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Minutes of the Ordinary Meeting of the Yalgoo Shire Council,
held in the Council Chambers, 37 Gibbons Street, Yalgoo,
on Thursday 22 July 2010, commencing at 11.00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the Ordinary Meeting of Council open at 11.12am

C2010-0701 Advised resignation of Cr Mick Forster

Moved Cr TK Iturbide, Seconded Cr EC Rowe

That Council acknowledge resignation of Cr Mick Forster as of 8 July 2010

Motion put and carried 4/0

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

Cr TK Iturbide, Shire President
Cr EC Rowe, Deputy President
Cr L Hodder
Cr LJ Terry

STAFF

Ms SH Daishe, Chief Executive Officer
Mrs H Duffey, Senior Administration Officer
Mr CF Hodder; Works Foreman

GUESTS:

OBSERVERS

LEAVE OF ABSENCE

APOLOGIES

Cr MR Valenzuela

3. DISCLOSURE OF INTERESTS

Mr Bill Atyeo

11.2.1 Environmental Health Officer report
Disclosure of financial interest

Cr EC Rowe

11.4.2 Wild Dog Situation in the Shire of Yalgoo
Disclosure of financial interest and proximity interest

4. PUBLIC QUESTION TIME

4.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE

None

4.2 QUESTIONS WITHOUT NOTICE

None

5. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

None

6. APPLICATIONS FOR LEAVE OF ABSENCE

None

7. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

7.1 PRESIDENT

July Attended Local Emergency Management Arrangements (LEMA) with Tex McPherson from Fire and Emergency Service Association (FESA), Police Officer Mr Robert Duffey and Chief Executive Officer Ms SH Daishe to discuss draft Local Emergency Managements Arrangements.

July Attended Murchison opening day function at Shire of Murchison with Senior Administration Officer Mrs H Duffey. The President congratulated the Shire of Murchison for the success of their construction projects and their official opening.

7.2 COUNCILLORS

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0702 Ordinary Council Meeting

Moved Cr EC Rowe, Seconded Cr LJ Terry

That the Minutes of the Ordinary Council Meeting held on 17 June 2010 be confirmed.

Motion put and carried 4/0

9. MINUTES OF COMMITTEE MEETINGS

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. REPORTS OF OFFICERS

11.0 MATTERS BROUGHT FORWARD

11.1 WORKS

11.1.1 WORKS ACTIVITY REPORT

File: N/A
Author: Des Hodder, Acting Works Foreman
Heide Duffey, SAO
Interest Declared: No interest to disclose
Date: 14 July 2010
Attachments: None

MATTER FOR CONSIDERATION
Works report for the past month.

BACKGROUND
Overview of works for the past month.

STATUTORY ENVIRONMENT
None

STRATEGIC IMPLICATIONS
None

POLICY IMPLICATIONS
None

FINANCIAL IMPLICATIONS
None

CONSULTATION
None

COMMENT

- a) Construction – nil this month
- b) Maintenance
 - Repairing flood ways and maintenance grading on the Ninghan -Yalgoo Road
 - Second grader working on the Payne's Find - Thundelarra Road – maintenance grading.
- c) Plant
 - Westrac to service plant.
 - Ride on mowers have been serviced in Geraldton.
- d) Other

- Cliff Hodder Works Foreman on leave until the 19th July. Des Hodder is acting Foreman during this time.
- A couple of days depot work due to wet weather.

- e) Private Works
- Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0703 Works Activity Report

Moved Cr LJ Terry, Seconded Cr L Hodder

That Council receives the works report for the period ended 14 July 2010

Motion put and carried 4/0

11.2 DEVELOPMENT

11.2.1 EHO – ACTIVITY REPORT JULY 2010

File: E9
 Author: W.V Atyeo, EHO
 Interest Declared: Financial interest
 Date: 14 July 2010
 Attachment: p.13
 (yellow)

MATTER FOR CONSIDERATION

I will be recommending that Council appoint Mr William Atyeo as Building Surveyor for the Shire of Yalgoo and authorise him under the Local Government (Miscellaneous Provisions) Act 1960 the powers as stated.

BACKGROUND

Currently the person who is authorised to handle all building matters within the Shire of Yalgoo is Mr David Williams, who is now the Deputy CEO for the Shire of Morawa. That means that all building matters as stated below in the delegations have to be authorised by Mr Williams. This arrangement, although greatly appreciated, can adversely affect service delivery to our customers in that time to expedite matters can be lengthy.

In the past the CEO has been delegated these powers but with the new amendments to the Act that came into effect on the 1st July 2008, no person is allowed to be appointed as a Building Surveyor unless they have the required qualifications for which they are issued with a certificate. There is a 5 year transitional period, but this is automatically discontinued when a person to whom they apply leaves their present employment, or new people are employed.

The transitional provisions permitted –

Delegation to remain with the CEO, but this is no longer relevant as the Shire has a new CEO.

Delegation to remain with the existing Building Surveyor (Mr David Williams). Mr Atyeo now has the required certification allowing him to be appointed as Building Surveyor for the Shire of Yalgoo.

373B. Appointment of local government building surveyors

(1) A local government may appoint a person to the office of building surveyor of the local government.

(2) If this Part applies to the district or a part of the district of a local government, the local government must appoint a person to the office of building surveyor of the local government.

(3) If regulations made for the purposes of section 373A require an occupant of the office of building surveyor of a local government to hold a specified qualification under the regulations, the local government must not appoint a person to the office unless –

- (a) the person holds the appropriate certificate of qualification under the regulations; or
- (b) the Minister approves the appointment.

(4) Subsection (3) does not apply to a person acting temporarily in the office of building surveyor of a local government for a period not exceeding 3 months.

(5) The Minister may, after consultation with the local government, impose on an approval under subsection (3)(b) a condition that the person in respect of whom the approval is given must obtain the specified certificate of qualification under the regulations within the time specified.

(6) The Minister may from time to time grant an extension of the period fixed under subsection (5) if the Minister considers that the circumstances justify the extension.

(7) If –

(a) approval is given by the Minister under subsection (3)(b) subject to a condition that the person obtain a specified certificate of qualification; and

(b) at the completion of the period within which the certificate was to be obtained, or any extension of it –

(i) the person appointed by the local government under that approval still does not hold the certificate of qualification; and

(ii) the Minister does not consider that the circumstances justify an extension or further extension of that period,

the Minister may, after consultation with the local government, direct the local government to remove the person from the office and, despite anything in this Act or the *Local Government Act 1995*, the local government must comply with that direction.

(8) A person occupying the office of building surveyor of a local government must not be removed from office just because the person does not hold a certificate of qualification required by the regulations to be held by the occupant of the office.

(9) A person occupying the office of building surveyor of a local government who does not hold a certificate of qualification required by the regulations to be held by the occupant of the office may, subject to section 374AAB(4), continue to perform the functions of that office.

In order for the Building Surveyor to perform his duties without restrictions and thereby be able to service the needs of the customers and those of the Shire, the following powers are considered necessary to be delegated to that position.

- 374. Plans of buildings to be approved by local government
- 374AA. Building approval certificates for unauthorised building work
- 374AAB. Delegation of authority to approve plans of buildings or unauthorised building work
- 374AAC. Advice to be sought where no delegation of authority
- 374AAD. Review of decisions about building licences and building approval certificates
- 374A. Demolition licences
- 374AB. Local government not to issue building licence or building approval certificate unless levy due on work is paid
- 374AC. Local government not to issue building licence unless home indemnity insurance held
- 374B. Performance of building work in emergency
- 374C. Classification of buildings
- 375. Notice to be given before commencing to build or alter a building
- 376. Local government may compel installation of electricity where available
- 377. No materials to be deposited on streets without licence
- 401. Notice of required alterations
- 401A. Stopping unlawful work
- 403. Survey to be made of dangerous buildings
- 408. Removal of neglected buildings
- 409. Power to compel renovation of dilapidated buildings
- 409A. Uncompleted buildings
- 20. Certificate of classification

STATUTORY ENVIRONMENT

Local Government (Miscellaneous Provisions) Act 1960
 Building Regulations 1989

STRATEGIC IMPLICATIONS

Improved service delivery to the community of the Shire of Yalgoo in regard to Building matters.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Bill Parker – Chief Executive Officer for Shire of Jerramungup.
 Chief Executive Officer – Shire of Yalgoo
 Deputy Chief Executive Officer – Shire of Yalgoo
 David Williams – Deputy Chief Executive Officer Shire of Morawa
 Niel Mitchell – Ex CEO Shire of Yalgoo

COMMENT

The appointment of and the delegation of the above mentioned powers will ensure streamline processing of applications, and for dealing with Building matters within the Shire. Mr Williams will also be authorised with the same powers, which will place Yalgoo in a good position should the situations and appointments change in the future.

The particular legislation to be delegated to the Building Surveyor are listed above and are attached as an addendum for Council to refer to.

VOTING REQUIREMENTS
Simple Majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0704 Environmental Health Officer Activity Report for July 2010

Moved Cr EC Rowe, Seconded Cr LJ Terry

That pursuant to Section 373B of the Local Government (Miscellaneous Provisions) Act 1960 Council appoint Mr William Atyeo to the position of Building Surveyor for the Shire of Yalgoo, and delegate the powers and duties of the following listed Sections of the Local Government (Miscellaneous Provisions) Act 1960:-

Local Government (Miscellaneous Provisions) Act 1960

- 374. Plans of buildings to be approved by local government**
 - 374AA. Building approval certificates for unauthorised building work**
 - 374AAB. Delegation of authority to approve plans of buildings or unauthorised building work**
 - 374AAC. Advice to be sought where no delegation of authority**
 - 374AAD. Review of decisions about building licences and building approval certificates**
 - 374A. Demolition licences**
 - 374AB. Local government not to issue building licence or building approval certificate unless levy due on work is paid**
 - 374AC. Local government not to issue building licence unless home indemnity insurance held**
 - 374B. Performance of building work in emergency**
 - 374C. Classification of buildings**
 - 375. Notice to be given before commencing to build or alter a building**
 - 376. Local government may compel installation of electricity where available**
 - 377. No materials to be deposited on streets without licence**
 - 401. Notice of required alterations**
 - 401A. Stopping unlawful work**
 - 403. Survey to be made of dangerous buildings**
 - 408. Removal of neglected buildings**
 - 409. Power to compel renovation of dilapidated buildings**
 - 409A. Uncompleted buildings**
- Building Regulations 1989**
- 20. Certificate of classification**

Motion put and carried 4/0

11.3 FINANCE

11.3.1 DEPUTY CEO – ACTIVITY REPORT – MONTH OF JULY 2010

File: N/A
 Author: Heide Duffey, Acting Deputy CEO
 Interest Declared: No interest to disclose
 Date: 14 July 2010
 Attachments: None

Investments

Fund	Institution	Invested	Due	Interest Rate %	Amount Due	Govt guarantee
Municipal	NAB	varying		Up to 3%		Yes
Reserve	NAB	703,955.70		5.4		No
Reserve	Suncorp	1,082,894.24		5.00		No

Comparative investment rates

WA Treasury (Overnight):	4.50
WA Treasury 30 days:	4.66
Macquarie 30 Days	4.78

Museum Busy Bee

Saturday the 19th of June a very successful Busy Bee was held with members from Pastoral, Community and Shire Staff members attending. The day ended with lunch at the hotel and an expression of interest in forming a Museum committee as it is becoming essential, money be spent for restoration on some items.

Tidy Town

As previously mentioned the tourist season is once again upon us. We have experienced extra tourists visiting our town.

Positive feedback has been received about the Museum and the quaint Caravan Park.

Ranger:

24.06.24 Ranger requested to deal with 2 dog attacks.

10.06.29 Ranger was called for an extra visit to collect 2 impounded dogs from Mount Magnet and return to owners in Yalgoo.

Meetings

16 & 17 June 2010	Bill Atyeo EHO	Completed property inspection of all Shire owned homes.
23 June 2010	Mandy Lottery west	Presentation to Agencies from Yalgoo on the various grants accessible
24 ^h June 2010	CEO & Councillors	South roads inspection
25 th June 2010	CEO & Councillors	North roads Inspection

12 th July 2010	Kumar Arunachalam	Venus to introduce Stephen who will be a contact person here in Yalgoo
14 th July 2010	Mal Ismail	FESA Acting in John Johnson role until his return.

Future Meetings

15 th July 2010	Joe Hansen Ward	FESA meeting with the volunteers in the District.
16 th July 2010	Shire President	Opening of various facilities in the Murchison.
<u>17th July 2010</u>	<u>Nigel Goode</u>	Greenfields to meet and discuss the final finishes for the Water Play Ground.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0705 Deputy CEO Activity Report for June/ July 2010

Moved Cr LJ Terry, Seconded Cr EC Rowe

That the Deputy CEO’s Activity Report for July 2010 be received.

Motion put and carried 4/0

11.3.2 FINANCIAL ACTIVITY STATEMENTS MAY 2010

File:
Author: Violet Rowe, Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Date: 10 July 2010
Finance (green) p.1 Financial Activity Statements for May 2010
p.19 Balance Sheet
p.25 Income Statement Detail
p.36 Income Statement Summary by Program
p.37 Income Statement by Nature & Type
p.38 Material Variance

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for May 2010.

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

CONSULTATION

None

COMMENT

A copy of the Statement of Financial Performance is attached to this item including additional information that council deemed appropriate to receive.

The areas where material variances have been experienced, i.e. either 10% or \$5000 above or below budget, are commented on in the material variance attachment.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0706 Financial Activity Statements May 2010

Moved Cr EC Rowe, Seconded Cr LJ Terry

That Council adopt the financial statements and material variances for the period ending 31 May 2010, as attached.

Motion put and carried 4/0

11.3.3 ACCOUNTS PAID DURING THE MONTH OF MAY 2010

File: N/A
Author: Violet Rowe, Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Date: 10 July 2010
Finance: p.41 Listing of accounts paid
(green)

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month of May 2010

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996
Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account

CONSULTATION

None

COMMENT

Payments made during the month of May 2010 as per attached schedule.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0707 Accounts Paid during the month of May 2010

Moved Cr EC Rowe, Seconded Cr LJ Terry

That:

- 1. The Cheque Detail of payments covering vouchers EFT 1 - 38 totalling \$123,666.20 paid during the month of May 2010, be received;**
- 2. Cheque payments covering cheque numbers 11426-11454 totalling \$13,721.77 paid during the month of May 2010, be received; and**
- 3. Salaries and Wages totalling \$49,355.30 paid during the month of May 2010, be received.**

Motion put and carried 4/0

11.3.4 FINANCIAL ACTIVITY STATEMENTS JUNE 2010

File:
Author: Violet Rowe, Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Date: 10 July 2010
Finance (green) p.49 Financial Activity Statements for June 2010
p.68 Balance Sheet
p.71 Income Statement Detail
p.82 Income Statement Summary by Program
p.83 Income Statement by Nature & Type
p.84 Material Variance

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for June 2010.

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) budget estimates to the end of month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

CONSULTATION

None

COMMENT

A copy of the Statement of Financial Performance is attached to this item including additional information that council deemed appropriate to receive.

The areas where material variances have been experienced, i.e. either 10% or \$5000 above or below budget, are commented on in the material variance attachment.

The financial statements as at 30th June 2010 are subject to change as a result of end of financial year processes and audit.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0708 Financial Activity Statements June 2010

Moved Cr LJ Terry, Seconded Cr EC Rowe

That Council adopt the financial statements and material variances for the period ending 30 June 2010, as attached.

Motion put and carried 4/0

11.3.5 ACCOUNTS PAID DURING THE MONTH OF JUNE 2010

File: N/A
Author: Violet Rowe, Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Date: 13 July 2010
Finance: p.87 listing of accounts paid
(green)

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month of June 2010

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account

CONSULTATION

None

COMMENT

Payments made during the month of June 2010 as per attached schedule.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0709 Accounts Paid during the Month of June 2010

Moved Cr L Hodder, Seconded Cr EC Rowe

That:

- 1. The Cheque Detail of payments covering vouchers EFT 1 - 49 totalling \$523,629.68 paid during the month of June 2010, be received;**
- 2. Cheque payments covering cheque numbers 11426-11510 totalling \$44,628.44 paid during the month of June 2010, be received; and**
- 3. Salaries and Wages totalling \$79,660.89 paid during the month of June 2010, be received.**

Motion put and carried 4/0

11.3.6 MATERIAL VARIANCE CRITERIA FOR THE 2010/2011 FINANCIAL YEAR

File:
 Author: Violet Rowe, Deputy Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 10 July 2010
 Attachments: None

MATTER FOR CONSIDERATION

To consider the setting of materiality minimum and percentage to be used in statements of financial activity for reporting material variances for the 2010/2011 financial year.

BACKGROUND

According to Regulation 34 of the Local Government (Financial Management) Regulations, each Council must adopt a percentage over which a budget variance would be considered material when they review the monthly statements of financial activities and accept the annual budget review.

Materiality thresholds can be set as a percentage, or dollar value, or both, against an appropriate base amount. The advantage of setting both is that you can set a minimum value threshold as well as a proportional value threshold relevant to major items. Budgets, at their lowest level, are set against an account or job number. In this case the intention is to report variations of 10%, with a minimum value of \$5,000, in order to maintain significance in reporting.

STATUTORY ENVIRONMENT

AASB 1031 defines the term “material” as follows:

Omissions or misstatements of items are material if they could, individually or collectively, influence the economic decisions of users taken on the basis of the financial report. Materiality depends on the size and nature of the omission or misstatement judged in the surrounding circumstances. The size or nature of the item, or a combination of both, could be the determining factor.

This recommendation is submitted and governed by Regulation 34. Financial Activity Statement Report — Local Government (Financial Management) Regulations 1966, Part 4 – Financial Reports.

34. Financial activity statement report - s. 6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing -*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown:*
 - (a) *according to nature and type classification;*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be -*
 - (a) *presented to the council -*
 - (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

and

- (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.
- (6) In this regulation -
“**committed assets**” means revenue unspent but set aside under the annual budget for a specific purpose;
“**restricted assets**” has the same meaning as in AAS 27. ”

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

BUDGET IMPLICATIONS

There are no actual budget implications from adopting these materiality figures as they are there to assist and guide management and Council. Adoption of this recommendation should assist Council in making sound financial management decisions.

FINANCIAL IMPLICATIONS

None

CONSULTATION

None

COMMENT

As Councillors would be aware, each year a Material Variance must be adopted to assist in reviewing the Monthly Financial Statements and the Annual Budget Review. In accordance with Regulation 34 of the Local Government (Financial Management) Regulations, each Council must adopt a percentage over which a Budget variance would be considered material when it reviews the monthly statements of financial activities and accepts the Annual Budget Review.

Council adopted a Material Variance in relation to the Budget of 10% or \$5,000 for the 2008/09 and 2009/2010 financial year. It is suggested to council to maintain this material variance percentage and minimum.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0710 Material Variance for Financial Year 2010/2011

Moved Cr LJ Terry, Seconded Cr EC Rowe

It is recommended that Council adopt 10% and a minimum of \$5,000 for reporting material variances to be used in assessing statements of financial activity and the Annual Budget Review for the 2010/2011 financial year.

Motion put and carried 4/0

11.3.7 ADOPTION OF ANNUAL BUDGET 2010-2011

C2010-0711 Procedural Motion

Moved Cr EC Rowe, Seconded Cr LJ Terry

That Item 11.3.7 be dealt with after items 11.4.3.

Motion put and carried 4/0

11.4 ADMINISTRATION

11.4.1 CEO – ACTIVITY REPORT 10 JUNE TO 9 JULY 2010

File: N/A
 Author: Sharon Daishe, CEO
 Interest Declared: No interest to disclose
 Date: 9 July 2010
 Attachment: p.1 Murchison Executive Group (MEG) minutes
 (yellow)

Use of Common Seal

In accordance with Council resolution C2010-0615, the Shire President and CEO signed and sealed a Memorandum of Understanding between the Shire and the Department of Conservation regarding annual payment in lieu of rates on former pastoral stations.

In accordance with Council resolution C2010-0302, the Shire President and CEO signed and sealed a Funding Agreement between the Shire and the Mid West Development Commission to receive funds to complete the Yalgoo Water Playground project.

Policy Schedule 3.2 (b) – Councillors

The Shire did not fund councillors to attend any conference or training within the reporting period.

Project Update

Item	Goal	Status	Activity this period
Water Playground	Complete and open for public use pre Christmas	Final plans have been submitted for approval by the funding partners	<ul style="list-style-type: none"> ▪ Mid West Develop Commission (MWDC) approved final \$70K funding ▪ Shire signed & sealed funding agreement with MWDC ▪ Water Features by Design prepared final drawings and applied for building licence
Caravan Park House	Completion pre end year	Requires veranda, carport, shed, landscaping and fencing to complete	
Community Park	Complete wall and landscaping	Rose beds around the flag pole to be completed this month.	

Item	Goal	Status	Activity this period
Town Hall Refurbishment	Refurbish town hall	<ul style="list-style-type: none"> ▪ Regional Local and Community Infrastructure Program (RLCIP) \$30,000 funds to be expended by end Dec 2010. ▪ Shire to apply for Round 3 RLCIP funds of further \$30,000 	
Paynes Find Beautification	Project is in scoping phase	Loading ramp will be relocated by end July 2010	
Airstrip Paynes Find	<ul style="list-style-type: none"> ▪ Install lights on strip, solar windsock and 2 bay fuel shed by end 2010 ▪ Construct kangaroo exclusion fence by end 2011 	Shire must enter into funding agreement to receive funds. CEO is negotiating for amended agreement to allow Shire to commence with lighting instead of fencing	Shire accepted offer of funding from RADS (Regional Airport Development Scheme) and advised that Shire requests amended funding agreement.
Airstrip Yalgoo	<ul style="list-style-type: none"> ▪ Install lights on strip, solar windsock and 3 bay fuel shed by end 2010 ▪ Construct kangaroo exclusion fence by end 2011 	Shire must enter into funding agreement to receive funds. CEO is negotiating for amended agreement to allow Shire to commence with lighting instead of fencing and to install toilet facility at Yalgoo strip	Shire accepted offer of funding from RADS (Regional Airport Development Scheme) and advised that Shire requests amended funding agreement.
Sporting Complex (Railway)	Obtain heritage assessment to determine work required to preserve building	Council has approved funds for heritage assessment	Interior of complex was cleaned to a high standard this month
Health Centre	Complete construction and open for use early 2011	Fleetwood ready to commence construction.	Contractor prepared plans for approval.
Repair of Shamrock Street House	House to be repaired and habitable by end October 2010	MEEDAC has submitted estimates for repair.	Received further quote from Conway WA
Computer Hardware Upgrade	Replace computer hardware in accordance with council resolution C2010-0410	Computers were ordered in May and delivered to UHY Haynes Norton in June to be configured. On site installation is booked for 29/30 July.	Computers configured in Perth, laptops received in Yalgoo
Town Planning Scheme	Finalise Town Planning Scheme #2, as commenced in 2006	Awaiting amended maps. Shire to make final amendments to Scheme text before signing, sealing and submitting for processing and gazettal.	<ul style="list-style-type: none"> ▪ Amendments made to Town Planning Scheme & Strategy texts ▪ Engaged Dept of Planning to amend Scheme maps

Item	Goal	Status	Activity this period
Local Emergency Management Committee	Finalise LEMA (Local Emergency Management Arrangements) and Annual Business Plan	Committee is due to meet in August to finalise LEMA (Local Emergency Management Arrangements) CEO to prepare Annual Business Plan and Annual Report	CEO and Shire President met with Tex McPherson from FESA and Police Officer Robert Duffey to discuss draft Local Emergency Management Arrangements.

Tour of Shire Roads 24-25 June 2010

President Terry Iturbide, Councillor Len Terry, CEO Sharon Daishe, SAO Heide Duffey and works foreman Cliff Hodder inspected roads in the southern section of the Shire on 24 June and the northern section on 25 June.

Southern tour – members of the Paynes Find community shared lunch with councillors at the Paynes Find roadhouse then informed councillors of their concerns including the outdated lighting at Paynes Find airstrip, need for more members to form a functioning Paynes Find bushfire brigade and whether council could consider erecting ‘no shooting’ signs at the entrances to the Paynes Find common.

Northern tour – councillors inspected a section of road that passes directly between the homestead and machinery shed at Meka station. The location of this section of road invades the privacy of the residents, is a safety hazard particularly with small children at the station and poses a security risk at the open machinery shed. The works crew will attend to this matter.

Better Beginnings Program

Susan Smith, librarian from the City of Geraldton Greenough, met with Diane Hodder and Ruth Burmeister to discuss the Better Beginnings Program. Susan will assist Yalgoo to develop this program which encourages early reading skills.

Councillor Information Requests

Received From	Details	Status
2010-03-10 Cr Terry	Request to fit 2 way radio to Paynes Find fire truck	ACTIONED & CLOSED. Radio delivered 23 June to Cr Terry to fit to truck.
2010-04-22 Cr Forster	Council consider placing security cameras at office building, Community Park and sporting venues.	ACTIONED & CLOSED – Shire has been offered \$20,000 funding to audit and upgrade security lighting in public places.
2010 President Iturbide	Artists to have use of railway tearooms	<ul style="list-style-type: none"> ▪ Whilst artists are still very interested, apparently TAFE are no longer offering the course that the Yalgoo artists were doing. ▪ MEEDAC has arranged for the Art Group to go to Perth to meet with an art group in Fremantle and Janet Holmes à Court and visit venues able to offer this course. Victor Ware of MEEDAC will keep the Shire informed ▪ July 10 – no change from above. This may take some time to resolve.

Meetings Attended

Date	Details	Comments
14 June	Met with President Iturbide, Senior Constable Robert Duffey and Tex McPherson, FESA	To finalise draft Local Management Arrangement (LEMA) for public consultation.
14 June	Yalgoo Interagency	Following a meeting in Perth, David Forbes and colleagues from Curtin University attended the Yalgoo Interagency meeting to discuss using Yalgoo as a possible pilot site for a project to provide an interface between health professionals and indigenous clients to improve communication of health information.
16-17 June	Housing inspections, staff housing, EHO Bill Atyeo and SAO H Duffey	EHO to present report for Shire to schedule required repairs and maintenance.
16 June	Environmental Health Officer Bill Atyeo and Venus Metals Corporation Ltd	On site meeting regarding development application, Yalgoo Caravan Park
18 June	Geraldton – Round table discussions with Telstra’s Technology Specialist, Nik Lukich	½ day invitation only session for WA Councils covering sustainability and technology. I also met with Mark Canny who advised that Telstra will tender for the current State Government mobile blackspot funding to include Yalgoo and Paynes Find. Mark will attend Yalgoo with a Telstra representative later this year to provide an update to councillors and agencies.
19 June (Sat, non work)	Museum Busy Bee	
21-22 June	Nigel Goode, Greenfields Technical Services and Works Foreman Cliff Hodder	Cliff and Nigel inspected the Ninghan and Morawa Roads and agreed that they require forming up, which will occur as part of the forward roads maintenance program. Nigel is working with Cliff to outline this year’s works program and will also prepare a road hierarchy. We inspected the shed at the tennis courts with a view to removing it to the golf course rather than demolishing it when the water playground is installed. Nigel also moved traffic counters.
23 June	Lotteries Commission (with SAO Duffey)	The lotteries commission delivered a very informative presentation to agencies in Yalgoo regarding the LotteryWest funding program.
24 June	Roads tour south	See separate report
24 June	Mid West Development Commission dinner, Mount Magnet (with President)	
25 June	Roads tour north	See separate report
5 July	Murchison Executive Group (MEG)	Please see the minutes on the attachment.
6 July	Special Council Meeting	Council considered the draft budget 2010/11.
9-19 July	Absent on leave (interstate)	

Future Commitments

Date	Details	Comments
19 July	Chemical certificate training, works staff	
22 July	Council	

Date	Details	Comments
30 July*	* tentative date only for a Mid West Infrastructure Plan workshop.	Note that this important workshop is for the CEO and elected members. I will advise Council when the Mid West Development Commission provides a firm date and supporting paperwork.
3 Aug	Crosslands meeting, Yalgoo Sporting Complex	
3 Aug	Ergonomic Assessments, Shire office	
4 Aug	Works and garden staff health and safety assessments and seminar	
4-8 Aug	WALGA (Western Australian Local Government Association) annual conference, Perth	
16 Aug	Stuart Fraser, Dept of Local Government and Gavin Treasure, CEO Morawa	CEO mentor program initial meeting
18 Aug	EHO visit	
19 Aug	Council	
24 Aug	Local Emergency Management Committee	
24-25 Aug	Traffic Control Ticket, works staff	

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0712 CEO Activity Report

Moved Cr EC Rowe, Seconded Cr LJ Terry

That Council receives the activity report prepared by CEO Sharon Daishe for the period 10 June to 9 July 2010.

Motion put and carried 4/0

11.4.2 WILD DOG SITUATION IN THE SHIRE OF YALGOO

Note: Cr EC Rowe declared the financial and impartiality interest on this item being having an association with the author.

File:
 Author: Sharon Daishe, CEO
 Interest Declared: No interest to disclose
 Date: 8 July 2010
 Attachments: p.10 Letter received 16 June from Justin Rowe, Carlaminda Station
 (yellow)

MATTER FOR CONSIDERATION

Justin Rowe of Carlaminda Station has written to request Council to consider contributing funds towards an annual dogger program.

COUNCIL DECISION

C2010-0713 Participation in the Debate

Moved Cr LJ Terry, Seconded Cr L Hodder

That in accordance with s5.68 page 165 of the Local Government Act 1995, the meeting allows Cr EC Rowe to participate in discussion and decision making during the debate.

Motion put and carried 3/0

BACKGROUND

Mr Rowe reports that wild dogs were first sighted on Carlaminda Station five years ago and numbers have increased exponentially since then.

Pastoralists and townspeople regularly report sighting wild dogs in the Shire and near the town. Wild dog predation of lambs, calves and kids is widely known to impede or prevent pastoralists from making a living in the Shire of Yalgoo and in surrounding areas.

The Department of Conservation now owns a number of former pastoral stations in the Shire of Yalgoo. In some cases, there are no longer any residents on this land and the wild dog population is not controlled allowing numbers to increase and infest neighbouring stations.

Wild dogs also prey on native species to an extent that they risk becoming endangered and/or extinct.

STATUTORY ENVIRONMENT

The Agriculture Protection Board (APB) exists to safeguard Western Australia's rural industries and natural resources.

As the function of a local government is to show good governance for all people in its district, Council may wish to commission a community consultation process before taking on this state responsibility.

STRATEGIC IMPLICATIONS

Council may wish to consider whether involvement in a dogger program is a Council responsibility, or whether the State Government should bear responsibility for such a program. Council is not involved in other similar State Government functions such as weed control.

POLICY IMPLICATIONS

Nil

CEO left the meeting at 12.00 and return at 12.01pm.

FINANCIAL IMPLICATIONS

Mr Rowe requests that the Shire contributes funds but has not indicated the amount required.

CONSULTATION

Pastoralists
Murchison Shire CEOs

COMMENT

Mr Rowe proposes that the Shire contribute funds towards employment of an annual dogger. Before the Shire could contribute funds to a dogger program, the details of the program would need to be clarified such as:

- Who will manage the dogging program?
- Who will employ or contract the dogger?
- Who will be the parties who contribute to the cost and what proportion of the cost will the Shire contribute?
- Who will establish outcomes for the program and measure the cost benefit?
- Will the Shire then set a precedent to become responsible for the cost of other matters affecting pastoralists such as weeds or kangaroos?

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0714 Wild Dog Situation in the Shire of Yalgoo

Moved Cr LJ Terry, Seconded Cr L Hodder

That the Council acknowledges Mr Rowe’s concerns, encourages Mr Rowe to pursue the matter of wild dog control through the Agricultural Protection Board and requests Mr Rowe’s permission to forward his letter to the Minister for Agriculture and to the Department of Conservation for their attention.

Motion put and carried 4/0

AMENDMENT/ ADDITION

C2010-0715 Council Support for Pastoralists regarding Wild Dog Control

Moved Cr LJ Terry, Seconded Cr L Hodder

That Council supports the action of the Pastoralists regarding the wild dog issue.

Motion put and carried 4/0

The amendment was an addition only to the substantive motion. Both the amendment (i.e.: addition) and substantive motion, were put and carried.

ADJOURNMENT

The meeting adjourned for lunch break at 12.10pm and resumed at 1.08pm with all who were in attendance before the adjournment being present at the resumption except Mr CF Hodder. Ms VJ Rowe joined the meeting at 1.08pm.

11.4.3 FIREBREAKS NOTICE 2010–11

File: B5–3
Author: Sharon Daishe, CEO
Interest Declared: No interest to disclose
Date: 8 July 2010
Attachments: p.11 Firebreaks Order – draft
(yellow)

MATTER FOR CONSIDERATION

To consider the Firebreaks Notice for 2010-11.

BACKGROUND

Each year, a Firebreaks Order has been issued as a fire preventative measure.

STATUTORY ENVIRONMENT

Bush Fires Act 1954 –

- s.33 – authority to require fire preventative measures

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

CONSULTATION

John Johnson, Area Manager Murchison, FESA

COMMENT

Council adopted a Firebreaks Order in June 2009, with the intention that it would become a standing order of Council so will not need an annual review.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/ COUNCIL DECISION

C2010-0716 Firebreaks Notice 2010–11

Moved Cr LJ Terry, Seconded Cr EC Rowe

That the Council adopt the 2010-11 firebreak order as shown in the attachments.

Motion put and carried 4/0

C2010-0717 Procedural Motion

Moved Cr EC Rowe, Seconded Cr LJ Terry

That item 11.3.7 be resumed.

Motion put and carried 4/0

11.3.7 ADOPTION OF ANNUAL BUDGET 2010-2011

File:

Author: Violet Rowe, Deputy Chief Executive Officer

Interest Declared: No Interest to declare

Date: 12 July 2010

Attachments: p.102 2010-11_Stat_Budget_Yalgoo,
(green) p.105 2010-11 Budget Schedule Fees & Charges

MATTER FOR CONSIDERATION

Council to consider adopting the 2010-2011 Budget and also approve

- Differential and minimum rates
- Instalment interest rate and fee, penalty interest rate and early payment incentive prize.
- Cemetery Fees and Charges
- Schedule of Fees and Charges

BACKGROUND

Council at a Special Meeting on 6 July 2010, considered the draft Budget for 2010-11.

At the ordinary meeting of the 17th June 2010, Council approved for the draft budget

- Advertising of differential rates for 2010-11
- Rubbish Collection charges
- Consultation Requests

At the ordinary council meeting on the 20th May 2010, Council approved for the draft budget

- Schedule of Fees & Charges
- Member Fees and Allowances
- Members Donations
- Plant Replacement Program

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 6.2–Requires a local government to prepare an annual budget by 31 August
- Section 6.32–States that a local government in order to make up the budget deficiency is to impose a general rate on rateable land that may be imposed uniformly or differentially
- Section 6.33(1)–Provides that a local government cannot, without the approval of the Minister, impose a differential general rate that is more than twice the lowest differential general rate imposed.
- Section 6.33(3)–States that a local government cannot without the approval of the Minister raise an amount of general rates that exceeds 110% of the budget deficiency or is less than 90% of the budget deficiency
- Section 6.35–States a local government before imposing any differential general rate provide at least 21 days public notice of its intention to do so.
- Section 6.45 to 6.47–Allows a local government to levy fees and interest, grant a discount for early payment and to waive or grant concessions in relation to a rate or service charge.
- Section 6.51–Allows a local government to charge interest on a rate or service charge that remains unpaid after it is due and payable.
- Section 6.16–Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy 7.6 – Budget Timetable, outlines the steps and timetable leading to the adoption of the Budget.

FINANCIAL IMPLICATIONS

The budget outlines planned expenditure and revenue and determines the financial parameters for the Shire to operate within for the 2010-11 financial year. The proposed budget for the year demonstrates a surplus of \$0.

CONSULTATION

Councillors
CEO
Foreman

The proposed differential rates were advertised for public comment in advertisements placed in The West Australian on 19 June 2010. Ratepayers and electors were invited to provide submissions, to be received by 4.00pm Monday 12 July 2010. No submissions were received.

COMMENT

Following changes processed to the draft budget provided at the Special meeting held 6th July 2010, the Rate Setting Statement now shows surplus of \$0. This compares to the surplus of \$19,696 presented to Council in Edition 2 of the detailed budget.

As the annual financial statements have not been completed the 2009-10 forecasted actuals are subject to change.

Changes to the Draft Budget made at the Special Meeting held on the 6th July 2010.

Action	Details	Page	Type	Income +(-)	Expend +(-)
Insert	Paynes Find redevelopment project plan (new)	34	OE		10,000
Amend	Community park additional allowance for expenditure	34	OE		3,000
Amend	Training for Councillors (increase from existing allowance)	10	OE		6,696

After the Special Meeting on the 6th July 2010 adjustments were made to the creditors and liabilities balance as part of the end of month process resulting in a deficit to \$28,807. In order for the budget to be brought to a nil surplus the following changes have since been made.

Changes to the Draft Budget made following the Special Meeting held on the 6th July 2010

Action	Details	Page	Type	Income +(-)	Expend +(-)
Amend	Reduce Training allowance for Councillors	10	OE		(7,000)
Amend	Reduce Sign/Repair	44	OE		(10,000)
Amend	Increase Ninghan Road Reserve transfer	42	CI	11,807	

In addition to the above changes, Council adopted the allocation of Year 1 Country Local Government funds and discussed Year 3 of the Country Local Government funds at its Special Meeting held on the 6th July 2010. These resolutions and discussions are reflected in the attached budget.

Consultation requests

Council considered community, staff and councillor consultation requests at its Special Meeting on the 6th July 2010. The following requests have been included in the 2010/2011 budget:

- Pedestrian Signage and maze at the crossing point of Mt Magnet Geraldton Road
- Additional BBQ for the Caravan Park
- Shamrock Park picnic setting restoration and/or additional picnic setting
- Shamrock Park repair playground equipment

Rates, Penalties and Instalments

A letter was sent on 13th July 2010, to the Minister for Local Government and Regional Development requesting approval to implement a differential rate that is more than twice the lowest differential rate and

impose a minimum payment of \$530 on vacant land. This approval is required in accordance with Section 6.33(3) and Section 6.35 (2), (3) and (4) of the Local Government Act 1995. We hope to table the approval as a late item at the July 2010 Council meeting.

Penalty interest rate for rates not paid by due date and rate payment instalment options are the same as last year:

- 11% penalty interest to be charged on rates outstanding after the due date and for which the instalment option has not been taken up.
- Rates can be paid in four instalments, provided there are no outstanding rates from the previous year. An instalment charge of \$ 5 plus daily interest of 5.5% will be charged on the balance outstanding after the instalment dates, this is applicable on the second, third and fourth instalments.
- Rates incentive prize for rates paid in full and received by council by 4.00pm on the due date is offered to ratepayers. This is in the form of a lucky draw, the prize to the value of \$1000 is to be determined by Council.

Fees and Charges

Schedule of Fees and Charges that was presented to Council at its meeting on 20th May 2010 have since been modified. It is recommended that the wet hire of plant increase as per Fees and Charges attachment to reflect the increase in overheads and direct labour costs the Shire is experiencing. The attached schedule of Fees and Charges also includes an increase in the charge for water from standpipe to \$5 plus GST per kilolitre. This change has been made to offset the higher cost of purchasing water to the Shire.

To complete the budget process for 2010-11 there are a number of formal decisions required and these are outlined in the following officer recommendations.

VOTING REQUIREMENT
Absolute Majority

OFFICER RECOMMENDATION 1–5/ COUNCIL DECISION 1–5

C2010-0718 Adoption of Annual Budget 2010–2011

Moved en bloc Cr LJ Terry, Seconded Cr L Hodder

OFFICER RECOMMENDATION 1

That Council adopt the following differential and minimum rates for the year ending 30 June 2010.

Rate Category	Basis	2010/11 Rate in \$	2010/11 Minimum
Town Improved	GRV	6.40	230
Town Vacant	GRV	6.40	530
Pastoral/Rural	UV	5.65	230
Mining	UV	23.29	230
Exploration/ Prospecting	UV	17.06	230

OFFICER RECOMMENDATION 2

That Council

1. In accordance with Section 6.45 (1)(b) of the Local Government Act 1995, offer the following options for the payment of rates:
 Option 1: Payment in full by a single instalment
 Option 2: Payment in four equal instalments
2. In accordance with Section 6.45 (3) of the Local Government Act 1995, impose an administration fee of \$5 to the second, third and fourth instalments.
3. In accordance with Section 6.51 of the Local Government Act 1995, impose a late payment penalty interest rate of 11% on the rates that have not been paid by the due date and where instalment option 2 has not been taken up.
4. Early rate payer prize to the value of \$1000 be offered by lucky draw to those ratepayers who have paid their rates in full by 4.00pm on the due date shown on the rates notice.

OFFICER RECOMMENDATION 3

That Council, in accordance with Section 6.16 of the Local Government Act 1995, adopt the attached Schedule of Fees and Charges as presented in the Budget for the year ended 30 June 2011.

OFFICER RECOMMENDATION 4

Council, in accordance with the Health Act 1911, impose a flat charge per bin of \$200 excluding GST, regardless of whether or not it is domestic or commercial collection for the year ended 30 June 2011.

OFFICER RECOMMENDATION 5

That Council, in accordance with Section 6.2 of the Local Government Act 1995, adopt the attached Annual Budget for the year ending 30 June 2011.

Motion put and carried by Absolute Majority 4/0

12. NOTICE OF MOTIONS

12.1 PREVIOUS NOTICE RECEIVED

None

13. URGENT BUSINESS

ADMISSION OF URGENT BUSINESS

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION

C2010-0719 Admission of Urgent Business

Moved Cr LJ Terry, Seconded Cr EC Rowe

That Council admits the following additional matter for discussion and decision, Extraordinary Election – Polling Day

Motion put and carried 4/0

COUNCIL DECISION

C2010-0720 Extraordinary Election – Polling Day

Moved Cr LJ Terry, Seconded Cr L Hodder

That the Council fixes the date of Saturday 16 October 2010 as the election day for an extraordinary election to fill the councillor vacancy created by the resignation of Councillor MJ Forster

Motion put and carried 4/0

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

None

15. NEXT MEETINGS

The next Ordinary Meeting of Council is due to be held in the Council Chamber in Gibbons Street, on Thursday, 19 August 2010, commencing at 11.00 am.

16. MEETING CLOSURE

The Shire President complimented staff for their efficiency in preparing an agenda that assisted Councillors to deal promptly with the business before them.

There being no further business, the President declared the meeting closed at 1.22pm.

DECLARATION

These minutes were confirmed by Council at the Ordinary Meeting held on _____.

Signed: _____
Person presiding at the meeting at which these minutes were confirmed