



# MINUTES

## For the Ordinary Council Meeting

Held on the 26<sup>th</sup> February 2024



**Ian Holland**

CHIEF EXECUTIVE OFFICER

26<sup>th</sup> February 2024

**Disclaimer:**

The Shire of Yalgoo gives notice to members of the public that any decisions made at the meeting, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

## Contents

1	DECLARATION OF OPENING .....	4
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	4
3	APPLICATIONS FOR LEAVE OF ABSENCE .....	4
4	DISCLOSURE OF INTERESTS .....	5
5	PUBLIC QUESTION TIME .....	5
6	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	5
7	NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS.....	5
8	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED .....	5
9	CONFIRMATION OF MINUTES.....	6
9.1	MINUTES OF THE ORDINARY COUNCIL MEETING – 24 <sup>th</sup> January 2024	6
10	REPORTS OF COMMITTEE MEETINGS .....	7
11	TECHNICAL REPORTS.....	7
11.1	CAPITAL PROGRESS REPORT .....	7
11.2	TECHNICAL SERVICES REPORT AS OF 22 <sup>nd</sup> February 2024 .....	9
12	DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS	12
13	FINANCIAL REPORTS .....	12
13.1	LIST OF ACCOUNTS .....	12
13.2	INVESTMENTS AS AT 31 JANUARY 2024 .....	17
13.3	MONTHLY FINANCIAL STATEMENTS AS AT 31 JANUARY 2024.....	19
13.4	MID YEAR BUDGET REVIEW.....	21
14	ADMINISTRATION REPORTS .....	24
14.1	General Report .....	24
14.2	Yalgoo Race Track and Races .....	27
14.3	Yalgoo – Ninghan Road Widening .....	29
14.4	Storytowns Tourism and Local History Project.....	31
14.5	Rates Incentive Draw .....	33
14.6	Water Treatment Planning .....	34
14.7	Fleet Tracking .....	36
14.8	CEO Leave and Conference attendance .....	38
14.9	Murchison GeoRegion and Geoparks Incorporated Constitution .....	40
14.10	Murchison Zone of WALGA – Cue Parliament – Call for policy position on Train/Rail Lighting.....	42
14.11	Rates Refund and Penalty Rates to be Waived .....	44
14.12	Roller Quotes .....	48

**Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024**

15	NOTICE OF MOTIONS .....	49
16	URGENT BUSINESS .....	49
17	MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	49
18	NEXT MEETING .....	50
19	MEETING CLOSURE.....	50

## **Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024**

### **1 DECLARATION OF OPENING**

The Shire President welcomed those in attendance and declared the meeting open at 10.00am.

### **2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

In accordance with section 14 of the Local Government (Administration) Regulations 1996 “Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))”, the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

<b>President</b>	Cr Raul Valenzuela
<b>Councillors</b>	Cr Gail Trenfield
	Cr Stanley Willock
	Cr Tamisha Hodder

<b>Chief Executive Officer</b>	Ian Holland
<b>Deputy Chief Executive Officer</b>	Charles Brown
<b>Executive Assistant</b>	Diane Hodder

### **APOLOGIES**

**NIL**

### **PREVIOUSLY APPROVED LEAVE OF ABSENCE**

**NIL**

### **3 APPLICATIONS FOR LEAVE OF ABSENCE**

**NIL**

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 4 DISCLOSURE OF INTERESTS

Councilors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to verbally disclose any interest during the meeting before the matter is discussed or to provide in writing the nature of the interest to the CEO before the meeting.

NIL

### 5 PUBLIC QUESTION TIME REPOSSES TO QUESTIONS TAKEN ON NOTICE

NIL

### QUESTIONS TAKEN WITHOUT NOTICE

NIL

### 6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

### 7 NOTICE OF MATTERS TO BE DISCUSSED BEHIND CLOSED DOORS

17.1 Road Use Agreement

17.2 Quotes for Yalgoo Ninghan Road Sealing Work

### 8 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

**ATTENDANCE:** 10.00am Diane Hodder left the meeting.

**ATTENDANCE:** 10.01am Diane Hodder returned to the meeting.

Date	Location	Meeting	Attendance
2-02-2024	Yalgoo	Development Assessment Panel	Cr Raul Valenzuela Cr Stanley Willock
14-02-2024	Mt Magnet	MRVC Meeting	Cr Stanley Willock
21/02/2024	29Metals Golden Grove	Community Information Session off current & upcoming projects	Cr Raul Valenzuela Cr Stanley Willock CEO Ian Holland

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 9 CONFIRMATION OF MINUTES

#### 9.1 MINUTES OF THE ORDINARY COUNCIL MEETING – 24<sup>th</sup> January 2024

#### RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on the 24<sup>th</sup> January 2024 as attached be confirmed as a true and correct record.

#### COUNCIL RESOLUTION – C2024-02-01

Moved: Cr Stan                      Seconded: Cr Gail Trenfield

That the minutes of the Ordinary Council Meeting held on the 24<sup>th</sup> January 2023 as attached be confirmed as a true and correct record.

CARRIED: 4/0

**10 REPORTS OF COMMITTEE MEETINGS**

NIL

**11 TECHNICAL REPORTS**

**11.1 CAPITAL PROGRESS REPORT**

Applicant:	Shire of Yalgoo
Date:	13 February 2024
Reporting Officer:	Charles Brown
Disclosure of Interest:	NIL
Attachments:	Capital Expenditure Report

**SUMMARY**

To receive the Progress Report on the 2023/24 Capital Works Program to the 31<sup>st</sup> January 2024.

**BACKGROUND**

The Shire in its 2023-24 Annual Budget has allocated the sum of \$5,937,720 for the acquisition of capital assets and the undertaking of infrastructure works.

**COMMENT**

The Capital Projects detailed below are projects incorporated in the 2023-24 Annual Budget.

**STATUTORY ENVIRONMENT**

NIL

**POLICY/FINANCIAL IMPLICATIONS**

To deliver the Capital Works Program within budgeted allocations.

**VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council receive the Progress Report on the Capital Works Program as at 31<sup>st</sup> January 2024.

**COUNCIL RESOLUTION – C2024-02-02**

Moved: Cr Gail Trenfield                      Seconded: Cr Stanley Willock

That Council receive the Progress Report on the Capital Works Program as at 31<sup>st</sup> January 2024.

CARRIED: 4/0





# Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

## 11.2 TECHNICAL SERVICES REPORT AS OF 22<sup>nd</sup> February 2024

Applicant:	Shire of Yalgoo
Date:	22 February 2024
Reporting Officer:	Craig Holland Works Foreman
Disclosure of Interest:	NIL
Attachments:	NIL

### **SUMMARY**

That Council receive the Technical Services Report as at the 22<sup>nd</sup> February 2024

### **COMMENT**

#### **Road Construction and Capital**

Work continuing on the Yalgoo Ninghan Road with Grader, Water Cart, Roller and Traffic Management.

#### **Road Maintenance**

Maintenance grading carried out on Dalgaranga Road, Yalgoo Ninghan Road, Maranalgo Road, Ninghan Road, Malangata Road.

Yalgoo Morawa Road Boundary – Grid repair.

Yalgoo Ninghan Road - Culvert repair.

#### **Other Infrastructure**

Caravan Park – tiling laundry floor

Vehicle Service Carried Out - YA 807, YA 395, YA 499, YA 415, YA 508, YA 890 & YA 778.

#### **Parks, Reserves and Properties**

##### ***4.1 Art & Culture Centre***

- General gardening maintenance carried out.

##### ***4.2 Community Town Hall***

- NIL

##### ***4.3 Community Town Oval***

- General gardening maintenance and fertilizing conducted to the oval and core stadium gardens.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### **4.4 Community Park, Gibbons Street**

- General gardening maintenance conducted on a weekly basis mowing, pruning and watering

### **4.5 Community Park, Shamrock Street**

- General gardening maintenance conducted on a weekly basis – Mowing, pruning & watering.

### **4.6 Water Park**

- General gardening maintenance conducted.

### **4.7 Yalgoo Caravan Park**

- General gardening maintenance is done every two weeks.

### **4.8 Paynes Find Tip**

- NIL

### **4.9 Railway Station**

- General gardening maintenance conducted on a weekly basis – Mowing, pruning & watering.

### **4.10 Staff Housing**

- NIL

### **4.11 Yalgoo Rubbish Tip**

- Pushed over on a weekly basis.

### **4.12 Yalgoo & Paynes Find Airstrip**

- Paynes Find Airstrip – checked and all good
- Yalgoo Airstrip – checked and all good

## **5. Private Works**

- NIL

## **6. Purchasing**

- NIL

# Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

## STATUTORY ENVIRONMENT

NIL

## POLICY/FINANCIAL IMPLICATIONS

To deliver the Capital Works Program within budgeted allocations.

## VOTING REQUIREMENT

Simple Majority

## OFFICERS RECOMMENDATION

That Council receive the Technical Services Report as of 22<sup>nd</sup> February 2024.

### COUNCIL RESOLUTION – C2024-02-03

Moved: Cr Stanley Willock                      Seconded: Cr Gail Trenfield

That Council receive the Technical Services Report as of 22<sup>nd</sup> February 2024.

CARRIED: 4/0

**12 DEVELOPMENT, PLANNING AND ENVIRONMENTAL HEALTH REPORTS**  
NIL

**13 FINANCIAL REPORTS**

**13.1 LIST OF ACCOUNTS**

Applicant:	Shire of Yalgoo
Date:	13 February 2024
Reporting Officer:	Charles Brown
Disclosure of Interest:	NIL
Attachments:	Accounts Paid January

**SUMMARY**

The attached list of accounts paid during the month of January 2024, under Delegated Authority, is provided for Council's information and endorsement.

**COMMENT**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and to record those accounts in the minutes of the meeting.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**6.10 Financial Management regulations**

Regulations may provide for –

- a. The security and banking of money received by a local government' and
- b. The keeping of financial records by a local government; and
- c. The management by a local government of its assets, liabilities and revenue; and
- d. The general management of, and the authorisation of payments out of –
  - I. The municipal fund; and
  - II. The trust fund, of a local government.

Local Government (Financial Management) Regulations 1996

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –
  - I. The payee's name; and
  - II. The amount of the payment; and
  - III. The date of the payment; and
  - IV. Sufficient information to identify the transaction.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

2. A list of accounts for approval to be paid is to be prepared each month showing –
  - a. For each account which requires council authorisation in that month –
    - I. The payee's name; and
    - II. The amount of the payment; and
    - III. Sufficient information to identify the transaction; and
  - b. The date of the meeting of the council to which the list is to be presented.
3. A list prepared under sub regulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

### **POLICY/FINANCIAL IMPLICATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council receive the schedule of accounts paid during January 2024 as listed covering EFT's directly debited payments, Credit Card Payments and wages as numbered and totalling \$271,777.99 from the Shire of Yalgoo's Municipal Bank Accounts.

#### **COUNCIL RESOLUTION – C2024-02-04**

Moved: Cr Stanley Willock                      Seconded: Cr Tamisha Hodder

That Council receive the schedule of accounts paid during January 2024 as listed covering EFT's directly debited payments, Credit Card Payments and wages as numbered and totalling \$271,777.99 from the Shire of Yalgoo's Municipal Bank Accounts.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### List of Accounts Due & Submitted to Council

Chq/EFT	Date	Name	Description	Amount	Bank
49	10/01/2024	Telstra Corporation Ltd	December 2023 Charges - Telstra	-7,797.30	1
51	10/01/2024	Horizon Power	Street Lights - Nov & Dec 2023	-1,322.26	1
52	24/01/2024	Horizon Power	Horizon Power Usage to 22.01.24	-18,153.57	1
EFT1694	09/01/2024	Department of Mines Industry Regulations & Safety	Mining Tenement - P59/2192	-2,400.00	1
EFT1695	10/01/2024	Refuel Australia	Fuel Usage - December 2023	-17,914.30	1
EFT1697	10/01/2024	Water Corporation	December 2023 - Water Corp - Usage	-6,701.64	1
EFT1698	10/01/2024	IPEC Pty Ltd (Toll Global Express)	Freight - Jason Signage - YA-Ningham Road	-403.14	1
EFT1699	15/01/2024	Integrated ICT	Wi-Fi Maintenance - December 2023	-176.00	1
EFT1700	15/01/2024	FleetNetwork	Lease Charges - Mazda Wagon to 27.12.23	-3,044.02	1
EFT1701	15/01/2024	BOC Limited	December 2023 Gas Usage	-123.93	1
EFT1702	15/01/2024	Bridged Group Pty Ltd	Sophos - January 2024	-346.50	1
EFT1703	15/01/2024	Civic Legal	Professional Services - December 2023	-634.32	1
EFT1704	15/01/2024	Polstar Holdings P/L t/as Localworks	Cartridges - Caravan Park Office Printer	-119.00	1
EFT1705	15/01/2024	Veolia Environmental Services	Domestic & Commercial Collection - December 2023	-4,399.91	1
EFT1706	15/01/2024	Datacom Solutions (AU) Pty Ltd	Data Retention Access	-151.33	1
EFT1707	15/01/2024	Lo-Go Appointments	Contract - L Atmadji WE 06.01.24	-11,391.72	1
EFT1708	15/01/2024	Kmart - Geraldton	Purchases - Childrens Christmas Party 2023 on PO 10866	-1,942.00	1
EFT1709	15/01/2024	Url Networks Pty Ltd	Admin Phone - December 2023	-138.76	1
EFT1710	18/01/2024	Brooks Hire	Hire Grader - Charges for October 2023 on PO 11181	-6,743.54	1
EFT1711	18/01/2024	L & K Pty Ltd T/A Geraldton Lock & Key	Single Sided Keys Cut - Community Toilets on PO 11413	-23.10	1
EFT1712	18/01/2024	Bunnings Building Supplies Pty Ltd	Workshop Consumables & Clothesline 21 Campbell on PO 11412	-1,299.14	1
EFT1713	18/01/2024	GG Pumps & Electrical Pty Ltd	Bore Pump - Core Oval on PO 11400	-1,400.66	1
EFT1714	18/01/2024	Great Northern Rural Services.	Retic Parts - Caravan Park & Community Park on PO 11415	-639.77	1
EFT1715	18/01/2024	Westrac Equipment Pty Ltd	Cutting Edges - YA860 & 1IAO240 on PO 11409	-2,313.39	1
EFT1716	18/01/2024	IPEC Pty Ltd (Toll Global Express)	Freight - Herseys - Protective Gear on PO 11333	-81.17	1
EFT1717	18/01/2024	Cekas Pest Management	Annual Treatment & Inspections as per Schedule on PO 11414	-6,725.34	1
EFT1718	18/01/2024	Geraldton Instant Racking	Shelving for Store Shed at Depot on PO 11385	-4,404.00	1
EFT1719	18/01/2024	Prompt Safety Solutions	On-site Quarterly WHS Service including D&A Screening	-2,658.00	1
EFT1720	18/01/2024	Ian Holland	Reimbursement - Floral Tribute - Hawkins Family - from Staff & Councillors	-100.00	1
EFT1721	22/01/2024	Beachlands Plumbing Pty Ltd	Attend to various plumbing requirements for Shire Buildings on PO11431	-10,341.43	1
EFT1722	22/01/2024	Dominic Carbone & Associates	Consultancy Services - December 2023	-2,832.50	1
EFT1723	22/01/2024	Geraldton Toyota	Replacement - Hammer Assy - YA415	-902.66	1

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### List of Accounts Due & Submitted to Council

Chq/EFT	Date	Name	Description	Amount	Bank
EFT1724	22/01/2024	Landgate	Consultancy Services Senior Valuer - Deflector Gold Project Workers Village	-2,293.83	1
EFT1725	22/01/2024	IPEC Pty Ltd (Toll Global Express)	Freight Services - September 2023	-740.71	1
EFT1726	22/01/2024	Tourism Council WA Ltd	2024 Member Ship Renewal - Tourism Business Micro/Owner Operator	-328.90	1
EFT1727	22/01/2024	Lo-Go Appointments	Contract Services WE 13.01.23	-7,014.04	1
EFT1728	22/01/2024	Shire Of Mt Magnet	Health / Building Services - December 2023	-327.52	1
EFT1729	22/01/2024	WA Electoral Commission	WAEC - Local Government Ordinary Election 2023	-7,076.95	1
EFT1730	22/01/2024	Siteminder Limited	Demand Plus Services - December 2023	-42.00	1
EFT1731	23/01/2024	GG Pumps & Electrical Pty Ltd	Repairs & Install Bore (Core) on PO 11378	-1,418.18	1
EFT1732	23/01/2024	Jason Signmakers	Signage - Yalgoo-North Road on PO 11399	-685.63	1
EFT1733	23/01/2024	Westrac Equipment Pty Ltd	New Cutting Edges - YA860 & Hire Grader on PO 11251	-1,882.92	1
EFT1734	23/01/2024	Patience Sandlands	Soil Conditioner - 21 Campbell - on PO 11421	-428.70	1
EFT1735	23/01/2024	Mooreview Plants & Trees	Christmas Bush Plants - Core on PO 11422	-79.20	1
EFT1736	23/01/2024	Tmt Electrical	Carry out Electrical Works on Shire Buildings on PO 11423	-6,106.52	1
DD1062.1	31/01/2024	Bank of Bendigo Credit Card	Credit Card Charges for the Month of January	-1,236.81	1
DD1070.1	08/01/2024	Little Hotelier	Little Hotelier - Subscription Offer	-2,084.11	1
				<b><u>-149,370.42</u></b>	
<b>Payroll</b>					
	07/01/2024	Period Ended 7th January 2024		-54,996.97	
	21/01/2024	Period Ended 21st January 2024		-66,552.93	
				<b><u>-121,549.90</u></b>	
<b>Credit Card</b>					
	<b>Date</b>	<b>Details</b>		<b>Amount</b>	
	30/01/2024	CARD FEE 1 @ \$4.00		-4.00	
	26/01/2024	RETAIL PURCHASE QUEENS SUPA IGA, GERALDTON 2301		-130.25	
	25/01/2024	RETAIL PURCHASE Shire of Yalgoo, YALGOO 2401		-6.90	
	25/01/2024	RETAIL PURCHASE Shire of Yalgoo, YALGOO 2401		-6.90	
	25/01/2024	RETAIL PURCHASE Shire of Yalgoo, YALGOO 2401		-6.90	
	25/01/2024	RETAIL PURCHASE GEARING BUTCHERS PT1,GERALDTON 2301		-74.78	
	24/01/2024	RETAIL PURCHASE WOOLWORTHS 43281, GERALDTON 2301		-7.95	

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### List of Accounts Due & Submitted to Council

Chq/EFT	Date	Name	Description	Amount	Bank
	24/01/2024		INTERNATIONAL TRANSACTION FEE	-0.67	
	24/01/2024		RETAIL PURCHASE-INTERNATIONAL ZOOM.US 888-799-9666, SAN JOSE 2201	-22.39	
	20/01/2024		RETAIL PURCHASE Shire of Yalgoo, YALGOO 1901	-31.10	
	4/01/2024		RETAIL PURCHASE RAC MOTORING, WEST PERTH 0201	-360.00	
	3/01/2024		RETAIL PURCHASE Battery World Bunbury, Bunbury 0201	-480.00	
	1/01/2024		RETAIL PURCHASE Adobe Systems Pty Ltd, Sydney 3112	-104.97	
				<u>-857.67</u>	



## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 13.2 INVESTMENTS AS AT 31 JANUARY 2024

Applicant:	Shire of Yalgoo
Date:	13 February 2024
Reporting Officer:	Charles Brown
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council receive the investments report as at 31<sup>st</sup> January 2024.

#### **COMMENT**

Money held in the Municipal Fund of the Shire of Yalgoo that is not required for the time being may be invested under the Trustee Act 1962 Part III.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995.*

6.14 Power To Invest.

Local Government (Financial Management) Regulations 1996

19 Investments, control procedures for

19C Investment of money, restrictions on (Act s6.14(2)(a))

Shire Delegated Authority

#### **POLICY/FINANCIAL IMPLICATIONS**

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council Receive the Investment Report as at 31<sup>st</sup> January 2024.

#### **COUNCIL RESOLUTION – C2024-02-05**

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council Receive the Investment Report as at 31<sup>st</sup> January 2024.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

This Worksheet details the investments held by the Shire as at 31<sup>st</sup> January 2024.

### SHIRE OF YALGOO CASH HOLDINGS AS AT 31<sup>st</sup> January 2024

INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT N <sup>o</sup>	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
<b>MUNICIPAL FUND</b>								
Note Balance as per Bank Statement								
NAB	N/A	Operating a/c	50-832-4540	Ongoing	N/A	N/A	Variable	\$712,090.47
BENDIGO	N/A	Operating a/c	171336274	Ongoing	N/A	N/A	Variable	\$3,697,371.73
BENDIGO	N/A	Saving	171336282	Ongoing	N/A	N/A	Variable	\$25,485.40
NAB	N/A	Short Term Investment	24-831-4222	Ongoing	N/A	N/A	Variable	\$53,025.13
<b>TOTAL</b>								<b>\$4,341,234.99</b>

<b>RESERVE FUNDS</b>								
Bendigo	N/A	Term Deposit	4520121	180 days	29.09.2023	27.03.2024	4.80%	\$178,258.89
Bendigo	N/A	Term Deposit	4520122	180 days	29.09.2023	27.03.2024	4.80%	\$496,990.14
Bendigo	N/A	Term Deposit	4520120	180 days	29.09.2023	27.03.2024	4.80%	\$1,195,205.22
Bendigo	N/A	Term Deposit	4520119	180 days	29.09.2023	27.03.2024	4.80%	\$341,660.64
Bendigo	N/A	Term Deposit		365 days	01.07.2023	30.06.2024	5.40%	\$1,000,000.00
<b>TOTAL</b>								<b>\$3,212,114.89</b>

<b>INVESTMENT REGISTER</b>						
<b>01 JULY 2023 TO 31 JANUARY 2024</b>						
ACCOUNT N <sup>o</sup>	DATE OF MATURITY	INTEREST RATE	OPENING BALANCE	INTEREST EARNED TO 30.11.2023	INVESTMENT TRANSFERS	CLOSING BALANCE 30.11.2023
171336282	Ongoing	Variable	\$25,301.94	\$183.46	0	\$25,485.40
24-831-4222	Ongoing	Variable	\$52,619.81	\$345.47	0	\$52,965.28
4520122	27.03.2024	4.80%	\$490,991.97	\$5,998.17	0	\$496,990.14
4520120	27.03.2024	4.80%	\$1,180,780.29	\$14,424.93	0	\$1,195,205.22
4520121	27.03.2024	4.80%	\$176,107.48	\$2,151.41	0	\$178,258.89
4520119	27.03.2024	4.80%	\$337,537.14	\$4,123.50	0	\$341,660.64
	30.06.2024		\$0	\$0	\$1,000,000.00	\$1,000,000.00

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 13.3 MONTHLY FINANCIAL STATEMENTS AS AT 31 JANUARY 2024

Applicant:	Shire of Yalgoo
Date:	13 February 2024
Reporting Officer:	Charles Brown
Disclosure of Interest:	NIL
Attachments:	Statement of Financial Activity Detailed Schedules Variances at Sub Program Level
Page:	1 - 44

#### **SUMMARY**

The Statement of Financial Activity report for the month ended 31 January 2024 is presented to council in accordance with *Regulation 34 of the Local Government (Financial Management) regulations 1996*.

#### **COMMENT**

Income and Expenditure Variance

Variances are based on the way the Budget has been profiled and for this financial year I have allocated the budget over the full year and not as it may be spent of the income received. This means that variances for this financial year and not 100% Correct.

Further explanation of Variances at Sub Program Level can be seen in the attached and the detailed look at individual COA or Job numbers can also be seen.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

#### **POLICY/FINANCIAL IMPLICATIONS**

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

#### **VOTING REQUIREMENT**

Simple Majority

#### **RISK IMPLICATIONS**

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal controls measures such as regular Council and Management reporting and a quarterly process to monitor financial performance against budget estimates.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

Materiality reporting thresholds have been established by council of \$10,000.00 for budget operating and capital items to alert management prior to there being irreversible impacts.

It should be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the control of the CEO as laid out in the *Local Government (Financial Management) Regulations 1996 regulation 5*, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly and monthly check to ensure that the integrity of the data provided is reasonably assured.

### OFFICERS RECOMMENDATION

That Council receive the Statement of Financial Activity for the period ended 31 January 2024 in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

#### COUNCIL RESOLUTION – C2024-02-06

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council receive the Statement of Financial Activity for the period ended 31 January 2024 in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996.

CARRIED: 4/0

**13.4 MID YEAR BUDGET REVIEW**

Applicant:	Shire of Yalgoo
Date:	13 February 2024
Reporting Officer:	Charles Brown
Disclosure of Interest:	NIL
Attachments:	Mid Year Budget Review
Page:	45 - 64

**SUMMARY**

BETWEEN January 1 and March 31 each financial year a local government is required to review its annual budget for the year.

**COMMENT**

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* require a review of the annual budget to be undertaken and within 30 of that review having been carried out, it is to submitted to Council for consideration of the review and too determine by absolute majority whether to adopt the review, any parts of the review and any recommendations made in that review.

A review of the Shire of Yalgoo’s budget as at 31 December 2023 was undertaken during February and the amendments as considered necessary listed for consideration.<sup>2</sup>

**Issues and options considered.**

The budget review has comprised.

- A review of the adopted budget and an assessment of actual results to date against that budget
- An assessment and projection of likely results over the remainder of the financial year against the adopted budget; and
- Consideration of any issues not provided for in the adopted budget that may need to be addressed.

The review of the budget has taken into account what has transpired in the first half of the year, the likely operating environment over the remaining part of the year under prevailing economic conditions and the most likely impact on Councils Financial Position.

The focus in the review has been on ensuring that there is sufficient operating capacity to deliver the service and budget programs as set out in the adopted 2023/2024 budget and to accommodate events and issues that have arisen since budget adoption.

**120401040 Members Training increase by \$10,000 to \$20,000**

Training quote from Civic Legal to Council for \$15,000. This will require an increase in the \$10,000 Members Training Budget.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### Capital Changes.

Remove/Amend

Genset	\$12,500
Genset	\$12,500
Box Top Trailer	\$10,000
Total	\$35,000

Include

Genset & Trailer	\$10,500
3 x Cranes	\$19,000
Box Top Trailer	\$5,500
Total	\$35,000

### 141007900 Job CC001 Paynes Find Cemetery

Increase this job by \$10,000.00

Reduce RC088 Cemetery Road by \$10,000.00

### STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 6.4

Local Government (Financial Management) Regulations 1996 - Regulation 34

### POLICY/FINANCIAL IMPLICATIONS

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

### VOTING REQUIREMENT

Absolute Majority

### OFFICERS RECOMMENDATION

That Council

1. Approve the Mid-Year Review of the 2023/24 budget and authorise the amendments as detailed in the comments, and
2. In accordance with regulation 33A of the *Local Government (Financial Management) Regulations 1996* provide a copy of the 2023/2024 annual budget review and determinations to the Department of Local Government and Communities.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### COUNCIL RESOLUTION – C2024-02-07

Moved: Cr Gail Trenfield

Seconded: Cr Stanley Willock

That Council:

1. Approve the Mid-Year Review of the 2023/24 budget and authorise the amendments as detailed in the comments, and
2. In accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 provide a copy of the 2023/2024 annual budget review and determinations to the Department of Local Government and Communities.

CARRIED: 4/0

## 14 ADMINISTRATION REPORTS

### 14.1 General Report

Applicant:	Shire of Yalgoo
Date:	19/01/2024
Reporting Officer:	Ian Holland Chief Executive Officer
Disclosure of Interest:	NIL
Attachments:	NIL

### SUMMARY

That Council consider the Chief Executive Officers general operation report.

### COMMENT

#### **AGRN962 and AGRN 1021**

The Scope of Work has been approved for both outstanding flood/storm damage EPAR claims. The Shire will go to tender for this work either through delegated authority or by returning tender documentation to Council. Once tendered the DRFAWA program is required to check the response received before work can commence.

#### **Audit Exit Meeting**

The January meeting for the closure of 2022 was postponed due to a response from the valuers used in 2018 and 2022. Valuations for other infrastructure were slightly below what was expected and this has now been rectified in the 2022 Annual Financial Statement which is awaiting final sign off.

#### **Compliance Audit Return**

It is anticipated that an Audit Committee Meeting will be required during early March to receive the Office of the Auditor General response on the 2022 financial year. At this time or prior to the March Ordinary Meeting the 2023 Compliance Audit Return will be presented to Council for endorsement.

#### **Extraordinary Elections**

Postal Votes should have been received by registered electors to select 2 out of 3 potential candidates. The closure of this election and final count will occur on Friday 8<sup>th</sup> March at the Yalgoo Administration Office beginning at 6pm.

#### **Local Emergency Management Committee**

The Next LEMC meeting will be held at Core Stadium on Wednesday the 28<sup>th</sup> February 2024 at 10am. Once a date for the next meeting has been selected the Shire will attempt to reintroduce an interagency meeting alongside LEMC. Invitations will be sent to a number of agencies and stakeholders.



### **Radio MAMA**

A letter of support has been provided to Midwest Aboriginal Media Association who have applied for an infrastructure grant for the broadcast of their radio program in Yalgoo.

### **Route Determination Qube – Yalgoo-Ninghan Road**

Support has been provided for a Qube application to Main Roads WA to increase the current network from PBS Tri Drive 4B to PBS Tri Drive Quad Axle 4B between Golden Grove and Geraldton Mt Magnet Highway. There are no significant weight issues and these systems often provide for better positioned axle weights and increased safety features.

### **Mining Tenement Return and Extension**

The Shire has submitted a 2023 expenditure report for the three prospecting tenements on Badja Woolshed Road. Attendance was significant with over 170 weekly permits issued since February last year. These tenements have been held for 4 years and are set to expire so an application for a 4 year extension has been made to the Department of Mines.

### **Geraldton-Mount Magnet Highway Grids**

Main Roads WA is looking to remove two grids between Barnong and Gabyon Station in the City of Greater Geraldton. A grid on the Eastern Boundary of the Shire will however be replaced. Much like the Shires local Roads MRWA is struggling to maintain these features with the increased prevalence of heavy vehicle movements.

### **Fire Weather Ratings**

The Gascoyne Inland Fire Weather District is averaged across Yalgoo, Murchison and Upper Gascoyne. This results in fire risk being underrepresented in Yalgoo on Emergency WA. Administration will continue to work with the Australian Fire Danger Rating System review team to improve this system.

### **External Infrastructure**

Refuel WA have replaced the card reader terminal at the Yalgoo Fuel Station. This should mean that functionality remains past June 24 when Telstra turns off the 3G network.

### **29 Metals Golden Grove**

The community meeting held by Golden Grove recently provided information on a potential future underground project and extended mine life. The Councillor and wider community attendance allows for significant stakeholder engagement. The mine camp is also working to upgrade their mobile tower which could see benefit to mobile phone coverage on the Yalgoo-Ninghan Road and DBCA Park.

### **External CEO Movements February**

6<sup>th</sup> Mid West Development Commission and Regional Australia Institute Local Government Roundtable

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

19<sup>th</sup> LO-GO appointments

20<sup>th</sup> WALGA Emergency Management-SAP Workshop & Bushfire Brigade Meeting

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **POLICY/FINANCIAL IMPLICATIONS**

NIL

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council receive the Chief Executive Officers General Report.

COUNCIL RESOLUTION – C2024-02-08

Moved: Cr Gail Trenfield

Seconded: Cr Stanley Willock

That Council receive the Chief Executive Officers General Report.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.2 Yalgoo Race Track and Races

Applicant:	Shire of Yalgoo
Date:	19/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider the long term maintenance of the Yalgoo Race Track.

#### **COMMENT**

While there is no schedule for the Yalgoo Race Track it is proposed that the track barriers be removed and stored by the Works Department until such time as they are required.

With animals moving around for grass and water in the current climate as well as the significant impact of the sun, it is proposed that we remove all of the barriers surrounding the Yalgoo Race Track and place them in storage in town.

At the same time the Shire will write to the Yalgoo Jockey Club to determine if they will continue to operate as an association. It may be suitable in the following financial year for the Shire to contribute to an employed position who acts as a race organiser for the association. Provided that there is a functioning Yalgoo Jockey Club, Council could roll over the current budget for the Club to contract a race manager.

Administration can seek further information on the Shire conducting a race however there are liability concerns and a lack of organisational knowledge around how to operate this type of event. Due to the risks associated with horses, gambling and alcohol this is not recommended.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

2023/24 & 2024/25 Budget

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council:

1. Supports the removal and storage of the Yalgoo Race Track Barriers and;
2. Authorizes the use of the Yalgoo Race contribution to support the re-establishment of a Yalgoo Jockey Club committee and the investigation of a contract event manager for a 2025 race day.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

That Council:

1. Supports the removal and storage of the Yalgoo Race Track Barriers and;
2. Authorizes the use of the Yalgoo Race contribution to support the re-establishment of a Yalgoo Jockey Club committee and the investigation of a contract event manager for a 2025 race day.

### COUNCIL RESOLUTION – C2024-02-09

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. Supports the removal and storage of the Yalgoo Race Track Barriers and;
2. Authorizes the use of the Yalgoo Race contribution to support the re-establishment of a Yalgoo Jockey Club committee and the investigation of a contract event manager for a 2025 race day.

CARRIED: 4/0

**ATTENDANCE:** 10.48am Cr Gail Trenfield left the meeting.

**ATTENDANCE:** 10.49am Cr Gail Trenfield returned to the meeting.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.3 Yalgoo – Ninghan Road Widening

Applicant:	Shire of Yalgoo
Date:	19/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider the widening of Yalgoo-Ninghan Road in the current financial year.

#### **COMMENT**

It is proposed that in conjunction with the sealing work on Yalgoo-Ninghan Road that Council reallocate some funding to take advantage of sealing company mobilization for other capital work and the reinstatement regime that will occur under DRFAWA.

The floodway and reseal work on Morawa-Yalgoo Road was not as significant as expected and has been carried out by the Shire Crew and a surfacing truck. Roads to Recovery Funding in the current round is also inaccessible due to audit timelines and major work will not occur on Morawa-Yalgoo Road until next year.

It is suggested that approximately 3 km of widening be undertaken between Warriardar Coppermine Road and the Shine/Minjar entry. The focus will be on sharp bends and crests.

\$80,000 from Morawa-Yalgoo Road Capital

\$80,000 Excess and reallocation of LRCI from the Jokers Tunnel Road and Sealing outside the school.

\$40,000 from the road maintenance budget.

This work will tie to Yalgoo-Ninghan Road sealing and sheeting of Ninghan Road.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council reallocate \$200,000 to capital widening of Yalgoo-Ningham Road comprising of 2 LRCIP projects, Morawa-Yalgoo Road Capital and Road Maintenance detailed as follows:

\$80,000 from Morawa-Yalgoo Road Capital

\$40,000 from Jokers Tunnel sealed floodway LRCIP

\$40,000 from Sealing outside primary school LRCIP

\$40,000 from Rural Road Maintenance

And that these changes be reflected in the Mid Year Budget Review

**COUNCIL RESOLUTION – C2024-02-10**

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council reallocate \$200,000 to capital widening of Yalgoo-Ningham Road comprising of 2 LRCIP projects, Morawa-Yalgoo Road Capital and Road Maintenance detailed as follows:

\$80,000 from Morawa-Yalgoo Road Capital

\$40,000 from Jokers Tunnel sealed floodway LRCIP

\$40,000 from Sealing outside primary school LRCIP

\$40,000 from Rural Road Maintenance

And that these changes be reflected in the Mid Year Budget Review

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.4 Storytowns Tourism and Local History Project

Applicant:	Shire of Yalgoo
Date:	19/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### SUMMARY

That Council consider a Storytowns proposal in line with the Tourist Projects Capital budget.

#### COMMENT

Last year in conjunction with numerous other Mid West towns the Shire funded the production of a local podcast. This podcast created by Storytowns was supported by Regional Development Australia and is a way of accessing local history while telling the story of Yalgoo.

Telling our story is a key element described in the Shires adopted tourism plan. Regional Development Australia is again offering to contribute towards marketing of these products and costs can be significantly reduced by partnering with other local governments.

Pricing available until the 28<sup>th</sup> March 2024 is as follows:

Townscapes (approx 6-8 mins introduction to a town): **\$2,500 up to 28th March 2024, \$5,000 after this date**

Bespoke tours (3-5 mins, opportunity to highlight a topic important to your area): **\$1,500 up to 28th March 2024, \$3,500 after this date**

Walking tours (combination of min. 6 bespoke tours): **\$9,000 up to 28th March 2024, \$20,000 after this date**

Road Signs (1-2 mins highlight pointing out a feature or encouraging a detour to your area): **\$500 up to 28th March 2024, \$900 after this date**

Travel to be shared among all participating shires evenly and passed on after travel is completed.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### POLICY/FINANCIAL IMPLICATIONS

NIL

#### VOTING REQUIREMENT

Simple Majority

**OFFICERS RECOMMENDATION**

That Council support the use of approximately \$15,000 of the Tourist Projects as per Plan Capital Item for Walking Tour development within the Yalgoo Townsite, a townscape for Paynes Find and a road sign for Jokers Tunnel.

**COUNCIL RESOLUTION – C2024-02-11**

Moved: Cr Tamisha Hodder

Seconded: Cr Gail Trenfield

That Council support the use of approximately \$15,000 of the Tourist Projects as per Plan Capital Item for Walking Tour development within the Yalgoo Townsite, a townscape for Paynes Find and a road sign for Jokers Tunnel.

**CARRIED: 4/0**



## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.5 Rates Incentive Draw

Applicant:	Shire of Yalgoo
Date:	19/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council be informed of the rate incentive scheme prize for ratepayers in the 2023/24 Financial Year.

#### **COMMENT**

Council has historically approved a rate incentive scheme as a way to promote on time payment by Councils ratepayers.

This is a one off winning amount of \$1000.00 cash. The sum of \$1000.00 has been allocated in the 2023/24 Annual Budget for an early incentive payment.

At the conclusion of this meeting the first drawn of the ratepayers who have paid their rates by the due date will win a cash prize of \$1000.00.

This will be carried out using the financial system software or each assessment will be exported to a sheet and numbered and an online random number generator will be used to generate a winner.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council conduct the draw for the 2023/24 rate incentive prize on Monday, 26th February 2024 at the conclusion of the Ordinary Meeting.

#### **COUNCIL RESOLUTION – C2024-02-12**

Moved: Cr Gail Trenfield                      Seconded: Cr Stanley Willock

That Council conduct the draw for the 2023/24 rate incentive prize on Monday, 26th February 2024 at the conclusion of the Ordinary Meeting.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.6 Water Treatment Planning

Applicant:	Shire of Yalgoo
Date:	22/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider options for Water Treatment in Yalgoo.

#### **COMMENT**

Discussions have been held with Water Corporation regarding capacity of the towns water supply. The EMR plant and Wate Corporation license have a significant daily output capacity however the storage tank on the hill is not of a suitable size.

Cost estimates for a larger or secondary tank would be significant and this is something the Shire should look at co-funding in the future to support growth of the town or surrounding industry.

It has been suggested that a smaller and easier to operate Reverse Osmosis plant could be effective for scheme water mixed with bore water at the Yalgoo railway station.

A 50/50 mix would reduce the total dissolved salt from 3000 to 1500 which is manageable for a device within the Shire's current budget. At the subsidized amount of \$2.50 per kL and the usage of 50kL per day this equates to the same price spread over approximately 5 years. Compared to a full plant in the vicinity of \$300,000 with a similar operation life and shorter warranty.

It is proposed that the Shire progress with the purchase and installation of a small commercial RO system and allow for an increase of \$30,000 for town water in subsequent budgets. We may find that we do not require the full 50% dilution as the use of the water is for parks and gardens and not drinking.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council authorize the purchase of a Reverse Osmosis System within the current budget noting that it will require an increase in scheme water expenditure in the 2024/25 year and future budgets.

**COUNCIL RESOLUTION – C2024-02-13**

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council authorize the purchase of a Reverse Osmosis System within the current budget noting that it will require an increase in scheme water expenditure in the 2024/25 year and future budgets.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.7 Fleet Tracking

Applicant:	Shire of Yalgoo
Date:	22/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Fleet Complete Quote Teltrac Navman Quote

#### **SUMMARY**

That Council examine quotes for the implementation of a fleet tracking system.

#### **COMMENT**

The current budget provides for the implementation for vehicle tracking. This type of product has been proposed to allow for instantaneous tracking during an emergency and a redundancy for remote working and long distance travel.

Administration recommends the Fleet Complete proposal put forward by a Telstra Business Partner. This system is scalable and in the future could include long haul truck driver monitoring via video.

Aside from location tracking this is a straightforward way of digitizing prestart checklists and can act as a central recording system for the fleet maintenance schedule. This can be paired with reminders that respond to vehicle operating hours or odometer readings.

Fringe Benefits Tax and Deisel Rebates can be easier to monitor and the system will show utilization as well as maintaining a history of roads serviced by graders and other machinery.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### OFFICERS RECOMMENDATION

That Council accepts option 2 for the outright purchase of fleet tracking hardware from Telstra (Fleet Complete).

#### COUNCIL RESOLUTION – C2024-02-14

Moved: Cr Gail Trenfield

Seconded: Cr Stanley Willock

That Council accepts option 2 for the outright purchase of fleet tracking hardware from Telstra (Fleet Complete).

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.8 CEO Leave and Conference attendance

Applicant:	Shire of Yalgoo
Date:	22/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider a leave request and professional development for the Chief Executive Officer.

#### **COMMENT**

The Chief Executive Officer is requesting to take Annual Leave from Monday 24<sup>th</sup> June 2024 to the 12<sup>th</sup> July 2024.

Within this period the CEO is also requesting to attend the Australian Local Government Association National General Assembly and Federal Councils Forum. To fit in with other arrangements it is requested that ordinary hours and the conference registration be covered within the administration conferences budget.

Travel and accommodation will be paid for personally to fit in with other arrangements.

The position of Acting CEO will be addressed by Shire Policy. Failing that a report will be put to Council.

Administration has sought information from State and Federal politicians regarding the significant but beneficial cost of Councillors attending Canberra as a representative of Western Australia. No grants or subsidies have yet been determined.

If Council would like to put a motion forward or work as a coalition with other Murchison Shires please provide that information to Administration for a future agenda.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICERS RECOMMENDATION**

That Council:

1. Authorise annual leave for the Chief Executive Officer from the 24<sup>th</sup> June 2024 to the 12<sup>th</sup> July 2024 (not including the 2<sup>nd</sup> to the 5<sup>th</sup> July); and
2. Supports the attendance of the Chief Executive Officer to the Australian Local Government Association Nation General Assembly.

**COUNCIL RESOLUTION – C2024-02-15**

Moved: Cr Gail Trenfield

Seconded: Cr Stanley Willock

That Council:

1. Authorise annual leave for the Chief Executive Officer from the 24<sup>th</sup> June 2024 to the 12<sup>th</sup> July 2024 (not including the 2<sup>nd</sup> to the 5<sup>th</sup> July); and
2. Supports the attendance of the Chief Executive Officer to the Australian Local Government Association Nation General Assembly.

**CARRIED: 4/0**

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.9 Murchison GeoRegion and Geoparks Incorporated Constitution

Applicant:	Shire of Yalgoo
Date:	22/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Murchison GeoRegion and Geoparks Constitution

#### **SUMMARY**

That Council consider the endorsement of the Murchison GeoRegion and Geoparks Constitution.

#### **COMMENT**

Through the Murchison Executive Group and more recently the Murchison GeoRegion Project Working Group a constitution has been developed for the long term self sustainability of an Association.

With a governance structure in place the Association will progress one of the many elements required to seek the status of Geopark over a portion of the Mid West Murchison Region.

The attached constitution was adopted by the project working group on the 20<sup>th</sup> February 2024 and they are seeking a response from Councils prior to Thursday the 28<sup>th</sup> March 2024.

In light of the funding that has been provided to establish this project and the future partnership that is required, local governments are adequately represented in the future make up of this association while bringing in community, tourism and other interested parties.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority



## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### OFFICERS RECOMMENDATION

That Council endorse the Murchison GeoRegion and Geoparks Constitution.

COUNCIL RESOLUTION – C2024-02-16

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council endorse the Murchison GeoRegion and Geoparks Constitution.

CARRIED: 4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.10 Murchison Zone of WALGA – Cue Parliament – Call for policy position on Train/Rail Lighting

Applicant:	Shire of Yalgoo
Date:	23/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### SUMMARY

That Council develop a policy position for presentation to the next WALGA zone meeting on the 19<sup>th</sup> April 2024 regarding rail/train lighting and safety.

#### COMMENT

In 2022 Council through the Murchison Zone of WALGA supported **“that WALGA lobby the State and Federal Governments to immediately introduce legislation to improve safety lighting on trains and lowcost solar powered warning systems at passive level crossings.”**

This motion was then taken to the Australian Local Government Association who have been working at a Federal level.

Since then WALGA also provided a technical submission to the review of AS 7531 'Lighting and Visibility Standard' in October 2023. There has been little change to this standard.

In December 2023, the Federal Government released the [National Level Crossing Safety Strategy \(Department of Transport and Main Roads\) \(tmr.qld.gov.au\)](https://www.tmr.qld.gov.au/national-level-crossing-safety-strategy) which includes strategies for train lighting and visibility.

Additional commentary including reference to funding is available in this article: <https://infrastructuremagazine.com.au/2024/02/05/national-level-crossing-safety-strategy-released/>

During this advocacy a request was not put to WALGA for a policy position. WALGA are currently working on Road Rail Interface Agreements with a number of Councils.

Rail Interface Agreements are a requirement under the Rail Safety National Law (WA) Act 2015. A model pro forma agreement between Local Governments and Arc Infrastructure is nearing the end of negotiations and should be available for Local Government review and action soon. This agreement updates various elements of the existing agreements, particularly adding clarification on types of works and the responsibilities of both parties. As soon as this is complete, WALGA will liaise with each affected Local Government to provide advice around the new agreement.

In light of this work it is proposed that the zone advocate for improvements and request WALGA approach other local governments with statistical information on crashes and fatalities that have occurred at passive level crossings.

# Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

## STATUTORY ENVIRONMENT

Local Government Act 1995

## POLICY/FINANCIAL IMPLICATIONS

NIL

## VOTING REQUIREMENT

Simple Majority

## OFFICERS RECOMMENDATION

That Council support the development of a rail safety policy position for presentation at the April Murchison Zone of WALGA Meeting.

### COUNCIL RESOLUTION – C2024-02-17

Moved: Cr Stanley Willock                      Seconded: Cr Gail Trenfield

That Council support the development of a rail safety policy position for presentation at the April Murchison Zone of WALGA Meeting.

### AMENDMENT – C2024-02-18

Moved: Cr Stanley Willock                      Seconded: Cr Gail Trenfield

That Council supports the development of a rail safety policy position for presentation at the April Murchison Zone of WALGA Meeting as well as an item on housing.

CARRIED: 4/0

**ATTENDANCE:**            *11.30am Cr Raul Valenzuela left the meeting.*

**ATTENDANCE:**            *11.31am Cr Raul Valenzuela returned to the meeting.*

**ATTENDANCE:**            *11.31am Cr Gail Trenfield left the meeting.*

**ATTENDANCE:**            *11.32am Cr Gail Trenfield returned to the meeting.*

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.11 Rates Refund and Penalty Rates to be Waived

Applicant:	Shire of Yalgoo
Date:	19/01/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	NIL

#### **SUMMARY**

That Council consider the following rates refunds and waiving of penalty interest.

#### **COMMENT**

Late last year it was determined that DEMIRS or Landgate had incorrectly recorded the location of Tenement E59/2368 (A2098) as being located in Yalgoo. This tenement sits in the Mt Magnet Shire and the administration error appears to stem from the name of the associated ore field.

Sensore and Yilgarn Exploration Ventures have paid rates for this tenement since 2019. Landgate have provided a revaluation of \$0 that is effective from May 2023 when the error was confirmed but are yet to respond to correspondence requesting an effective date on the valuation roll of 2019.

Council are requested to consider a rates refund for the life of the tenement as it has never related to this local government area. This comprises of the following three payments received totalling \$18,278.22

28/10/2022                \$2,013.25

2021 was in credit due to journals correcting the differential rate from mining to exploration

25/09/2020                \$7,133.28

24/10/2019                \$9,131.69

The following are rates to be waived:

A1432 - E59/01350 - Buddadoo Metals

\$8.51

They paid a total of \$1,939 on 1 November 2023 for both A1432 and A2101, but it was receipted equally \$969.50 each to both rate notices. It should have been the first instalment amount of \$1,131.38 for A2101 and \$807.62 for A1432. System didn't pick up the instalment and we had to set up the instalment manually. It has been accruing penalty interest since due date 3 November 2023.

A2101 - E59/02349 - Buddadoo Metals

\$14.63

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

They paid a total of \$1,939 on 1 November 2023 for both A1432 and A2101, but it was receipted equally \$969.50 each to both rate notices. It should have been the first instalment amount of \$1,131.38 for A2101 and \$807.62 for A1432. System didn't pick up the instalment and we had to set up the instalment manually. It has been accruing penalty interest since due date 3 November 2023.

A1192 – E59/01002

\$2,395.30

Tenement died in February 2019 but it was not actioned in Ozone on MT Schedule M2019/3 so rates have been raised as normal in 19/20 and in 21/22 22/23 and 23/24 at the minimum charge of \$290. To waive the whole balance on the assessment and consider this as non rateable.

This item lapsed at the January Ordinary Meeting as there was no absolute majority and some additions have been made.

A1854 – E59/1955

\$330.30

Tenement died in November 2018 but the Shire raised a minimum charge in 2019 that has continued to increase.

Department of Communities provided a significantly late remittance advice and it was determined that some of their payment was incorrectly allocated to the nursing post. Once corrected this resulted in the following penalty interest being written off.

A549 \$8.99

A545 \$2.11

A525 \$2.24

A523 \$9.76

A1328 \$5.19

A3012 \$1.58

A3011 \$1.33

A594 \$2.07

A580 \$8.33

A578 \$9.48

### Rate Refunds for Tenements

Administration is becoming more timely with refunds and have developed a system for when tenement deaths occur and assessments are in credit.

Rather than refund rates and expect payment from a separate company, after a long period of no notification of owner of a change of address, the companies are arranging reimbursement between each other.

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

In being issued with a credit notice the mining body Minerex has offered that their refund of \$221.23 be donated to the Yalgoo Primary School.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **POLICY/FINANCIAL IMPLICATIONS**

As a result of a recent GRV revaluation this will not have a significant impact on projected 2023/24 rates income.

### **VOTING REQUIREMENT**

Absolute Majority

### **OFFICERS RECOMMENDATION**

That Council:

1. Agree to refund \$18,278.22 paid on assessment A2098
2. Write off the following amounts on their respective assessments

A1432 - \$8.51

A2101 - \$15.47

A1192 - \$2,395.30

A1854 - \$330.30

A549 \$8.99

A545 \$2.11

A525 \$2.24

A523 \$9.76

A1328 \$5.19

A3012 \$1.58

A3011 \$1.33

A594 \$2.07

A580 \$8.33

A578 \$9.48

**Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024**

**COUNCIL RESOLUTION – C2024-02-19**

Moved: Cr Gail Trenfield

Seconded: Cr Tamisha Hodder

That Council:

1. Agree to refund \$18,278.22 paid on assessment A2098
2. Write off the following amounts on their respective assessments
  - A1432 - \$8.51
  - A2101 - \$15.47
  - A1192 - \$2,395.30
  - A1854 - \$330.30
  - A549 \$8.99
  - A545 \$2.11
  - A525 \$2.24
  - A523 \$9.76
  - A1328 \$5.19
  - A3012 \$1.58
  - A3011 \$1.33
  - A594 \$2.07
  - A580 \$8.33
  - A578 \$9.48

CARRIED:4/0

## Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024

### 14.12 Roller Quotes

Applicant:	Shire of Yalgoo
Date:	26/02/2024
Reporting Officer:	Chief Executive Officer Ian Holland
Disclosure of Interest:	NIL
Attachments:	Quotes

#### **SUMMARY**

That Council consider quotes for the purchase of a road roller.

#### **COMMENT**

The Plant replacement schedule indicates that a roller should be replaced this financial year in between graders and other key plant. Three quotes have been sought from suppliers for similar vehicles which are attached.

\$250,000 Ex GST has been included in the current budget.

The proposed quote has the same specs as our current machine and should accept our attachments. Freight to Yalgoo is also included.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY/FINANCIAL IMPLICATIONS**

NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICERS RECOMMENDATION**

That Council accepts the quote from Tutt Bryant for a Drum Roller priced at \$165,000 Ex GST.

#### **COUNCIL RESOLUTION – C2024-02-20**

Moved: Cr Gail Trenfield                      Seconded: Cr Stanley Willock

That Council accepts the quote from Tutt Bryant for a Drum Roller priced at \$165,000 Ex GST

CARRIED:4/0



**15 NOTICE OF MOTIONS**

NIL

**16 URGENT BUSINESS**

**17 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**COUNCIL RESOLUTION – C2024-02-21**

Moved: Cr Stanley Willock                      Seconded: Cr Tamisha Hodder

That Council move behind closed doors to discuss the items in section 17 as they have been identified as relating to s5.23(2) Subsection/s (a).

**CARRIED 4/0**

**COUNCIL RESOLUTION – C2024-02-22**

Moved: Cr Stanley Willock                      Seconded: Cr Gail Trenfield

That Council authorise the signing and sealing of the tabled Road Use Agreement with Terra Mining.

**CARRIED 4/0**

**COUNCIL RESOLUTION – C2024-02-23**

Moved: Cr Gail Trenfield                      Seconded: Cr Tamisha Hodder

That Council accepts the quote VPR692282 (\$644,874.95 Ex GST) from Rowe Contractors for Construct and Seal on Yalgoo-Ningham Road.

**CARRIED 4/0**

**COUNCIL RESOLUTION – C2024-02-24**

Moved Cr Stanley Willock                      Seconded Cr Gail Trenfield

That Council move out from behind closed doors.

**CARRIED 4/0**

## **Minutes – Ordinary Council Meeting – Monday 26<sup>th</sup> February 2024**

### **18 NEXT MEETING**

The next Ordinary Meeting of Council is due to be held in the Paynes Find Community Centre, Paynes Find on Friday 22<sup>nd</sup> March 2024 commencing at 11.00am.

### **19 MEETING CLOSURE**

There being no further business the Shire President declared the Ordinary Council Meeting closed at 12.12pm.