	Eastman Poletti Sherwood	Alexander Planning Donovan Payne
Second	Eastman Poletti Sherwood Scott Penn Hall	MCG Architects	MCG Architects Alexander Planning Scott Penn Hall	MCG Architects	Eastman Poletti Sherwood
Third	MCG Architects	Scott Penn Hall		Alexander Planning Donovan Payne Scott Penn Hall	Scott Penn Hall MCG Architects

Council now needs to consider whether to proceed to tender for architectural services, or to defer or decline all Expressions of Interest.

On the indicative fees provided, it would appear that MCG Architects is well above the others.

There is no requirement for Council to seek tenders from all valid tenderers, and it is suggested that only those who are considered to have a realistic chance of appointment be requested to formally tender.

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION/ COUNCIL DECISION

#### **C2009-0320 Calling of Tenders for Architectural services**

**Moved Cr E Rowe, Seconded Cr D Morrissey**

**That formal tenders, closing in time for consideration at the April 2009 Council Meeting, be sought from –**

- **Alexander Planning Consultants**
- **Donovan Payne Architects**
- **Eastman Poletti Sherwood Architects**

**Motion put and carried 5/0**



## **13.2 SCULPTURE DONATION**

File:  
Author: Niel Mitchell  
Interest Declared: No interest to disclose  
Date: 19 March 2009  
Attachments: p.19 Photo of sculpture

### **MATTER FOR CONSIDERATION**

To consider acceptance, and if appropriate, the location of sculpture

### **BACKGROUND**

Mr Russ Zuks, on behalf of his brother Len, has offered the Shire a sculpture of a horse and spider for erection at the Old Railway Station

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –

- s.3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### **STRATEGIC IMPLICATIONS**

None

### **POLICY IMPLICATIONS**

None

### **FINANCIAL IMPLICATIONS**

None

### **CONSULTATION**

Mr Russ Zuks.

### **COMMENT**

On behalf of his brother, Mr Len Zuks, Mr Russ Zuks has offered the sculpture to the Shire for erection at the Old Railway Station. It is their hope to have it in place prior to the Jockey Club Races on 18 April 2009, should the offer be accepted. Details of the sculpture were received following closure of the Agenda.

As can be seen from the photo, the sculpture is a silhouette of a horse and spider, and is in keeping with other sculptures around the town, as well as the entry signs for Yalgoo.

As the Old Railway Station is a heritage area, it will also be necessary to have the approval of the Heritage Council.

It is their hope to have approval prior to the Jockey Club Races. Mr Zuks has not made a direct suggestion of a location for the sculpture, and this will need to be determined by Council, prior to seeking the approval of the Heritage Council. One suggestion has been that it could be placed near the old cars, adjacent to the Highway, roughly 1 metre behind the water meter, on the east side of the track leading off the Highway into the Reserve. If close to the Highway Main Roads approval is also likely to be needed.

### **VOTING REQUIREMENTS**

Simple majority

### **OFFICER RECOMMENDATION/ COUNCIL DECISION 1**

#### **C2009-0321 Sculpture Donation**

**Moved Cr E Rowe, Seconded Cr D Morrissey**

**That the donation of a horse and spider sculpture from MR Len Zuks be accepted, and the approval from the Heritage Council of WA be sought, prior to its installation.**

**Motion put and lost 2/3**

COUNCIL DECISION

**C2009-0322    Appreciation for Offer of Sculpture**

**Moved Cr T Iturbide, Seconded Cr D Anderson**

**That the sincere appreciation of Council for the consideration of the donation of the sculpture be conveyed to Mr Russ Zuks and Mr Len Zuks, advising that their offer is regrettably declined, since –**

- as trotting has never been held in Yalgoo, it is considered that the sculpture is more appropriate for a trotting venue, as it depicts a horse with spider, and**
- and as an heritage area, it is felt that the approval of the Heritage Council would not be forthcoming, since a link with trotting would not be able to be established.**

**Motion put and carried 5/0**

### **13.3 LOCAL GOVERNMENT REFORM**

File:  
Author: Niel Mitchell, CEO  
Interest Declared: No interest to disclose  
Date: 19 March 2009  
Attachments: p.20 Copy of letter sent to the Minister for Local Government

**MATTER FOR CONSIDERATION**  
To consider the options for Yalgoo.

#### **BACKGROUND**

At the WALGA State Council meeting held in Exmouth in early February 2009, the Minister for Local Government, Hon. John Castrilli MLA, announced that councils had six months in which to effect voluntary amalgamations, or legislation would be introduced.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 –  
- s.2.1 – State divided into districts  
Local Government Act 1995, Schedule 2.1 –  
- cl.2 – Making a proposal  
- cl.3 – Dealing with proposals

#### **STRATEGIC IMPLICATIONS**

Significant change to the local government structure in WA

#### **POLICY IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

Cost of any amalgamation forced onto the community

#### **CONSULTATION**

Murchison Executive Group – CEOs from Shires of Cue, Mt Magnet, Meekatharra, Murchison, Sandstone and Wiluna  
Cr Brian Baxter, Cr Chris King, Mr Stan Scott CEO Shire of Perenjori  
Mr Tom Hartman, CEO Shire of Mullewa

#### **COMMENT**

Since the announcement by the Minister, there has been a great deal of informal discussion between Shires and CEOs with a plethora of opinions, options and opportunities. Needless to say there has been opposition from many.

On 11 March, I met with other CEOs from the Murchison region, and the reform announcement figured large in discussions, together with Royalties for Regions.

On 18 March, the President and I met with the President, Deputy President and CEO of the Shire of Perenjori, to discuss various matters relating to common boundaries that Shire, and possibly other Shires that currently make up the Mid West Regional Council. Cr Rowe was unable to attend.

A suggestion for a meeting has also been made by the Shire of Dalwallinu, however, no details of a proposed meeting date have yet been received.

Information on Structural Reform is being circulated to Councillors from the office as soon as received.

It is suggested that Council suspend Standing Orders to allow open discussion for further direction.

#### **VOTING REQUIREMENTS**

Simple majority

OFFICER RECOMMENDATION 1/ COUNCIL DECISION

**C2009-0323    Suspension of standing Orders clause 12**

**Moved Cr E Rowe, Seconded Cr T Iturbide**

**That Standing Orders clause 12 be suspended to allow discussion.**

**Motion put and carried 5/0**

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION 2/ COUNCIL DECISION

**C2009-0324    Resumption of Standing Orders clause 12**

**Moved Cr D Morrissey, Seconded Cr E Rowe**

**That Standing Orders clause 12 be resumed.**

**Motion put and carried 5/0**

**14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

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None

**15. NEXT MEETING**

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The next Ordinary Meeting of Council is due to be held on Thursday, 23 April 2009, commencing at 11.00am.

**16. MEETING CLOSURE**

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There being no further business, the President declared the meeting closed at 4.43pm.

**DECLARATION**

These minutes were confirmed by Council at the Ordinary Meeting held on \_\_\_\_\_.

Signed: \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed